THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, October 16, 2018 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the September 25, 2018 Board of Education Meeting.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business-

B. New Business-None

C. Correspondence- Art Academy Accomplishments

D. Presentations

1. Student of the Month - Upper Pittsgrove - Mason Jones
2. NJ Standardized Test Data Presentation 2017-2018 SCVTS and SCSSSD - Dr. Jennifer Bates

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT- VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the month of September 2018.

B. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment List for September totaling $335,188.40
- Board Payment List for Payroll Period Ending September 28, 2018 totaling $144,585.47

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

C. Board Secretary/Business Administrator New Business:

1. **Request and Recommendation by the Business Administrator to go out to re-bid for a Third Party Evaluator for the 21st Century Community Learning Center Grant.** It is recommended by the Business Administrator that the Board of Education approve the Business Administrator to re-advertise for a Third Party Evaluator for the 21st Century Community Learning Center Grant. No responses were received on our first attempt.

2. **Request and Recommendation by the Business Administrator to Accept the Bids and Award the Contract for Waste Management Services.** It is recommended by the Business Administrator to accept the following bids received on October 12, 2018 at 10:00 a.m. for recycling and waste management services for both Salem County Special Services and Salem County Vocational Technical School.

C&H Disposal Service, Inc.	$26,780
Waste Management of New Jersey, Inc.	$24,216

and be it further resolved that the bid be awarded to Waste Management of New Jersey at an annual rate of $24,216.

3. **Request and Recommendation by the School Business Administrator for Board of Education Approval to Accept a Donation from Lowes of Turnersville.**
It is recommended that the Board of Education accept a donation of Kobalt tool boxes, Kobalt workstations and miscellaneous hand-tools from Lowes for use in the career and technical education programs. The total market value is approximately $5,000.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:

	Name	Location	Position	Salary	Guide
A.	Hailey Goss	Food Service	Student Worker	$8.60/hr	NA
B.	Malaya Sayers	Food Service	Student Worker	$8.60/hr	NA
C.	Kyle Raively	Food Service	Student Worker	$8.60/hr	NA
D.	Taylor Smith	21st Century	Paraprofessional	$12.50/hour	NA
E.	Eleanor Garcia	21st Century	Teacher	$30/hour	NA
F.	Michelle Hand	21st Century	Teacher	$30/hour	NA
G.	Karen Larsson-Flowers	21st Century	Teacher	$30/hour	NA
H.	Jeannette Jackson	21st Century	Teacher	$30/hour	NA
I.	Jeffrey Ledbetter	21st Century	Teacher	$30/hour	NA
J.	Taylor Smith	21st Century	Teacher	$30/hour	NA
K.	Nerlis Diaz	21st Century	Teacher	$30/hour	NA
L.	Kathleen Giordano	21st Century	Teacher	$30/hour	NA

2. Request and Recommendation by the Superintendent for Board of Education Approval of NJFLA of:

	Name	Location	NJFLA Begin Date	NJFLA End Date
A.	Kacey Weber	CTHS-English	Sept. 1, 2018	Nov. 5, 2018

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. **Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**
   It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	**Participant(s)**	**Cost Per Participant**	**Total cost**
American Association for Adult and Continuing Education Conference, Marriott Resort & Spa, Myrtle Beach, SC October 2-5, 2018 **Previously board approved at the 8/28/18 meeting. Expenses incurred were higher than estimated.**	Maria Alleva Patti Gilmore	$535.00/pp registration **$452.39/pp air fare/luggage $218.22 hotel per night $163.98 car rental** $59 per day meals & incidentals per GSA rates	**$3,966.06** (WIOA Title II Grant/Perkins Post Secondary)
Electrical Ladder Drawings, Schematics and Diagrams, Philadelphia, PA **October 22-23, 2018**	Danut Chiriac	Registration - $1,100 Mileage $19.84 Tolls $8.00	Total Cost: $1,127.84 Perkins Secondary
AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ **October 26, 2018**	Nicole Kopp	Registration fee - $195.00 Mileage and Tolls – $23.19 Meals - $20.00	Total Cost: $238.19 ESEA Title IIA Grant $115.00 Substitute

AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ **October 26, 2018**	Eric Lockwood	Registration fee - $175.00 Mileage and Tolls – $20.99 Meals - $20.00	Total Cost: $215.99 ESEA Title IIA Grant $115.00 Substitute
AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ **October 26, 2018**	Eric Walter	Registration fee - $205.00 Mileage and Tolls – $33.41 Meals - $20.00	Total Cost: $258.41 ESEA Title IIA Grant $115.00 Substitute
FABTECH 2018 – Welding and Fabrication Convention Atlanta, Georgia **November 5 - 8, 2018** *****Already approved at September's Board Meeting – Just adding mileage*****	Stephanie Hoffman	Mileage - $100.00	$100.00 Total cost Acct# 11-310-100-580 -18-002 $345.00 Substitute
Culinary Educator Series Johnson & Wales University Providence, RI **November 12, 2018**	Brian Quinn	Air Fare - $360.00 Hotel - $160	$570 Total cost Acct# 11-310-100-580 -11-002
A Look at Differentiated Instruction Camden County College Cherry Hill, NJ **November 13, 2018**	Lisa Hartsough	Registration fee - $149.00 Mileage and Tolls – $24.80	Total Cost: $173.80 Acct# 11-310-100-580 -03-002 $115.00 Substitute
Nothing But Desmos Workshop Rowan University Glassboro, NJ **December 12, 2018**	Jessica Crim	Registration fee - $149.00	Total Cost: $149.00 ESEA Title IIA Grant

			$115.00 Substitute
Chef Connect Workshop Atlantic City, NJ **February 25 – 27, 2019**	Bruce Connell	Registration fee - $500.00 Mileage - $40.42 Parking Fee – $60.00 Hotel – $246.90 Meals – $198.00	Total Cost: $1045.32 Acct# 11-310-100-580-11-002 $230.00 Substitute
PreCalculus Conference Workshop Busch Campus of Rutgers University New Brunswick, NJ **March 22, 2019**	Jessica Crim	Registration fee - $175.00 Mileage and Tolls – $27.90 Meals - $20.00	Total Cost: $222.90 ESEA Title IIA Grant $230.00 Substitute

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROGRAMS:

1. **Request and Recommendation for Board of Education Approval of Affiliation Agreements for the 2018-2019 School Year to Provide Clinical Facilities for Students in the Adult Post Secondary Programs Hosted at Salem Community College.**
   It is recommended by the Superintendent that the Board of Education approve the following affiliation agreements between the Board of Education of the Special Services School District and the Vocational School District of the County of Salem for the 2018-2019 school year to provide clinical facilities for students to complete appropriate clinical hours and experiences preparing students to earn certification in the Allied Health Profession.
   Carneys Point Rehabilitation and Nursing Center
   Friends Village at Woodstown
   First Step Pediatrics, Office of Hassan Salah, MD
   Golden Rehabilitation and Nursing Center
   Laboratory Corporation of America Holdings

Mazzuca Eye and Lazer Centers, Office of Douglas E. Mazzuca, DO
Merion Gardens Assisted Living
Office of Cooper Heart Institute
Office of Physicians, Dr. Amir M. Friedman, MD
Office of Dr. Michael Cafone, DO
Offices of Dr. Mohamed M. Salem, MD
Salem County Adult Day Care Center
Salem County Correctional Facility
Southgate Health Care Center
Southern Jersey Family Medical Centers, Inc.

2. **Request and Recommendation for Board of Education Approval to Apply to the Salem County Health and Wellness Foundation to Install Water Bottle Fill Stations into the Career and Technical High School During the 2018 School Year for an amount up to $2500.**

3. **Request and Recommendation for Board of Education Approval of CTHS Student/Parent Workshops to be Funded Through ESEA, Title IA Grant Funds for the 2018-2019 School Year.**
   It is requested by the Superintendent that the Board of Education approve the Career and Technical High School to offer up to two student/parent workshops funded through the ESEA, Title I grant during the 2018-2019 school year. The workshops will focus on supporting students and parents with improving educational outcomes. CTHS instructors will be paid $30.00 per hour for work performed outside of contracted hours up fifty (50) hours to prepare and present the Student/Parent workshops. Timesheets are required for payment.

4. **Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**
   It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum in Action Experience	**Attendees**	**Date**	**District Cost**
Camden County College 200 College Dr, Blackwood, NJ	Automotive Technology	11/2/18	$187.50 Driver $115 Substitute
Woodstown Memorial Lake Woodstown, NJ	Forty-eight (48) Environmental Science students and two (2) instructors	11/16/18	$162.25 BR Williams Acct#11-000-270-51 2-53-002 $230.00 Substitute

Universal Technical Institute, Exton, PA	Forty (40) Automotive Technology and Auto Collision students and two (2) chaperones	11/7/18	No Cost to District – transportation supplied by UTI $230 – Substitute
Tow Truck Convention, Baltimore Convention Center, 2 West Pratt St, Baltimore MD	Automotive Technology	11/16/2018	$275 Driver $115 Substitute
Fall Career Development Events, Rutgers, Cook-Douglas Campus New Brunswick, NJ	Eight (8) FFA students and one (1) instructor	11/15/18	$225 Driver - (FFA student activity account) $115.00 - Substitute
The Cloisters – Metropolitan Museum of Art NYC, NY	Thirty (30) English students and three (3) chaperones	11/16/ 2018	$620 BR Williams Acct#11-000-270-51 2-55-002 $345.00 - Substitute
Longwood Gardens Kennett Square, PA	Twenty-five (25) Garden Club members and three (3) chaperones	12/5/2018	$150 Driver - (FFA student activity account) $345.00 - Substitute
Amuneal Manufacturing Corporation Philadelphia, PA	Thirty-eight (38) Welding students and one (1) instructor	12/6/2018	$137.50 Driver – Acct#11-000-270-51 2-18-002 $115.00 - Substitute
Cooper University Hospital & Rowan Medical School at Camden Camden, NJ	Ten (10) Allied Health students and one (1) instructor	12/12/ 2018	$137.50 Driver – Acct#11-000-270-51 2-03-002 $115.00 - Substitute

