

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – OCTOBER 19, 2017**

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the School Business Administrator for Board of Education Approval of a Confidential Record of Destruction Agreement with The Tab Group, Tab Shredding, Inc., of West Berlin, NJ, to Shred Confidential Records for Salem County Vocational Technical School District for the Period from October 18, 2017 to October 17, 2018

It is recommended by the School Business Administrator that the Board of Education approve a Confidential Record of Destruction Agreement with The [Tab Group](#), Tab Shredding, Inc. of West Berlin, NJ, to shred confidential records for Salem County Vocational Technical School District for the period from October 18, 2017 to October 17, 2018.

File Stock Destroyed Customer Skids
Picked Up
\$6.00 Price Per 50 Lb. Unit

Confidential Records
Picked up
\$7.00 Price Per 50 LB. Unit

2. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the Use of the Additional State Aid Received of \$197,697

It is recommended by the School Business Administrator that the Board of Education approve the use of the additional state aid received of \$197,697 and that the Board authorize the Business Administrator to revise the budget accordingly. Said monies will be used to increase the following line items:

11-000-310-100-320-00-013	\$ 49,020	Schalick Academy
11-402-100-101-29-002	\$ 20,000	Salary for Athletics
11-402-100-500-29-002	\$ 5,000	Referees
11-402-100-610-29-002	\$ 9,575	Supplies
11-000-291-270-270-41-001	<u>\$114,102</u>	Health Benefits
Total	\$197,697	

3. Request and Recommendation by the School Business Administrator for Board of Education Approval of the NJDOE School Facilities Form M-1 for the Salem County Vocational Technical School.

It is recommendation by the School Business Administrator that the Board of Education approve the [NJDOE School Facilities Form M-1](#) for the Salem County Vocational Technical School.

4. Request and Recommendation by the School Business Administrator for Board of Education Approval to Accept a Donation from the Collision Repair Education Foundation and GMG EnviroSafe.

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It is recommended that the Board of Education accept a donation of on-line training software from the Collision Repair Education Foundation and GMG EnviroSafe for use in the Auto Collision Repair Technology Program. The total value is approximately \$500.

5. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the Use of CJ’S Bus Service for the Quarterly Inspections.

It is recommended by the School Business Administrator that the Board of Education approve the use of CJ’s Bus Service for the state required quarterly school bus inspections. CJ’s Bus service provides the inspections at the rate of \$65 per vehicle currently. This action item is for the 2 vocational mini buses.

6. Request and Recommendation by the School Business Administrator for the Board of Education to Approve The Bids Received on October 28, 2016 for a Laser Simulator Be Accepted

It is recommended by the School Business Administrator that the Board of Education approve the bids received on October 28, 2016 for a laser simulator be accepted. The bids are as follows:

FAAC Inc. (MILO) - \$52,860
Lasershot, Inc. - \$72,266

Be it further resolved that the bid be awarded to FAAC, Inc. for \$52,860. The acceptance and award of this bid was delayed due to the need to get approval of a budget modification in order to make the award. Said delay does not affect its efficacy or legality.

7. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Leasing A Copier for the Graphic Arts Program and Prep Center

It is recommended by the School Administrator for the Board of Education to approve leasing a [copier](#) for the Graphic Arts Program for 48 months for a total of \$877.68.

<u>Current Copier/Replacement</u>	<u>Current Payment</u>	<u>Replace-ment Payment</u>
RICOH - PRO5100S (Graphic Arts)/RICOH PRO5200S	\$877.91	\$877.68
TOTAL	\$877.91	\$877.68

8. Request and Recommendation by the School Administrator for the Board of Education to Approve for Additional Five Hours Per Week for One-On-One Paraprofessional

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It is requested by the Superintendent that the Board of Education approve the employment of James Venello, Part-Time Custodian-Maintenance Department, effective October 1, 2017, Step 6 \$13.20/hour.

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Olivia Seeney as Secretary-Guidance.

It is requested by the Superintendent that the Board of Education approve the employment of Olivia Seeney, Secretary-Guidance), effective October 1, 2017, (Level II Step 2) Prorated \$27,553.

3. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Dennis Jones as a Student Part Time Custodian-Maintenance Department.

It is requested by the Superintendent that the Board of Education approve the employment of Dennis Jones, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning October 1, 2017.

4. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Ivan Pacheco as a Student Part Time Custodian-Maintenance Department.

It is requested by the Superintendent that the Board of Education approve the employment of Ivan Pacheco, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning October 1, 2017.

5. Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Jeremy A. Vargas as a Student Part Time Custodian-Maintenance Department.

It is requested by the Superintendent that the Board of Education approve the employment of Jeremy A. Vargas, Student Part-Time Custodian-Maintenance Department, \$8.44 per hour on an as needed basis, beginning October 1, 2017.

6. Request and Recommendation to Approve Head Custodians (non-supervisory) for the 2017-2018 School Year.

It is recommended by the Superintendent that the Board of Education approve the Lawrence Crawford and Edward Trout as head custodians (non-supervisory) for the 2017-2018 school year; one position for the a.m. shift and one position for the p.m. shift, with a stipend of \$1,500.00 each.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

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Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
NJ Association for the Education of Young Children, Somerset, NJ October 20, 2017	Tracy Foster	\$130 Registration \$56.42 Mileage	\$186.42 Acct# 11-310-100-580 -04-002 \$85 Substitute
Advisory Meeting for SkillsUSA State Competition at Somerset County Vo-Tech October 25, 2017	Dan Chiriac	No Cost	\$85 Substitute
AMTNJ Annual Conference The National Conference Center and Holiday Inn, East Windsor, NJ October 27, 2017	Eric Walter	\$205.00 - Registration fee (ESEA Grant) \$31.74 - Mileage and Tolls \$20.00 - meals	Total Cost: \$256.74 Acct# 11-140-100-580 -52-002 \$85 Substitute
FABTECH 2017 Preview -Industry Trade Show and Seminars – Technology Workshops on Arc Welding Procedures, Cutting Processes, Safety, New Machinery and Women of FABTECH, McCormick Place in Chicago, IL	Stephanie Hoffman	No charge for registration – Stephanie is a member \$1161 - Hotel (Approx) \$576.78 - Travel \$352.00 - Meals	\$1828.78 Total cost Acct# 11-310-100-580 -18-002 Reimbursement at approved GSA guidelines \$255 Substitute

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November 6, 2017 -November 10, 2017			
TPC Trainco, Arc Flash Electrical Safety, Philadelphia, PA November 29 - December 1, 2017	Danut Chiriac	Registration - \$1,650 \$29.76 mileage \$12 tolls	\$1,691.76 Perkins Secondary Grant \$255 Substitute
CDX Automotive Training High School Instructors Workshop – SPS Webinar PICOscope Demonstration Camden County College, Blackwood, NJ 08012 December 1, 2017	Garry Dolbow	No Cost	\$85 Substitute
National ACTE Conference for Career and Tech Education Teachers Nashville, Tennessee (National Award Finalist for ACTE) December 5, 2017 – December 9, 2017	Keely DiTizio	\$445.00 - Registration - \$727.61 - Travel Approx (includes baggage fees and ground transportation) \$500.00 - Hotel \$945.50 - Meals & Incidentals	\$2618.11 - Total costs Reimbursement at approved GSA guidelines. \$340 Substitute
National ACTE Conference for Career and Tech Education Teachers Nashville, Tennessee December 5, 2017 – December 9, 2017	Matt DiTizio	\$545.00 - Registration \$500.00 - Travel Approx (includes baggage fees) \$500.00 Hotel \$945.50 - Meals & Incidentals	\$2490.50 - Total costs Acct# 11-310-100-580 -92-002 Reimbursement at approved GSA guidelines. \$340 Substitute
Professional Development Class at CIA, Hyde Park, NY February 5, 2018 – February 9, 2018	Brian Quinn	\$1750 - Course Fee \$268.32	Total Cost: \$2660.32

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Eligible coordinators will nominate and submit applications of student candidates. The student will attend a panel interview and present a scholarship package that includes a resume, letter of recommendation from an employer, and letter of recommendation from a school administrator, teacher or counselor. Two students have been selected for [NJCEA Scholarships](#). Brittany Lay, Certified Nurse Aide - \$1,525. Lauren Wigmore, Cosmetology - \$2,200

4. Request and Recommendation for Board of Education Approval to Accept the following FY2018 Grants:

- FY2018 Perkins PostSecondary grant funds in total amount of \$92,758 for the budget period July 2, 2017 to June 30, 2018.
- FY2018 ESEA Title IA, Title IIA, and Title IV grant funds in the total amount of \$224,680 (Title IA \$186,569; Title IIA \$28,111, Title IV \$10,000) for the budget period July 1, 2017 to June 30, 2018

5. Request and Recommendation for Board of Education Approval of CTHS Student/Parent Workshops to be Funded Through ESEA, Title IA Grant Funds for the 2017-2018 School Year.

It is requested by the Superintendent that the Board of Education approve the Career and Technical High School to offer up to two student/parent workshops funded through the ESEA, Title I grant during the 2017-2018 school year. The workshops will focus on a two generational approach to supporting students and parents with improving educational outcomes. CTHS instructors will be paid \$30.00 per hour for work performed outside of contracted hours up fifty (50) hours to prepare and present the Student/Parent workshops. Timesheets are required for payment. CTHS instructors will be approved in a separate board action.

6. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	Attendees	Date	District Cost
M Davis & Sons Newark, DE	Twenty-five (25) Welding students and one (1) instructor	November 2, 2017	\$350 – BR Williams Acct# 11-000-270-512-18- 002 \$85 - Substitute
Camden County College Blackwood, NJ	Forty (40) Auto Tech and Auto Collision students	November 3, 2017	\$350 – BR Williams (\$175.00 each) #11-000-270-512-0

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	and one (1) instructor		6-002 and #11-000-270-512-05-002 \$85 - Substitute
Mercer County Tech-Sypek Center, Pennington, NJ	Ten (10) SkillsUSA students and one (1) instructor	November 3, 2017	\$472 - BR Williams (Student Activity Account)
Metropolitan Museum of Art, New York City, NY	Six (6) English 10 students and one (1) instructor	November 8, 2017	TBD (student activity account) \$85 - Substitute
FFA Conference, Rutgers, Cook-Douglas Campus, New Brunswick, NJ	Sixteen (16) FFA students and one (1) instructor	November 16, 2017	TBD (FFA student activity account) \$85 - Substitute
Automotive Training Center, Warminster, PA	Thirty-five (35) Auto Tech and Auto Collision students and two (2) chaperones	November 20, 2017	No Cost to District – ATC supplies transportation \$85 - Substitute
The Cloisters – Metropolitan Museum of Art, New York City, NY	Twenty-three (23) Honors English 12 students and two (2) instructors	November 29, 2017	\$825 - BR Williams Acct# 11-000-270-512-55-002 \$170 - Substitute
NJ HOSA Fall Leadership Conference, Mercer County Tech School, Pennington, NJ	Ten (1) HOSA students and (1) advisor	December 8, 2017	TBD (Student Activity Account) \$85 - Substitute
Salem County College Nursing Program Tour, Carney's Point, NJ	Thirteen (13) students and one (1) instructor	January 10, 2018	\$112.50 – SCVTS Bus Acct# 11-000-270-512-03-002 \$85 - Substitute
Career Day at SCC, Penns Grove, NJ	Eight (8) Adult Cosmetology	February 26, 2018	No cost - students providing own transportation

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Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mr. Moffett _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

POLICY

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P & R 7100 [Long-Range Facilities Planning \(M\) \(Revised\)](#)
- P & R 7101 [Educational Adequacy of Capital Projects \(Revised\)](#)
- P 7102 [Site Selection and Acquisition \(Revised\)](#)
- R 7102 [Site Selection and Acquisition \(New\)](#)
- P 7130 [School Closing \(Revised\)](#)
- P 7300 [Disposition of Property \(Revised\)](#)
- R 7300.1 [Disposition of Instructional Property \(Abolished\)](#)
- R 7300.2 [Disposition of Land \(Revised\)](#)
- R 7300.3 [Disposition of Personal Property \(Revised\)](#)
- R 7300.4 [Disposition of Federal Property \(Revised\)](#)

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mr. Moffett _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

B. Old Business:

1.
 Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mr. Moffett _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

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It is recommended by the School Business Administrator that the Board of Education approve the use of CJ's Bus Service for the state required quarterly school bus inspections. CJ's Bus service provides the inspections at the rate of \$65 per vehicle currently. This action item is for the 4 Special Services mini buses.

4. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the Use of Cruzan's Freightliner for the Quarterly Inspections.

It is recommended by the School Business Administrator that the Board of Education approve the use of Cruzan's Freightliner for the state required quarterly school bus inspections. Cruzan's Freightliner provides the inspections at the rate of \$105 per vehicle currently. This action item is for the 2 Special Services full size buses.

5. Request and Recommendation by the School Business Administrator that the Board of Education Approve GCSSD Transportation Contracts

It is recommended by the school administrator that the Board of Education approve the following [GCSSD Transportation contracts](#):

- | | |
|----------------|----------------|
| Route Y521 #1 | Route Y1337 #1 |
| Route Y790 #1 | Route Y521 |
| Route Y860 #1 | Route Y1325 |
| Route Y1309 #1 | Route Y790 |
| Route Y1321 #1 | Route SS452 |
| Route Y1324 #1 | Route SS378 |
| Route Y1334 #1 | Route Y1144 #2 |

6. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Leasing Copiers for the Cumberland Campus, Regional Day School, and Child Study Team

It is recommended by the School Administrator for the Board of Education to approve leasing [copiers](#) for the Cumberland Campus, Regional Day School, and Child Study Team for 48 months for a total of \$1,341.53.

<u>Current Copier/Replacement</u>	<u>Current Payment</u>	<u>Replace-ment Payment</u>
RICOH - MP5002SP (Cumberland)/RICOH MP5055SPG	\$325.93	\$306.00
RICOH - MP6002SP (RDS)/RICOH MP6503SP	\$338.60	\$347.31
RICOH - MPC 4503 (Prep Center/CST)/RICOH MP4503G	\$458.28	\$446.43
RICOH - MP5002SP (Prep Center/CST)/RICOH MP5055SPG	\$242.07	\$241.99

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	\$1,364.88	\$1,341.53
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7. Request and Recommendation by the School Business Administrator for the Board of Education Approval of the Comprehensive Maintenance Plan for the 2017-18 School Year

It is recommended by the School Business Administrator for the Board of Education to approve the [Comprehensive Maintenance Plan](#) for the 2017-18 school year for the Salem County Special Services School District.

8. Request and Recommendation by the School Business Administrator for the Board of Education Approval of the Master List for SCSSSD Tuition Contracts for the 2017-18 School Year

It is recommended by the School Business Administrator for the Board of Education to approve the [Master List for the SCSSSD tuition contracts](#) for the 2017-18 school year, [sample contracts](#), and student ID numbers. All enrollment numbers were agreed upon by the sending districts.

9. Request and Recommendation by the School Business Administrator for Board of Education Approval of a Confidential Record of Destruction Agreement with The Tab Group, Tab Shredding, Inc., of West Berlin, NJ, to Shred Confidential Records for Salem County Special Services School District for the Period from October 18, 2017 to October 17, 2018

It is recommended by the School Business Administrator that the Board of Education approve a Confidential Record of Destruction Agreement with The [Tab Group](#), Tab Shredding, Inc. of West Berlin, NJ, to shred confidential records for Salem County Special Services School District for the period from October 18, 2017 to October 17, 2018.

