

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, January 23, 2018 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the December 19, 2017 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

 Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

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Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business-**
- B. New Business-None**
- C. Correspondence-None**
- D. Presentations**
 1. Chief Tucker Proclamation
 2. Food Service at Cumberland Campus - Mr. Swain, Mr. Bolil, Mr. Carter
 3. Upper Pittsgrove Student of the Month - Gabriel Boon

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

January 23, 2018
Date

B. Treasurer's Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month _____. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of _____.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Action: Approved____ Disapproved____ Held for Study____
Motion by: _____
Second by: _____
In Favor: _____
Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds from December 14, 2017 to January 18, 2018.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List from December 1, 2017 to January 17, 2018 for \$767,473.21.

G. Board Secretary/Business Administrator New Business:

- 1. Request and Recommendation by the Business Administrator for Board of Education Approval of a waiver of compliance with respect to the District's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year.**

It is recommended that the Board of Education grant approval to request from the Executive County Superintendent a waiver of compliance with respect to the District's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year.

Under the Accountability Regulations that are specified in N.J.A.C. 6A:23A-5.3, the district may seek a waiver to participate in SEMI if the district has forty (40) or fewer Special Education – Medicaid eligible students as per the December 1, 2017 Special Education Student Count and information provided by Public Consulting Group (PCG), the New Jersey SEMI vendor.

The district, based upon information provided by Public Consulting Group (PCG), has documented that there are only twenty-four (24) Special

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Education students eligible for the SEMI program with total budgeted revenue of \$8,783.42.

2. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check #33070 to Roland Carter and Reissuing Another Check for \$78

It is requested by the Business Administrator that the Board of Education approve to cancel check #33070 for \$78 to Roland Carter and reissue another check. The original check was misplaced and cannot be located.

3. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check #33425 to Alexandra Wright and Reissuing Another Check for \$475

It is requested by the Business Administrator that the Board of Education approve to cancel check #33425 for \$475 to Alexandra Wright and reissue another check. The original check was misplaced and cannot be located.

4. Request and Recommendation by the Business Administrator for Board of Education Approval of a 2016-17 Billing Adjustment To Our Sending Districts Based Upon Their Average Daily Enrollment

It is requested by the Business Administrator that the Board of Education approve a 2016-17 billing adjustment of \$523 for full-time students and \$262 for share-time students to be billed to our sending districts based upon their average daily enrollment. Said adjustments will bring the 2016-17 tuition charges to the following per student rates.

	<u>Certified 2016-17</u>	<u>Billed 2016-17</u>	<u>Difference</u>
Full-Time	\$3,173	\$2,650	\$523
Shared-Time	\$1,587	\$1,325	\$262
Out of County	<u>Certified 2016-17</u>	<u>Billed 2016-17</u>	<u>Difference</u>
Full-Time	\$5,406	\$4,887	\$519
Shared Time	\$2,703	\$2,443.50	\$259.50

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5. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Student Tuition Rates for the Fiscal Year 2018-19

	<u>2017-18</u>	<u>2018-19</u>	<u>Difference</u>
Full-Time	\$2,800	\$3,300	\$500
Shared-Time	\$1,400	\$1,650	\$250
Out of County	<u>2017-18</u>	<u>2018-19</u>	<u>Difference</u>
Full-Time	\$5,027	\$5,527	\$500
Shared Time	\$2,514	\$2,764	\$250

6. Request and Recommendation by the Business Administrator for Board of Education to Accept the Proposal of Educational Business Services, PC, of Haddon Heights, NJ, to Complete the June 30, 2018 Fixed Asset Update for the Salem County Vocational Technical Schools in the Amount of \$1,000.00

It is requested that the Board of Education to accept the proposal of Educational Business Services, PC, of Haddon Heights, NJ, to complete the June 30, 2018 Fixed Asset update for the Salem County Vocational Technical Schools in the amount of \$1,000.00.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

- Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Alexis Polillo as a Substitute Teacher.**

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It is requested by the Superintendent that the Board of Education approve the employment of Alexis Polillo. as a Substitute Teacher \$85/day, beginning January 1, 2018.

