

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM
BOARD OF EDUCATION MINUTES - AUGUST 30, 2016

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, August 30, 2016 at 7:00 p.m.

The Board Secretary led the group in the Pledge of Allegiance to the Flag.

The Board Secretary called the meeting to order at 7:00 a.m. at which time the following statement was read: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and at the entrances of 404 Daretown Road, Elmer, 13 Ramah Road, Bridgeton, 45 Cheney Road, Woodstown, 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

CALL TO ORDER

Members Present: Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith

Members Absent: Mr. James Davis, Ms. Margaret Nicolosi

Others Present: John Swain, Superintendent; Jennifer Bates, Assistant Superintendent; John Bolil, Business Administrator/Board Secretary; Frank Maurer, Director of Special Programs; Coordinator of Shared Services for Business Operations; Jason Helder, CTHS Principal; Todd Slimm, Principal SCSSSD Cumberland Campus, Jane Whittinghill, Director of Related Services and Autism Programs, Marie Alleva

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the Minutes and Executive Minutes of the August 2, 2016 Board of Education Meeting.

*Ayes (4) Mr. Linwood Donelson III, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
Noes () Abstain (1) Mr. Daryl Halter Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the acceptance of Agenda Addenda items for SCVTS of the Superintendent and Business Administrator.

*Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
Noes () Abstain () Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the acceptance of Agenda Addenda items for SCSSSD of the Superintendent and Business Administrator.

*Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
Noes () Abstain () Non-Vote ()*

**AUDIENCE PARTICIPATION I / RECOGNITION OF FREEHOLDER
LIAISON – None**

AUDIENCE
PARTICIPATION I

Old Business: None

New Business: Busses

Correspondence: Mid-Atlantic States Career and Education Center Letter
(Page 7372)

CORRESPONDENCE

PRESENTATIONS

Presentations:

- Board Goals Update – Mr. Swain
- 2015-2016 PARCC Scores – Dr. Bates/Mr. Swain
- Recognition of Retirement of Eileen Gotwals, Administrative Assistant

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education accept the 2015-2016 SCVTS/SCSSS Districts Board Goals.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve a resolution in recognition of the retirement of Eileen Gotwals, Administrative Assistant to the Superintendent of the Salem County Vocational Technical Schools.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

**BOARD SECRETARY/BUSINESS ADMINSTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following:

BOARD
SECRETARY’S
REPORT

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2016. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

(Pages 7372-7377)

	August 30, 2016
Business Administrator/Board Secretary	Date

RECONCILIATION
OF CASH FOR
SCHOOL FUNDS
REPORT

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2016. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of June 2016.

(Pages 7377-7379)

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

APPROVE
TRANSFERS

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the transfer list of funds for the month ending July 1, 2016 to August 25, 2016.

(Pages 7379-7381)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following:

APPROVE WARRANTS

- Bills paid July 2016, August 2016
- Board Payment Approval List Benefits Posting July 2016

(Pages 7381-7383)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve to return monies to graduating seniors from the food service account for Salem County Vocational Technical Schools. Likewise, approve the write off select student cafeteria balances.

APPROVE TO RETURN MONIES TO GRADUATING SENIORS

Graduating Senior	Amount to be Returned	Graduating Senior	Amount to be Written Off
D.A.	\$3.50	B.B.	\$0.25
D.E.	\$3.50	E.M.	\$0.25
A.P.	\$5.25	J.S.	\$0.50
A.S.	\$5.85	B.K.	\$0.75
J.S.	\$6.50	K.W.	\$1.00
F.D.	\$8.80	C.B.	\$1.25
J.R.	\$10.65	N.S.	\$1.75
Z.A.	\$19.50	S.B.	\$3.00
A.B.	\$20.25		
D.W.	\$20.65		
C.A.	\$51.15		
K.K.	\$59.00		

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the Record Management Services proposal for the Salem County Vocational Technical Schools and Salem County Special Services School District. Physical Inventory-6 days, Data Entry, Classification, Final Report-3 days. Total cost to implement the proposal is \$5,000 for both districts. Prices are in effect until December 31, 2016.

APPROVE THE RECORD MANAGEMENT SERVICES PROPOSAL

Note: Project cost is a onetime fee to get the inventory up to date. The cost of available annual maintenance will be provided upon project completion.

(Pages 7384-7385)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
UPDATED
PURCHASING
MANUAL

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the updated Purchasing Manual to be used by both the Salem County Vocational Technical School District and Salem County Special Services School District. The manual has been updated to clarify procedures and to reflect the district's use of the EDGE system.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE
LEASE WITH U.S.
BANCORP
GOVERNMENT
LEASING AND
FINANCE

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the attached lease with U.S. Bancorp Government Leasing and Finance, Inc. pursuant to the lease bid results approved on August 2, 2016.