File Stock Destroyed Customer Skids
Picked Up
\$6.00 Price Per 50 Lb. Unit

Confidential Records
Picked up
\$7.00 Price Per 50 LB. Unit

10. Request and Recommendation by the School Superintendent for the for Board of Education Approval of the Integrated Pre-School Disabled Program Tuition at a Rate of \$20,000 for the 2017-18 School Year

It is recommended by the School Superintendent for the Board of Education to approve the Integrated Pre-School Disabled Program tuition rate of \$20,000 for the 2017-18 school year.

11. Request and Recommendation by the School Superintendent for the for Board of Education Approval for the Lease of a Classroom at Lower

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Alloway Creek School to House the Integrated Pre-School Disabled Program at a rate of \$17,000 pro-rata for the 2017-18 School Year

It is recommended by the School Superintendent for the Board of Education to approve the [lease](#) of a classroom at Lower Alloway Creek School to house the Integrated Pre-School Disabled Program at a rate of \$17,000 pro-rata for the 2017-18 school year beginning on or about November 1, 2017.

12. Request and Recommendation by the School Business Administrator for the Board of Education Approval of the Initial Application of Temporary Instructional Space for the 2017-18 School Year for the Classroom(s) Rented from Lower Alloway Creek School District and Upper Pittsgrove School District

It is recommended by the School Business Administrator for the Board of Education to approve the initial application of temporary instructional space for the 2017-18 school year for the classroom(s) rented from [Lower Alloway Creek School District](#) and [Upper Pittsgrove School District](#).

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

1. Request and Recommendation for Board of Education Approval of the Employment Contract of John Bolil, Business Administrator/Board Secretary for the Salem County Special Services School District and the Salem County Vocational Technical School District Effective July 1, 2017.

It is recommended by the Superintendent that the Board of Education approve the approved [contract](#) from the Executive County Superintendent for John Bolil as Business Administrator/Board Secretary for the Salem County Special Services School District and the Salem County Vocational Technical School District effective July 1, 2017 through June 30, 2018.

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Lisa Foutz from a Paraprofessional-Cumberland Campus to Teacher-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the transfer of Lisa Foutz from a Paraprofessional-Cumberland Campus to Teacher-Cumberland Campus, BA-1 \$51,175, beginning September 1, 2017.

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3. Request and Recommendation by the Superintendent for Board of Education Approval of the Employment of Dr. Laura Monahon as a School Psychologist.

It is recommended by the Superintendent that the Board of Education approve Dr. Laura Monahon as a School Psychologist, beginning October 1, 2017 at the rate of \$394 per day on an as needed basis.

4. Request and Recommendation by the Superintendent for Board of Education Approval of the Employment of Thomas McHugh as a School Psychologist.

It is recommended by the Superintendent that the Board of Education approve Thomas McHugh as a School Psychologist, beginning October 1, 2017 at the rate of \$385 per day on an as needed basis. Mr. McHugh will be covering a sick leave of a staff member so that the district remains in compliance with providing services to students.

5. Request and Recommendation by the Superintendent for Board of Education Approval of Teacher In Charge for Salem Campus.

It is requested by the Superintendent that the Board of Education approve Robin Kerns-Boucher as Teacher in Charge for Salem-Campus for the 2017-18 school year at the negotiated rate of \$2,000, beginning September 1, 2017.

6. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Constance Viereck as a Paraprofessional-Salem Campus.

It is requested by the Superintendent that the Board of Education approve the employment of Constance Viereck as a Paraprofessional-Salem Campus, IA-1 \$17,928 (prorated), beginning October 16, 2017.

7. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Tara Bacon as a Paraprofessional-Salem Campus.

