

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, March 27, 2018 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mr. David Moffett	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the February 27, 2018 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

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B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Mr. Moffett _____

Mr. Halter _____ Ms. Nicolosi _____

Mrs. Smith _____

Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business-

B. New Business

C. Correspondence-None

D. Presentations

1. Student of the Month - Upper Pittsgrove - Emely Quintana-Ventura

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Financials

a. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

b. Warrants

It is recommended that the Board of Education approve the following:

- i. Bills paid ending March 20, 2018.
- ii. Board Payment Approval List ending February 21, 2018 to March 20, 2018.

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Action: Approved____ Disapproved____ Held for Study____
Motion by: _____
Second by: _____
In Favor: _____
Abstain: _____ Opposed: _____

B. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for the Board of Education To Approve A Donation of a Grand Am Automobile Valued at \$500

It is recommended by the Business Administrator to approve a donation of a Grand AM automobile valued at \$500 by Mrs. Cindia Gredesky to the Automotive Program for students to have as a hands-on experience.

2. Request and Recommendation by the Business Administrator for the Board of Education To Approve Termination of All Participation Under the State Health Benefits Program and School Employees' Health Benefits Program

It is recommended by the Business Administrator for the Board of Education to approve termination of all participation under the State Health Benefits Program and School Employees' Health Benefits Program. The plan includes medical, prescription drug plan and/or dental plan coverage. This would become effective June 1, 2018.

3. Request and Recommendation by the Business Administrator for Board of Education Approval to Appoint John H. Bolil, Business Administrator as Public Agency Compliance Officer for the Salem County Vocational Technical School District for the 2018-19 School Year.

It is recommended that the Board of Education appoint John H. Bolil, Business Administrator as Public Agency Compliance Officer for the Salem County Vocational Technical School District for the 2018-19 school year.

4. Request and Recommendation by the Business Administrator for Board of Education Approval the Purchase of SchoolDude Purchase for Information Technology Tracking.

It is recommended that the Board of Education approve the purchase of SchoolDude for Information Technology tracking at the cost of \$1,172.50. This system is currently purchased for maintenance and building scheduling. This cost will be split across both districts.

5. Request and Recommendation by the Business Administrator for Board of Education Approval to Accept the Donation from the New York Times.

It is recommended by the Business Administrator that the Board of Education accept the donation from the New York Times. Nicole Cerqueira, a teacher at SCVTS, arranged for the District to have access to the New York Times online edition.

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6. Request and Recommendation by the Business Administrator for Board of Education Approval to Accept the Bids for the Vehicles No Longer of Use.

It is recommended by the Business Administrator that the Board of Education accept the accept the bids for the vehicles no longer of use.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

1. Request and Recommendation of the Superintendent for Board of Education Approval to Accept the FMLA Request of P. Annette Simmerman - Full Time Confidential Business Office Assistant.

It is recommended by the Superintendent that the Board of Education accept the FMLA request for P. Annette Simmerman - Confidential Business Office Assistant beginning March 16, 2018 and ending on or about May 27, 2018.

2. Request and Recommendation of the Superintendent for Board of Education Approval to Accept the Retirement Resignation of Edward Trout- Full Time Custodian.

It is recommended by the Superintendent that the Board of Education with regret and sincere appreciation accept the retirement resignation of Edward Trout - Full Time Custodian. Mr. Trout will be retiring June 30, 2018 after 25 years of service to the Salem County Vocational Technical School District.

3. Request and Recommendation of the Superintendent for Board of Education Approval to Terminate Steven Durham- Full Time Custodian.

It is recommended by the Superintendent that the Board of Education approve the termination of Steven Durham - Full Time Custodian, effective April 4, 2018.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
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Mr. Donelson _____ Mr. Moffett _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Achieve 3000 Training SCVTS Campus April 11, 2018	Kacey Weber	\$85 substitute	\$85 substitute
2018 Region 1 Conference Sollers Point Technical High School, 1901 Delvale Ave. Dundalk, MD April 19, 2018 – April 20, 2018	Keely DiTizio	\$300.00 – Registration \$58.53 – Mileage \$65.00 – Tolls & Parking \$129.00 Hotel (Block Room Cost) \$88.50 – Meals & incidentals per GSA guidelines	\$641.03 – (Registration, Mileage, Tolls, Parking, Hotel, Meals & Incidentals) Acct# 11-140-100-580 -53-002 \$170.00 substitute
NCTM Annual Meeting and Exposition, April 25-28, 2018 Washington, D.C. (only attending one day)	Jessica Lutes Eric Walter	\$394 registration \$68 train ticket	\$924 \$170 substitute ESEA Title IIA
Anxiety in the Classroom Seminar, Holiday Inn Cherry Hill, 2175 West Marlton Pike Cherry Hill, NJ April 27, 2018	Lacey DeBellis	\$199.99 - Registration	\$199.99 – Registration Acct# 11-000-218-580 -36-002

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Managing Emotions Under Pressure, Holiday Inn Cherry Hill, 2175 West Marlton Pike, Cherry Hill, NJ May 23, 2018	Jason Helder and Katie Belutty	\$149.00 each – Registration	\$298.00 – Registration #11-000-240-58 0-38-001
School Preparedness & Emergency Planning June 25-28, Hamilton NJ	Dr. Meggin Wentzell Frank Maurer	\$7.20 Tolls daily \$39.62 mileage daily	\$374.54

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROGRAMS:

- 1. Request and Recommendation for Board of Education to Approve the Revised 2017-2018 School Calendar.**
 It is recommended by the Superintendent that the Board of Education approve the revised 2017-2018 school calendar. On March 21-22, 2018, the district was closed due to snow days. Two make-up snow days have been added to the end of the school year. SCVTS will be open for a half -day on Monday, June 18, 2018 and Tuesday, June 19, 2018.

- 2. Request and Recommendation for Board of Education Approval of the 2018-2019 SCVTS/SCSSSD School Calendar.**
 It is recommended by the Superintendent that the Board of Education approve the 2018-2019 school calendar.

- 3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2018-2019 Calendar of Holidays for Twelve Month Employees.**
 It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2018-2019 calendar of holidays for twelve month employees.

- 4. Request and Recommendation for Board of Education Approval to Apply for the 21st Century Community Learning Centers Grant in Partnership with Penns Grove Carneys Point School District in the Amount of \$500,000 per Year for Five Years.**
 It is recommended by the Superintendent that the Board of Education grant approval for the district to apply for the 21st Century Community Learning Centers Grant in partnership with Penns Grove Carneys Point School District

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offered through the NJDOE in the amount of \$500,000 per year up to a total of \$2,500,000 over a five year period beginning in September 2018

5. Request and Recommendation for Board of Education Approval to Accept Additional 2016-2017 Carryover Funds from the NJDOE for the ESEA NCLB Title IIA Grant for use During the 2017-2018 School Year.

It is recommended by the Superintendent that the Board of Education grant approval to accept additional 2016-17 carryover funds from the NJDOE for the ESEA No Child Left Behind Consolidated Title IIA Grant The funds will be used during the 2017-18 school year to improve program offerings.

Title IA - \$2,378

6. Request and Recommendation for the Board of Education for Approval to Pay the Annual Membership Dues for Dr. Jennifer Bates for The New Jersey Council of Education in the Amount of \$160.

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to pay the annual membership dues for Dr. Jennifer Bates in the New Jersey Council of Education in the amount of \$160.

7. Request and Recommendation for Board of Education Approval of Additional Novels for Use by the SCVTS English Department.

It is recommended by the Superintendent that the board of Education approval additional novels for the English Department of SCVTS The department seeks to expand the scope of novels available for the English 12 classes. The novels for approval are attached.

8. Request and Recommendation for Board of Education Approval of an Articulation Agreement Between the Salem County Vocational Technical Schools and Delaware Valley University.

It is recommended by the Superintendent that the Board of Education approve an articulation agreement between the Salem County Vocational Technical School Academy of Agricultural Sciences hosted at the Career and Technical High School and Delaware Valley University. Upon successful completion of Animal Science (CASE) students may receive credit through Delaware Valley University for their Large Animal Science Electives. Students must earn a letter grade of “B” or higher and submit an official transcript.

9. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	Attendees	Date	District Cost
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Del Val Science Fair Greater Philadelphia Expo Center Oaks, PA	Nineteen (19) Biology/Food Science students and two (2) chaperones	April 4, 2018	\$650 est. – Contracted Bus – Acct# 11-000-270-512-53 -002 \$170.00 Substitute(s)
Penn Cinema Riverfront & IMAX, Wilmington, DE	Thirty-four (34) Honors English 10 students and two (2) chaperones	Date to be set in April	\$170 substitute \$250 SCVTS bus
Salem Community College 3rd Annual Convocation in the Davidow Theatre (Color Guard Event)	Six (6) AFJROTC cadets and two (2) chaperones	April 17, 2018 (4pm – 6:30pm)	\$37.50 – SCSSSD Bus – Acct# 11-000-270-512-40 -002 (Cadets just being dropped off) Substitute not needed
Spring Career Development Event Cook Campus, Rutgers New Brunswick	Thirty-six (36) FFA members and one (1) chaperone	April 19, 2018	Bus sharing with Woodstown (Woodstown providing bus) – FFA Student Activity Account \$85.00 Substitute
Longwood Gardens Kennett Square, PA	Seventeen (17) Environmental Science students and one (1) chaperone	April 20, 2018	\$400.00 est. Contracted Bus – Acct# 11-000-270-512-53 -002 \$85.00 Substitute
Dover AFB, Air Mobility Museum & Go Ape Park Dover & Bear, DE	Thirty-five (35) AFJROTC cadets and two (2) chaperones	April 20, 2018	\$300.00 – SCSSSD Bus – Acct# 11-000-270-512-40 -002 \$85.00 Substitute

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Avis Mill Pond Woodstown, NJ	Thirty-four (34) and Environmental Science students and two (2) chaperones	April 25, 2018	\$100.00 – SCSSSD Bus – Acct# 11-000-270-512-53-002 \$170.00 Substitute (s)
Agriscience Fair Rutgers EcoComplex 1200 Florence Columbus Road Bordentown, NJ 08505	Ten (10) FFA members and one (1) chaperone	April 25, 2018	\$150.00 – SCSSSD Bus – FFA Student Activity Account Substitute not needed
Mutter Museum Philadelphia, PA	Twenty-five (25) ABMS & Human Anatomy students and one (1) chaperone	April 27, 2018	\$400.00 est. – Contracted Bus – Acct# 11-000-270-512-53-002 \$85.00 Substitute
The Garden State Discovery Museum Cherry Hill, NJ	Thirty-four (34) Childcare students and one (1) chaperone	May 15, 2018	\$137.50 – SCVTS Bus – Acct# 11-000-270-512-04-002 \$85.00 Substitute
Old Fort Niagara Historic Site & Niagara Falls National Park Niagara, NY	Twenty-five (25) AFJROTC Cadets and two (2) chaperones	May 17, 2018 – May 19, 2018	Bus not needed – they are getting one on their own \$170.00 Substitute
Memorial Hospital of Salem Salem, NJ	Fifteen (15) and one (1) chaperone	TBD	\$200.00 est.– SCVTS Bus – Acct# 11-000-270-512-03-002 \$85.00 Substitute

9. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2016-2017 school year. In accordance with Board of Education Policy 6660,

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the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FFA	Cotton Candy Sale \$2.00 per bag	March 29, 2018
B.	AFJROTC	Double Good Popcorn Prices range from \$1.00 - \$25.00	April 1, 2018 – April 15, 2018
C.	FFA	Bake Sale at NTHS Yard Give and Car Show held at SCVTS	April 21, 2018
D.	Class of 2019	Selling of water and pretzels at graduation for \$1.00 each	June 15, 2018

**10. Request and Recommendation for Board of Education Approval of Student
Community Service Projects for the 2017-2018 school year.**

Community Service Project	Date
NTHS, Garden Club and FFA Spring Service Project to beautify our school's campus and to maintain the edible school-yard garden. Students will weed and prune the vegetation installed during last years' service day and seek donations from local nurseries for the natives for the rain garden.	April 27, 2018
AFJROTC Municipal Road Cleanup in Mannington or Woodstown	May 5, 2018 May 13, 2018 rain date

Action: Approved____ Disapproved ____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____

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Mrs. Smith _____

Abstain: _____ Opposed: _____

POLICY

B. Old Business:

1.
Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal’s Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Financials

1. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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2. Warrants

It is recommended that the Board of Education approve the following:

- Bills paid ending February 28, 2018
- Board Payment Approval List for February 1, 2018 to February 28, 2018.

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator that the Board of Education Rescind the Contract for Ben Shaffer Recreation, Inc. to Provide Mulch for the Playground in the Amount of \$2,518.00 at the Cumberland Campus

It is recommended by the Business Administrator for the Board of Education to rescind the contract for Ben Shaffer Recreation, Inc. to install the mulch and geo fabric in the amount of \$2,518.00.

2. Request and Recommendation by the Business Administrator for Board of Education Approval to Appoint John H. Bolil, Business Administrator as Public Agency Compliance Officer for the Salem County Special Services School District for the 2018-2019 school year.

It is recommended that the Board of Education appoint John H. Bolil, Business Administrator as Public Agency Compliance Officer for the Salem County Special Services School District for the 2018-2019 school year.

3. Request and Recommendation by the Business Administrator for Board of Education Approval the Purchase of SchoolDude Purchase for Information Technology Tracking.

It is recommended that the Board of Education approve the purchase of SchoolDude for Information Technology tracking at the cost of \$1,172.50. This system is currently purchased for maintenance and building scheduling. This cost will be split across both districts.

4. Request and Recommendation by the Business Administrator for Board of Education Approval of the 2018-2019 Contract for Participation in the Salem County Cooperative Transportation Program.

It is recommended that the Board of Education approve the 2018-2019 Contract for Participation in the Salem County Cooperative Transportation. Contract, Bid Summary, Quoted Contracts, and Guidelines are attached.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____

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Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

- 1. Request and Recommendation of the Superintendent for Board of Education Approval of Gianna Vassallo as a Substitute Bus Aide.**
It is requested by the Superintendent that the Board of Education approve the employment of Gianna Vassallo as a Substitute Bus Aide at the salary of \$13.87 per hour.
- 2. Request and Recommendation of the Superintendent for Board of Education Approval of Transfer of Laura Dale from Cumberland Campus Paraprofessional to Lower Alloways Creek Paraprofessional.**
It is requested by the Superintendent that the Board of Education approve of transfer of Laura Dale from Cumberland Campus Paraprofessional to Lower Alloways Creek Paraprofessional to meet the needs of the increased enrollment, effective March 1, 2018.
- 3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Veronica Weber as Paraprofessional-Cumberland Campus.**
It is requested by the Superintendent that the Board of Education approve the employment of Veronica Weber, as Paraprofessional-Cumberland Campus, IA-5 \$18,328 (prorated), beginning April 3, 2018.
- 4. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Janeth Coll as Paraprofessional-Salem Campus.**
It is requested by the Superintendent that the Board of Education approve the employment of Janeth Coll, as Paraprofessional-Salem Campus, IA-4 \$18,228 (prorated), beginning March 5, 2018.
- 5. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Kathleen Feldman-Rode as Paraprofessional-Salem Campus.**
It is requested by the Superintendent that the Board of Education approve the employment of Kathleen Feldman-Rode, as Paraprofessional-Salem Campus, IA-2 \$18,028 (prorated), beginning March 1, 2018.
- 6. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Emmanuel Sanders as Paraprofessional-Cumberland Campus.**

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It is requested by the Superintendent that the Board of Education approve the employment of Emmanuel Sanders, as Paraprofessional-Cumberland Campus, IA-4 \$18,228 (prorated), beginning April 3, 2018.

7. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Jessica Bagley as Paraprofessional-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the employment of Jessica Bagley, as Paraprofessional-Cumberland Campus, IA-4 \$18,228 (prorated), beginning April 3, 2018.

8. Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Jesenia Rodriguez as Paraprofessional-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the transfer of Jesenia Rodriguez, as Paraprofessional-Cumberland to Paraprofessional-Salem Campus with no change in salary.

9. Request and Recommendation by the Superintendent for Board of Education Approval of Adjunct Staff Transferring from Independent Contractors.

It is requested by the Superintendent that the Board of Education approve the following adjunct staff for Early Intervention who are transferring from independent contractors:

Name	Title	Hourly Rate
Allison Hopps	CDS	\$48/hour
Christiana Rochelle	Physical Therapist	\$75/hour
Hina Dadhina	Physical Therapist	\$70/hour EIP
Hina Dadhina	Physical Therapist	\$85/hour Related Services
Kristen Steffen	CDS	\$48/hour

10. Request and Recommendation by the Superintendent for Board of Education Approve the Novice Instructors and Mentors for the 2017-18 School Year.