Morey's Pier Education Extravaganza Wildwood, NJ	Seventy-five (75) Class of 2021 students and four (4) chaperones	5/30/ 2019	$825 - Drivers – (Student Activity account) $460.00 Substitute

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

5. **Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2018-2019 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Garden Club	Smoothie Sales on Wednesdays during 1st and 2nd blocks Cost: $2.00 or $1.00 with your own cup	October 17, 2018 – June 14, 2018
B.	Garden Club	T-Shirt Sales Cost: $17.00 each	October 17, 2018 – November 7, 2018
C.	Class of 2019	Shriver's Salt Water Taffy Cost: $9.00 per box	October 17, 2018 – December 31, 2018
D.	Class of 2020	Gertrude Hawk Catalog Fundraiser	November 1 – 12, 2018 and March 1 – 15, 2019
E.	Class of 2020	Save Around Coupon Books	November 15 – 30, 2018

F.	Class of 2021	Gertrude Hawk Catalog Fundraiser	November 1 – 12, 2018 and March 1 – 15, 2019
G.	Class of 2021	Save Around Coupon Books	November 15 – 30, 2018
H.	FFA	Bake Sale at Tractor Supply Woodstown, NJ	November 18, 2018

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

6. **Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2018-2019 school year.**

Community Service Project	Date	District Cost
FFA Roadside clean-up, Bailey Street, Woodstown, NJ	11/17/2018	No Cost
Volleyball Team Members Roadside clean-up, Bailey Street, Woodstown, NJ	Various Saturdays from 11/1/18 to 6/14/19	No Cost

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

POLICY

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. <u>Old Business</u>:

1.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**
   It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

A. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the month ending September 2018.

B. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment List for September and October totaling $943,269.02
- Board Payment List for Payroll Period Ending September 28, 2018 totaling $287,799.40

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

C. Board Secretary/Business Administrator New Business:

1. **Request and Recommendation by the Business Administrator that the Board of Education Approve GCSSD Transportation Contracts.** It is recommended by the school administrator that the Board of Education approve the following GCSSD Transportation Contracts:

   2018/2019 Joint Transportation Agreement between Special Services School District, Salem and Buena Regional, Atlantic County

   2018/2019 Joint Transportation Agreement between Special Services School District, Salem, and Camden County ESC, Camden County

   Special Education/Nonpublic/Vocational/Homeless/Public Students Transportation Routes

Route Y1423 - Delaware City	Route Y521- B.R. Williams
Route Y790 - B.R. Williams	Route Y1184 - B.R. Williams
Route Y1309 - Wyshinski	Route Y1313 - B.R. Williams
Route Y1321 - Wyshinski	Route Y1430 - Wyshinski
Route Y1399 - Wyshinski	Route Y1433 - Wyshinski
Route Y1439 - Delaware City	

2. **Request and Recommendation by the Business Administrator that the Board of Education Approve Proposal for Services from SJ Window Tinting.** It is recommended by the Business Administrator that the Board of Education approve the proposal from SJ Window Tinting to clean, prep and apply tinted safety film to windows at Cumberland Campus. Total cost of project is estimated at $6900.00

3. **Request and Recommendation by the Business Administrator to approve AXA Equitable as a 403-B Provider.** It is recommended by the Business Administrator that the Board of Education approve AXA Equitable as a 403-B Provider for SCSSSD. They are already an approved provider for SCVTS.

4. **Request and Recommendation by the Business Administrator to Accept the Bids and Award the Contract for Waste Management Services.** It is recommended by the Business Administrator to accept the following bids received on October 12, 2018 at 10:00 a.m. for recycling and waste management services for both Salem County Special Services and Salem County Vocational Technical School.

C&H Disposal Service, Inc.	$26,780
Waste Management of New Jersey, Inc.	$24,216

and be it further resolved that the bid be awarded to Waste Management of New Jersey at an annual rate of $24,216.