It is requested by the Superintendent that the Board of Education approve the employment of Tara Bacon as a Paraprofessional-Salem Campus, IA-4 \$18,228 (prorated), beginning October 16, 2017.

8. Request and Recommendation of the Superintendent for Board of Education Approval of the Termination of Charles Weidler as a School Psychologist-Child Study Team.

It is requested by the Superintendent that the Board of Education approve the termination of Charles Weidler as a School Psychologist-Child Study Team, effective October 18, 2017.

9. Request and Recommendation by the Superintendent for Board of Education Approval of Additional Compensation for Employee School Bus Drivers.

It is requested by the Superintendent that the Board of Education approve a rate for additional compensation for an employee who drives a school bus during school hours for school related business, effective October 1, 2017. It is recommended that the Board of Education approve a rate of \$10/hour for district

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staff who drive school buses during school hours for school related business. The current rate for a substitute bus driver is \$25 per hour. This \$10 per hour rate would match a Paraprofessional who transports students and assumes the responsibility of the transportation and safety of the students and district equipment.

10. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA and NJFLA for Jessica Monahan Paraprofessional/Substitute-Salem Campus. It is requested by the Superintendent that the Board of Education approve the FMLA and NJFLA leave for Jessica Monahan Paraprofessional/Substitute-Salem Campus beginning on or about January 19, 2018 until approximately March 5, 2018. It is further recommended that Jessica Monahan be approved for NJFLA from March 6, 2018 to May 29, 2018.

11. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA for James Helder Principal-Salem Campus.

It is requested by the Superintendent that the Board of Education approve the FMLA leave for James Helder Principal-Salem Campus beginning on or about October 18, 2017 until approximately November 8, 2017.

12. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA for Linda Shute Nurse-Daretown Campus.

It is requested by the Superintendent that the Board of Education approve the FMLA leave for Linda Shute Nurse-Daretown Campus beginning on or about October 18, 2017 until approximately November 1, 2017.

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of the Field Trip Requests for the 2017-2018 school year.

It is recommended by the Superintendent that the Board of Education approve the following field trips for the 2017-2018 school year:

Program	Location	Date	Cost	Bus Cost	7% Admin	Total Cost
Daretown	Sunset Beach/Cape May Point/Cape May Lighthouse	10/19/17	\$0.00	\$349.00	\$24.43	\$373.43
Upper Pittsgrove	Indian Acres Farm Medford	10/20/17	\$304.75	\$349.00	\$24.43	\$678.18

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RDS	Coombs Farm/Wendy's	10/30/17	\$690.00	\$649.00	\$45.43	\$1,384.43
Cumberland Campus	Holly City Family Center	11/7/17	\$45.00	\$656.00	\$45.92	\$746.92
Cumberland Campus	Holly City Family Center	11/14/17	\$45.00	\$656.00	\$45.92	\$746.92
Upper Pittsgrove	Franklin Institute Philadelphia	11/20/17	\$518.00	\$359.00	\$25.13	\$902.13
Cumberland Campus	Holly City Family Center	11/21/17	\$45.00	\$656.00	\$45.92	\$746.92
Cumberland Campus	Holly City Family Center	11/28	\$45.00	\$656.00	\$45.92	\$746.92

2. Request and Recommendation for Board of Education Approval for Upper Pittsgrove Students to attend Upper Pittsgrove Elementary School Dances.

It is recommended by the Superintendent that the Board of Education approve that our Upper Pittsgrove students attend the Upper Pittsgrove Elementary School dances to be held on the following dates from 7:00 p.m. to 9:30 p.m.:

October 27, 2017
December 1, 2017
February 23, 2018
April 27, 2018

Maria Martin, Instructional Assistant, has agreed to attend as a chaperone if needed and parents will provide transportation to and from the dances.

3. Request and Recommendation for Board of Education Approval of the following Transitional Career Program Job Shadowing Sites:

It is recommended by the Superintendent that the Board of Education approve the following sites for the Transitional Career Program Job Shadowing:\

McDonald's
403 Delsea Dr.

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Malaga, NJ 08328

CVS
2037 SW Blvd
Malaga, NJ 08328

Target
675 Woodbury Glassboro Rd
Sewell, NJ 08080

4. Request and Recommendation for Board of Education Approval to accept the submission of the NJQSAC Statement of Assurance and Facilities Checklist for the Salem County Special Services School District.

It is recommended by the Superintendent that the Board of Education accept the submission of the [NJQSAC Statement of Assurance](#) and Facilities ChecklistS ([Cumberland](#), [Daretown](#), [RDS](#)) for the Salem County Special Services School District. This is an annual requirement of the New Jersey Quality Single Accountability Continuum (NJQSAC). The Statement of Assurance is attached.

5. Request and Recommendation for Board of Education Approval for Joe Corbi’s Pizza Fundraiser for the Cumberland Campus.

It is recommended by the Superintendent that the Board of Education approve a Joe Corbi’s fundraiser for the Cumberland Campus beginning on October 28, 2017 through November 1, 2017. The funds will go towards the Prom, including the D.J., photographer and making sure the kids have outfits.

6. Request and Recommendation for Board of Education Approval for the Integrated Preschool Disabilities Program to be Relocated to the Lower Alloways Creek School On or About November 1, 2017.

The majority of our preschool population has been coming from the Salem County side of the district for some time. This will be an integrated program with non-disabled peers, similar to our Upper Pittsgrove program. Moving this program to LAC will temporarily solve a space issue at the Cumberland Campus.

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>Institute for Professional Development: Pension</i>	Frank Maurer Tonya Paroda	\$99.00	Reg. \$198 Mileage \$57.72

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – OCTOBER 19, 2017**

<i>Workshop (What are your responsibilities)</i> Neptune City, NJ 12/1/17			Tolls \$6.20 \$261.92
<i>Oppositional, Defiant & Disruptive Children & Adolescents</i> Sponsored by: PESI Live Webcast - 11/28/17	Carrie Bermudez	\$169.99 Webinar \$85 Sub	\$254.99
<i>Special Education Litigation Certificate Program</i> Sponsored by: NJPSA Legal One Monroe Twp., NJ 10/24/17, 11/15/17 & 2/13/18	Todd Slimm	\$470.00 Reg. \$33.25 Miles & Tolls	\$503.25
<i>Instructional Strategies for Academically Diverse Learners</i> Sponsored by: Camden County College Blackwood, NJ 11/1/17	Chelsea Fagely	\$159.00 Reg. \$6.61 Mileage \$85 Sub	\$250.61
<i>Seven Day Training Series in CBI</i> Sponsored by: NJDOE/OSEPD/RUTGERS Blackwood, NJ 11/17/17; 12/4/17; 1/19/18; 2/26/18; 3/12/18; 4/23/18; 5/14/18	Angela Rodriguez	\$84 Reg. \$82.04 Mileage	\$166.04
	Maureen Lewis	\$84 Reg. \$76.82 Mileage	\$160.82
	Caitlin Fagely Chelsea Fagely	\$84 Reg. \$82.04 Mileage \$595 Sub <i>Per Person</i>	\$332.08 Total Reg/Mileage \$1,190 Sub \$1,522.08
	Chris Sipple	\$84 Reg. \$58.17 Mileage \$595 Sub	\$737.17
	Michelle Moore	\$84 Reg. \$81.59 Mileage \$595 Sub	\$760.59

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – OCTOBER 19, 2017**

Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of September.

It is recommended that the Board of Education to accept the [Student Placement Report](#) and [Student Financial Report](#) for the month of September.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – OCTOBER 19, 2017**

Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Alternative Middle/High School

[Daretown](#)

[Salem Campus](#)

[Upper Pittsgrove](#)

[Cumberland Campus/Calendar](#)

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:
