

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM
BOARD OF EDUCATION MINUTES – SEPTEMBER 27, 2016**

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, September 27, 2016 at 7:00 p.m.

The Board Secretary led the group in the Pledge of Allegiance to the Flag.

The Board Secretary called the meeting to order at 7:00 a.m. at which time the following statement was read: “The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and at the entrances of 404 Daretown Road, Elmer, 13 Ramah Road, Bridgeton, 45 Cheney Road, Woodstown, 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

CALL TO ORDER

Members Present: Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith

Members Absent: Mr. James Davis, Ms. Margaret Nicolosi

Others Present: John Swain, Superintendent; Jennifer Bates, Assistant Superintendent; John Bolil, Business Administrator/Board Secretary; Jason Helder, CTHS Principal; Todd Slimm, Principal SCSSSD Cumberland Campus, Jane Whittinghill, Director of Related Services and Autism Programs, Jim Helder, Principal, Salem Campus (RDS); Marie Alleva, Nicole Cerqueira, Katherine Polillo, Nicole Pham, Rachael Lester, Jean Pileri, Brianna Winch, Gensie & David Winch

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education approve the Minutes and Executive Minutes of the August 30, 2016 Board of Education Meeting.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the acceptance of Agenda Addenda items for SCVTS of the Superintendent and Business Administrator.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the acceptance of Agenda Addenda items for SCSSSD of the Superintendent and Business Administrator.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

**AUDIENCE PARTICIPATION I / RECOGNITION OF FREEHOLDER
LIAISON – None**

AUDIENCE
PARTICIPATION I

Old Business: None

New Business: None

Correspondence: ETPL Renewal Application Approval – Dr. Bates
(Page 7492)

CORRESPONDENCE

PRESENTATIONS

Presentations:

- ESSA - John Swain
- CTHS Student of the Month - Jason Helder
- Grants - Carly Chaapel

BOARD SECRETARY'S REPORT

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following:

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2016. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(Pages 7492-7498)

	September 27, 2016
Business Administrator/Board Secretary	Date

RECONCILIATION OF CASH FOR SCHOOL FUNDS REPORT

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2016. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of July 2016.

(Pages 7498-7499)

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

APPROVE TRANSFERS

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the transfer list of funds for the month ending August 26, 2016 to September 23, 2016.

(Page 7500)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

APPROVE WARRANTS

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the following:

- Bills paid August 2016, September 2016
- Board Payment Approval List Benefits Posting August 2016

(Pages 7500-7502)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

APPROVE CANCEL CHECK

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve to cancel check #031927 in the amount of \$620 dated 6/30/16 to Robert & Melissa Iocona (TLC tuition refund). Said check will be reissued for \$310. The refund check is being reissued as the original backup given to create the check was incorrect.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve a lease agreement between Salem Community College and Salem County Vocational Technical School. Salem Community College agrees to rent to Salem County Vocational Technical School the following in Tillis Hall at Salem Community College, 460 Hollywood Avenue, Carneys Point, NJ 08069 for use as space for instructional training in educational programs offered by SCVTS and offices for supervisorial personnel for the programs: TIL 102 (Cosmetology Room), TIL 102A (Storage/was stations), TIL 103 (Classroom/Office), TIL103A (Restroom Facility), TIL 103B (Storage), TIL 106 (Classroom/Office), TIL 108 (Lab), TIL 117 (Secretary), TIL 117A (Breakroom/Storage), TIL 117B (Office). Total square feet approximating 2,790s.f... Included within TIL 103 is 1 desk and 3 chairs and within TIL 106 1 desk w/chair and 13 student desks w/chairs. The lease commences on July 1, 2016 through June 30, 2017. Upon the signing of this lease, SCVTS will make a single payment of \$22,756 to SCC, the amount of which is equal to the rent for one rental period.

APPROVE A LEASE AGREEMENT BETWEEN SALEM COMMUNITY COLLEGE AND SCVTS

(Pages 7502-7504)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the Internal Controls Section of the Operations Manual to be used by both Salem County Vocational Technical School and Salem County Special Services. The manual has been updated to clarify procedures and to include previously approved district policies.

APPROVE THE INTERNAL CONTROLS SECTION OF THE OPERATIONS MANUAL

(Pages 7504-7506)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve a bid to procure snow removal quotes for both school districts Salem County Vocational Technical School and Salem County Special Services School District for services from November 1, 2016 to March 31, 2017.

APPROVE A BID TO PROCURE SNOW REMOVAL QUOTES FOR BOTH SCVTS AND SCSSSD

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the 2017-2018 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

APPROVE THE 2017-18 BUDGET DEVELOPMENT CALENDAR FOR SCVTS AND SCSSSD

**2017-2018 Budget Development Calendar
SCVTS/SCSSSD**

9/30/2016	ISSUE BUDGET PREP WORKSHEETS AND ASSUMPTIONS
10/03/16-10/31/16	SUPT/BA/ASST. SUPT. TO MEET WITH PRINCIPALS/ DIRECTORS
11/15/2016	GET FIRST DRAFT OF BUDGET BACK FROM PRINCIPALS/ DIRECTORS
11/22/2016	DISCUSS GUIDELINES WITH BOARD
12/21/2016	SECOND DRAFT
1/13/2017	DRAFT USED TO CALCULATE TUITION
2/6/2017	ISSUE TUITION RATES
2/28/2017	BOARD APPROVAL OF BUDGET

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE
ADVERTISING A
REQUEST FOR
PROPOSAL FOR A
SCHOOL ATTORNEY

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve advertising a request for proposal for a school attorney for the school district. The school attorney must provide the following services to include, but not be limited to:

- Have school district experience of at least five (5) years;
- Provide list of school district clients and contact information;
- Provide CV's for all attorney associates which your school represented;
- Provide rates of partners, associates, paralegals, and miscellaneous fees, etc.;
- Include this in your proposal.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE
ADVERTISING A
REQUEST FOR
PROPOSAL FOR A
SCHOOL PHYSICIAN

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve advertising a request for proposal for a school physician for the Salem County Vocational Technical School District. The school physician must be Board certified in Salem County and provide the following services to include, but not be limited to:

- Physical Examinations
- Health Screenings/Health Histories
- Revise/Approve Nursing Services Plan
- Drug Testing
- Alcohol Testing
- CDL Physicals
- Mantoux Testing
- Prepare an annual rate and individual rates for these services.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE
PERSONNEL

Superintendent's Report – Vocational Technical School District

Personnel:

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the following:

- Student/Club Advisors for the 2016-2017 School year.

Name	Position	Stipend*
Al Roeske	AM Detention Monitor	\$600.00
Elizabeth Bernat-Duaimé	PM Detention Monitor	\$400.00
Carly Chaapel	Garden Club Advisor	\$1,250.00
Katherine Polillo	Freshmen Class Moderator	\$1,250.00
Lindsay Doran	Sophomore Class Moderator	\$1,250.00
Tracy Westog	Junior Class Moderator	\$1,250.00
Rachael Lester	Senior Class Moderator	\$1,250.00
Nicole Cerqueira	DuPont League - JV	\$625.00

Dawn Patrick	DuPont League - Varsity	\$625.00
Keely Weinberger-DiTizio	FFA Advisor	\$1,250.00
Lisa Hartsough	HOSA Advisor	\$1,250.00
Nicole Pham	Honor Society Advisor	\$1,250.00
Leo Maisey	Yearbook Advisor	\$1,250.00
Mark Kasubinski	Skills USA Advisor	\$1,250.00
Tracy Westog	TLC Advisor	\$1,250.00
Garry Dolbow	AM Cafeteria Monitor	\$600.00
Arthur Mendini	Director of Fall Play	\$1,000.00
Rebecca Richards	Director of Winter Dance Concert	\$1,000.00
Bruce Connell	Banquet Chef	\$30.00 per hour

*Rates noted above are the rates listed in the negotiated agreement and once the new agreement is finalized and approved, will be changed to reflect those changes.

Comments: Mrs. Smith questioned DuPont League stipend.

Response: Dr. Bates responded that it is only a half year activity.

- The revised District Substitute List for the 2016-2017 school year. All substitutes listed are approved for the Salem County Vocational Technical Schools and Salem County Special Services School District, unless otherwise noted.
(Page 7507)
- The transfer of Brenda Karstetter from Part-Time Food Service Aide to Full Time Food Service Aide, effective September 12, 2016. Mrs. Karstetter was listed as a Step 5 at \$10.33/hour. That rate did not match the negotiated agreement. It is requested that Mrs. Karstetter be placed at Step 10, \$14,004. This new rate matches the salary guide currently in place.
- The transfer of Elisabeth Doyle from Part-Time Food Service Aide to Full Time Food Service Aide, effective September 12, 2016. Mrs. Doyle was listed as a Step 2 at \$9.87/hour. That rate did not match the negotiated agreement. It is requested that Mrs. Doyle be placed at Step 9, \$13,471. This new rate matches the salary guide currently in place.
- The revision of the following Part-Time Food Service Aides Contracts, effective October 1, 2016.
 1. Mrs. Angelina Karpolorich was listed as a Step 3 \$9.55/hour. That rate did not match the negotiated agreement. It is requested that Mrs. Karpolorich be placed at Step 3, \$10,576 (85% of \$12,442) No Benefits. This new rate matches the salary guide currently in place.
 2. Mrs. Linda Dunner was listed as a Step 3 \$9.55/hour. That rate did not match the negotiated agreement. It is requested that Mrs. Dunner be placed at Step 3, \$10,576 (85% of \$12,442) No Benefits. This new rate matches the salary guide currently in place.

- Employment of Victoria Cabral as a full time Instructional Assistant-The Learning Center for the 2016-17 school year beginning September 19, 2016. It is recommended that her salary be Step-11 Paraprofessional (\$16,015). (Prorated)
- Employment of Maegan R. Wright as a Part-Time Student Food Service Aide for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be \$8.25 per hour No Benefits.
- Employment of Cathy E. Koziel, as a Part-Time Food Service Aide for the 2016-17 school year beginning October 1, 2016. It is recommended that her salary be Step 3 \$10,576 (85% of \$12,442) (Prorated) No Benefits. This new rate matches the salary guide currently in place.
- Employment of Lisa Moore, Part-Time Instructional Assistant-The Learning Center for the 2016-17 school year beginning September 19, 2016. It is recommended that her salary be Step-11 Paraprofessional \$6,086 No Benefits (38% of \$16,015).
- Resignation of Part-Time Food Service Aide, Terry Eckler, effective September 30, 2016.
(Page 7507)
- Resignation of Full-Time Learning Center Aide, Alexis Flowers, effective September 23, 2016.
(Page 7507)
- The following novice instructors and their mentors for the 2016-17 school year. Under state guidelines novice instructors are required to pay the mentioned fee to the district who is then required to release the funds to the mentor upon successful completion of the program. Once approved payment schedules will be set up with each novice instructor to collect the fee. Contracts will be sent out between the novice instructor, mentor, and board of education.

Novice Instructor	Mentor	Fee /Program
Arthur Mendini	Kimberly Bunting	\$550.00/CEAS
Carly Chaapel	Nicole Pham	\$1,000.00/CE
Stephanie Hoffman	Brian Quinn	\$550.00/CEAS
Matthew DiTizio	Brian Quinn	\$550.00/CEAS
Eric Lockwood	Nicole Pham	\$1,000.00/CE

Comment: Julie Smith asked, How are mentors chosen, are the mentors in the same field?

Response: Dr. Bates stated it is voluntary and the teachers where possible are in the same field.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Professional Development

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education approve the following professional development activities and costs associated with the activities.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
EIRC Becoming a Mentor Educator: Methods for Success Oct. 19, 2016 -Blueprint for Becoming a Successful Mentor Educator January 11, 2017 -Maintaining Your Mentor Educator Program: A Collaboration Opportunity	Keely Weinberger-DiTizio Elizabeth Bernat-Duaimé Kimberly Bunting	\$260.00	\$780.00
TPC Trainco ControlLogic: Fundamentals, Communications, Apps & Troubleshooting, Philadelphia, PA, October 19-20, 2016	Danut Chiriac	\$1,100.00 reg. \$28.52 mileage \$8.00 tolls	\$1,136.52 Perkins Secondary
The Early Educators Leadership Conference Leesburg, Virginia, October 12, 2016 – October 15, 2016	Tracy Westog	No cost to district	\$255.00 Substitute
Conference: Career and Technical Education Series: Establishing Meaningful PLCs in CTE Setting Foundation for Educational Administration Conference Center Monroe, NJ October 19, 2016	Jason Helder	\$149.00 registration \$22.94 mileage	\$171.94 Total cost Acct# 11-000-240-580-38-001
CHI Schools, Educational Symposium, History in the Making, Houston, TX, October 20 - 22, 2016	Monica Burkhardt	\$378.20 airfare No cost for registration, hotel and meals	\$378.20
National Career Academy Coalition Annual Conference, Tampa Marriott Waterside, Tampa, FL, November 7-9, 2016	Jennifer Bates John Swain	\$650 registration \$424 hotel \$216 meals \$108 parking \$50 transportation	\$2,896 Perkins Post Secondary Funds
FABTECH 2017 -Industry Trade Show and Seminars Las Vegas Convention Center Las Vegas, Nevada November 15, 2016 – November 18, 2016	Stephanie Hoffman	\$50.00 registration Approx. \$723.00 travel and hotel \$352.00 meals	\$1125.00 Total cost Acct# 11-310-100-580-18-002 reimbursement at approved GSA guidelines \$255.00 Substitute (leaving the night of November 15 th)

National ACTE Conference for Career and Tech Education Teachers Las Vegas, Nevada November 30, 2016 – December 3, 2016	Matt DiTizio	\$545.00 registration Approx. \$350.00 travel \$204.40 hotel \$352.00 meals	\$1451.40 Total costs Acct# Perkins Post Secondary Funds reimbursement at approved GSA guidelines. \$425.00 substitute
National ACTE CareerTech Vision Conference, Las Vegas, Nevada, November 30-December 3, 2016	Jason Helder John Swain	\$650 registration \$432 hotel \$256 meals \$108 parking \$50 transportation	\$2,992.00 paid through Perkins Post Secondary Funds

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE
PROGRAMS

Programs:

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the following:

- The 2016-17 Uniform State Memorandum of Agreement between the Board and law enforcement officials in accordance with N.J.A.C. 6A:16-6.2(b)13 through 15. Annually, the Board of Education is required to approve a Uniform State Memorandum of Agreement reiterating the Board's commitment to work with law enforcement agencies and to provide the necessary resources to support a safe school learning environment. In the near future, an official signing of the agreement will take place between the district and law enforcement officials.
(Pages 7508-7509)
- The Danielson Tool to be used for staff evaluations for the 2016-2017 school year in accordance with Policy 3222.
(Pages 7509-7518)
- The Adult Medical Assistant and Phlebotomy students to host a blood drive coordinated by The American Red Cross at the Salem Community College Student Center - Donaghay Hall on Thursday, September 29, 2016 from 9:00 AM to 2:00 PM. Adult program students who volunteer will receive 10 hours of volunteer experience with the American Red Cross. Salem Community College has approved our request to host the blood drive on their campus.
- The Salem County Vocational Technical School District to accept the FY2017 Individual Disabilities Education Act - Part B (IDEA - B) grant funds in the amount of \$127,613 for the budget period July 1, 2016 to June 30, 2017.
- The Riverview Family Success Center in Penns Grove, NJ as an Adult Literacy Program Site for the 2016-2017 school year.
- The dual credit agreement between Salem Community College and the Salem County Vocational Technical School for the 2016-2017 academic year. The agreement allows students to earn college credits while attending SCVTS.
(Pages 7518-7519)

- To utilize career and technical education classes and programs as internal cooperative education placements. In order for students to utilize this option for credit, students must have successfully completed two years of their career and technical education program. Students will be held to the same academic expectations as cooperative education and receive credits for successful completion. Students will work as a shop foreman exercising twenty-first century skills, assisting teachers with hands-on instruction for new students and completing special projects. Internal cooperative education can also be utilized for students in need of additional preparation time for industry based exams. Through internal cooperative education, students will be able to provide assistance to academic teachers under guidelines and accountability set forth by the CTHS Principal.
- GED testing dates for the remainder of 2016. Annually, the Bureau of Adult Education and Family Literacy requests the Salem County Vocational Technical School’s Board of Education to serve as the approved test center for Salem County. A list of those dates follow:

2016	
September	September 8 & 9
October	October 24 & 27
November	November 21 & 22
December	December 15 & 16

- Accept a grant award in the amount of \$2,500.00 to the Career and Technical High School from the Salem Health & Wellness Foundation Board/Community Foundation of NJ. The grant funds will be utilized to support the school garden maintenance and agriculture science activities. The money will be deposited into the Garden Club Student Activity Account.
- Accept a grant award for the Career and Technical High School in the amount of \$1,000.00 from the NJ FFA Foundation. The grant funds will be utilized to support the FFA LEAD Conference. The money will be deposited into the FFA Student Activity Account.
- Accept a donation for the Career and Technical High School FFA Club in the amount of \$500.00 from the United Natural Foods, Inc.. The donation will be utilized to support the FFA. The money will be deposited into the FFA Student Activity Account.
- The first reading for the textbooks listed below for the Career and Technical High School for the 2016 – 2017 school year. Readability studies have been completed and reviewed in accordance with the Affirmative Action Policy.

Textbooks	Class	ISBN
Elementary Statistics: Pearson Education Inc. 2015	Statistics	978-0-321-91121-6
PreCalculus with Limits: Cengage Learning 2014	PreCalculus	978-1-285-05943-3

- To declare the week of October 3 through October 7, 2016 as the “Week of Respect”, in accordance with the Anti-Bullying Bill of Rights Act (P.L.2010, c.122) and October 17 through October 21, 2016 as “School Violence & Vandalism Awareness Week”, in accordance with the requirements of title 18A:36-5.1.
- The curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	Attendees	Date	District Cost
Philadelphia Art Museum, Philadelphia, PA	Thirteen (13) Adult Cosmetology Students and one (1) Instructor	September 28, 2016	\$307.18
Hill Creek Farms, Mullica Hill, NJ	Six (6) Agriculture Science students and one (1) instructor	October 4, 2016	\$62.50 - SCVTS Bus Acct #11-000-270-512-53-002 \$85.00 Substitute
19th Annual Endless Summer Cruisin’ Ocean City Convention Hall, Ocean City, MD	Twenty (20) Auto Tech students and one (1) instructor	October 7, 2016	\$455.00 – BR Williams Bus Acct# 11-000-270-512-06-002 \$85.00 Substitute
Funny Farm Rescue, Mayslanding, NJ	Nine (9) Agriculture Science students and one (1) instructor	October 18, 2016	\$307.18 – BR Williams Bus Acct# 11-000-270-512-53-002 \$85.00 Substitute
Starlight Fleet Fishing, Wildwood, NJ	Forty (40) CTHS Senior Class students	October 8, 2016 October 22, 2016 (raindate)	\$307.18 – BR Williams Bus - Student Activity – All Classes
The College of New Jersey, Ewing, NJ	Fifteen (15) NJFEA Club members and one (1) advisor	October 11, 2016	\$187.50 - SCVTS Bus – Student Activity – All Classes \$85.00 Substitute
Towman Exposition, Baltimore Convention Center, Baltimore, MD	Twenty (20) Automotive Technology students and one (1) instructor	November 18, 2016	\$455.00 – BR Williams Bus – Acct# 11-000-270-512-06-002 \$85.00 Substitute
G and G Farm Market, Logan Township, NJ	Twenty-four (24) ChildCare and TLC students and two (2) instructors	October 25, 2016	\$307.18 - BR Williams Bus – Acct# 11-000-270-512-04-002 \$85.00 Substitute
NTHS Broadway Show, New York, NY	Eighty (80) NTHS students and two (2) chaperones	March 29, 2017	\$1000.00 – BR Williams Bus (Student Activity Account – NTHS) \$170 Substitute

- Student Community Service Projects for the 2016-2017 school year.

Community Service Project	Date	District Cost
Meals on Wheels Giant Pumpkin Carve, Salem County Fairgrounds, Pilesgrove, NJ - FFA Club members	September 24, 2016	N/A

- One student from Cape May County Technical Schools to attend and participate at the National SkillsUSA Competition and Leadership Conference in Indianapolis, Indiana from October 18-22, 2016 under the supervision of the SCVTS FFA Advisor, Keely DiTizio. Cape May County Technical Schools is responsible for all costs for the student to attend.
(Page 7519)

Comment: Mr. Donelson asked about insurance liability.

Response: Dr. Bates stated that they will be covered by Cape May's Insurance.

- Fundraising activities for the Career and Technical High School for the 2016-2017 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	NTHS	Charitable Frog – Students donate loose change to help raise money for supplies to be sent to the military personnel serving overseas.	September 1, 2016 – June 15, 2017
B.	FFA	Cookie Dough Sale (The Cookie Dough Fundraiser) \$20 each	October 1, 2016 to October 30, 2016
C.	Class of 2020	Road Side Clean-Up, Mannington, Township, NJ - \$300	Weekends during the month of October 2016
D.	Yearbook	Yummy Lix Gourmet Lollipops - \$1.00 each (profits will help finance the yearbook's financial obligations throughout the year).	October 1, 2016 – June 1, 2017
E.	Class of 2020	Florida Indian River Groves Fruit Sale – prices vary through catalog	October 3, 2016 – November 1, 2016
F.	Class of 2018	SCVTS Spirit Wear Items (lanyards, drawstring bags, hoodies and sweatpants with the SCVTS logo) Cost \$5 - \$35	October 19, 2016 – June 30, 2017
G.	Class of 2020	Parent/Teacher night out – Wine tasting at Monroeville Winery catered by Naples. Cost \$35.00	October 21, 2016
H.	SkillsUSA	Trunk or Treat – SCVTS Staff Parking Lot (\$5 donation)	October 26, 2016 6pm – 8pm
I.	All Classes – Class of 2017	Halloween Dance \$5.00	October 30, 2016

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the transfer of funds for the months ending August 25, 2016 to September 23, 2016.

APPROVE TRANSFERS

(Page 7527)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the following:

APPROVE WARRANTS

- Board Payment Approval List August 2016

(Page 7527)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

**BOARD SECRETARY/BUSINESS ADMINSTRATOR’S NEW BUSINESS
SPECIAL SERVICES SCHOOL DISTRICT**

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve a lease agreement between Salem Community College and Salem County Special Services School District for the lease of DAV-101 (Classroom), DAV-102 (Secretary area), DAV-102A (Office), DAV-102B (Office), DAV-103 (Classroom), DAV-105 (Classroom), DAV-107 (Classroom), DAV-109, DAV-122 (Office), DAV-126 (Office), Mezzanine (Classroom area & a cafeteria area), Concession Stand (breakfast service) and the Fieldhouse for gym activities Monday – Friday when school is in session September through June, except as noted in the attached lease with Salem Community College commencing July 1, 2016 through June 30, 2017 for an annual amount of \$102,000.

APPROVE A LEASE AGREEMENT BETWEEN SALEM COMMUNITY COLLEGE AND SCSSD

(Pages 7528-7529)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the Internal Controls Section of the Operations Manual to be used by both Salem County Vocational Technical School and Salem County Special Services. The manual has been updated to clarify procedures and to include previously approved district policies.

APPROVE THE INTERNAL CONTROLS SECTION OF THE OPERATIONS MANUAL

(Pages 7529-7531)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve a bid to procure snow removal quotes for both school districts Salem County Vocational Technical School and Salem County Special Services School District for services from November 1, 2016 to March 31, 2017.

APPROVE A BID TO PROCURE SNOW REMOVAL QUOTES

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non- Vote ()*

APPROVE THE
HIRING FOR THE
2016-2017
SCHOOL YEAR OF
AN AFTERNOON
BUS DRIVER

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the hiring for the 2016-2017 school year of an afternoon bus driver to transport a student from the Upper Pittsgrove ASD program. Furthermore, the Board authorizes the Business Administrator to draw up a contract with Upper Deerfield who will pay the Salem County Special Services School District for the costs of this transportation agreement.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE THE
2017-2018
BUDGET
DEVELOPMENT
CALENDAR FOR
SCVTS AND
SCSSSD

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the 2017-2018 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

**2017-2018 Budget Development Calendar
SCVTS/SCSSSD**

9/30/2016	ISSUE BUDGET PREP WORKSHEETS AND ASSUMPTIONS
10/03/16-10/31/16	SUPT/BA/ASST. SUPT. TO MEET WITH PRINCIPALS/ DIRECTORS
11/15/2016	GET FIRST DRAFT OF BUDGET BACK FROM PRINCIPALS/ DIRECTORS
11/22/2016	DISCUSS GUIDELINES WITH BOARD
12/21/2016	SECOND DRAFT
1/13/2017	DRAFT USED TO CALCULATE TUITION
2/6/2017	ISSUE TUITION RATES
2/28/2017	BOARD APPROVAL OF BUDGET

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

APPROVE
ADVERTISING A
REQUEST FOR
PROPOSAL FOR A
SCHOOL ATTORNEY

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve advertising a request for proposal for a school attorney for the school district. The school attorney must provide the following services to include, but not be limited to:

- Have school district experience of at least five (5) years;
 - Provide list of school district clients and contact information;
 - Provide CV's for all attorney associates which your school represented;
 - Provide rates of partners, associates, paralegals, and miscellaneous fees, etc.;
- Include this in your proposal.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

ACCEPT THE
FOLLOWING BIDS
FOR LANDSCAPING
MAINTENANCE
SERVICES

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education accept the following bids for landscaping maintenance services received on September 15, 2016 at noon.

Clover IPM Landscaping & Maintenance, Inc. 10 Broadleaf Road Levittown, PA 19057	\$14,300.00
Wright's lawn Service, LLC P.O. Box 81 Cedarville, NJ 08311	\$25,230.00

Be it resolved that the board award the bid to Clover IPM Landscaping & Maintenance, Inc., from Levittown, PA, effective October 1, 2016 through June 30, 2017 for the Salem County Special Service School District sites at the Cumberland Campus and the Daretown Campus. Six companies received the bid package and two responded. A copy of the "Summary of Bid" for both companies follows.

(Pages 7531-7532)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve a service agreement between the Salem County Special Services School District for PARS Environmental, Inc., of Robbinsville, New Jersey, to conduct the 2015 Right-to-Know Survey and other services (Written/Hazardous Communication Plan, MSDS/SDS Binders, Online MSDS/SDS Database, and 6-Month Surveillance Fall 2016/Spring 2017) for the 2016-17 school year in the amount of \$5,800.

APPROVE A SERVICE AGREEMENT BETWEEN SCSSSD AND PARS ENVIRONMENTAL

(Pages 7532-7534)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve advertising a request for proposal for a school physician for the Salem County Special Services School District. The school physician must be Board certified in Salem County and provide the following services to include, but not be limited to:

APPROVE ADVERTISING A REQUEST FOR PROPOSAL FOR A SCHOOL PHYSICIAN

- Physical Examinations
- Health Screenings/Health Histories
- Revise/Approve Nursing Services Plan
- Drug Testing
- Alcohol Testing
- CDL Physicals
- Mantoux Testing
- Prepare an annual rate and individual rates for these services.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education approve the 2016-2017 Transportation Contracts and Contract Addenda, 2016-2017 School Year Jointure.

APPROVE THE 2016-17 TRANSPORTATION CONTRACTS

(Pages 7534-7535)

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith *Noes ()* *Abstain ()* *Non-Vote ()*

Superintendent's Report – Special Services School District

Personnel:

APPROVE PERSONNEL

Moved by Halter and seconded by Mr. Ransome that the Board of Education approve the following:

- The revised District Substitute List for the 2016-2017 school year. All substitutes listed are approved for the Salem County Vocational Technical Schools and Salem County Special Services School District, unless otherwise noted.

(Pages 7535-7536)

- The FMLA request for Monica Owens, EIP secretary, beginning November 7, 2016 and will return on or about December 5, 2016.

(Page 7536)

- The FMLA request for Lorraine Byard, Cumberland Campus Instructional Assistant, beginning September 1, 2016 and will return on or about October 31, 2016.
(Page 7536)
- The hiring of Amanda Wirth at the Cumberland Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be MA-1 (\$53,440).
- The salary increase of Barbara Briar, District Courier, from \$15.75/hour to \$16.00/hour, effective July 1, 2016 through June 30, 2017. This salary is in addition to a \$7,500.00 gas and car allowance. The hours of work are to be approved by the Superintendent, or his designee, as they may vary due to district needs, while remaining at or under the 24 hours per week.
- Nicole Corson, School Psychologist for Child Study Team, at the rate of \$42,752 (80% of \$53,440) (MA-4), effective September 1, 2016 for the 2016-2017 school year.
- Employment of Emmanuel Sanders as a full time Instructional Assistant-Cumberland Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-4 (\$18,074).
- Employment of Amy Wright as a full time Instructional Assistant-Salem Campus for the 2016-17 school year beginning September 1, 2016. It is recommended that her salary be IA Step-1 (\$17,774).
- Employment of Christian Lucas as a full time Instructional Assistant-Salem Campus for the 2016-17 school year beginning October 1, 2016. It is recommended that her salary be IA Step-1 (\$17,774) Prorated.
- Employment of Diane Hitchner as a full time Instructional Assistant-Daretown Campus for the 2016-17 school year beginning September 15, 2016. It is recommended that her salary be IA Step-4 (18,074) prorated.
*Ayes (4) Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith
Noes () Abstain (1) Mr. Linwood Donelson III Non- Vote ()*
- The voluntary transfer of Kathryn Wirth, Instructional Assistant, from the Salem Campus to the Upper Pittsgrove Campus. It is recommended that the Board of Education approve this voluntary transfer effective September 1, 2016.
(Pages 7536-7537)
- The voluntary transfer of Jacqueline Johnson, Instructional Assistant, from the Cumberland Campus to the Salem Campus. It is recommended that the Board of Education approve this voluntary transfer effective September 1, 2016.
- Resignation of Sayeeesa Watson, Instructional Assistant-Salem Campus effective August 18, 2016.
(Page 7537)
- Employment of Barbara Briar as a substitute Instructional Assistant for the 2016-17 school year beginning September 1, 2016 at the rate of \$60.00 per day.
- Employment of Brielle DeMers as a substitute Instructional Assistant for the 2016-17 school year beginning September 1, 2016 at the rate of \$60.00 per day.

- Employment of Laura K. Norbury as a substitute Instructional Assistant for the 2016-17 school year beginning September 1, 2016 at the rate of \$60.00 per day.
- Employment of Judy Locke and William Pennock as After School Bus Drivers for the 2016-17 school year beginning October 1, 2016 at the rate of \$25.00 per hour. It is requested that Judy Locke and William Pennock, both current job coaches, be approved to alternate days to cover the daily transporting of a student home from Upper Pittsgrove School. Time sheets will be utilized for pay and kept for billing of the sending district. District school buses will be utilized to transport the student. The hours requested fall outside of both employees current workday.
- To compensate instructional assistants who substitute as a school nurse. Under Article 10, letter J of the contracted agreement, instructional assistants who substitute for teachers are compensated at the rate of \$50 per day. It is recommended that a properly certificated instructional assistant be compensated at the rate of \$100 per day of the regular nurse pay of \$135.

Comment: Mr. Halter – Do they have the proper credentials?

Response: Dr. Bates answered in the affirmative.

- Student/Club Advisors for the 2016-2017 School year.

Name	Position	Stipend
Christian Miguel	Interpreter Cumberland	\$2,000
Leidy Shicay	Interpreter Daretown	\$2,000
Sol Flores	Interpreter Salem	\$2,000
Eric Fizur	Computer Lab Monitor/Life Skills Trainer	\$2,000
Stacy Lockwood	Teacher in Charge Daretown	\$2,000
Michelle Brown Brenda Russell Jill Reistle	Teacher in Charge Cumberland	\$4,000 total (\$1,333.34 each)
Brenda Russell	District Newsletter	\$2,000
Bridgit Vit	Special Olympics	\$2,000

- The following novice instructors and their mentors for the 2016-17 school year. Under state guidelines novice instructors are required to pay the mentioned fee to the district who is then required to release the funds to the mentor upon successful completion of the program. Once approved payment schedules will be set up with each novice instructor to collect the fee. Contracts will be sent out between the novice instructor, mentor, and board of education.

Novice Instructor	Mentor	Fee /Program
Matthew Karr	Brian Cummings	\$550.00/CEAS
Amanda Hollenweger-Spence	Jill Reistle	\$550.00/CEAS

Amanda Wirth	Brenda Russell	\$550.00/CEAS
Caitlyn Fagely	Sara Spina	\$550.00/CEAS
Ian Poinsett	Tracy Parente	\$1,000.00/CE
Lindsey Raleigh	Lindsay Quinn	\$1,000.00/CE
Janice Jenkins	Melissa Dickson	\$1,000.00/CE
Deidre Richart	Stacy Willingmyre	\$1,000.00/CE

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non-Vote ()

APPROVE
PROFESSIONAL
DEVELOPMENT

Professional Development:

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education approve the following professional development activities and costs associated with the activities for the 2016-2017 school year:

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Cost of Sub	Total Cost
EIRC Becoming a Mentor Educator: Methods for Success Oct. 19, 2016 -Blueprint for Becoming a Successful Mentor Educator January 11, 2017 -Maintaining Your Mentor Educator Program: A Collaboration Opportunity	Brian Cummings - Alternative Brenda Russell - Cumberland Tracy Parente - Daretown Lindsay Quinn - Salem	\$260		\$1040
Human Resource Law: What You Need to Know. December 14, 2016 Atlantic City Convention Center	John R. Swain Frank Maurer	\$349 each 120 miles = \$37.20/Maurer Tolls & Parking = \$25 est./Maurer	N/A	\$760.20
<i>Brazelton Neonatal Behavioral Assessment & Newborn Behavioral Observation</i> Sponsored by Brazelton Institute, Boston, MA July 8-9, 2016	Shawn Rebman	<i>All costs previously approved except: Meals-2 days @\$69 per day Paid for by Grant</i>	NA	\$138
<i>Anxiety Disorders in Children & Adolescents</i> Sponsored by PESI - Holiday Inn, Cherry Hill, NJ November 16, 2016	Carrie Bermudez	\$199 - Registration \$31 - Mileage	\$85	\$315.00
<i>The Wizarding World of Clinical Education</i> Sponsored by Stockton-Galloway, NJ October 28, 2016	Stephanie Weiser	Free Registration	N/A	No Cost

ASHA Convention Sponsored by ASHA- Philadelphia, PA November 17-19, 2016	Stephanie Weiser	\$285 Registration Parking & Tolls \$67.90	N/A	\$352.90
Special Education Law in New Jersey Sponsored by PESI Mt. Laurel, NJ - October 5, 2016	Lisa Davis	\$219 Registration	\$85	\$304

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

Programs:

APPROVE
PROGRAMS

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education approve the following:

- Rowan University as a Transitional Career Program (TCP) work site. Students will begin working in the dining hall for the new freshman dorm with the possibility of work opportunities opening up to us on campus later this year.
- A fundraiser for the Special Services Prom through LuLaRoe, an online clothing company. This will be organized through an online pop up boutique through hostess, Candice Evans. Orders will be placed through the personal email and facebook page of Julie D’Attillio, Teacher at the Salem Campus. A 10% contribution will be made by the hostess on every item sold. The company also contributes with matching limits on items sold. The fundraiser will run during the month of November.
- A Mum fundraiser for the Cumberland Campus beginning on September 19, 2016 with order pick up on October 5, 2016. The fundraiser has been coordinated by Nikki Kelly, Teacher. The Mums are provided by Huffman Farms, will be in 8” pots, and will cost \$6.00 each.
- The Danielson Tool to be used for staff evaluations for the 2016-2017 school year in accordance with Policy 3222.
(Pages 7537-7546)
- The following field trips for the 2016-2017 school year:

PROGRAM	LOCATION	DATE	COST	BUS COST	7% FEE	TOTAL COST
Upper Pittsgrove	The McCann Farm (Monroeville, NJ) Ride wagon, pick pumpkins, corn maze, view animals to enhance social skills, science lessons on pumpkins and animals	10/14	\$152.00	\$270.00	\$18.90	\$440.90
Salem Campus	Johnson's Corner Farm (Medford, NJ) Pick pumpkins and enhance social skills.	10/28	\$1,280.00	\$858.00	\$60.06	\$2,198.06

- The 2016-17 Uniform State Memorandum of Agreement between the Board and law enforcement officials in accordance with N.J.A.C. 6A:16-6.2(b)13 through 15. Annually, the Board of Education is required to approve a Uniform State Memorandum of Agreement reiterating the Board’s commitment to work with law enforcement agencies and to provide the necessary resources to support a safe school learning environment. In the near future, an official signing of the agreement will take place between the district and law enforcement officials.

(Pages 7546-7550)

Ayes (5) *Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith* Noes () Abstain () Non- Vote ()

Old Business: None

Information Reports

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education accept and approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (None)

Ayes (5) *Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith* Noes () Abstain () Non- Vote ()

Principal’s/Administrator’s Reports

Salem Campus

RECESS INTO EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for the Salem County Special Services School District and Salem County Vocational Technical School District, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:
11/01/16 Mediation meeting

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- x 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
Litigation Updates for SCVTS & SCSSSD

- x 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Related Services; SCVTS Termination

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education **will**/ will not return to open session to conduct business at the conclusion of the executive session.

EXECUTIVE SESSION I

Moved by Mr. Halter and seconded by Mr. Donelson that the Board of Education adjourn into Executive Session, from which the general public is excluded, to discuss a personnel item. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law (8:06 p.m.).

End closed session (9:18 p.m.).

Unanimously Approved

INTO EXECUTIVE SESSION (8:06 P.M.)

OUT OF EXECUTIVE SESSION (9:18 P.M.)

Moved by Mr. Donelson and seconded by Mr. Ransome that the Board of Education approve the termination of Yumeka Mack, Full Time Custodian-Career and Technical High School, concluding her contract on October 14, 2016. The conclusion of the contract will pay. 6.5 vacation days and 9.5 unscheduled work days. It is recommended that Yumeka Mack not be required to return to work for these 15 days.

Ayes (5) Mr. Linwood Donelson III, Mr. Daryl Halter, Mr. David Moffett, Mr. Earl Ransome, Mrs. Julie Smith Noes () Abstain () Non- Vote ()

APPROVE THE TERMINATION OF YUMEKA MACK

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve a guest artist, Sanchel Brown, to visit the Dance Academy on October 11th and 12th 2016 and November 1st thru November 4th 2016. These visits are to further develop the students contemporary and African and Contemporary technique with an emphasis on fully body isolations, body rhythm and phrase work. Students will have an opportunity to train with Ms. Brown and learn from her extensive training in various West African techniques through her training at L'Ecole De Sable. Students will also focus on flow and individual expression and performance execution in Contemporary techniques. Ms. Brown will also work with students on their performance for the Winter Dance Concert. The total cost of the visits is \$1,500.00 (6 visits @ \$250 each).

(Pages 7550-7552)

Ayes (2) Mr. David Moffett, Mr. Earl Ransome Noes (3) Mr. Linwood Donelson III, Mr. Daryl Halter, Mrs. Julie Smith Abstain () Non- Vote ()

GUEST ARTIST, SANCHEL BROWN

GUEST ARTIST,
GREG ANMUTH

Moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve a guest artist, Greg S. Anmuth, to visit the Dance Academy hosted at Schalick High School on October 13th and 14th 2016 and November 15th thru November 18th 2016. The visit is to further develop the students contemporary and jazz dance technique with an emphasis on isolations and phrase work. Students will have an opportunity to train in the Giordano method of Jazz focusing on body isolations, body alignment and advanced phrase work. Students will also focus on flow and individual expression and performance execution in Contemporary techniques. Mr. Anmuth will also work with students on their performance for the Winter Dance Concert. The total cost of the visits is \$1,500.00 (6 visits @ \$250 each).

(Pages 7552-7553)

*Ayes (2) Mr. David Moffett, Mr. Earl Ransome Noes (3) Mr. Linwood Donelson III,
Mr. Daryl Halter, Mrs. Julie Smith Abstain () Non- Vote ()*

AUDIENCE
PARTICIPATION II

AUDIENCE PARTICIPATION II - None

ADJOURNED
MEETING (9:47
P.M.)

Moved by Mr. Donelson and seconded by Mr. Halter that the Board of Education meeting be adjourned (9:47 p.m.).

Unanimously Approved

Respectfully Submitted,

John H. Bolil
Business Administrator/Board Secretary