It is recommended by the Superintendent that the Board of Education approve the following novice instructors and their mentors for the 2017-18 school year. Under state guidelines novice instructors are required to pay the mentioned fee to the district who is then required to release the funds to the mentor upon successful completion of the program. Once approved payment schedules will be set up with each novice instructor to collect the fee. Contracts will be sent out between the novice instructor, mentor, and board of education.

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Novice Instructor	Mentor	Fee /Program
Charlotte Hunter	Robin Kerns-Boucher	\$550 CEAS
Tamika Rothwell	Jill Reistle	\$550 CEAS

11. Request and Recommendation of the Superintendent for Board of Education Approval a Structured Learning Environment Coordinator Stipend.

It is recommended by the Superintendent that the Board of Education approve a structured learning environment coordinator stipend in the amount of \$4,000 annually.

12. Request and Recommendation of the Superintendent for Board of Education Approval of Michael Pavesi and Oliver Avis as Structured Learning Environment Coordinator.

It is recommended by the Superintendent that the Board of Education approve Michael Pavesi and Oliver Avis as structured learning environment coordinators for the 2017-2018 school year.

13. Request and Recommendation of the Superintendent for Board of Education Approval to Accept the Retirement Resignation of Carol Niblock Paraprofessional-Daretown.

It is recommended by the Superintendent that the Board of Education with regret and sincere appreciation accept the retirement resignation of Carol Niblock - Paraprofessional-Daretown. Mrs. Niblock will be retiring June 30, 2018 after 21+ years of service to the Salem County Special Services School District.

14. Request and Recommendation by the Superintendent for Board of Education Approval for the Use of FMLA and NJFLA for Christine Brooks Paraprofessional-Cumberland Campus.

It is requested by the Superintendent that the Board of Education approve the FMLA and NJFLA leave for Christine Brooks Paraprofessional-Cumberland Campus beginning on or about September 1, 2018 until approximately November 23, 2018. It is further recommended that Christine Brooks be approved for NJFLA from approximately September 1, 2018 until November 23, 2018.

PROGRAMS:

1. Request and Recommendation for Board of Education to Approve the Revised 2017-2018 School Calendar.

It is recommended by the Superintendent that the Board of Education approve the revised 2017-2018 school calendar. On March 21st and 22nd, 2018 the district was closed due to snow days. Two make-up snow days will be added to the end of the school calendar. Monday, June 18th will be a half day and Tuesday, June 19th will be the last day of school, also a half day.

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Mr. Donelson _____ Mr. Moffett _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>Legally Compliant IEPs</i> Sponsored by: NJPSA Legal One Cherry Hill, NJ April 13, 2018	Robyn Veale	\$75 - Reg. \$19.84-Mileage \$10 - Tolls	\$104.84
	Chris Cacchioli	\$75 - Reg. \$19.84-Mileage \$10 - Tolls	<u>\$104.84</u>
			\$209.68
<i>Professional Training in ABA Strategies</i> Sponsored by: Eden Autism Training Center Hamilton, NJ April 12-13, 2018	Amanda Joyce	\$200 Reg. \$79.60-Mileage \$30 - Tolls \$20 - Misc. \$170 - Sub	\$499.60
	Sharon Manupello	\$200 Reg.	<u>\$200</u>
			\$699.60
<i>PECS Level 1 Training</i> Sponsored by: Pyramid Educational Consultants Philadelphia, PA May 7-8, 2018	Michelle Brown	\$399 - Reg. \$65.72-Mileage \$10 - Tolls \$20 - Misc. \$170 - Sub	\$664.72
<i>Playground Safety Inspectors Certification</i> Sponsored by: National Playground Safety	Frank DiAntonio	\$500 - Reg. \$171 - Mileage \$30 - Tolls	\$826

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – MARCH 27, 2018**

Wall, NJ April 11, 12, 13, 2018		\$125 - Misc. (Exam Fee)	
<i>Advancing & Evolving the Methods Used in Music Therapy</i> Sponsored by: Temple University, Phila. PA March 16, 2018	Danielle Johnson	No Reg. Fee \$33.36 - Mileage \$5 - Tolls	\$38.36

POLICY

B. Old Business:

1.

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of February.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of February.

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for

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Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mr. Moffett	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Cumberland Campus
Daretown
Salem Campus
Upper Pittsgrove

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

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BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
__Special Services Lawsuit_____
- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved ____ Held for Study_____

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Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mr. Moffett _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____