

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting  
880 Route 45, Woodstown, NJ 08098  
Tuesday, April 25, 2017 at 7:00 p.m.

**AGENDA**

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

**III. ROLL CALL**

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

**IV. MINUTES**

It is recommended that the Board of Education approve the [Minutes](#) and [Executive Minutes](#) of the March 28, 2017 Board of Education Meeting.

**V. ADDENDA**

**A. Acceptance of Agenda Addenda Items SCVTS**

Action:       Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

Abstain: \_\_\_\_\_       Opposed: \_\_\_\_\_

**B. Acceptance of Agenda Addenda Items SCSSSD**

Action:       Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**VI. AUDIENCE PARTICIPATION I**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

**VII. BOARD OF EDUCATION BUSINESS**

**A. Old Business-**

**B. New Business-**

**C. Correspondence-**

1. [LAC Police Department](#) - Police Car Repair-Mr. Garry Dolbow

**D. Presentations**

1. Upper Pittsgrove Student of the Month - [Emely Quintana-Venture](#)
2. Cumberland Campus Student of the Month - [Tyjuan Custis](#)

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-  
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**Board Secretary Report**

- A.** Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. ([Attachment](#))

\_\_\_\_\_  
Business Administrator/Board Secretary

April 25, 2017  
Date

**B. Reconciliation of Cash for School Funds Report**

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month . The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of . (No report)

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**2. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Stephen M. Myers as a Student Part Time Custodian-Maintenance Department.**

It is requested by the Superintendent that the Board of Education approve the employment of Stephen M. Myers, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning April 3, 2017.

**3. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Jacob K. Kirkendoll as a Student Part Time Custodian-Maintenance Department.**

It is requested by the Superintendent that the Board of Education approve the employment of Jacob K. Kirkendoll, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning April 3, 2017.

**4. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Isaiah D. Smith as a Student Part Time Food Service Aide-Food Service Department.**

It is requested by the Superintendent that the Board of Education approve the employment of Isaiah D. Smith, Student Part-Time Food Service Aide-Food Service Department, \$8.44 per hour on an as needed basis, beginning April 3, 2017.

**5. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Joseph DeVault as a Student Part Time Custodian-Maintenance Department.**

It is requested by the Superintendent that the Board of Education approve the employment of Jacob DeVault, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning April 19, 2017.

**6. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Joseph Houser as a Student Part Time Custodian-Maintenance Department.**

It is requested by the Superintendent that the Board of Education approve the employment of Joseph Houser, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning April 3, 2017.

**7. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Lindsey Doran as the Girls Volleyball Coach for the 2017-2018 School Year.**

It is requested by the Superintendent that the Board of Education appoint Ms. Lindsey Doran as the Girls Volleyball Coach at the Career and Technical High School for the 2017-2018 school year. Ms. Doran will be compensated a \$3000 stipend for this position.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**8. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Matthew DiTizio as the Cross Country Head Coach for the 2017-2018 School Year.**

It is requested by the Superintendent that the Board of Education appoint Mr. Matthew DiTizio as Cross Country Head Coach at the Career and Technical High School for the 2017-2018 school year. Mr. DiTizio will be compensated a \$3000 stipend for this position.

**9. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Patrick Fisher as the Boys Basketball Head Coach for the 2017-2018 School Year.**

It is requested by the Superintendent that the Board of Education appoint Mr. Patrick Fisher as Boys Basketball Head Coach at the Career and Technical High School for the 2017-2018 school year. Mr. Fisher will be compensated a \$3000 stipend for this position.

**10. Request and Recommendation for Board of Education Approval of Summer Hours for 12 Month Staff**

It is recommended by the Superintendent that the Board of Education approve the following summer work hours for 12 month staff effective June 19, 2017 through August 25, 2017. Staff will work a four (4) day work week, Monday through Thursday.

12 month staff	9 hour work day (one hour duty free lunch)
Custodian/Maintenance	10 hour work day ( ½ hour duty free lunch)

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

Abstain: \_\_\_\_\_                      Opposed: \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT:**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

STEM Training Instructor Workshop at UTI-Exton, 750 Pennsylvania Drive, Exton, PA 19341, May 10, 2017	Al Roeske	\$27.28 mileage \$10.00 tolls	\$37.28 mileage/tolls \$85.00 Substitute
2017 NAEYC Professional Learning Institute, Early Childhood Leadership Conference, San Francisco, CA, June 10, 2017 – June 15, 2017  <b>Original PD Conference approved at March 2017 Board Meeting - (2) additional days are requested</b>	Tracy Foster	<b>Cost for Additional Days</b> \$590.00 Hotel \$89.25 Meals/Incidental  Per the GSA Guidelines	<b>Cost for Additional Days</b> \$679.25 (Hotel, Air/Travel, Registration and Meals/Incidental) \$85.00 Substitute  Acct# 11-310-100-580-04-002

Action:      Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis \_\_\_\_\_

Mr. Earl Ransome \_\_\_\_\_

Mr. Linwood Donelson III \_\_\_\_\_

Mr. David Moffett \_\_\_\_\_

Mr. Daryl Halter \_\_\_\_\_

Ms. Margaret Nicolosi \_\_\_\_\_

Mrs. Julie Smith \_\_\_\_\_

Abstain: \_\_\_\_\_

Opposed: \_\_\_\_\_

**PROGRAMS:**

**1. Request and Recommendation for Board of Education Approval of a One Year Subscription with Vroman Systems for use of FormSite.com at a Cost of \$199.95**

It is recommended by the Superintendent that the Board of Education approve a one year subscription with Vroman Systems for use of FormSite.com at a cost of \$199.95. FormSite.com is an online tracking system and will be paid for from Perkins Secondary and Post Secondary grant funds.

**2. Request and Recommendation for Board of Education Approval to Apply for the FY2018 Carl D. Perkins Secondary Grant.**

It is recommended by the Superintendent that the Board of Education grant approval to apply for the FY2018 Carl D. Perkins Secondary Grant. Final allocations for the FY2018 Carl D. Perkins Grant will be awarded upon the State's review of a proposed Perkins Program Budget Activity Plan designed to address Perkins Performance Measures for the 2017-2018 school year. The proposed plan is [attached](#) for approval. The

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

Board will be asked to approve the final award and spending plan for the grant once it is received from the State.

**3. Request and Recommendation for Board of Education to Approve the Adult Post Secondary Department to Become a Testing Center in Collaboration with Performance Assessment Network (PAN), A PSI Business,**

It is recommended by the Superintendent that the Board of Education grant approval for SCVTS to become a testing center in collaboration with PAN, A PSI business. Testing may include Government Testing for civil service, TSA, I-9 status verification, as well as state licensure tests.

**4. Request and Recommendation for Board of Education Approval of the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Partner Agreements or the 2017-2018 school year.**

It is recommended by the Superintendent that the Board of Education approve the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Partner Agreements listed below for the 2017-2018 school year.

[Center for Human Services](#)

[Cumberland County College](#)

Cumberland County Correctional Facility

[Millville Public Library](#)

[Pathstone](#)

[Salem Community College](#)

**5. Request and Recommendation for Board of Education Approval for the Salem County Vocational Technical Schools Law Enforcement and Public Safety Program to Partner with the Salem County Prosecutor's Office to Offer the Diversity in Law Enforcement Academy Summer Program (DILEA) at the Salem County Vocational Technical Schools Career and Technical High School Campus.**

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical Schools Law Enforcement and Public Safety Program to partner with the Salem County Prosecutor's Office to offer the Diversity in Law Enforcement Academy (DILEA) at the Career and Technical High School campus from June 26 - 30, 2017. The DILEA Youth Week is a youth education program developed by the Salem County Prosecutor's Office. This program presents simulated law enforcement programs for male and female students who are entering their junior year or senior year of High School. The Salem County Vocational Technical Schools will provide room and facilities use, nutritional snack and lunch, instructional resources, student uniforms and instructional staff and oversight as needed, upon full grant approval. Allowable services will be paid for from the County Vocational School District Partnership Grant.



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**6. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

<b>Curriculum in Action Experience</b>	<b>Attendees</b>	<b>Date</b>	<b>District Cost</b>
Appel Farm, Community Garden, Elmer, NJ	Twenty-five (25) Garden Club members and (1) one advisor	May 2, 2017	BR Williams - \$307.19 Student Activity Account Substitute - \$85.00
Baltimore Inner Harbor, Aquarium, Historical Ships, and Six Flags, Baltimore, MD	Twenty-five (25) AFJROTC cadets and two (2) instructors	May 5 – May 6, 2017	BR Williams - \$614.38 Acct #11-000-270-512-40-002 (1) Substitute only \$170.00
Mural Presentation at PSEG Field Trip, Salem, NJ	Nine (9) Graphic students and one (1) instructor to attend presentation of a mural the Graphic program did for PSEG	May 10, 2017	No cost to district

**7. Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2016-2017 school year.**

<b>Community Service Project</b>	<b>Date</b>	<b>District Cost</b>
AFJROTC, Borough of Woodstown Clean Communities, Woodstown, NJ	April 28, 2017	\$0
Class of 2019, Roadside Clean-up, Woodstown/Mannington Township, NJ	May 2017 - specific date to be set by municipality	\$0

**8. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2016-2017 school year. In accordance with Board of Education Policy**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

	<b>ORGANIZATION</b>	<b>ACTIVITY</b>	<b>DATE OR WEEK OF THE ACTIVITY</b>
A.	AFJROTC	Scentsy Air Freshener Cost: \$1.00 each	April 24 – April 28, 2017
B.	Class of 2019	Italian Kitchen Sub Sales Cost: \$7.00 each	May 1 – June 16, 2017
C.	Class of 2020  (resubmission)	Wine and Cheese Tasting Event at Salem Oak Winery in Pedricktown, NJ  Cost – \$30.00 pp	May 26, 2017  6pm – 9pm
D.	Culinary Club	Grillin' and Chillin' Summer Barbecue Class – Appetizer \$35 to Attend	June 20, 2017 *June 21, 2017 (if extra night needed)
E.	Culinary Club	Grillin' and Chillin' Summer Barbecue Class – Entree \$35 to Attend	June 27, 2017 *June 28, 2017 (if extra night needed)
F.	Culinary Club	Grillin' and Chillin' Summer Barbecue Class – Dessert \$35 to Attend	July 11, 2017 *July 12, 2017 (if extra night needed)
G.	Culinary Club	Grillin' and Chillin' Summer Barbecue Class – Healthy Grillin' \$35 to Attend	July 18, 2017 *July 19, 2017 (if extra night needed)

Action:      Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis \_\_\_\_\_

Mr. Earl Ransome \_\_\_\_\_

Mr. Linwood Donelson III \_\_\_\_\_

Mr. David Moffett \_\_\_\_\_

Mr. Daryl Halter \_\_\_\_\_

Ms. Margaret Nicolosi \_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

Mrs. Julie Smith \_\_\_\_\_

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**POLICIES:**

**1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- 0000.01 [Introduction \(M\) \(Revised\)](#)
- 0000.02 [Introduction \(M\) \(Revised\)](#)
- 0000.03 [Introduction \(M\) \(Revised\)](#)
- P 2320 [Independent Study Programs \(Abolished\)](#)
- P 2415.06 [Unsafe School Choice Option \(M\) \(Revised\)](#)
- R 2460.16 [Special Education - Instructional Material to Blind or Print-Disabled Students \(M\) \(No Revision Required/Readopt\)](#)
- P 2464 [Gifted and Talented Students \(M\) \(Revised\)](#)
- P 2622 [Student Assessment](#)
- P & R 5116 [Education of Homeless Children \(Revised\)](#)
- P 5460 [High School Graduation \(M\) \(Revised\)](#)
- P 5465 [Early Graduation \(M\) \(Abolished\)](#)
- P 7446 [School Security Program \(New\)](#)
- P 8350 [Records Retention \(New\)](#)

**2. Request and Recommendation for Board of Education Discussion before Approval of the first reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education discuss the the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P & R 3160 [Physical Examination \(M\) \(Revised\)](#)
- P & R 4160 [Physical Examination \(M\) \(Revised\)](#)

Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Old Business:**

**POLICIES:**

**1. Request and Recommendation for Board of Education Approval of the second reading and final approval of the policies listed below.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

It is recommended by the Superintendent that the Board of Education accept and approve the final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P & R 2460 [Special Education](#)
- R 2460.1 [Special Education - Location, Identification and Referral](#)
- R 2460.8 [Special Education - Free and Appropriate Public Education](#)
- R 2460.9 [Special Education - Transition From Early Intervention Programs to Preschool Programs](#)
- R 2460.15 [Special Education - In-Service Training Needs for Professional and Paraprofessional Staff](#)
- P 2467 [Surrogate Parents and foster Parents](#)

Action:       Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____
Abstain: _____		Opposed: _____	

**INFORMATIONAL ITEMS**

- [CTHS Principal's Report](#)
- [CTHS Discipline Report](#)
- [SCVTS Program Enrollment Report](#)

**1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:       Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____
Abstain: _____		Opposed: _____	

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-SPECIAL SERVICES SCHOOL DISTRICT**



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

- 1. Request and Recommendation for Board of Education Approval to Authorize Ms. Janene Garrison-Morrison the Use of a District Vehicle on May 6, 2017 for the Salem County Special Services School District Walk for Special Needs.**

Resolved that upon the recommendation of the Business Administrator that Ms. Janene Garrison-Morrison be authorized to use a district vehicle on May 6, 2017 for the [Salem County Special Services School District Walk for Special Needs](#). Ms. Garrison-Morrison is volunteering for this service.

- 2. Request and Recommendation by the Superintendent to the Board of Education to Authorize the Business Administrator to Purchase Services and Supplies for the District for the 2017-18 School Year**

It is requested and recommended that the Board of Education approve the recommendation of the superintendent that the Business Administrator be authorized to go out to bid for all services, supplies, and activities needed to handle the district in a thorough, efficient, and legally compliant manner and such bids are to include reverse energy auctions, snow plowing, refuse and recycling, lawn services, construction management, internet, telephones, soil testing, technology services, linen services, food commodities, milk, dairy, baked goods, pizza, and paper products for the 2017-18 school year. The said list is not all-inclusive.

- 3. Request and Recommendation by the Business Administrator for the Board of Education to Authorize the Business Administrator to Apply for the NJSIG-2017 Safety Grant**

It is requested and recommended by the Business Administrator that the Board of Education authorize the school business administrator to apply for the [NJSIG 2017 Safety Grant](#) for \$4,172.93 to be used for safety improvements at the Daretown School for stair treads and anti-intruder locks.

- 4. Request and Recommendation by the Business Administrator for the Board of Education to Approve John Carbonetta to Utilize School Vehicles for the SCSSSD's Walk for Special Needs Event on May 6, 2017**

It is requested and recommended by the Business Administrator that the Board of Education authorize John Carbonetta, Operations Supervisor, the use of the school truck and trailer to transport items needed for the [Salem County Special Services School District's Walk for Special Needs](#) event on Saturday, May 6, 2017 at Schalick High School (718 Centerton Road, Elmer, NJ).

- 5. Request and Recommendation by the Business Administrator for the Board of Education to Approve an Agreement with Delaware Valley Water Conditioning Service for the Daretown School**

It is requested and recommended by the Business Administrator that the Board of Education approve an agreement with the [Delaware Valley Water Conditioning Service](#) for the Daretown School in the amount of \$2,500.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**6. Request and Recommendation by the Business Administrator for the Board of Education to Approve a Bid for Recycling and Waste Management Services for the 2017-18 School Year**

It is requested and recommended by the Business Administrator that the Board of Education approve a bid to be sent out for Recycling and Waste Management Services for the 2017-18 school year.

**7. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Public Employer Trust Agreement for the 2017-18 School Year**

It is requested and recommended by the Business Administrator that the Board of Education approve the [Public Employer Trust Agreement](#) with Brown & Brown for the 2017-18 school year.

**8. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Renewal Rates for Employee Health Benefits**

It is requested and recommended by the Business Administrator that the Board of Education approve the renewal rates from Brown & Brown Benefit Advisors for employee health benefits.

PPO 10 with 90% RX

<b>CATEGORY</b>	<b>CURRENT</b>	<b>RENEWAL</b>
Single	\$891.89	\$954.32
Parent/Child(ren)	\$1,315.10	\$1,407.16
Employee/Spouse	\$1,985.31	\$2,124.28
Family	\$2,310.84	\$2,472.60
DEPENDENT TO 31		\$643.21
% INCREASE		7.00%

PPO 15 with 90% RX

<b>CATEGORY</b>	<b>CURRENT</b>	<b>RENEWAL</b>
Single	\$848.51	\$907.91
Parent/Child(ren)	\$1,252.39	\$1,340.06
Employee/Spouse	\$1,888.77	\$2,020.98
Family	\$2,198.48	\$2,352.37
DEPENDENT TO 31		\$611.93





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**2. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Cole Barry as a Paraprofessional-Cumberland Campus.**

It is requested by the Superintendent that the Board of Education approve the employment of Cole Barry, Paraprofessional-Cumberland Campus, \$17,774 (prorated), beginning April 12, 2017.

**3. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Christine Brooks as a Bus Aide.**

It is requested by the Superintendent that the Board of Education approve the employment of Christine Brooks, Bus Aide, at her per hourly diem rate, beginning April 19, 2017. This is through a previously approved transportation agreement with Bridgeton School District.

**4. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Gwendolyn Scott as a Substitute Bus Aide.**

It is requested by the Superintendent that the Board of Education approve the employment of Gwendolyn Scott, Substitute Bus Aide, at her hourly per diem rate, beginning April 19, 2017. This is through a previously approved transportation agreement with Bridgeton School District.

**5. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA Leave and NJFLA for Shon Collins, Paraprofessional-Salem Campus.**

It is requested by the Superintendent that the Board of Education approve the FMLA and NJFLA Leave of [Shon Collins](#) on an intermittent basis, Paraprofessional-Salem Campus, effective April 1, 2017 with an anticipated return date of June 30, 2017.

**6. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA Leave and NJFLA for Katherine Costello, Paraprofessional-Salem Campus.**

It is requested by the Superintendent that the Board of Education approve the FMLA Leave of [Katherine Costello](#), Paraprofessional-Salem Campus, effective April 19, 2017 with an anticipated return date of June 30, 2017. It is then requested that the NJFLA being on or about May 8, 2017 with an anticipated return date of June 30, 2017.

**7. Request and Recommendation for Board of Education Approval of an Unpaid Practicum Experience for Meghan Taylor, Stockton University LDTC student.**

It is recommended by the Superintendent that the Board of Education approve an unpaid Practicum Experience for [Meghan Taylor](#), Stockton University LDTC student from July 1, 2017 through August 25, 2017 for a total of 90 hours. Ms. Taylor will be supervised by Dr. Todd Slimm.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

**8. Request and Recommendation of the Superintendent for Board of Education Approval of Termination of Cole Barry as a Paraprofessional-Cumberland Campus.**

It is requested by the Superintendent that the Board of Education approve the termination of Cole Barry, Paraprofessional-Cumberland Campus, effective April 25, 2017.

**9. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Kevin Pileri, Instructional Assistant, Cumberland Campus.**

It is requested by the Superintendent that the Board of Education approve the resignation of [Kevin Pileri](#), Instructional Assistant-Cumberland Campus, effective April 25, 2017.

**10. Request and Recommendation of the Superintendent for Board of Education Approval of the Retirement Resignation of Diana Bartholomew as a Confidential Secretary - Payroll.**

It is requested by the Superintendent that the Board of Education approve the retirement resignation of [Diana Bartholomew](#), Confidential Secretary - Payroll, effective July 31, 2017.

**11. Request and Recommendation for Board of Education Approval of Summer Hours for 12 Month Staff**

It is recommended by the Superintendent that the Board of Education approve the following summer work hours for 12 month staff effective June 19, 2017 through August 25, 2017. Staff will work a four (4) day work week, Monday through Thursday.

12 month staff	9 hour work day (one hour duty free lunch)
Custodian/Maintenance	10 hour work day ( ½ hour duty free lunch)

Action:            Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
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Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
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Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
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Mrs. Julie Smith	_____
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Abstain: \_\_\_\_\_                      Opposed: \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT**

1. It is recommended by the Superintendent that the Board of Education approve the following professional development activities and costs associated with the activities for the 2016-2017 school year:

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Cost of Sub	Total Cost



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

	Wilmington, DE					
Cumberland	Holly City Family Center* *previously scheduled and approved for 4/4/17. Had to be rescheduled due to problems with pool pump	5/2/17	\$0.00	\$646.00	\$45.22	\$691.22
RDS	YMCA/McDonalds* *previously scheduled and approved for 3/14/17 and is being rescheduled due to inclement weather	5/2/17	\$320.00	\$215.00	\$15.05	\$550.05
Upper Pittsgrove	Friends Village/Wendy's	5/5/17	\$0.00	\$164.00	\$11.48	\$175.48
Daretown	Citizens Bank Park Philadelphia, PA	5/10/17	\$471.00	\$375.00	\$26.25	\$872.25
Upper Pittsgrove	High Elevations Trampoline Park Sewell, NJ	5/12/17	\$390.00	\$230.00	\$16.10	\$636.10
RDS	Rowan Planetarium/Wendy's Glassboro, NJ	5/19/17	\$0.00	\$610.00	\$42.70	\$652.70
Daretown	Cape May Zoo	5/26/17	\$80.00	\$350.00	\$24.50	\$454.50
Upper Pittsgrove	James G. Atkinson Memorial Park and Chick-Fil-A	6/2/17	\$0.00	\$230.00	\$16.10	\$246.10
Cumberland	Centerton Country Club	6/2/17	\$0.00	\$760.00	\$53.20	\$813.20
RDS	Centerton Country Club	6/2/17	\$0.00	\$700.00	\$49.00	\$749.00
Daretown	Camp Edge	6/6/17	\$660.00	\$220.00	\$15.40	\$895.40

Action:            Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. James Davis \_\_\_\_\_

Mr. Earl Ransome \_\_\_\_\_

Mr. Linwood Donelson III \_\_\_\_\_

Mr. David Moffett \_\_\_\_\_

Mr. Daryl Halter \_\_\_\_\_

Ms. Margaret Nicolosi \_\_\_\_\_

Mrs. Julie Smith \_\_\_\_\_

Abstain: \_\_\_\_\_

Opposed: \_\_\_\_\_

**POLICIES:**

- Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- 0000.01 [Introduction \(M\) \(Revised\)](#)
- 0000.02 [Introduction \(M\) \(Revised\)](#)
- 0000.03 [Introduction \(M\) \(Revised\)](#)
- P 2320 [Independent Study Programs \(Abolished\)](#)
- P 2415.06 [Unsafe School Choice Option \(M\) \(Revised\)](#)
- R 2460.16 [Special Education - Instructional Material to Blind or Print-Disabled Students \(M\) \(No Revision Required/Readopt\)](#)
- P 2464 [Gifted and Talented Students \(M\) \(Revised\)](#)
- P 2622 [Student Assessment](#)
- P & R 5116 [Education of Homeless Children \(Revised\)](#)
- P 5460 [High School Graduation \(M\) \(Revised\)](#)
- P 5465 [Early Graduation \(M\) \(Abolished\)](#)
- P 7446 [School Security Program \(New\)](#)
- P 8350 [Records Retention \(New\)](#)

**4. Request and Recommendation for Board of Education Discussion before Approval of the first reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education discuss the the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P & R 3160 [Physical Examination \(M\) \(Revised\)](#)
- P & R 4160 [Physical Examination \(M\) \(Revised\)](#)

Action:           Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

Abstain: \_\_\_\_\_                      Opposed: \_\_\_\_\_

**B. Old Business:**  
**POLICIES:**

**1. Request and Recommendation for Board of Education Approval of the second reading and final approval of the policies listed below.**

It is recommended by the Superintendent that the Board of Education accept and approve the final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P & R 2460 [Special Education](#)
- R 2460.1 [Special Education - Location, Identification and Referral](#)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

- R 2460.8      [Special Education - Free and Appropriate Public Education](#)
- R 2460.9      [Special Education - Transition From Early Intervention Programs to Preschool Programs](#)
- R 2460.15     [Special Education - In-Service Training Needs for Professional and Paraprofessional Staff](#)
- P 2467         [Surrogate Parents and foster Parents](#)

Action:        Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____
Abstain:	_____	Opposed:	_____

**INFORMATIONAL ITEMS**

**1. Request and Recommendation for Board of Education to Accept the Student Placement Report for the Month of March.**

It is recommended that the Board of Education to accept the [Student Placement Report](#) for the month of March. This report has been modified after the last meeting to give more accurate and greater detail to the Board of Education.

Action:        Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_  
 Abstain: \_\_\_\_\_        Opposed: \_\_\_\_\_

**2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:        Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____
Abstain:	_____	Opposed:	_____

**3. Principal's/Administrator's Reports**  
[Cumberland Campus](#)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

Daretown  
Salem Campus

**XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

**XIII. RECESS INTO EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

\_\_\_\_\_

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

\_\_\_\_\_

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

\_\_\_\_\_

4. Matters concerning negotiations, and specifically: \_\_\_\_\_ Host Site Agreements\_\_\_\_\_

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – APRIL 25, 2017**

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6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
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- 
7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
- 
- 
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_ Litigation Update SCVTS & SCSSSD \_\_\_\_\_
- 
9. Matters involving quasi-judicial deliberations, and specifically:
- 
- 

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action:            Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Ms. Julie Smith	_____

Abstain: \_\_\_\_\_            Opposed: \_\_\_\_\_

**XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Action:            Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Ms. Julie Smith	_____

Abstain: \_\_\_\_\_            Opposed: \_\_\_\_\_



