

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, February 27, 2018 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the January 23, 2018 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

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VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business-**
- B. New Business-None**
- C. Correspondence - 2018-2019 SEMI Waiver**
- D. Presentations -**
 1. Board Goals Update - Mr. Swain
 2. [QSAC Correspondence](#)/QSAC Results
 3. Student of the Month - Upper Pittsgrove - Michael O'Brien
 4. Cumberland Food Service Proposal

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

February 27, 2018
Date

B. Treasurer's Report

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2017. The Treasurer's Report and Board Secretary's Report are in agreement for the month of December 2017.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the month ending February 23, 2018.

F. Warrants

It is recommended that the Board of Education approve the following:

- Bills paid ending February 20, 2018
- Board Payment Approval List January 18, 2018 to February 20, 2018.

Action: Approved_____ Disapproved _____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Authorization for the Salem County Vocational Technical School District to Approve the Governmental Purchasing Association of NJ, Inc. (GPANJ, Inc.) Annual Membership Dues for 2018 in the Amount of \$100.00

It is recommended by the School Business Administrator for the Board of Education to approve authorization for the Salem county vocational Technical School District to approve the Governmental Purchasing Association of NJ, Inc. (GPANJ, Inc.) annual membership dues for the 2018 in the amount of \$100.00.

2. Request and Recommendation by the School Business Administrator That the Board of Education Approve a Student That Attends Daytop Village of New Jersey for Educational Instruction Be Approved for Psychiatric Services

It is recommended by the School Business Administrator that a student (ID#101552) that attends Daytop Village of New Jersey for educational instruction be approved for psychiatric evaluation by Burgess Psychiatric Services, Vineland, NJ, at a cost of \$380.00. The student’s home school district of LAC will be billed.

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3. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check #33749 to J. Zanes LLC and Reissuing Another Check for the Same Amount \$1997.00.

It is requested by the Business Administrator that the Board of Education approve to cancel check #33749 for \$1997.00 to J. Zanes LLC and reissue another check. The original check was lost in the mail.

4. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Disposal of Items of No Further Use or Value.

It is requested by the Business Administrator that the Board of Education approve the disposal of items no longer of use or value to the district programs. As such, the listed items will be posted for sealed bids for disposal with the funds returning to the individual programs.

5. Request and Recommendation By the School Business Administrator that the Board of Education Grant Approval to Award a Contract with ARAMARK Uniform Services of Cherry Hill, New Jersey, for the Rental of mops, floor mats, and dust mops for the period between October 1, 2017 and September 30, 2018 for an annual fee not to exceed \$5,804.50, which includes a \$25.00 service charge per invoice.

It is recommended by the School Business Administrator that the Board of Education grant approval to award a contract with ARAMARK Uniform Services of Cherry Hill, New Jersey, for the rental of mops, floor mats, and dust mops for the period between October 1, 2017 and September 30, 2018 for an annual fee not to exceed \$5,804.50, which includes a \$25.00 service charge per invoice.

Actual	Billed	Size	Per Mat	Total Per Week
18 Floor Mats	9 Floor Mats	4 x 6	\$7.75	\$69.75
16 Floor Mats	8 Floor Mats	3 x 10	\$9.75	\$78.00
4 Dust Mops	2 Dust Mops	60"	\$2.70	\$5.40
12 Dust Mops	6 Dust Mops	24"	\$1.80	\$10.80
20 Wet Mops	10 Wet Mops	Regular	\$3.00	\$30.00
4 Dust Mops	2 Dust Mops	48"	\$2.15	\$4.30
Service Charge	Per Invoice		\$25.00	\$25.00
			Total Per Week	\$223.25
				X 26 Weeks
			Grand Total	\$5,804.50

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TOTAL ANNUAL FEE (NOT TO EXCEED): \$5,804.50

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

1. **Request and Recommendation of the Superintendent for Board of Education Approval of Veronica Weber - Part Time School Bus Driver.**
It is the request of the Superintendent that the Board of Education approve the employment of Veronica Weber as a part time School Bus Driver at the rate for \$25 per hour.

2. **Request and Recommendation of the Superintendent for Board of Education Approval of Andrew DeDomenico - Part Time Student Custodian.**
It is the request of the Superintendent that the Board of Education approve the employment of Andrew DeDomenico as a part time student custodian at the rate of \$8.60 per hour.

3. **Request and Recommendation of the Superintendent for Board of Education Approval of Wanda-Lynn Fulford - Part Time Food Service Aide.**
It is the request of the Superintendent that the Board of Education approve the employment of Wanda-Lynn Fulford as a part time Food Service Aide at the prorated rate of \$11,877.

4. **Request and Recommendation of the Superintendent for Board of Education Approval of Madison Luccarella - Part Time Student Custodian.**
It is the request of the Superintendent that the Board of Education approve the employment of Madison Luccarella as a part time student custodian at the rate of \$8.60 per hour.

5. **Request and Recommendation of the Superintendent for Board of Education Approval of Kylena Leuallen - Part Time Student Custodian.**
It is the request of the Superintendent that the Board of Education approve the employment of Kylena Leuallen as a part time student custodian at the rate of \$8.60 per hour.

6. **Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Ivan Pacheco - Part Time Student Custodian to Part-Time Student Food Service Aide.**

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It is the request of the Superintendent that the Board of Education approve the transfer of Ivan Pacheco as a part time student custodian at the rate of \$8.60 per hour to part time student food service aide at the rate of \$8.60 per hour, effective 2/1/18.

7. Request and Recommendation of the Superintendent for Board of Education Approval of Stephanie Hoffman, CTHS Welding Instructor as the Part-Time Welding Instructor for the Adult Education Evening Program.

It is the request of the Superintendent that the Board of Education approve the employment of Stephanie Hoffman, CTHS Welding Instructor and the part-time Welding Instructor for the Adult Education evening program from February 5, 2018 to May 18, 2018 at the rate of \$31.00 per hour. Timesheets are required.

8. Request and Recommendation for Board of Education Approval of Wandra Wells to Teach Evening Certified Nurse Aide (CNA) Class for the 2017-2018 School year.

It is requested by the Superintendent that the Board of Education approve Wandra Wells to teach the evening Certified Nurse Aide (CNA) class from February 6, 2018 to June 15, 2018. Ms. Wells will be paid a stipend in the amount of \$6,000 from Perkins Secondary Federal Funds.

9. Request and Recommendation of the Superintendent for Board of Education Approval to Accept the Resignation of Jennifer Gaunt, Part-Time Custodian.

It is requested by the Superintendent that the Board of Education accept the resignation of Jennifer Gaunt effective January 24, 2018.

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School	Participant(s)	Cost Per Participant	Total cost

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Improvement Activity or Workshop			
National Policy Seminar as the Region I New Teacher of the Year for ACTE in Washington, DC March 4 – March 6, 2018	Keely DiTizio	Mileage - \$76.88 Registration - \$0 Rail Travel - \$10.00 Meals - \$172.50 according to GSA guidelines Tolls & Parking \$41.85	\$301.23 – Mileage, Registration, Rail Travel, Meals, Tolls & Parking Acct# 11-140-100-580-53-002 \$170.00 Subs
ACF, Professional Chefs Association Annual President's Charity Scholarship Ball Resorts Casino, Atlantic City, NJ March 5, 2018	Bruce Connell – (Will be there to aid in the preparation and execution of the event with a few of his students)	N/A	\$85.00 Sub
Handle with Care Trainer Training March 5, 6, 8, 2018	Meggin Wenzell Frank Maurer Jack Swain	\$7,500 estimate	On site training
Horticulture Exposition, MCCC, West Windsor Campus, 1200 Old Trenton Road, West Windsor, NJ 08550 March 10, 2018	Keely DiTizio (To pick up exhibits on Saturday)	\$20.46 mileage	\$20.46 mileage (FFA Student Activity Account)
15 th Annual High School Instructor's Seminar ATC's Warminster, PA Campus March 14, 2018	Al Roeske	\$0 reg. \$35.96 mileage \$10.00 tolls	\$45.96 \$85.00 Sub
Marcus O'Sullivan's Day of Distance Clinic at Villanova University March 16, 2018	Matt DiTizio	\$100.00 reg \$32.59 mileage & Tolls	\$132.59 - Registration, mileage & tolls Acct# 11-402-100-610-29-002 \$85.00 Sub

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Middle States Accreditation Team Visit, Capital Region BOCES Career and Technical School, Albany, NY March 19 - 22, 2018	Jennifer Bates	N/A	
Cosmetology and Hairstyling – Continuing Education Seminar Burlington County Tech, Mt. Holly, NJ March 26, 2018	Anna DiPietro	N/A \$21.08 mileage	\$21.08 mileage Acct# 11-310-100-580 -10-002 \$85.00 Sub
SCC Program Advisory Meeting Salem County College April 10, 2018	Lisa Hartsough	N/A	\$85.00 Sub
2018 Region I ACTE Conference, Baltimore, MD April 18-20, 2018	Maria Alleva Monica Burkhardt Wandra Wells Frank Walsh	\$325.00 reg \$129.00 hotel per night \$39.43 mileage \$20.00 tolls \$103.50 M & IE per gsa	\$2,983.72 Perkins Post Secondary Funds
The New Jersey Correctional Education Association Staff Development Day, Hamilton, NJ May 4, 2018	Angel Brown	\$35.00 reg \$39.50 mileage \$10.00 tolls	\$84.50 WIOA/Adult Literacy Grant
Electronic Fuel Injection Seminar Universal Technical Institute May 16, 2018	Al Roeske	\$28.52 mileage \$10.00 tolls	\$38.52 \$85.00 Sub
School Climate & Anti-Bullying Conference, Atlantic City, NJ May 23, 2018	Lacey DeBellis Frank Maurer	\$130.00 \$40.00 mileage	\$260.00 \$40 mileage est. if not taking district van

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- 5. Request and Recommendation for the Board of Education Approval of Rowan University to provide professional development for a half day session not to exceed \$900.**

It is recommended by the Superintendent that the Board of Education approve Rowan University to provide professional development for a half day session not to exceed \$900. The session will address instructional strategies for targeted populations of students. Title II A funds will be used.

- 6. Request and Recommendation for the Board of Education Approval of Regna Services, LLC to provide professional development for session/day in the amount of \$1,200.**

It is recommended by the Superintendent that the Board of Education approve Regna Services, LLC to provide professional development for a session/day in the amount of \$1,200. The session will address instructional strategies to increase student engagement. Title II A funds will be used.

- 7. Request and Recommendation for Board of Education Approval for the SCVTS Adult Education Programs at SCC to Participate in a Scholarship Program With the New Jersey Cooperative Education Association for the 2018 School Year.**

It is recommended by the Superintendent that the Board of Education approve the SCVTS Adult Education Programs at Salem Community College to participate in a scholarship program offered by the New Jersey Cooperative Education Association (NJCEA) for the 2018 school year. The NJCEA scholarship program is offered to cooperative education coordinators who belong to the State organization (NJCEA) and their students. Eligible coordinators will nominate and submit applications of student candidates. The student will attend a panel interview and present a scholarship package that includes a resume, letter of recommendation from an employer, and letter of recommendation from a school administrator, teacher or counselor. Scholarship awards range from \$1,900 to \$3,625.

- 8. Request and Recommendation for Board of Education Approval to Apply for a CASE Grant from the NJ Department of Agriculture in the amount of \$10,000.00.**

It is recommended by the Superintendent that the Board of Education approve to apply for a CASE grant from the NJ Department of Agriculture in the amount of \$10,000.00. The Grant is to be utilized for attendance at the CASE Institute of Professional Development and classroom supplies.

- 9. Request and Recommendation for Board of Education Approval to Apply for a Tractor Supply Co. Grant for Growing in the amount of \$5,000.00.**

It is recommended by the Superintendent that the Board of Education approve to apply for a Tractor Supply Co. Grant for Growing in the amount of \$5,000.00. These funds are to be used for FFA.

- 10. Request and Recommendation for Board of Education Approval to Apply for the FFA Living to Serve Grant in the amount of \$1,200.00.**

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It is recommended by the Superintendent that the Board of Education approve to apply for a FFA Living to Serve Grant in the amount of \$1,200.00. These funds are to be used for FFA.

11. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	Attendees	Date	District Cost
Child Care to LAC School	Six (6) Child Care students, one (1) staff	February 6, 2018	\$175 SCSSSD bus and driver, 11-000-270-512-04-002 \$85 sub
Child Care to Head Start, Penns Grove, NJ	Ten (10) Child Care students, one (1) staff	February 8, 2018	\$275 SCSSSD bus and driver, 11-000-270-512-04-002 \$85 sub
Youth Leadership Conference Hatch Middle School, 1875 Park Blvd., Camden, NJ	Five (5) AFJROTC students, one (1) staff	February 24, 2018	\$250 SCSSSD bus and driver 11-000-270-512-04-002
Series of curriculum in action trips to Quality Koi/Benihana	Thirteen (13) FFA students and the FFA advisor to engage in hands-on activities in the fields of aquaculture and aquaponics	Dates to be determined during second semester, 2-4 times per month. Specific dates will be arranged and agreed upon by Quality Koi, the CTHS Principal, and the FFA instructor.	Transportation will be provided by our district or contracted vendor. (Acct #11-000-270-512-29-002)
International Beauty Show, New York, NY	Thirty-five (35) Cosmetology students and one (1) chaperone.	March 6, 2018	BR Williams \$700.00 (est) Change in transportation only. Contracted out
Child Care to Head Start, Penns Grove, NJ	Ten (10) Child Care students, one (1) staff	March 8, 2018	\$275 SCSSSD bus and driver 11-000-270-512-04-002 \$85 sub

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Horticulture Exposition, MCCC, West Windsor Campus, West Windsor, NJ 08550	Seven (7) FFA members and one (1) chaperone	March 9, 2018	Bus not needed (Bus-sharing with Woodstown) \$85.00 Substitute
Skills USA Camden-Sicklerville Tech, Sicklerville, NJ	Four (4) students, one (1) staff	March 10, 2018	\$250 SCSSSD bus and driver 11-000-270-512-29-002
Skills USA Cumberland Tech, Vineland, NJ	Three (3) students, one (1) staff	March 16, 2018	\$250 SCSSSD bus and driver 11-000-270-512-29-002
Skills USA Burlington-Medford Tech, Burlington, NJ	Four (4) students, one (1) staff	March 17, 2018	\$250 SCSSSD bus and driver 11-000-270-512-29-002
State HOSA Competition Middlesex County VoTech, Piscataway, NJ	Four (4) Allied Health students and one (1) staff	March 17 – March 18, 2018	SCVTS Bus - \$600.00 or contracted \$1515.12 11-000-270-512-03-002
Philadelphia Zoo, Philadelphia, PA	Seventeen (17) Environmental Science students, one (1) staff	March 23, 2018	\$347.22 Contracted 11-000-270-512-53-002 \$85 sub
Atlantic City International Airport. (Airport Fire Station, the US Air Marshals training facility, the US Coast Guards Air Station, the 177th Fighter Squadron and Military Fire Station, Atlantic City, NJ	Forty (40) Law Enforcement Students and one (staff)	March 28, 2018	SCVTS Bus - \$187.50 County Vocational Competitive Law Grant \$85 Sub County Vocational Competitive Law Grant
Atlantic Bakery Expo - AC Convention Ctr, Atlantic City, NJ	Forty-five (45) Culinary Arts students, two (2) staff	April 9, 2018	\$525 SCSSSD bus and driver 11-000-270-512-11-002 \$85 sub
Skills USA Somerset Tech, Somerset, NJ	Five (5) students, one (1) staff	April 14, 2018	\$250 SCSSSD bus and driver 11-000-270-512-29-002
SCC Registration Day, Carneys Point, NJ	Thirty-five (35) Seniors and one (1) counselor	May 22, 2018	\$315.65 BR Williams 11-000-270-512-29-002
Peer Leadership on the Beach – Education Extravaganza, Morey's Pier Wildwood NJ	Forty (40) sophomore students, three (3) staff	May 31, 2018	\$631.31 contracted, Class of 2020 – Student Activity Account

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			\$255 subs (3)
High Elevation Jump Park, 7 Enterprise Court, Sewell, NJ	Forty (40) sophomore students, three 3 staff	June 7, 2018	\$525 SCSSSD bus and driver (\$1239 contracted) Class of 2020 – Student Activity Account \$255 subs (3)

12. Request and Recommendation for Board of Education Approval of the SCVTS Career and Technical High School Prom on May 10, 2018 at Centerton Country Club.

It is recommended by the Superintendent that the Board of Education approve the Career and Technical High School junior/senior prom at Centerton Country Club, in Pittsgrove, NJ on Thursday, May 10, 2018. The students will purchase tickets at the cost of \$65.00 each.

The Career and Technical High School will host a promenade in the multipurpose room from 5:00 – 6:00 PM for parent and student photographs. At 6:00 PM the students will provide their own transportation to the Centerton Country Club.

Cost to District:

DJ Services	\$ 800.00	(Student Activity Account)
Deposit	\$ 500.00	(Student Activity Account)
Decorations/Favors	\$ 1000.00	(Student Activity Account)
Chaperone Fee (10)	\$ 650.00	(Acct # 11-401-100-610-29-002)

13. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2017-2018 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2020	Joe Corbi's	February 27 – March 19, 2018
B.	Class of 2021	Morey's Pier Fundraiser – Water Park, Amusement Park and Combination Park Passes will be sold	March 1 - 28, 2018
C.	FEA	Bake sale – Proceeds will go towards the Child Life Program at DuPont	March 4, 2018

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POLICY:

1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

- P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

Action: Approved ___ Disapproved ___ Held for Study ___

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved ___ Disapproved ___ Held for Study ___

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal's Report

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CTHS Discipline Report
SCVTS Program Enrollment Report

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_____	February 27, 2018
Business Administrator/Board Secretary	Date

B. Treasurer’s Report

The **Treasurer’s Report** in accordance with 18A:17-36 and 18A:17-9 for the month of December 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of December 2017.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds

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are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the months ending February 23, 2018.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List January 1 to February 23, 2018

Action: Approved____ Disapproved ____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Authorization for the Salem County Special Services School District to Enter Into a Contract with US OMNI Employee Benefits Services Group to Provide 403B Compliance Services

It is recommended by the School Business Administrator for the Board of Education to approve authorization for the Salem County Special Services School District to enter into a contract with US OMNI Employee Benefits Services Group to provide 403B compliance services.

2. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Transportation Contracts

It is recommended by the Business Administrator that the Board of Education approve transportation contracts for Special Education/Nonpublic/Vocational/Homeless/ Public Students with C.J.’s Bus Service for Route #Y1379. Other contracts include route adjustments for Routes Y1381, Y1144 #3, Y1243 #1, Y1309 #2 and Y1377 #1.

3. Request and Recommendation by the Business Administrator for the Board of Education Approval for Corby Associates, Inc. for Installation of Phase 2 for Playground Equipment in the Amount of \$2,025.00 and Ben Shaffer Recreation, Inc. to Provide Mulch for the Playground in the Amount of \$2,518.00 at the Cumberland Campus

It is recommended by the Business Administrator for the Board of Education to approve Corby Associates, Inc. to prepare the work site for Phase 2 of installation of playground equipment for the Cumberland Campus in the amount

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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of \$2,025.00 and for Ben Shaffer Recreation, Inc. to install the mulch and geo fabric in the amount of \$2,518.00.

- 4. Request and Recommendation by the Business Administrator for the Board of Education Approval for Sweetwater Environmental Management, LLC, of Vineland, NJ, to Perform Lead, Copper, and Water Samplings Plan Throughout the Parameter of the Daretown School in the Amount of \$600**
It is recommended by the Business Administrator for the Board of Education to approve Sweetwater Environmental Management, LLC, of Vineland, NJ, to perform lead, copper, and water samplings plan throughout the parameter of the Daretown School site in the amount of \$600. This is a precautionary measure.
- 5. Request and Recommendation by the Business Administrator for the Board of Education Approval for Krise Electrical Contractor, LLC, to Install Three (3) Light Switches in the Cumberland Campus' Gym in the Amount of \$1,402.00**
It is recommended by the Business Administrator for the Board of Education to approve Krise Electrical Contractor, LLC, to install three (3) light switches in the gym at the Cumberland Campus in the amount of \$1,402.00. This would also include a cover over the switch box.
- 6. Request and Recommendation by the Business Administrator for the Board of Education Approval for the Service Rates for the 2018-19 School Year for the Salem County Special Services School District**
It is recommended by the Business Administrator for the Board of Education to approve the services rates for the 2018-19 school year for the Salem County Special Services School District.
- 7. Request and Recommendation by the Business Administrator for the Board of Education Approval of a Child Study Team Shared Services Agreement with Compass Academy Charter School**
It is recommended by the Business Administrator for the Board of Education to approve a Child Study Team Shared Services Agreement with Compass Academy Charter School, in Vineland, NJ, for the 2018-19 school year. The agreement is from September 1, 2018 and ending on June 30, 2019.
- 8. Request and Recommendation by the Business Administrator for the Board of Education Approval of a Memorandum of Understanding for Guidance Services for the Lower Alloways Creek Board of Education for the 2018-19 School Year in the Amount of \$18,300.00**
It is recommended by the Business Administrator for the Board of Education to approve a Memorandum of Understanding for Guidance Services for the Lower Alloways Creek Board of Education for the 2018-19 school year in the amount of \$18,300.00.
- 9. Request and Recommendation by the Business Administrator for the Board of Education Approval of Shared Services Agreements with Woodbine Borough Board of Education, Oldmans Township Board of Education, Mannington Township Board of Education, Lower Alloways Creek Board of**

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added to Spring Break. SCSSSD will be open for a half day on Thursday, March 29, 2018 and school will be open on Tuesday, April 3, 2018.

2. Request and Recommendation by the Superintendent for Board of Education Approval of the Transfer of Jesenia Rodriguez as a Paraprofessional-Cumberland Campus.

It is recommended by the Superintendent that the Board of Education approve Jesenia Rodriguez as a Paraprofessional-Cumberland Campus, be transferred from part-time to full time beginning March 1, 2018 at the rate of \$17,928 IA-1.

3. Request and Recommendation by the Superintendent for Board of Education Approval of Adjunct Staff Transferring from Independent Contractors.

It is requested by the Superintendent that the Board of Education approve the following adjunct staff for Related Service who are transferring from independent contractors:

Name	Title	Hourly Rate
Hina Dadhina	Physical Therapist	\$85/hour up to 3 hours per week.

4. Request and Recommendation by the Superintendent for Board of Education Approval of June 5, 2018 as the Completion Ceremony for Salem County Special Services School District.

It is requested by the Superintendent that the Board of Education approve June 5, 2018 as the date for the Completion (Graduation) Ceremony for Salem County Special Services School District. It is further recommended that the ceremony be held at Salem County Vocational Technical School District's gymnasium at 6:00 p.m.

5. Request and Recommendation for Board of Education Approval of 2018 Extended School Year Dates and Times.

It is recommended by the Superintendent that the Board of Education approve the dates, times and rates for the 2018 Extended School Year (ESY) program:

Monday, July 9, 2018 through Thursday, August 16, 2018
 Staff: 8:30 a.m. – 3:00 p.m. *(with a ½ hour unpaid lunch)*
 Students: 8:45 a.m. – 2:45 p.m.
 Cumberland Campus and RDS - Salem Campus
 Tuition Rate: \$4,700

6. Request and Recommendation of the Superintendent for Board of Education Approval for the Salary Rate for the 2018 ESY Program.

It is recommended by the Superintendent that the Board of Education approve the corrected salary rate for the 2018 Extended School Year Program. The incorrect amount was posted last month and it is recommended that the correct amount be approved.

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Position	Salary
Custodial	\$90/diem
Paraprofessional	\$150/diem
Job Coach, Interpreter	\$180/diem
Teacher, Nurse, Music, Maintenance	\$240/diem
Therapist	\$65/hour

7. Request and Recommendation for Board of Education Approval for an SCSSSD Facebook Fundraiser to Benefit the Upper Pittsgrove Student Activities Account.

It is recommended by the Superintendent that the Board of Education approve an SCSSSD Facebook fundraiser to benefit the Upper Pittsgrove Student Activities Account. The fundraiser will begin February 28, 2018 through April 21, 2018. Donations will be made directly to a Go Fund Me account and deposited directly to the Student Activities Account. Maria Martin will be monitoring the Go Fund Me page.

8. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Location	Curriculum in Action Experience	Attendees	Date	District Cost
Daretown	Salem County Science Fair	14 students 2 staff	March 2, 2018	\$137.50 SCSSSD bus and driver
Daretown	Salem County Science Fair	14 students 2 staff	March 2, 2018	\$100 SCSSSD bus and driver
Cumberland	Holly City Family Pool Center	17 students 15 staff	March 8, 2018	\$195 SCSSSD bus drivers, \$0 entry fee (membership)
Upper Pittsgrove	The New Dodge's Market	14 students 11 staff	March 9, 2018	\$150 SCSSSD bus driver, \$98 admission
Upper Pittsgrove	Edelman Planetarium at Rowan University and Mullica Hill	14 students 10 staff	March 23, 2018	\$175 SCSSSD bus driver

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	McDonalds			
Salem	Adventure Aquarium	53 students 36 staff	April 6, 2018	\$325 SCSSSD bus drivers, \$1290.50 admission
Cumberland	Holly City Family Pool Center	17 students 16 staff	April 10, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	17 students 16 staff	April 17, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	17 students 16 staff	April 24, 2018	\$188.75 SCSSSD bus drivers
Daretown	Penn Relays Franklin Field	15 students, 10 staff	April 26, 2018	\$135 Admission, \$187.50 SCSSSD Driver or \$473.48 contracted
Daretown	Woodford Cedar Run Wildlife Refuge	15 students 5 staff	April 27, 2018	\$187.50 SCSSSD bus driver, \$135 admission
Upper Pittsgrove	Wetlands Institute	14 students 10 staff	April 18, 2018	\$175 SCSSSD bus driver, \$126 admission
Cumberland	Holly City Family Pool Center	19 students 20 staff	May 1, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	19 students 20 staff	May 8, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	19 students 20 staff	May 15, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	19 students 20 staff	May 22, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Holly City Family Pool Center	19 students 20 staff	May 31, 2018	\$188.75 SCSSSD bus drivers
Cumberland	Centerton Country Club (Prom)	51 students 32 staff	June 1, 2018	\$227.50 SCSSSD bus drivers
Salem	Centerton Country Club (Prom)	37 students 30 staff	June 1, 2018	\$684.80 contracted

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			not taking district van
<i>Education Expo</i> Rowan University March 1, 2018	Frank Maurer E. Jane Whittinghill	\$175 - Reg. pp \$9.92 mileage	\$194.92
<i>National Playground Safety Institute</i> Playground Safety Inspectors Certification Course & Exam, April 11 - 13, 2018 Wall, NJ	John Carbonetta or Frank DiAntonio	\$500 - Reg. \$100 - Tolls	\$600
<i>Professional Training in ABA Teaching Strategies</i> Eden Training Center, Princeton, NJ April 12-13, 2018	Shannon (Dolcy) Perkins Sharon Manupello	\$200 Reg. pp \$22 - Mileage pp	\$444
<i>McKinney-Vento 102</i> Vineland, March 9, 2018	Jane Whittinghill	No Charge Mileage - \$8.93	\$8.93
<i>Professional Training in ABA Teaching Strategies</i> Hamilton, NJ January 25-26, 2018 (Previous verbal approval from DM)	Amanda Hollenweger	\$200 - Reg. \$101.06 - Tolls & Mileage for two days	\$301.06

POLICY:

2. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

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P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____
Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____
Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

- Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of January.**
It is recommended that the Board of Education to accept the Student Enrollment Report and Student Financial Report for the month of January.

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____
Abstain: _____ Opposed: _____

- Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for**

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Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved ____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Cumberland Campus
Daretown
Related Services
Salem Campus
Upper Pittsgrove

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

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BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____

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Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____