

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, December 18, 2018 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the November 20, 2018 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business

1. Transportation Savings

B. New Business

C. Correspondence-

1. Santa Letters
2. Cupola Restoration

D. Presentations

1. Owl's Nest Program - Tamika Rothwell & Wendy Scott
2. Student of the Month - Brice Johnson - Upper Pittsgrove
3. Food Service - Cumberland Update/Daretown Proposal - Roland Carter

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2018. , and September 2018. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

December 18, 2018
Date

B. Treasurer's Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of _____ 2018. The Treasurer's Report and Board Secretary's Report are in agreement for the month of _____ 2018.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Action: Approved_____ Disapproved_____ Held for Study_____

Motion by: _____

Second by: _____

In Favor: _____

Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for July 2018 through November 2018. All transfers that occurred during this school year are included in order to present them in their new format.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List for November 15, 2018 payroll run in the amount of \$163,745.45 and November 30, 2018 payroll run in the amount of \$166,039.43.
- Board Payment Approval List for November 14, 2018 through December 14, 2018 in the amount of \$870,546.66.

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education to terminate Services with School Professional Services, LLC.

It is recommended by the School Business Administrator for the Board of Education to terminate services with School Professional Services, LLC, Frank Badessa, as Treasurer of School Monies for SCSSSD and SCVTS for the Remainder of the 2018-2019 School Year at a fee of \$7,500 to be allocated to each district (SCSSSD \$3,750 and SCVTS \$3,750). Services to be terminated December 31, 2018. It will be recommended in personnel that this position be brought in house.

2. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Renewing the E-Mail Archiving Appliance through K12 USA.com From February 22, 2018 to February 21, 2019 for \$1,050.00

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

It is recommended by the School Business Administrator for the Board of Education to approve renewing the email archiving appliance through K12USA.com from February 22, 2018 to February 21, 2019 for \$1,050.00. This provides MessageGuard for the email system.

3. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the Surrender of Titles to Vehicles No Longer Owned by SCVTS.

It is recommended by the School Business Administrator for the Board of Education to approve the surrender of motor vehicle titles to the automobiles no longer owned by SCVTS. These vehicles have been disposed of previously and the titles to these vehicles are still on hand. The titles need to be returned to the MJMVC to properly have them removed from our records.

4. Request and Recommendation by the School Business Administrator to accept the RFP and award contract to Linchpin Solutions, LLC.

It is recommended by the School Business Administrator that the Board accept the RFP received at noon on November 22, 2018 for Third Party Evaluation Services for the 21st Century Community Learning Center Grant from Linchpin Solutions, LLC in the amount of \$15,000, and upon the recommendation of the Business Administrator may the Board award the bid to Linchpin Solutions, LLC in the amount of \$15,000 for Third Party Evaluation services for the 21st Century Community Learning Center Grant.

5. Request and Recommendation by the School Business Administrator to accept the RFP and award the contract to Four Season Landscaping, LLC.

It is recommended by the School Business Administrator that the Board accept the RFP received for snow removal services at 11:00 a.m. on November 30, 2018 from Four Seasons Landscaping, LLC. Price per hour for all snow removal and de-icing of all paved lots, sidewalks and entrance ways - \$515 per hour per location, with a minimum charge of one hour.

Inches

0-3	\$1,545.00/location/event
3.01-6	\$1,777.00/location/event
6.01-9	\$2,008.00/location/event
9.01-12	\$2,317.00/location/event
12+	An additional \$500 added to the 9.01-12 price per inch over 12" Per location

It is further recommended by the Business Administrator that the Board of Education award the contract to Four Seasons Landscaping, LLC as follows: Price per hour for all snow removal and de-icing of all paved lots, sidewalks and entrance ways - \$515 per hour per location, with a minimum charge of one hour.

6. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Disposal of the Following Item that is of No Further Use or Value.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

It is requested by the Business Administrator that the Board of Education approve the disposal of item #1175, Brother IntelliFAX 775 that is no longer operational and of no use or value to the district programs. .

7. Request and Recommendation by the School Business Administrator to pay Frontline Education for software usage and implementation.

It is recommended by the School Business Administrator that the Board approve payment of \$7,590 to Frontline Education for Absence and Substitute Management software usage and implementation.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

Personnel:

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:

	Name	Location	Position	Salary	Guide	Start Date
A.1	Patrick Fisher	Basketball	Head Coach	\$3,000	NA	11-16-18
A.2	Bruce Connell	Basketball	Asst. Coach	\$1,500	NA	11-16-18
B.	Rebecca Joyce	District Office	Consultant	\$40/hr not to exceed \$1,000	NA	12-1-18
C.	Edward Williams	Food Service	Driver	\$11.79/hr	NA	12-1-18
D.	Grant Leady	District	Custodial Level 3	\$22,987 prorated	L-III Step 1	12-16-18

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development for School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Showcase of Rutgers New Supply Chain Management Curriculum Showcase Rutgers University, New Brunswick, NJ 1/17/19	Tyrone Preyer	Mileage - \$65.10 Tolls - \$6.00 Parking - \$15.00	\$76.10 – Total Cost: Acct # 11-000-240-580-38-001 \$115.00 Substitute
LGBTQ Youth: Clinical Strategies to Support Sexual Orientation and Gender Identify Holiday Inn Cherry Hill 2175 West Marlton Pike Cherry Hill, NJ 1/25/19	Liza Duaine	Registration - \$199.99 Mileage - \$57.04 Tolls – \$1.25	\$257.29– Total Cost: Acct# 11-140-100-580-55-002 \$115.00 Substitute
LGBTQ Youth: Clinical Strategies to Support Sexual Orientation and Gender Identify Holiday Inn Cherry Hill 2175 West Marlton Pike Cherry Hill, NJ 1/25/19	Nicole Pham	Registration - \$199.99 Mileage - \$57.04 Tolls – \$1.25	\$257.29 – Total Cost: Acct# 11-140-100-580-55-002 \$115.00 Substitute
<i>Techspo 2019</i> Sponsored by: NJASA Atlantic City, NJ 1/31/19-2/1/19	Michael Allen Frank Maurer	\$450 Reg/ea \$ 50 Tolls & Mileage/ea \$95 Room Rate/ea	\$1,190

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Beyond School Hours 21st CCLC Atlanta, Georgia 2/20/19 - 2/23/19	Lisa McClintock Jennifer Bates	\$594 Reg \$10 Tolls & \$75 Mileage/Transportation \$ 199 Room Rate/night \$350 Airfare \$231 Meals Incidentals	\$1857 pp Grant Funds (21st CCLC)
Rutgers Center for Effective School Practices, Mathematics Instruction 3/15/19	CTHS Staff	\$3,500	\$3,500
Italian Cuisine Boot Camp CIA 1946 Campus Drive Hyde Park, NY 12538-1499 4/9/19 – 4/12/19	Brian Quinn	Tuition - \$1795.00 Hotel - \$480.00 Mileage - \$104.16 Tolls - \$20.00 Meals - \$100.00	\$2499.16 – Total Cost: Acct# 11-310-100-580 -11-002 \$460.00 Substitute

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of Modifications to the 2018-2019 Perkins Secondary Spending Plan.

It is requested by the Superintendent that the Board of Education approve modifications to the 2018-2019 Perkins Secondary Spending Plan due to changes in prices and program needs. The revised Perkins Secondary Spending Plan is attached.

2. Request and Recommendation for Board of Education Approval to accept 2017-2018 Carryover Funds from the NJDOE for the NCLB Title IA, Title IIA, and Title IV Grants for use During the 2018-2019 School Year.

It is recommended by the Superintendent that the Board of Education grant approval to accept 2017-18 carryover funds from the NJDOE for the No Child

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Left Behind Consolidated Title IA and Title IIA Grant The funds will be used during the 2018-19 school year to improve program offerings.

Title IA - \$27,986

Title IIA - \$9399

Title IV- \$1115

3. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart.

4. Request and Recommendation for Board of Education Approval of TASC test fees beginning January 1, 2019.

It is recommended by the Superintendent that the Board of Education approve the new test fees for TASC effective January 1, 2019. The new test fees are listed below.

TASC Assessment all battery \$102

Test Fees are \$10.40 per battery and \$10 Administrative Fee =\$20.40

5. Request and Recommendation for Board of Education Approval of an Updated Memorandum of Agreement to Operate an Air Force Junior ROTC at the Career and Technical High School.

It is recommended by the Superintendent that the Board of Education approve a Memorandum of Agreement with the Department of the Air Force to operate an Air Force Junior ROTC program SCVTS. The new agreement will begin on July 1, 2019.

6. Request and Recommendation for Board of Education Approval of the Application for a Walmart Community Grant up to \$5000 to be used with the 21st CCLC After School Program.

It is recommended by the Superintendent that the Board of Education approve to apply for a Walmart Community Grant up to \$5,000 to be used to provide afterschool enrichment as part of the 21st CCLC after school program.

7. Request and Recommendation for Board of Education Approval of the Contract with Camden County College for Professional Development Services Through Consultant in the Amount of \$18,000.

It is recommended by the Superintendent that the Board of Education approve an agreement with Camden County College's School Services Center to provide twelve (12) professional development sessions in the amount of \$1,500 per session for 12 sessions totally \$18,000. Sessions to include best practices of in class support and pull out programs to include team teaching to provide high quality, school based professional development including instructional aide roles and responsibilities. ESEA Title IIA funds will be used.

8. Request and Recommendation for Board of Education Approval to Accept the Workforce Innovation and Opportunity Act In School Youth Grant funds

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

from the Salem County Board of Social Services in the amount of \$35,947.65.

It is recommended by the Superintendent that the Board of Education accept the Workforce Innovation and Opportunity Act InSchool Youth Grant funds from the Salem County Board of Social Services in the amount of \$35,947.65. The grant contract runs from December 1, 2018 through June 30, 2019.

9. Request and Recommendation for Board of Education Approval to Accept the Workforce Innovation and Opportunity Act Out of School Youth Grant funds from the Salem County Board of Social Services in the amount of \$39,000.

It is recommended by the Superintendent that the Board of Education accept the Workforce Innovation and Opportunity Act Out of School Youth Grant funds from the Salem County Board of Social Services in the amount of \$39,000. The grant contract runs from December 1, 2018 through June 30, 2019.

10. Request and Recommendation for Board of Education Approval of the Eighteenth Annual Air Force Junior ROTC Military Ball on Friday, January 26, 2018.

One hundred and forty (140) students and eight (8) chaperones to participate in the Eighteenth Annual Air Force Junior ROTC Ball on Friday, January 25, 2018 from 6:00pm to 10:00pm at the Riverview Inn in Pennsville, NJ.

Cost to Student:

140 x \$40.00 per student \$5600.00 (Acct # ROTC Student Activity)
Entertainment (DJ) \$ 550.00 (Acct # ROTC Student Activity)

Cost to District:

8 x \$40.00 per chaperone \$320.00 (Acct #11-401-100-610-029-02)

11. Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2018-2019 school year.

Community Service Project	Date	District Cost
Approve FFA members to work with biologist and other volunteers to clean out Wood Duck boxes at Supawna Meadows National Wildlife Refuge.	January 13, 2019	\$0

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

POLICY

1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies:

P 4413 Overtime Compensation (Revised)
P 4124 Employment Contract (Revised)

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

Assistant Superintendent Report
CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2018. , September 2018, and October 2018. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary December 18, 2018
Date

B. Treasurer’s Report

Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of _____ 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of _____ 2018.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for July 2018 through November 2018. All transfers that occurred during this school year are included in order to present them in their new format.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List for November 15, 2018 payroll run in the amount of \$292,381.57 and November 30, 2018 payroll run in the amount of \$269,521.49.
- Report of Payments from November 16, 2018 through December 17, 2018 totaling \$449,755.13

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the School Business

Administrator to accept the RFP and award the contract to Four Season Landscaping, LLC.

It is recommended by the School Business Administrator that the Board accept the RFP received for snow removal services at 11:00 a.m. on November 30, 2018 from Four Seasons Landscaping, LLC. Price per hour for all snow removal and de-icing of all paved lots, sidewalks and entrance ways - \$515 per hour per location, with a minimum charge of one hour.

Inches

0-3	\$1,545.00/location/event
3.01-6	\$1,777.00/location/event
6.01-9	\$2,008.00/location/event
9.01-12	\$2,317.00/location/event
12+	An additional \$500 added to the 9.01-12 price per inch over 12" Per location

It is further recommended by the Business Administrator that the Board of Education award the contract to Four Seasons Landscaping, LLC as follows: Price per hour for all snow removal and de-icing of all paved lots, sidewalks and entrance ways - \$515 per hour per location, with a minimum charge of one hour.

2. Request and Recommendation by the School Business

Administrator to renew the Annual Service Contract with South Jersey Water Conditioning Service, Inc.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

It is recommended by the School Business Administrator that the Board renew the annual service contract with South Jersey Water Conditioning Service, Inc. to provide water conditioning services at Daretown Campus at a rate of \$308 for the year. The new contract is scheduled to begin 12/1/18 and remain in force until 11/30/19.

3. Request and Recommendation by the School Business Administrator for Board approval to provide CFY Supervision as a Related Service.

It is recommended by the School Business Administrator that the Board approve Clinical Fellowship Year (CFY) Supervision at a flat rate of \$2000 for the year as an additional related service we can offer to other School Districts. A district employee that is a Certified ASHA member with their CCC would provide 2 hours per month of direct supervision and 2 hours per month of indirect supervision for a Speech Language Therapist. We have been approached by Commercial School District to provide this service.

4. Request and Recommendation by the Business Administrator for the Board of Education Approval to Provide Handle With Care Training to Alloway Township School.

It is recommended by the Business Administrator for the Board of Education to approve Frank Maurer, a Handle with Care certified trainer to provide a one day Handle with Care training to staff at Alloway Township School for a fee of \$250.00.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:

	Name	Location	Position	Salary	Guide	Start Date
A.	Kyra Urion	Cumberland	Paraprofessiona l	\$17,934 (prorated)	IA-1	November 16, 2018

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

B.	Shariff Green	Daretown	Paraprofessiona l	\$18,034 (prorated)	IA-2	December 16, 2018
C.	Rebecca Joyce	District Office	Consultant	\$40/hr to to exceed \$1,000	NA	December 1, 2018
D.	Jamie Sorin	Related Services	Speech Language	\$56,821 (prorated)	MA30-1	January 1, 2019

2. Request and Recommendation by the Superintendent for Board of Education Approval of the Transfer of:

	Name	Step	Salary	New Step	New Salary
A.	Shannon Jones	NA	Cumberland	NA	LAC
B.	Stephanie Carney	NA	Upper Pitts	NA	Cumberland
C.	Shane Scott	NA	Cumberland	NA	Vo-Tech
D.	Jessica Wolfe	NA	1-1 ASD	NA	1-1 MD
E.	Kyra Urion	NA	Paraprofessional	NA	1-1ASD
F.	Vivian Hampshire	Admin Asst	\$53,216	Admin Asst + cash rec	\$58,216
G.	Timothy Zane	CB-AP	\$32,500	CB-PR	\$37,500

3. Request and Recommendation by the Superintendent for Board of Education Approval of the Resignation/Termination of:

	Name	Location	Resignation Date
A.	Gina Abbott	District-Payroll	December 31, 2018
B.	Jaquan Dunn	Cumberland-Parap rofessional	December 7, 2018

4. Request and Recommendation by the Superintendent for Board of Education Approval of FMLA & NJFLA of:

	Name	Location	FMLA Begin Date	FMLA End Date
A.	Julie Bilinski	Salem Campus	FMLA 1/7/19 NJFLA 3/4/19	FMLA 3/1/19 NJFLA 4/26/19

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Mr. Halter _____

Ms. Nicolosi _____

Mrs. Smith _____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

- 1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development for School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>Techspo 2019</i> Sponsored by: NJASA Atlantic City, NJ 1/31/19-2/1/19	Harry Rodriguez	\$450 Reg/ea \$ 50 Tolls & Mileage/ea \$95 Room Rate/ea	\$595
<i>Philadelphia Autism Conference</i> Sponsored by: Future Horizons Location TBA April 12, 2019	Mary Reilly	\$135 Reg. \$85 Sub No Mileage or Tolls	\$220
<i>Trauma-informed Yoga</i> Sponsored by: Pesi February 22, 2019	Lucia Ingraldi-Marino	\$199.99 Reg. \$59.98 Course Workbooks	\$259.97
<i>AAC In The Desert 2019</i> Sponsored by: AAC Intervention & Gompers February 27,2019 - March 1, 2019	Stephanie Weiser	\$450 Reg. \$392.40 Airfare \$60 Baggage \$196 Meals \$344 Room	\$1442.40

POLICY

- 1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies:

- P 4413 Overtime Compensation (Revised)**
P 4124 Employment Contract (Revised)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018**

Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Cumberland / Calendar
Daretown
Salem Campus
Upper Pittsgrove

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 18, 2018

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved ____ Disapproved ____ Held for Study ____
Motion by: _____
Second by: _____
Mr. Davis _____
Mr. Donelson _____
Mr. Halter _____
Mr. Ransome _____
Mrs. Bomba _____
Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved ____ Disapproved ____ Held for Study ____
Motion by: _____
Second by: _____
Mr. Davis _____
Mr. Donelson _____
Mr. Halter _____
Mr. Ransome _____
Mrs. Bomba _____
Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____