5. **Request and Recommendation by the Business Administrator to approve Voiding and Replacement of Checks**. It is recommended by the Business Administrator that the Board of Education approve voiding check 40753 for $619.74 and replacing with check 40968 for the same amount to Camden Bag and Paper, and voiding check 39670 for $910.00 and replacing with check 40969 for the same amount to Hina Dadhania. Both checks were lost.

6. **Request and Recommendation by the Business Administrator to approve the refunds to Bridgeton, Deptford, Logan Twp. and Millville School Districts.** It is recommended by the Business Administrator that the Board of Education approve the following refunds totaling $87,746.68. These were of a combination of overpayments and late notification of student withdrawals.

Bridgeton	$42,190.50
Deptford Twp.	$28,578.56
Logan Twp.	$12,327.00
Millville	$ 4,650.62

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. New Business:

PERSONNEL:

1. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:**

	Name	Location	Position	Salary	Guide	Start Date
A.	Rosa Burnley	Cumberland Campus	Paraprofessional	$17,134	IA-1	10/1/2018
B	Shane Scott	Cumberland Campus	Paraprofessional	$18,134	IA-3	10/1/2018
C.	Abigail Friant	Cumberland Campus	Transportation Aide	$12.88/hr	IA-2	10/1/2018
D.	Frances Acevedo	Cumberland Campus	Translator	$2,000	Lev- 1	10/1/2018
E.	Kimberly Altiery	Cumberland Campus	Clerk	$25,552	Sec-3	10/16/2018
F.	Julie Wriggins	Cumberland Campus	Transportation Aide	$12.88/hr	IA-2	10/1/2018

2. **Request and Recommendation by the Superintendent for Board of Education Approval of the Transfer of:**

	Name	Step	Salary	New Step	New Salary
A.	Barbara Briar	NA	$16/hr + $7,500	NA	$13,320 + $8,000

3. **Request and Recommendation by the Superintendent for Board of Education Approval of the Resignation of:**

	Name	Location	Resignation Date
A.	Cassandra Gotthardt	Cumberland - Paraprofessional	October 9, 2018

4. **Request and Recommendation by the Superintendent for Board of Education Approval of FMLA of:**

	Name	Location	NJFLA Begin Date	NJFLA End Date
A.	Jamie Ramsey	Salem-Paraprofessional	9/25/18	11/6/18
B.	Gina Abbott	District-Payroll	10/29/18	11/12/18
C.	Richard Hughes	Daretown-Instructor	9/1/18	10/1/18

5. **Request and Recommendation of the Superintendent for Board of Education Approval of the Reinstatement of the Job Description for Assistant Principal/Social Worker/Psychologist**
   It is recommended by the Superintendent that the Board of Education approve the reinstatement of the job description for Assistant Principal/Social Worker/Psychologist. This position was used in the past and was only considered a one time item recently. No revisions have been made to this job description since its' original approval.

6. **Request and Recommendation of the Superintendent for Board of Education Approval of the Revised Business Administrator/Board Secretary Contract for the Salem County Special Services School District and the Salem County Vocational Technical School District Effective July 1, 2018.**
   It is recommended by the Superintendent that the Board of Education approve the revised contract for John Bolil as Business Administrator/Board Secretary for the Salem County Special Services School District and the Salem County Vocational Technical School District effective July 1, 2018 through June 30, 2019. The contract was originally approved on July 10, 2018 but it was discovered that there was a paragraph missing on Page 7, Section 10.

PROGRAMS:

1. **Request and Recommendation for Board of Education Approval of the Field Trip Requests for the 2018-2019 school year.**
   It is recommended by the Superintendent that the Board of Education approve the following field trips for the 2018-2019 school year:

Program	Location	Date	Cost	Bus Cost	7% Admin	Total Cost
All-Special Olympics	Salem Community College	11/29/18 & 11/30/18				

PROFESSIONAL DEVELOPMENT:

1. **Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**
   It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	**Participant(s)**	**Cost Per Participant**	**Total cost**
2018 ASHA Convention Sponsored by: American Speech Language Hearing Association Boston, MA November 14-17, 2018	Alicia Atkinson Amanda Stopper	$330 Reg. $203.36 Mileage $25 Tolls $330 Reg. $203.36 Mileage $25 Tolls	**$558.36** **$558.36**

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

POLICY

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. **Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of September.**
It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of September.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

2. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

3. **Principal's/Administrator's Reports**
Alternative Middle/High School

Daretown
Salem Campus
Upper Pittsgrove
ASD Satellite Program
Cumberland Campus/Calendar

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

☐1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

_____

_____

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

_____

_____

☐3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

_____

_____

☐4. Matters concerning negotiations, and specifically:

_____

_____

☐5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:
_____
_____

☐6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
_____
_____

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
_____
_____

☐8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Business Office Staffing; Adult Education Programs_____

☐9. Matters involving quasi-judicial deliberations, and specifically:
_____
_____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____

Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved____ Disapproved _____Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____