(Pages 7385-7391)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THAT
VAN GUARD BE
ADDED TO SCVTS
LIST OF 403B

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve that Van Guard be added to the Salem County Vocational Technical School list of authorized 403B Providers. Currently, it is on the Salem County Special Services School District side only.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE
SCHOOL
INTEGRATED PEST
MANAGEMENT
PLAN FOR SCVTS

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the School Integrated Pest Management Plan for the Salem County Vocational Technical Schools for the 2016-2017 School Year.

(Pages 7392-7396)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE TO
AWARD A
CONTRACT WITH
ARAMARK
UNIFORM
SERVICES

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve to award a contract with ARAMARK Uniform Services of Cherry Hill, New Jersey, for the rental of mops, floor mats, and dust mops for the period between October 1, 2016 and September 30, 2017 for an annual fee not to exceed \$5,804.50, which includes a \$25.00 service charge per invoice.

Actual	Billed	Size	Per Mat	Total Per Week
18 Floor Mats	9 Floor Mats	4 x 6	\$7.75	\$69.75
16 Floor Mats	8 Floor Mats	3 x 10	\$9.75	\$78.00
4 Dust Mops	2 Dust Mops	60"	\$2.70	\$5.40
12 Dust Mops	6 Dust Mops	24"	\$1.80	\$10.80
20 Wet Mops	10 Wet Mops	Regular	\$3.00	\$30.00
4 Dust Mops	2 Dust Mops	48"	\$2.15	\$4.30
Service Charge	Per Invoice		\$25.00	\$25.00
			Total Per Week	\$223.25
				X 26 Weeks
			Grand Total	\$5,804.50

TOTAL ANNUAL FEE (NOT TO EXCEED): \$5,804.50

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
 Noes () Abstain () Non-Vote ()

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the Technology Section of the Operations Manual to be used by both Salem County Vocational Technical School and Salem County Special Services. The manual has been updated to clarify procedures and to include previously approved district policies.

APPROVE THE TECHNOLOGY SECTION OF THE OPERATIONS MANUAL

(Pages 7396-7403)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
 Noes () Abstain () Non-Vote ()

Comment: Mr. Ransome - Wants to revisit why should instead of shall is being used.

Response: Mr. Bolil - Said it will be reviewed and revised if necessary.

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the following substitute rates for Salem County Vocational Technical Schools and Salem County Special Services School District for the 2016-2017 school year.

APPROVE THE SUBSTITUTE RATES

	SCSSSD	SCVTS
Certificated	\$85/per day	\$85/per day
Extended Certificated	\$125/per day	\$125/per day
Non-Certificated	\$60/per day	N/A
Support Service Person (Food Service Aide)	N/A	\$9/per hour
Nurses	\$135/per day	\$135/per day
Internal (Aide with substitute certificate)	\$30/per day (days 1-9) \$40/per day (day 10+)	N/A
Home Instruction	\$27/per hour (non-public)	\$30 hour

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
 Noes () Abstain () Non-Vote ()

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the 2016-2017 Student Transportation Contract Renewal-School Related Activities with B.R. Williams, Inc., Woodstown, New Jersey.

APPROVE THE 2016-17 STUDENT TRANSPORTATION CONTRACT RENEWAL

Student Transportation Services
Including Field Trips, Summer Exploration Program

<u>Route Number</u>	<u>Per Diem Cost</u>
FT-1	307.19
FT-2	307.19
FT-3	274.27
FT-4	274.27
RT-H01	164.56
RT-H02	164.56
RT-H03	164.56
RT-H04	164.56
RT-H05	164.56
RT-M01	164.56
RT-M02	164.56
RT-M03	164.56
RT-M04	164.56
RT-M05	164.56
RT-M06	164.56
RT-M07	164.56
RT-M08	164.56

RT-M09	164.56
RT-M10	164.56
RT-M11	164.56
RT-M12	164.56

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE BUSINESS ADMINISTRATOR TO GO OUT TO BID FOR A LAW ENFORCEMENT & PUBLIC SAFETY TRAINING SIMULATOR

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the Business Administrator to go out to bid for a Law Enforcement and Public Safety Training Simulator as part of the LEPS Program of Study and LEPS County Vocational School Grant Program.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE 48 MONTH LEASE OF A RICOH AFICIO MP5054SP DIGITAL COPIER

Move by Mr. Donelson and seconded by Mr. Moffett that the Board of Education approve the 48 month lease of a Ricoh Aficio MP5054SP Digital copier. Includes all service, parts, labor and supplies except paper, includes installation, set up and training for \$223.59 per month, includes 20,000 copies and an overage at a rate of .0068 per copy.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE PERSONNEL

Superintendent’s Report – Vocational Technical School District

Personnel:

Moved by Mr. Donelson and seconded by Mr. Moffett that the Board of Education approve the following:

- The modification in Title and Salary Guide of Appendix A-13(q) Level III Secretary-Accounts Payable to Appendix A-13(q) Confidential Secretary-Accounts Payable. Additionally it is requested that the salary guide be modified from Appendix B-3, Clerical and Secretarial – Level III (12 months) to Confidential Secretaries Exempt Guide. These changes will then match positions and salary guides across both districts. **(Page 7403-7405)**
- Linda Dunner as a Part-Time Food Service Aide for the Career and Technical High School, effective August 30, 2016, at the salary of \$9.55/hour (based upon the 2013-2016 contract rates) (No Benefits).
- Angelina Karpolorich as a Part-Time Food Service Aide for the Career and Technical High School, effective August 30, 2016, at the salary of \$9.55/hour (based upon the 2013-2016 contract rates) (No Benefits).
- Deborah Lubelski as a Part-Time Spanish Instructor at the Career and Technical High School, effective September 1, 2016, at the salary of \$27,533 (50% of \$53,065) BA-10 (based upon the 2013-2016 contract rates) (No Benefits).
- Zuleida Gonzalez as a substitute Instructional Aide for The Learning Center for the 2016-2017 school year, beginning July 1, 2016, at a rate of \$9.00 per hour.
- Paula DeRosa to the position of Administrative Assistant to the Superintendent, effective July 1, 2016. Paula DeRosa has taken on many of the responsibilities of Eileen Gotwals upon her retirement for the vocational district. It is requested that Paula DeRosa’s salary be modified from \$40,168 to \$50,533 matching other similar staff in the position. Funding for this is possible due to a recent retirement.

- Laurie Taormino to the position of Confidential-Accounts Receivable, effective September 1, 2016. Laurie Taormino has been working as Accounts Payable with a vast difference in salary to her Special Services counterparts. It is requested that Laurie Taormino’s salary be modified from \$31,051 to \$41,000 matching other similar staff in the position. Funding for this is possible due to a recent retirement.
- Karlye Adams’ salary modification as the Information Technology Specialist, effective July 1, 2016. Karlye Adams has taken on many additional responsibilities which would align his salary to his counterpart. It is recommended by the Superintendent that Karlye Adams salary be modified from \$41,000 to \$51,000. Funding for this is possible due to a recent retirement.
- Employment of Michael Eggenburg as a substitute custodian for the Salem County Vocational Technical School District. It is recommended by the Superintendent that Michael Eggenburg be employed at the rate of \$10.50 per hour between the dates of July 1, 2016 through June 30, 2017.
- Nicole Pham to construct the mentoring program for CTHS instructors for the 2016-2017 school year. This work will be provided in August and will include the preparation of materials and required documentation. Mrs. Pham will be paid \$30.00 per hour for a time not to exceed four hours.

Comment: Mr. Linwood – Why was it being approved after the fact?

Response: Dr. Bates – It was a compliance issue.

- Doren Stanford Leathers as a Career and Technical Education math instruction specialist at the Career and Technical High School for the 2016-2017 school year from September 19, 2016 to June 16, 2017. Mr. Leathers will provide supplemental math instruction for identified Title I students in career and technical education classes each week. He will be compensated a salary of \$42.68 per hour for actual hours worked, no benefits, not to exceed \$24,000.00. Timesheets and Illustrative Time and Activity Reports are required. Mr. Leathers teaching scheduled will be coordinated and approved by the Career and Technical High School principal. This position will be funded utilizing NCLB Title IA grant funds.
- Career and Technical High School staff to be funded through the No Child Left Behind, Title I, Part A grant. The staff and their salary percentages are listed below.

Staff	Assignment	Funding Source	Percentage of Time
Cindia Gredesky	CTHS - ELA Support	NCLB - not to exceed \$7,175	12.5% (full time staff)
Paula Leo	CTHS- Mathematics Support	NCLB - not to exceed \$6,726	12.5% (full time staff)
Nicole Pham	CTHS - ELA Support	NCLB - not to exceed \$16,585	25% (full time staff)
Eric Walters	CTHS- Mathematics Support	NCLB – not to exceed \$12,983	25% (full time staff)

- The District Substitute List for the 2016-2017 school year. All substitutes listed are approved for the Salem County Vocational Technical Schools and Salem County Special Services School District, unless otherwise noted.

(Pages 7405)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Professional Development

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education approve the following professional development activities and costs associated with the activities.

APPROVE
PROFESSIONAL
DEVELOPMENT

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
34th Annual Garden State Employment and Training Association (GSETA) Workforce Development Conference, Atlantic City, NJ, September 14-15, 2016	1 individual from each partnering agency for the Workforce Innovation and Opportunity Act, Title II, Adult Education and Literacy Grant Jennifer Bates (7 total)	\$300 registration	\$2,100.00
Low Pressure Boiler Class, Holiday Inn, Bridgeport, NJ, September 15, 2016	Caleb Brooks	\$550.00 - course, study materials, state application fee, test fee	\$550.00
34th Annual Garden State Employment and Training Association (GSETA) Workforce Development Conference, Atlantic City, NJ, September 14-15, 2016	Maria Alleva	\$300 registration \$33.85 Mileage \$7.50 Tolls \$10.00 Parking	\$351.35
Current Trends in Cancer Care, Crowne Plaza Hotel, Cherry Hill, NJ, September 29, 2016	Lisa Hartsough	No cost	\$85 substitute
Fall Agricultural Education Conference, Florence NJ, September 30, 2016	Carly Chaapel	\$150 Registration \$37.20 Mileage \$85.00 Substitute	\$272.20
2016 National Association of Agricultural Educators Convention, Las Vegas, NV, November 29 - December 3, 2016	Keely DiTizio	Transportation, registration and lodging is covered by NAAE \$64.00 per day for meals and incidentals and \$48 per day on first and last day of travel per GSA Guidelines \$340.00 Substitute	\$628.00

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Programs:

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following:

APPROVE
PROGRAMS

- The School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Acts. Annually, each school is required to complete a self-assessment of eight Core elements (HIB Programs, Approaches or Other Initiatives, Training on the BOE -

approved HIB policy, Other Staff Instruction and Training Programs, Curriculum and Instruction on HIB and related Information and Skills, HIB Personnel, School Level HIB Incident Reporting Procedures, HIB Investigation Procedures, HIB Reporting. Once completed for each building and approved by the BOE, the reports are then submitted to the state. This year’s report was completed by the Anti-Bullying both Districts team consisting of the Anti-Bullying Specialist from each building along with both Affirmative Action Officers during an April training session where the Anti-Bullying Specialist were trained and certified through NJPSA. It is recommended by the Superintendent that the Board of Education approve the individual report for the Career and Technical High School. It should be noted that each school reported that they “Met the Requirements” in each category resulting in a score of 52 out of 78. **(Pages 7405-7406)**

- To accept funds for the FY2017 Workforce Innovation and Opportunity Act, Title II, Adult Education and Literacy Grant in the amount of \$641,050.
- The School District Safety and Health Plan for Career and Technical Education programs as required for Perkins funds. This plan outlines the safety and health program the district utilizes to protect students and staff from safety and health risks on and off-site for our hazardous occupation Career and Technical Education programs. **(Pages 7406-7414)**
- The 2016-2017 Professional Development Plan for the Salem County Vocational Technical School and Salem County Special Services School Districts. Mandatory professional development requirements for particular groups of educators are specified in New Jersey statute and regulation. The Plan has been developed in accordance with these statutes and regulations. **(Pages 7414-7415)**
- The 2016-2017 District Mentoring Plan. The plan has been developed in accordance with all mentoring program regulations for novice teachers (those new to the profession and serving under a provisional certificate) and experienced teachers new to a district as specified in N.J.A.C. 6A:9:8.4. Individual 1-1 mentoring is required for novice teachers. In addition, all non-tenured first-year teachers must receive individualized support developed collaboratively with the supervisor and aligned with state standards and school/district expectations for teacher effectiveness. **(Pages 7415-7418)**
- A purchased service agreement with the EIRC to provide basic skills math coach training for 75 days from September 2016 through June 2017 at the Salem County Vocational Technical Schools in the amount of \$67,500.00. NCLB Title I A funds will be used to pay for this purchased service agreement. **(Page 7418)**
- The second reading and approval to purchase the following textbooks for use at the Career and Technical High School for the 2016-2017 school year. The textbooks are available in the Board Conference Room for review. Readability studies have been completed and reviewed in accordance with the Affirmative Action Policy.

Textbooks	Class/Program	ISBN
Carpentry – Building Construction: McGraw 2016	Construction Program	978-0-02-140244-1

Literature/American Literature: Holt McDougal 2012	English	978-0-547-61841-8
Principles of Business 9e: South-Western Cengage Learning 2015	Introduction to Business	978-1-305-65303-0
Welding Skills (5 th edition): American Technical Publishers 2015	Welding Program	978-0-8269-3084-2
Early Childhood Experiences in Language Arts 2016	Childcare Program	978-1-305-08893-1

- To utilize Option ii Graduation Standards for students in the AFJROTC program to fulfill Physical Education requirements towards graduation through the physical training and development aspects of the AFJROTC classes. The students must be enrolled in and attend health classes to receive health credit.
- To utilize Option ii Graduation Standards to offer the transcription of Applied Technical Math or Applied Technical Science or Financial Literacy credits for shared time students enrolled in career and technical classes. The transcription is given for 2.5 credits per school year based on New Jersey Core Content Curriculum Standards embedded in the curriculum for the career and technical classes. These credits must be approved and accepted by the sending school principal for the student to count them towards fulfilling graduation requirements.
- To utilize Option ii Graduation Standards for full time career and technical students to fulfill visual and performing arts and financial literacy credits through successful completion and credit attainment in their career and technical classes based on approved curriculum standards embedded in the curriculum.
- All SCVTS and Academy educational curriculum including new course offerings for the 2016-2017 school year
- For five (5) FFA members and one (1) FFA Advisor, to participate in the National FFA Convention in Indianapolis, Indiana on October 18, 2016 to October 22, 2016. A cost breakdown for the trip follows:

Cost to District:

Student Costs:*

Airfare/Train \$2112.50
Registration Fees \$ 750.00

Chaperone Costs:

Airfare/Train \$ 422.50
Registration Fee \$ 150.00
Rental Car \$ 365.00
Chaperone Fee \$ 75.00 per night (Acct# 11-140-100-101-53-002)
Mileage \$ 25.00
Parking \$ 115.00
Tolls \$ 5.00

Chaperone meal and incidental reimbursement at approved GSA guidelines.

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE TRANSFERS

Moved by Mr. Ransome and seconded by Mr. Halter that the Board of Education approve the transfer of funds for the month ending (None for the month.)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE WARRANTS

Moved by Mr. Ransome and seconded by Mr. Halter that the Board of Education approve the following:

- Board Payment Approval List July 2016

(Pages 7432-7433)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

BOARD SECRETARY/BUSINESS ADMINSTRATOR’S NEW BUSINESS SPECIAL SERVICES SCHOOL DISTRICT

APPROVE GCSSSD TRANSPORTATION CONTRACTS

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the 2016 Extended School Year Transportation Contracts and Contract Addenda, August 16, 2016, Special Education/Nonpublic /Vocational/Homeless/Public Students Transportation Bid Summary/Recommendations.

(Pages 7433-7435)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE RECORD MANAGEMENT SERVICES PROPOSAL

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the Record Management Services proposal for the Salem County Vocational Technical Schools and Salem County Special Services School District. Physical Inventory-6 days, Data Entry, Classification, Final Report-3 days. Total cost to implement the proposal is \$5,000 for both districts. Prices are in effect until December 31, 2016.

Note: Project cost is a onetime fee to get the inventory up to date. The cost of available annual maintenance will be provided upon project completion.

(Pages 7435-7437)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE UPDATED PUCHASING MANUAL

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the updated Purchasing Manual to be used by both the Salem County Vocational Technical School District and Salem County Special Services School District. The manual has been updated to clarify procedures and to reflect the district’s use of the EDGE system.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE AN ITINERANT/ SHARED SERVICES AGREEMENT

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve an Itinerant/Shared Services Agreement between Salem County Special Services School District and Bridgeton Public Schools Board of Education for the 2016-2017 school Year. Through this agreement, SCSSSD shall provide to the Local District Itinerant/Shared Services for students to assist the Local District in fulfilling its responsibility in providing related services in

accordance with applicable law. SCSSSD will recruit, interview and employ the professionals needed to provide Itinerant/Shared Services.

(Pages 7437-7438)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve School Psychology Services Agreement between Salem County Special Services School District and Bridgeton Public Schools Board of Education for the 2016-2017 school Year. Through this agreement, SCSSSD shall provide to the Local District School Psychology Services for students to assist the Local District in fulfilling its responsibility in providing related services in accordance with applicable law. SCSSSD will recruit, interview and employ the professionals needed to provide School Psychology Services. Services will be provided by Charles Weidler.

APPROVE SCHOOL
PSYCHOLOGY
SERVICES
AGREEMENT

(Page 7438)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve LDTC Services Agreement between Salem County Special Services School District and Bridgeton Public Schools Board of Education for the 2016-2017 school Year. Through this agreement, SCSSSD shall provide to the Local District School LDTC for students to assist the Local District in fulfilling its responsibility in providing related services in accordance with applicable law. SCSSSD will recruit, interview and employ the professionals needed to provide School LDTC Services. Services will be provided by Kim Devers.

APPROVE LDTC
SERVICES
AGREEMENT

(Pages 7438)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following SCSSSD food service prices for the 2016-2017 school year.

APPROVE THE
SCSSSD FOOD
SERVICE PRICES
FOR 2016-2017

School Site	Program	Paid	Reduced	Adult	Vendor
Alternative HS/MS	Breakfast	2.25	.30	4.00	Penns Grove- Carneys Point
	Lunch	3.50	.40		
Cumberland Campus	Breakfast	2.25	.30	4.00	Lawrence Township
	Lunch	3.50	.40		
Daretown School	Breakfast	2.25	.30	4.00	Upper Pittsgrove
	Lunch	3.50	.40		

Note: The satellite site at Upper Pittsgrove follows prices set by Upper Pittsgrove School District.

The Salem Campus follows prices set by SCVTS.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve an agreement with Salus University and the Board of Education of the Special Services School District and Vocational Technical School District. Fieldwork Site is qualified to provide such clinical education experiences to support the Program and provides therapy and related healthcare services at facilities suitable to provide desired experiences for students of Salus University.

APPROVE AN
AGREEMENT WITH
SALUS UNIVERSITY

(Pages 7438-7440)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE FOR A
BID TO PROCURE
LANDSCAPE
MAINTENANCE

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve for a bid to procure Landscape Maintenance quotes for the Cumberland and Daretown Campuses for services from October 1, 2016 to June 30, 2017.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
SCHOOL
INTEGRATED PEST
MANAGEMENT
PLAN

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the School Integrated Pest Management Plan for the Regional Day School for the 2016-2017 School Year.

(Pages 7440-7444)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
TECHNOLOGY
SECTION OF THE
OPERATIONS
MANUAL

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the Technology Section of the Operations Manual to be used by both Salem County Vocational Technical School and Salem County Special Services. The manual has been updated to clarify procedures and to include previously approved district policies.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
HOLLY CITY FAMILY
CENTER FACILITY
AGREEMENT

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the Holly City Family Center Facility Agreement in the amount of \$720 for the 2016-2017 school year for the Cumberland Campus. Holly City Family Center Facility is located in Millville, NJ and will be utilized on Tuesday mornings for open swimming for 16 one hour sessions at \$45 per session.

(Page 7444)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
SUBSTITUTE RATES

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following substitute rates for Salem County Vocational Technical Schools and Salem County Special Services School District for the 2016-2017 school year.

	SCSSSD	SCVTS
Certificated	\$85/per day	\$85/per day
Extended Certificated	\$125/per day	\$125/per day
Non-Certificated	\$60/per day	N/A
Support Service Person (Food Service Aide)	N/A	\$9/per hour
Nurses	\$135/per day	\$135/per day
Internal (Aide with substitute certificate)	\$30/per day (days 1-9) N/A \$40/per day (day 10+)	
Home Instruction	\$27/per hour (non-public)	\$30 hour

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Superintendent's Report – Special Services School District**Personnel:**

Moved by Mr. Ransome and seconded by Mr. Halter that the Board of Education approve the following:

APPROVE
PERSONNEL

- The salary adjustment for Todd Slimm, Principal, Cumberland Campus/Director of CST from \$110,984.00 to \$115,984.00 for increased responsibilities, effective July 1, 2016.
- The salary adjustment for E. Jane Whittinghill, Director of Related Services & Autism Programs/Principal of Upper Pittsgrove site from \$95,447.00 to \$100,447.00 for increased responsibilities, effective July 1, 2016.
- The employment of Keyanah West as a full time Speech Language Specialist for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be MA Step-1 (\$53,440).
- The employment of Amanda Stopper as a full time Speech Language Specialist for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be MA Step-1 (\$53,440). Her employment is dependent upon receipt of her DOE certification.
- The employment of Suzanne Dagleish as a full time Speech Language Specialist for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be MA Step-2 (\$53,740).
- The employment of Alicia Atkinson as a full time Speech Language Specialist for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be MA+30 Step-1 (\$55,050). Her employment is dependent upon receipt of her DOE certification.
- The employment of Chris Ann McCarthy as a Mathematics Instructor-Alternative Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be BA+30 Step-2 (\$52,130).
- The transfer of Lindsay Raleigh at the Salem Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be BA-1 (\$50,220).
- The employment of Ariana Brauer as a full time Instructional Assistant-Salem Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-1 (\$17,774).
- The employment of Sheri Lamplugh as a full time Instructional Assistant-Cumberland Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-1 (\$17,774).
- The employment of Kathryn Lashbrook as a full time Instructional Assistant-Salem Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-1 (\$17,774).
- The employment of Gianna Vassallo as a Part time Instructional Assistant-Cumberland Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-1 (\$10,664 = 60% of \$17,774).
- The Substitute Teacher position for Joan Fisher at Daretown to cover maternity leave for Lindsay Melon, Teacher at Daretown, beginning September 1, 2016 through on or about November 28, 2016.

- The transfer of Christian Miguel from Instructional Assistant to Clerk at the Cumberland Campus for the 2016-17 school year beginning September 1, 2016. It is recommended by the Superintendent that his salary be 10 month secretary Step-1 (\$25,052).
- The extension of employment for Eric Fizur to include August 22, 2016 through August 25, 2016 to complete painting projects. Funds will be utilized from the ESY budget.
- The employment of Ian Poinsett as an Elementary Social Studies Instructor - Daretown for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be BA Step-1 (\$50,220). Ian Poinsett has been an Instructional Assistant at the Daretown Campus and the transition to instructor would be seamless. Ian would be employed under a provisional certificate and required to have a year of mentor training paid to the district. At the successful completion of the mentorship and necessary filing by the mentor, the district will pay the mentor the fees collected from Ian Poinsett. Action to approve the mentor will be requested once one is chosen.
- The following contracted employees for the Early Intervention Program for the 2016-2017 school year at the contracted rate of \$70 per hour, on an as needed basis, per service. These employees will be under the direct supervision of the EIP Director, Shawn Rebman:

Shannon Leady
Stephanie Weiser

(Pages 7445-7447)

- Maternity and FMLA leave request for Jaclyn Freda, Instructional Assistant at the Salem Campus, effective on or about November 20, 2016. Ms. Freda will utilize her sick and other accrued days concurrent with the unpaid FMLA for 12 weeks, according to Policy #3431.1 and #4431.1.
(Page 7448)
- Brittany Masino as an Independent Contracted Speech Language Pathologist for Early Intervention, effective July 26, 2016 at the hourly rate of \$70.00/hour.
(Pages 7448-7450)
- Arlene Padden as a Speech Language Specialist (50% Cumberland Campus), effective July 26, 2016 at the hourly rate of \$76.00/hour through Therapy Source.
- The voluntary transfer of Nancy Bello, Instructional Assistant, from the Upper Pittsgrove Campus to the Cumberland Campus. It is recommended that the Board of Education approve this voluntary transfer
(Page 7450)
- The voluntary transfer of Jennifer Rowand, Instructional Assistant, from the Cumberland Campus to the Salem Campus. It is recommended that the Board of Education approve this voluntary transfer.
(Page 7450)
- The voluntary transfer of Kristen Deehan, Instructional Assistant, from the Cumberland Campus to the Salem Campus. It is recommended that the Board of Education approve this voluntary transfer.
(Page 7451)

- An unpaid Clinical Practicum Experience for Alisha Robinson, Rutgers Occupational Therapy student, for the Fall 2016 semester. It is recommended that Shannon Leady be her clinical supervisor.
- An unpaid Clinical Practicum Experience for Rachel Vanderslice (Masters level student), Stockton University Speech Therapy student, for the Fall 2016 semester. It is recommended that Jane Whittinghill be her clinical supervisor at the RDS/Salem Campus.
- Accept the resignation of Jamey Brown, Instructor - Salem Campus, effective August 6, 2016.
(Page 7451)
- Accept the resignation of Kirby Goold, Instructor - Salem Campus, effective August 18, 2016.
(Page 7451)
- Accept the resignation of Lauren Adkins, Speech Language Specialist - Related Services, effective August 18, 2016.
(Page 7451)
- Accept the resignation of Shannon Jones, Instructional Assistant - Cumberland Campus, effective August 18, 2016.
(Page 7452)
- Accept the resignation of Martin Altersitz, Instructional Assistant - Cumberland Campus, effective August 30, 2016.
(Page 7452)
- Accept the resignation of Miklos Matusek, Instructional Assistant – Salem Campus, effective August 30, 2016.
(Page 7452)
- Accept the resignation of Kelsey Osborne, Instructional Assistant - Salem Campus, effective August 30, 2016.
(Pages 7452-7453)
- Accept the resignation of Wardell Whittaker, Instructional Assistant - Salem Campus, effective August 30, 2016.
(Page 7453)
- Accept the resignation of Hannah Harbs, Instructional Assistant - Salem Campus, effective August 18, 2016. Hannah Harbs has been working at the Salem Campus. She was accepted into a radiology program at Cumberland County College but would like to remain on the substitute list based on her availability.
(Page 7453)
- Tonya Paroda, Confidential Business Office Assistant, be approved for a salary increase due to increased workload and change in responsibilities. Tonya Paroda will begin working with Human Resources due to the retirement of Eileen Gotwals, effective September 1, 2016. Tonya Paroda is being requested to have a salary increase of \$1,889 to \$41,000 matching the other Confidential Business Office Assistants in the District Office. Funding for this is possible due to a recent retirement.
- Michelle Fimiani be transferred from Cumberland Campus Secretary to Confidential Business Office Assistant effective September 1, 2016. Michelle Fimiani was a secretary that was RIF, then the Cumberland Campus secretary position became

available. Michelle is being recommended to begin employment in the Business Office at the prorated salary of \$35,000. Michelle will be filling the Confidential Business Office Assistant position of Tonya Paroda. Funding for this is possible due to a recent retirement.

- The District Substitute List for the 2016-2017 school year. All substitutes listed are approved for the Salem County Vocational Technical Schools and Salem County Special Services School District, unless otherwise noted.

(Page 7453)

Ayes (5) *Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith* Noes () Abstain () Non- Vote ()

Professional Development:

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the following professional development activities and costs associated with the activities for the 2016-2017 school year:

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Cost of Sub	Total Cost
Bowen Family Systems Theory Clinical Certificate New Brunswick, NJ - One Workshop from September 2016 through June 2017	Shawn Rebman	\$2,200.00	N/A	\$2,200
ASHA CAA Accreditation site visit to Miami University of Ohio Oxford, OH - October 7-11, 2016	E. Jane Whittinghill	All expenses are covered by ASHA	N/A	\$ 0
ASHA CAA Accreditation site visit to Ken State Kent, OH - October 28, 2016 - November 2, 2016	E. Jane Whittinghill	All expenses are covered by ASHA	N/A	\$ 0

Ayes (5) *Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith* Noes () Abstain () Non- Vote ()

Programs:

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the following:

- The School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Acts. Annually, each school is required to complete a self-assessment of eight Core elements (HIB Programs, Approaches or Other Initiatives, Training on the BOE - approved HIB policy, Other Staff Instruction and Training Programs, Curriculum and Instruction on HIB and related Information and Skills, HIB Personnel, School Level HIB Incident Reporting Procedures, HIB Investigation Procedures, HIB Reporting. Once completed for each building and approved by the BOE, the reports are then submitted to the state. This year’s report was completed by the Anti-Bullying both Districts team consisting of the Anti-Bullying Specialist from each building along with both Affirmative Action Officers during an April training session where the Anti-Bullying Specialist were trained and certified through NJPSA. It is recommended by the Superintendent that the Board of Education approve the individual reports for the Alternative Campus, Cumberland Campus, Daretown Campus, and Salem Campus. It should be noted that each school reported that they “Met the Requirements” in each category resulting in a score of 53 out of 78.

(Pages 7454-7458)

APPROVE
PROFESSIONAL
DEVELOPMENT

APPROVE
PROGRAMS

- All SCSSSD educational curriculum for the 2016-2017 school year.
- The 2016-2017 Professional Development Plan for the Salem County Vocational Technical School and Salem County Special Services School Districts. Mandatory professional development requirements for particular groups of educators are specified in New Jersey statute and regulation. The Plan has been developed in accordance with these statutes and regulations.
(Pages 7458-7459)
- The 2016-2017 District Mentoring Plan. The plan has been developed in accordance with all mentoring program regulations for novice teachers (those new to the profession and serving under a provisional certificate) and experienced teachers new to a district as specified in N.J.A.C. 6A:9:8.4. Individual 1-1 mentoring is required for novice teachers. In addition, all non-tenured first-year teachers must receive individualized support developed collaboratively with the supervisor and aligned with state standards and school/district expectations for teacher effectiveness.
(Pages 7459-7461)
- The attached list of TCP job shadowing/social trip locations for the 2016-2017 school year.
(Pages 7462-7463)
- The SCVTS/SCSSSD District Technology and Digital Learning Plan from 2016-2019. This document provides a full spectrum of options and guidance to facilitate the progression of digital learning for all students.
(Pages 7463-7470)
- The following field trips for the 2016-2017 school year:

PROGRAM	LOCATION	DATE	COST	BUS COST	7% FEE	TOTAL COST
Cumberland Campus	National Constitution Center (Philadelphia, PA). Attend all activities on "Constitution Day" to learn about the men that signed the Constitution.	9/16	\$ 0	\$2,560.00	\$179.20	\$2,739.20
Upper Pittsgrove	Johnson's Corner Farm (Monroeville, NJ). Explore how food is grown and how animals are raised to connect with where their food comes from.	9/23	\$337.50	\$312.00	\$21.84	\$671.34
Salem Campus	Mood's Farm Market & Wendy's (Mullica Hill, NJ). Engage students in social and physical skills practiced in school in a community activity.	9/30	\$588.00	\$460.00	\$32.20	\$1080.20
Cumberland Campus	Holly City Family Center Pool (Millville, NJ).	10/4	\$ 0	\$700.00	\$49.00	\$749.00

	Students will learn water safety and do physical therapy exercises.					
Cumberland Campus	Holly City Family Center Pool (Millville, NJ). Students will learn water safety and do physical therapy exercises.	10/18	\$ 0	\$970.00	\$67.90	\$1,037.90

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Old Business: None

Information Reports

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education accept and approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (None)
Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

ACCEPT AND APPROVE THE MONTHLY HIB REPORT

RECESS INTO EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for the Salem County Special Services School District and Salem County Vocational Technical School District, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:
Voctech Negotiation Impasse; Pennsgrove Academy

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education **will**/ will not return to open session to conduct business at the conclusion of the executive session.

EXECUTIVE SESSION I

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education adjourn into Executive Session, from which the general public is excluded, to discuss a personnel item. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law (8:37 p.m.).

End closed session (8:57 p.m.).

Unanimously Approved

INTO EXECUTIVE
SESSION (8:37
P.M.)

OUT OF EXECUTIVE
SESSION (8:57
P.M.)

AUDIENCE PARTICIPATION II - None

AUDIENCE
PARTICIPATION II

Moved by Mr. Halter and seconded by Mr. Moffett that the Board of Education meeting be adjourned (8:58 p.m.).

Unanimously Approved

ADJOURNED (8:58
P.M.)

Respectfully Submitted,

John H. Bolil
Business Administrator/Board Secretary