2. **Request and Recommendation of the Superintendent for Board of Education Approval of Employment of Deborah Lashbrook as a Substitute Teacher.**

It is requested by the Superintendent that the Board of Education approve the employment of Deborah Lashbrook, Substitute Teacher, \$85/day, effective February 1, 2018.

3. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Evelyn Porter as a Substitute Teacher.**

It is requested by the Superintendent that the Board of Education approve the employment of Evelyn Porter. as a Substitute Teacher, \$85/day, beginning January 1, 2018.

4. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Shanna Scott as a Substitute Teacher.**

It is requested by the Superintendent that the Board of Education approve the employment of Shanna Scott. as a Substitute Teacher, \$85/day, beginning February 1, 2018. Ms. Scott is currently approved as a substitute teacher for Special Services.

5. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Lauren Freas as a Part-Time TLC Aide-TLC.**

It is requested by the Superintendent that the Board of Education approve the employment of Lauren Freas. as a Part-Time TLC Aide-TLC, \$12.66/hr, beginning January 2, 2018.

6. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Jennifer Johnson as a Food Service Aide-Food Service .**

It is requested by the Superintendent that the Board of Education approve the resignation of Jennifer Johnson, as a Food Service Aide-Food Service, effective January 12, 2018.

7. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of CMSGT Eric Tucker, AFROTC Instructor.**It is requested by the Superintendent that the Board of Education approve the resignation of CMSGT Eric Tucker, as an Air Force Junior ROTC Instructor, effective February 1 , 2018.

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It is recommended by the Superintendent that the Board of Education approve a DuPont Pioneer Grant award in the amount of \$3,000. The grant funds will be utilized in the agricultural programs at the Career and Technical High School.

2. Request and Recommendation for Board of Education Approval of FFA Week Activities.

It is recommended by the Superintendent that the Board of Education approve the attached list of FFA Week activities for the week of February 17, 2018 - February 24, 2018.

3. Request and Recommendation for Board of Education Approval of Purchased Service Agreement with the School Services Center at Camden County College.

It is recommended by the Superintendent that the Board of Education approve a purchased service agreement with the School Services Center at Camden County College to provide professional consulting and training for best practices for in class support and pull out programs at the Salem County Vocational Technical Schools for the 2017-2018 school year in the amount of \$1500 per day x 12 days not to exceed \$18,000. ESEA Title IIA funds will be used to pay for this purchased service agreement.

4. Request and Recommendation for Board of Education Approval of Modifications to the 2017-2018 Perkins Post Secondary Spending Plan.

It is requested by the Superintendent that the Board of Education approve modifications to the 2017-2018 Perkins Post Secondary Spending Plan due to changes in prices and program needs. The revised Perkins Post Secondary Spending Plan is attached.

5. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	Attendees	Date	District Cost
PSEG Nuclear EERC Salem, NJ	Eleven (11) Energy students and one (1) chaperone	February 1, 2018	\$150.00 – SCVTS Bus (Acct# 11-000-270-512-29-002) (Substitute not needed)
The College of New Jersey,	Approval for Kim Kraky as an	February 21, 2018	\$85.00 Substitute

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Ewing, NJ Approved at December 2017 Meeting	additional chaperone		
Advocacy & Legislative Leadership Day, The College of NJ, Ewing, NJ	Fifteen (15) FFA members and one (1) chaperone	February 22, 2018	\$250.00 SCVTS Bus (S/A Account) \$85.00 Substitute
Delaware Valley FFA Leadership Conference, Delaware Valley University, Doylestown, PA	Twelve (12) FFA members and one (1) chaperone	February 24, 2018	Bus Sharing with Woodstown High School (Substitute not needed)
Salem County Science Fair, SCC	Thirty (30) Biology students and two (2) instructors	March 1, 2018 and March 2, 2018	\$200.00– SCVTS - (Acct# 11-000-270-512-53 -002) \$170.00 Substitute
International Beauty Show, New York, NY,	Ten (10) Adult Cosmetology Students and 1 Instructor	March 6, 2018	No cost to district. Students providing transportation.
The Culinary Institute of America, Hyde Park, NY	Twenty-five (25) Culinary Arts students and two (2) chaperones	March 6 - 7, 2018	\$1,000.00 - BR Williams includes hotel for driver (Acct#11-000-270- 512-11-002) \$220.00 Hotel for Chaperones Students paying for their own hotel rooms \$150.00 Chaperone fees (Acct#11-140-100- 101-11-002) \$170.00 Substitute Culinary Club to pay for lunch and dinner for students,

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			breakfast included with hotel cost
Philadelphia Flower Show, Philadelphia Convention Center, Philadelphia, PA	Twenty-five (25) Garden Club members and one (1) advisor	March 9, 2018	\$295.00 – BR Williams S/A Account \$85.00 Substitute
Hershey Chocolate World/Crystal Cave, Hershey PA	Twenty-five (25) Culinary students and two (2) chaperones	May 29 - 30, 2018	\$1,000.00 - BR Williams includes hotel for driver (Acct#11-000-270-512-11-002) \$220.00 Hotel for Chaperones Students paying for their own hotel rooms \$150.00 Chaperone fees (Acct#11-140-100-101-11-002) \$170.00 Substitute Culinary Club to pay for lunch and dinner for students, breakfast included with hotel cost

5. Request and Recommendation for Board of Education Approval of the Student Government Association to Sponsor, Plan and Coordinate an Annual Week-Long Homecoming Celebration for the 2018-2019 School Year.

It is recommended by the Superintendent that the Board of Education approve the SCVTS Student Government Association to sponsor, plan and coordinate an annual week-long Homecoming Celebration for the students of the Salem County Vocational Technical School, Career and Technical High School. Activities will include daily spirit competitions between the classes and a Homecoming Dance. The dates for the 2018 Homecoming week will be October 22 – 27, 2018.

6. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2017-2018 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

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	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FFA	Valentine’s Day Flower-Gram Sale Cost \$2 - \$3 each	February 1 – 14, 2018
B.	SkillsUSA	Super Football Friday – Students and Staff are invited to wear their favorite football jersey for \$2	February 2, 2018

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

POLICY

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School
 Grounds (M) (Revised)
- P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
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Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.
Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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	January 23, 2018
Business Administrator/Board Secretary	Date

B. Treasurer’s Report

Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month _____ . The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of _____.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Action:	Approved _____ Disapproved _____ Held for Study _____			
	Motion by: _____			
	Second by: _____			
	Mr. Davis	_____	Mr. Ransome	_____
	Mr. Donelson	_____	Mr. Moffett	_____
	Mr. Halter	_____	Ms. Nicolosi	_____
			Mrs. Smith	_____
	Abstain: _____ Opposed: _____			

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds from December 19, 2017 to January 18, 2018.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List for the month of December 2017 for \$412,065.07.

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Transportation Contracts

It is recommended by the Business Administrator that the Board of Education approve transportation contracts for Special Education/Nonpublic/

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Vocational/Homeless/ Public Students with Delaware City Bus Company for Route Y1375 and Route Y1377 and an agreement to provide cooperative transportation services for three years (2018-19, 2019-2020, and 2020-2021).

2. Request and Recommendation by the Business Administrator for Board of Education Approval of Allied Elevator, of Pennsauken, New Jersey, to Perform the Annual Hydraulic Relief Pressure Test on the Elevator at the Cumberland Campus for a Total Fee of \$645.75

It is recommended by the Business Administrator that the Board of Education approve Allied Elevator, of Pennsauken, New Jersey, to perform the annual hydraulic relief pressure test on the elevator at the Cumberland Campus for a total fee of \$645.75.

3. Request and Recommendation by the Business Administrator for the Board of Education to Approve Disposing of a Ricoh Copier

It is recommended by the Business Administrator that the Board of Education approve disposing of a Ricoh Ikon copier (SS#C40023542) no longer in use by the district.

4. Request and Recommendation by the Business Administrator for the Board of Education to Accept the Proposal of Educational Business Services, PC, of Haddon Heights, NJ, to Complete the June 30, 2018 Fixed Asset Update for the Salem County Special Services School District in the Amount of \$750

It is recommended that the Board of Education accept the proposal of Educational Business Services, PC, of Haddon Heights, NJ, to complete the June 30, 2018 Fixed Asset update for the Salem County Special Services School District in the amount of \$750.00.

5. Request and Recommendation by the Business Administrator for the the Board of Education to Renew the Agreement with Realtime Information Technology, Inc. from January 1, 2018 to December 31, 2018 in the Amount of \$21,375.00

It is recommended that the Board of Education approve the renewal agreement with Realtime Information Technology, Inc. from January 1, 2018 to December 31, 2018 in the amount of \$21,375.00. Realtime provides a secure, internet browser-based, fully integrated, comprehensive student management system. It includes a suite of data management reporting tools/features for attendance, enrollment, grade reporting, medical services and discipline. The system complies with all state and federal requirements and regulations.

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

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Abstain: _____ Opposed: _____

XI. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

1. Request and Recommendation of the Superintendent for Board of Education Approval of Frank Maurer as the District School Safety Specialist.

It is requested by the Superintendent that the Board of Education approve Frank Maurer as the District School Safety Specialist, beginning January 1, 2018. An administrator must be designated prior to January 17, 2018, Dr. Wentzell was previously approved as the designee for the Vocational District. Both individuals will be required to attend trainings on bullying, hazing, truancy, internet safety, emergency planning, emergency drills, drugs, weapons, gangs and school policing.

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Colleen Lewis as Registrar-District Office.

It is requested by the Superintendent that the Board of Education approve the employment of Colleen Lewis as Registrar-District Office, \$32,500 (prorated), beginning January 16, 2018.

3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Robyn Veale as School Social Worker-Child Study Team.

It is requested by the Superintendent that the Board of Education approve the employment of Robyn Veale, as School Social Worker-Child Study Team, MA-8 \$59,445 (prorated), beginning January 2, 2018.

2. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA and NJFLA for Amanda Hollenweger Instructor-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the FMLA and NJFLA leave for Amanda Hollenweger Instructor-Cumberland Campus beginning on or about February 20, 2018 until approximately April 6, 2018. It is further recommended that Amanda Hollenweger be approved for NJFLA from approximately April 9, 2018 until June 15, 2018.

3. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA for Nicholas Brozina Instructor-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the FMLA and NJFLA leave for Nicholas Brozina Instructor-Cumberland Campus beginning on or about January 31, 2018 until approximately April 1, 2018.

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4. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of NJFLA for Lisa Davis Instructor-Salem Campus.

It is requested by the Superintendent that the Board of Education approve the intermittent NJFLA leave for Lisa Davis Instructor-Salem Campus beginning on or about January 10, 2018 for the remaining 10 weeks of her NJFLA leave.

5. Request and Recommendation by the Superintendent to Accept the Resignation of Katherine Costello Paraprofessional-Salem Campus. It is the recommendation of the Superintendent that the Board of Education approve the resignation of Katherine Costello Paraprofessional-Salem Campus, effective February 8, 2018.

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of the following businesses as Transitional Career Program (TCP) work sites.

It is recommended by the Superintendent that the Board of Education approve the following businesses as Transitional Career Program (TCP) work sites:

Smick Lumber
NJ-49 & Cottage Avenue
Quinton, NJ

Advance Auto
12 S. Virginia Avenue
Penns Grove, NJ 08069

2. Request and Recommendation for Board of Education Approval for a Tumbler/Travel Mug Fundraiser at the Salem Campus.

It is recommended by the Superintendent that the Board of Education approve a tumbler/travel mug fundraiser for the Salem Campus. The mugs will display an SCSSSD logo on it that will be created by one of the students through a contest. The mugs will be sold for approximately \$10 and the proceeds will benefit the SCSSSD prom and graduation.

3. Request and Recommendation for Board of Education Approval for a Shirt Sale Fundraiser at the Salem Campus.

It is recommended by the Superintendent that the Board of Education approve a Shirt Sale with the SCSSSD logo on them for the Salem Campus beginning on January 24, 2018 through February 2, 2018. Mike Pavesi, Teacher, will oversee the sale. Proceeds from the sale will go towards the SCSSSD prom and other related TCP activities.

4. Request and Recommendation for Board of Education Approval for a Coin Drive Fundraiser at the Salem Campus.

It is recommended by the Superintendent that the Board of Education approve a Coin Drive Fundraiser (in school only) for the Salem Campus beginning on February 12, 2018 through February 16, 2018. The funds will go towards the Prom.

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PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>N2Y Training, Cumberland Campus, January 29, 2018</i>	SCSSSD Instructional Staff	\$3,250	\$3,250
<i>Teaching Students with Visual Impairment</i> Sponsored by: Commission for the Blind New Brunswick, NJ - 10/18/17	Deidre Richart (A group was approved 9/26/17 and Ms. Richart was inadvertently left off the list.)	Reg. - \$0 Mileage - \$63.86	\$63.86
<i>TCN-SJ: Planning Post-Secondary success</i> Sponsored by: TCN-SJ Sewell, NJ - 1/25/18	Nicole Corson	Reg - \$0	No cost to the District
<i>3 Webinars for District In-Service Day</i> 1. Speech Therapists 2. Occupational Therapists 3. Physical Therapists 1/29/18	Jane Whittinghill	\$667.99 for all Three	\$667.99
<i>Facing the Future 26</i> Sponsored by: NJ APSE New Brunswick, NJ 3/23/18	Julie Bilinski Robin Kerns-Boucher	Reg. - \$195 ea. Mileage - \$53.70 each	\$497.00
<i>Treating Children With Severe Physical Disabilities</i>	Natalie Chick	Reg. - \$495 Mileage - \$25.58	\$520.58

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Sponsored by: Motivations, Inc. Marlton, NJ 2/23-24/18			
<i>Art Therapy-Creative Art Interpretations for Challenging Children</i> Sponsored by: PESI Cherry Hill, NJ - 2/14/18	Christine Cacchioli	Reg. - \$199	\$199

1. Request and Recommendation for Board of Education Approval of the Field Trip Requests for the 2017-2018 school year.

It is recommended by the Superintendent that the Board of Education approve the following field trips for the 2017-2018 school year:

Sending Site	Curriculum in Action Experience	Attendees	Date	District Cost
Upper Pittsgrove	Woodlanes/McDonalds	14 student 10 staff	January 12, 2018	\$162.50 SCSSSD bus and driver, \$84 lane rental
Salem	Cherry Hill Loews Movies, Wendy's/McDonalds	53 students 35 staff	January 12, 2018	\$749 BR Williams
Cumberland	Woodlanes Woodstown	24 students 20 staff	January 23, 2018	\$300 SCSSSD bus and drivers, \$216 lane rental
Upper Pittsgrove	Woodstown Wendy's and Island Fitness And Massage of South Jersey	14 students 10 staff	January 26, 2018	\$131.25 SCSSSD bus and driver, no additional fee
Cumberland	Woodlanes Woodstown	24 students 20 staff	January 30, 2018	\$300 SCSSSD bus and drivers, \$216 lane rental
Cumberland	Woodlanes Woodstown	23 students 24 staff	February 6, 2018	\$300 SCSSSD bus and drivers, \$207 lane rental

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

- P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of May.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of May. This report has been

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modified after the last meeting to give more accurate and greater detail to the Board of Education.

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

3. Principal’s/Administrator’s Reports

- Cumberland
- Daretown
- Salem Campus
- Upper Pittsgrove

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.

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4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Special Services Administrative Transition; Health Benefits update
- 9. Matters involving quasi-judicial deliberations, and specifically:

