

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, February 26, 2019 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the January 22, 2019 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

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VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business-**
- B. New Business - B.R.I.D.G.E. Program**
- C. Correspondence**
 - Letter from DOE for QSAC Monitoring for SCSSSD**
 - Appreciation Letter from former SCVTS Student**
- D. Presentations**
 - 1. 2019 Scholastic Art & Writing Awards - Art Academy Students**
 - 2. Student of the Month - Upper Pittsgrove - Jaylen Clark**

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

- A. Board Secretary Report**

Not being offered at this time.
- B. Treasurer's Report**

Not being offered at this time.
- C. Board Secretary Certification**

Not being offered at this time.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the available Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year subject to review and verification by the Board's professionals in the next thirty days.

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Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the period of January 1, 2019 -January 31, 2019.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List January 19, 2019 to February 12, 2019 in the amount of \$643,613.25.
- Payroll List dated January 15, 2019 in the amount of \$146,527.07
- Payroll List dated January 30, 2019 in the amount of \$157,530.65

Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for Board of Education Approval to Accept the Donation from the New York Times.

It is recommended by the Business Administrator that the Board of Education accept the donation from the New York Times from February 2019 to February 2020. Nicole Cerqueira, a teacher at SCVTS, applied for the donation for the District to have access to the New York Times online edition.

2. Request and Recommendation by the Business Administrator for Board of Education Approval to Dispose of Items No Longer of Use.

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It is recommended by the Business Administrator that the Board of Education to dispose of items no longer of use.

Item	Number
2000 Pontiac Grand Am	1G2NW12EOYM772767
2003 Ford Winstar	2FMDA51684BA53320
1994 Chevrolet Blazer	1GNDDT13W9SK156194
Data Software Safe	06231

3. Request and Recommendation by the Business Administrator for the Board of Education to Approve the 2017-2018 GCSSD Safety Incentive Program Award in the amount of \$1,500.

It is recommended by the Business Administrator that the Board of Education accept the 2017-2018 GCSSD Safety Incentive Elite award in the amount of \$1,500. As part of the GCSSD continued efforts to promote safety, the SCVTS district is eligible for reimbursement for purchased that are safety related. The reward is given based upon the elite criteria level met during the 2017-2018 school year.

4. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Amended Student Tuition Rates for the Fiscal Year 2019-20.

	<u>2018-19</u>	<u>2019-20</u>	<u>Difference</u>
Full-Time	\$3,300	\$4,050	\$750
Shared-Time	\$1,650	<u>\$2,025</u>	<u>\$375</u>
Out of County	<u>2018-19</u>	<u>2019-20</u>	<u>Difference</u>
Full-Time	\$5,527	<u>\$6,277</u>	<u>\$750</u>
Shared Time	\$2,764	<u>\$3,139</u>	<u>\$375</u>

5. Request and Recommendation by the Business Administrator for Board of Education Approval of a waiver of compliance with respect to the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year.

It is recommended that the Board of Education grant approval to request from the Executive County Superintendent a waiver of compliance with respect to

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the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year.

Under the Accountability Regulations that are specified in N.J.A.C. 6A:23A-5.3, the district may seek a waiver to participate in SEMI if the district has forty (40) or fewer Special Education – Medicaid eligible students as per the December 1, 2018 Special Education Student Count and information provided by Public Consulting Group (PCG), the New Jersey SEMI vendor.

The district, based upon information provided by Public Consulting Group (PCG), has documented that there are only nineteen (19) Special Education students eligible for the SEMI program with total budgeted revenue of \$5,172.41.

6. Request and Recommendation by the Business Administrator for Board of Education Approval of a 2017-18 Billing Adjustment To Our Sending Districts Based Upon Their Average Daily Enrollment.

It is requested by the Business Administrator that the Board of Education approve a 2017-18 billing adjustment of \$849 for full-time students and \$424.50 for share-time students to be billed to our sending districts based upon their average daily enrollment. Said adjustments will bring the 2017-18 tuition charges to the following per student rates. Attachment

	<u>Certified 2017-18</u>	<u>Billed 2017-18</u>	<u>Difference</u>
Full-Time	\$3,649	\$2,800	\$849
Shared-Time	\$1,824.50	\$1,400	\$424.50
Out of County	<u>Certified 2017-18</u>	<u>Billed 2017-18</u>	<u>Difference</u>
Full-Time		\$5,027	
Shared Time		\$2,514	

7. Request and Recommendation By the School Business Administrator for Board of Education to Approve Cancelling Check #34878 to Woodstown Physical Therapy.

It is requested by the Business Administrator that the Board of Education approve the cancellation of check #34878 in the amount of \$2,865.00. The original check was lost in the mail. We will reissue another check in the same amount.

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Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:
New Hires:

- 1. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Mark Kasubinski.**
 It is requested by the Superintendent that the Board of Education approve the employment of Mark Kasubinski as an Athletic Assistant - CTHS, effective January 14, 2019 at the stipend rate of \$30/day. They were previously approved incorrectly at \$30/hour, not event.

- 2. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Alecia Bass.**
 It is requested by the Superintendent that the Board of Education approve the employment of Alecia Bass as a Substitute Athletic Assistant - CTHS, effective January 14, 2019 at the stipend rate of \$30/day. They were previously approved incorrectly at \$30/hour, not event.

- 3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Laura Dale.**
 It is requested by the Superintendent that the Board of Education approve the employment of Laura Dale as a Substitute Athletic Assistant - CTHS, effective January 14, 2019 at the stipend rate of \$30/day. They were previously approved incorrectly at \$30/hour, not event.

- 4. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Wanda-Lyn Fulford.**
 It is requested by the Superintendent that the Board of Education approve the employment of Wanda-Lynn Fulford as a Substitute School Bus Driver, effective March 1, 2019 at the rate of \$25/hour.

- 5. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Matthew DiTizio.**
 It is requested by the Superintendent that the Board of Education approve the employment of Matthew DiTizio as an Assistant Girls Volleyball Coach - CTHS, at the stipend rate of \$1,500.

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6. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of additional 21st CCLC staff to provide academic enrichment activities at a rate of \$30 per hour.

It is requested by the Superintendent that the Board of Education approve the following staff members to provide academic enrichment activities for the 21st CCLC program at the rate of \$30 per hour.

- Matthew DiTizio
- Keely DiTizio
- Bruce Connell
- Brian Quinn

Resignation:

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Francis Walsh.

It is requested by the Superintendent that the Board of Education approve with regret the resignation of Francis Walsh, Instructor - Adult Education, effective March 1, 2019. Additionally, it is requested that Mr. Walsh be paid out his earned and unused vacation time of 25.5 days at \$234.33/day = \$5,975.42.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Mental Health Issues in the Classroom, Practical Strategies for Helping	Liza Duaima Kate Polillo	\$199.00 Registration \$26.04 Mileage \$7.00 meals	Total Cost: \$464.08 Acct# 11-140-100-580- 51-002

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Children and Adolescents Succeed Holiday Inn Cherry Hill Cherry Hill, NJ March 8, 2019			\$230.00 Substitutes
16th Annual High School Instructors' Seminar ATC Training Center Warminster, PA March 13, 2019	Al Roeske	\$36.00 Mileage \$6.00 Tolls	Total Cost: \$42.00 Acct# 11-310-100-580-06-002 \$115.00 Substitute
<i>County Wide Inservice/School Nurses</i> Sponsored by: A.I. DuPont Wilmington, DE March 15, 2019	Rebecca Dorrell	Reg. \$0 Mileage \$16.12 Tolls \$5.00	\$21.12
AMTNJ Pre-Calculus Conference Good Ideas in Teaching Precalculus And... Rutgers University Busch Campus New Brunswick, NJ March 22, 2019	Eric Walter	\$175.00 Registration \$38.50 Mileage \$8.70 Tolls \$7.00 Meals	Total Cost: \$232.20 Acct# 11-140-100-580-52-002 \$115.00 Substitute
2019 COABE Conference, New Orleans, LA March 31 - April 3, 2019	Maria Alleva Shachara Adams Patricia Gilmore Wandra Wells	\$595 registration \$696.75 hotel \$400 air fare \$25 luggage fee \$70 shuttle service	\$7,147.00 Perkins Secondary/ WIOA Title II
Basic Life Support 2019 CPR Certification Course Cooper University Hospital One Cooper Plaza Camden, NJ April 11, 2019	Lisa Hartsough	\$65.00 Registration \$17.36 Mileage \$10.00 Parking	Total Cost: \$92.36 Acct# 11-310-100-580-03-002 \$115.00 Substitute
NJ Correctional Education Association 19th Annual	Angel Brown	\$45 registration \$42.47 mileage \$10.00 tolls	\$104.47 WIOA Title II

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Staff Professional Development Day Hilton Garden Inn Hamilton NJ May 3, 2019		\$7.00 meals	
Correctional Education Association Region 1 Conference Niagara Falls, NY May 15-17, 2019	Angel Brown Roxanne Ross	\$225 registration \$327 Hotel \$273.47 Mileage \$55.50 Tolls \$65.00/day meals per gsa guidelines	\$2,151.94 WIOA Title II
Global Logistics and Supply Chain Management Summer Teachers Training* Rutgers Business School 100 Rockefeller Road Piscataway, NJ 08854 July 22, 2019 to July 26, 2019 and July 29, 2019 to August 2, 2019 *Required teacher training	Tyrone Preyer	\$0 Registration \$273.00 Mileage \$1063.00 Hotel (approx): \$250.00 Meals \$26.10 Tolls	Total Cost: \$1612.10 Acct# 11-000-240-580-28-001 Anticipated Perkins Secondary Funds Substitute not needed

Action: Approved ___ Disapproved ___ Held for Study___
 Motion by: _____
 Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval for the SCVTS Adult Education Programs at SCC to Participate in a Scholarship Program With the New Jersey Cooperative Education Association for the 2019 School Year.

It is recommended by the Superintendent that the Board of Education approve the SCVTS Adult Education Programs at Salem Community College to participate in a scholarship program offered by the New Jersey Cooperative Education Association (NJCEA) for the 2019 school year. The NJCEA scholarship program is offered to cooperative education coordinators who belong to the State organization (NJCEA) and their students. Eligible coordinators will

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nominate and submit applications of student candidates. The student will attend a panel interview and present a scholarship package that includes a resume, letter of recommendation from an employer, and letter of recommendation from a school administrator, teacher or counselor. Scholarship awards range from \$1,525 to \$3,625.

2. Request and Recommendation for Board of Education Approval to Accept the CASE Grant from the NJ Department of Agriculture in the amount of \$6,921.20.

It is recommended by the Superintendent that the Board of Education accept CASE grant funds from the Department of Agriculture in the amount of \$6,921.20. The Grant is to be utilized for costs associated with CASE Institute of Professional Development and classroom supplies.

3. Request and Recommendation for Board of Education Approval of Modifications to the 2018-2019 Perkins Post Secondary Spending Plan.

It is requested by the Superintendent that the Board of Education approve modifications to the 2018-2019 Perkins Post Secondary Spending Plan due to changes in prices and program needs. The revised Perkins Post Secondary Spending Plan is attached.

4. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action experiences](#) for the Salem County Vocational Technical Schools.

5. Request and Recommendation for Board of Education Approval of the Career and Technical High School Senior Curriculum in Action Experience to Orlando, Florida.

It is recommended by the Superintendent that the Board of Education approve the Career and Technical High School senior students to participate in a senior curriculum in action experience in Orlando, Florida to Disney and Universal Studios. The proposed senior class experience is scheduled from Sunday, March 31, 2019 to Thursday, April 4, 2019. Three (3) chaperones will be needed based on the number of student participants. The students will be responsible for all costs. Travel arrangements have been made through Adventure Student Travel.

Cost to Students: (Based on 4 students per room)

Total per student cost: \$2154.00 with contribution from Class of 2019 fundraising efforts

Hotel: Disney All Star Resort (4 nights)
(3) Day Premium Disney Park to Park Ticket
Universal Studios One Day Pass
Meal Plan
Southwest Airfare

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Cost to District:

Airfare/Tour/Accommodations Package – (1) administrator \$1650
 Chaperone meal reimbursement at approved GSA guidelines
 2 substitute teachers for four days at \$115.00 per sub per day = \$920.00
 *Adventure Student Travel covers Airfare/Tour/Accommodations Package for two chaperones
 Account# 11-000-240-580-38-001

6. Request and Recommendation for Board of Education Approval for the Environmental Science Class to Conduct the UNLESS Contest Fundraiser from March 1 through 31, 2019.

It is recommended by the Superintendent that the Board of Education approve the UNLESS Contest Fundraiser from March 1, 2019 thru March 31, 2019. Students in Mrs. DiTizio’s Environmental Science Class are participating in a contest to raise awareness about how human activities, such as electricity use are contributing to global climate change. Many animals worldwide are being impacted by the changing climates, and the class has selected the golden lion tamarin as the “face” of their campaign. Students will determine ways to raise money to either support the tamarins (perhaps through a donation to the Philadelphia Zoo), or they may raise money for an initiative to save electricity. Students have been brainstorming ways to raise money, and they may sell t-shirts or other merchandise (coffee cups, water bottles, etc.) featuring the golden lion tamarin. Costs are to be determined.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

POLICY:

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0141.1** Board Member and Term – Sending District (Revised)
- P 2422** Health and Physical Education (M) (Revised)
- P 2431.3** Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610** Educational Program Evaluation (M) (Revised)

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- P 4219** Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04** Administering an Opioid Antidote (M) (Revised)
- R 5330.04** Administering an Opioid Antidote (M) (New)
- P 5337** Service Animals (Revised)
- P 5756** Transgender Students (M) (Revised)
- P&R 7440** School District Security (M) (Revised)
- P 8561** Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860** Memorials (Revised)

- P 2415.06** Unsafe School Choice Option (M) (Revised)
- R 2460.8** Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530** Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611** Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612** Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613** Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461** Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

Pursuant to the New Jersey Department of Education(NJDOE) broadcast document titled “Student Safety Data System is Now Open” dated December 19, 2017, the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying Investigations, Trainings and Programs system have been replaced by the NJDOE with the Student Safety Data System (SSDS). Strauss Esmay has replaced “EVVRS” with “SSDS” in each Policy and Regulation Guide that included EVVRS, both in long form and abbreviated form.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

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B. Old Business:

1.
 Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal’s Report
 CTHS Discipline Report
 SCVTS Program Enrollment Report

1. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**
 It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT- SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Report
 Not being offered at this time.

B. Treasurer’s Report
 Not being offered at this time.

C. Board Secretary Certification
 Not being offered at this time.

D. Board of Education Certification

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It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the available Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year subject to review and verification by the Board’s professionals in the next thirty days.

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the period of January 1, 2019 -January 31, 2019.

F. Warrants

It is recommended that the Board of Education approve the following:

- Board Payment Approval List in the amount of \$486,700.84
- Payroll List January 15, 2019 in the amount of \$292,304.71
- Payroll List January 30, 2019 in the amount of \$303,905.76

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

- 1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Transportation Contracts**

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It is recommended by the Business Administrator that the Board of Education approve the following transportation contracts for Nonpublic/Special Education/Homeless/Vocational Students.

Y1459 Delaware City
Y1460 Kerry Bus Service

2. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Joint Transportation Agreements.

It is recommended by the Business Administrator that the Board of Education approve the following Joint Transportation Agreements

Y521 Salem County Special Services School District/Upper Township
Y521 Salem County Special Services School District/Elizabeth Public Schools
YCJ21 C.J.'s Bus Service

3. Request and Recommendation by the Business Administrator for the Board of Education Approval of a Memorandum of Understanding for Guidance Services for the Lower Alloways Creek Board of Education for the 2019-20 School Year in the Amount of \$18,757.00

It is recommended by the Business Administrator for the Board of Education to approve a Memorandum of Understanding for Guidance Services for the Lower Alloways Creek Board of Education for the 2019-20 school year in the amount of \$18,757.00.

4. Request and Recommendation by the Business Administrator for the Board of Education Approval of a Memorandum of Understanding for Add-On Services for the Lower Alloways Creek Board of Education for the 2019-20 School Year in the Amount of \$10,250.00

It is recommended by the Business Administrator for the Board of Education to approve a Memorandum of Understanding for Add-On Services for the Lower Alloways Creek Board of Education for the 2019-20 school year in the amount of \$10,250.00.

5. Request and Recommendation by the Business Administrator for the Board of Education Approval of a Shared Services Agreement with Compass Academy Charter School for the 2019-2020 School Year.

It is recommended by the Business Administrator for the Board of Education to approve a Shared Services Agreement for Child Study Team Services with Compass Academy Charter School for the 2019-2020 School Year.

6. Request and Recommendation by the Business Administrator for the Board of Education Approval of Shared Services Agreements with Oldmans Township Board of Education, Mannington Township Board of Education, Lower Alloways Creek Board of Education, and Elsinboro Township Board of Education for the 2019-20 School Year.

It is recommended by the Business Administrator for the Board of Education to approve Shared Services Agreements for the 2019-20 school year:

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<u>School District</u>	<u>Amount</u>
<u>Oldmans Township Board of Education</u>	\$ 97,170.00
Mannington Township Board of Education	\$ 75,586.00
Lower Alloways Creek Board of Education	\$ 59,642.00
Elsinboro Township Board of Education	\$ 37,793.00

7. Request and Recommendation by the Business Administrator for the Board of Education Approval of Nonpublic Nursing Services Agreements with Bridgeton School District Board of Education, Pennsville Township Board of Education, and Stowe Creek Board of Education for the 2019-20 School Year.

It is recommended by the Business Administrator for the Board of Education to approve Nonpublic Nursing Services Agreements for Bridgeton School District Board of Education (Bridgeton Christian School), Pennsville Township Board of Education (Salem County Christian Academy) and Stowe Creek Board of Education (Woodland Country Day School) for the 2019-20 school year:

<u>School</u>	<u>Amount</u>
<u>Bridgeton Christian School</u>	\$ 2,522.00
Salem County Christian Academy	\$11,466.00
Woodland Country Day School	\$10,961.00

8. Request and Recommendation by the Business Administrator for the Board of Education Approval of Agreement with Pennsville School District to provide Nonpublic Chapter 192-193 Services for the 2019-2020 School Year

It is recommended by the Business Administrator for the Board of Education to approve the Agreement with Pennsville School District to provide Nonpublic Chapter 192-193 Services for the 2019-2020 School Year at Salem County Christian Academy. Our fee is based upon State funding, and based on last year's funding amounts, projected income is \$56,830.00.

9. Request and Recommendation by the Business Administrator for the Board of Education Approval of Agreement with Handle With Care. Seats for the training have been secured by other local districts as well to offset the cost.

It is recommended by the Business Administrator for the Board of Education to approve the Agreement with Handle with Care for March 12, 13, 14, 2019. The agreement will provide a three day training session for all new trainers and a one day refresher training on March 14 for current trainers. Total cost of the training is \$9,600 plus incidentals for the trainer.

10. Request and Recommendation by the Business Administrator for Board of Education approval of the renewal of the Lease Agreement with Lower Alloways Creek Board of Education.

It is recommended by the Business Administrator for the Board of Education to approve the renewal of the Lease Agreement with Lower Alloways Creek Board of Education for the lease of classroom space for the 2018-2019 School Year.

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11. Request and Recommendation by the Business Administrator for Board of Education approval of the Agreement with Allied Elevator to Perform the Annual Hydraulic Relief Pressure Test.

It is recommended by the Business Administrator for the Board of Education to approve the contract with Allied Elevator to perform the Annual Hydraulic Relief Pressure Test on the elevator at the Cumberland Campus at a fee of \$645.00.

12. Request and Recommendation by the Business Administrator for the board of Education to Approve Cancelling Check #41123 and #41250 to Albertson's/Safeway.

It is requested by the Business Administrator that the Board of Education approve to cancel check 41123 in the amount of \$1069.73 and 41250 in the amount of \$602.05 that were lost in the mail. A check in the amount of \$1,671.78 will be issued to replace them.

13. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check #41346 to NJ Motor Vehicle Commission. It is requested by the Business Administrator that the Board of Education approve to cancel check 41346 in the amount of \$141.50. The check was made out for an incorrect amount.

14. Request and Recommendation by the Business Administrator for Board of Education Approval of the 2019-2020 Services Rates. Attachment

15. Request and Recommendation by the Business Administrator for Board of Education Approval of a 2017-18 Billing Adjustment To Our Sending Districts Based Upon Their Average Daily Enrollment.

It is requested by the Business Administrator that the Board of Education approve a 2017-18 billing adjustment to be billed to our sending districts based upon their average daily enrollment. Said adjustments will bring the 2017-18 tuition charges to the following per student rates. Attachment

	<u>Certified 2017-18</u>	<u>Billed 2017-18</u>	<u>Difference</u>
Cognitive Severe	\$41,362	\$38,962	\$2,400
Behavior Disabilities	\$55,636	\$48,633	\$7,003
Multiply Disabled	\$43,896	\$46,026	(\$2,130)
Autism	\$43,373	\$40,190	\$3,183
PreSchool Disabled	\$55,376	\$45,706	\$9,670

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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PROGRAMS:

1. Request and Recommendation for Board of Education Approval of the following businesses as a Transitional Career Program (TCP) work sites.

It is recommended by the Superintendent that the Board of Education approve the following businesses as a Transitional Career Program (TCP) work sites:

Mill Creek Urban
Farm Gateway
Community Action
Partnership
110 Cohansey Street
Bridgeton, NJ 08302
(856) 451-6330

Finns Point National
Cemetery
Fort Mott Rd
Pennsville, NJ 08070
(609)877-5460
(609)880-0827

Finns Point Rear Range
Lighthouse
Fort Mott Rd & Lighthouse Rd.
Pennsville, NJ 08070
(609)463-0994

Alliance Heritage Center
973 Gershal Ave
Alliance, NJ 08318
(856)696-4445

Alloway History Museum
Alloway Municipal Building
49 S. Greenwich St
Alloway, NJ 08001
(856)935-4080

Hancock House State Historic
Site
3 Front St
Hancock's Bridge, NJ 08038
(856)935-4373

Alloways Creek Friends
Meetinghouse

Buttonwood St.
Hancock's Bridge, NJ 08038
(856)935-4373

Historical Society of Penns
Grove, Carneys Point, and
Oldmans
48 West Main St
Penns Grove, NJ 08069
(856)299-1556

Johan Printz Park Log Cabin
Market St.
Salem, NJ 08079
(856)678-5511

Lower Alloways Creek Historic
Log Cabin Museum
736 Smick Rd.
Canton, NJ 08001
(856)935-1549

New Sweden Heritage Monument
Riverview Beach Park
90 North Broadway
Pennsville, NJ 08070

1722 Abel & Mary Nicholson
House
127 Fort Elfsborg Rd
Elsinboro, NJ 08079

Old Pittsgrove Presbyterian
Church and Pittsgrove Log
College
Daretown Rd
Daretown, NJ 08318
(856)358-1104

Pennsville Township Historical

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Society, Church Landing Farm 86 Church Landing Rd Pennsville, NJ 08070 (856)678-4453	(856)362-1550 Salem County Historical Society Museum 79-83 Market St. Salem, NJ 08079 (856)935-5004
Pilesgrove-Woodstown Historical Society 42 North Main St Woodstown, NJ 08098 (856)769-4588	Salem Oak Friends Burial Ground West Broadway opposite Oak St Salem, NJ 08079 (856)935-3381
PSEG Energy & Environmental Resource Center 244 Chestnut St. Salem, NJ 08079 (856)339-3372	Smith Burial Ground Jericho Rd Quinton, NJ 08072 (856)935-7510 x8532
Salem City Fire Museum 166 East Broadway Salem, NJ 08079	

2. Request and Recommendation by the Superintendent for Board of Education Approval of June 11, 2019 as the Completion Ceremony for Salem County Special Services School District.

It is requested by the Superintendent that the Board of Education approve June 11, 2019 as the date for the Completion (Graduation) Ceremony for Salem County Special Services School District. It is further recommended that the ceremony be held at Salem County Vocational Technical School District's gymnasium at 6:00 p.m.

3. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action experiences](#) for the Salem County Special Services Schools.

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>25th Annual Clinical Council Day</i> Sponsored by: Philly Region FW Consortium Elkins Park, PA - 3/7/19	Shannon Leady	Reg. \$0 Mileage 36.21 Tolls \$5.00	\$41.21
<i>Creating Safe & Welcoming Schools for Transgender Students</i> Sponsored by: Camden County College Blackwood, NJ - 2/25/19	Lindsay Quinn	Reg. \$149 Mileage \$6.20 Sub \$85	\$240.20
<i>Mental Health Issues</i> Sponsored by: PESI Cherry Hill, NJ - 3/8/19	Jane Smith	Reg \$199.99 Mileage \$15.31 Sub \$85	\$300.30
	Michelle Martins	Reg. \$199.99 Mileage \$16.55	\$216.54
<i>County Wide Inservice/School Nurses</i> Sponsored by: A.I. DuPont Wilmington, DE - 3/15/19	Janes Smith	Reg. \$0 Mileage \$16.57 Tolls \$5.00	\$21.67
	Michelle Martins	Reg. \$0 Mileage \$12.95 Tolls \$5.00	\$17.95
Anti Bullying Specialist Training for Educators	Gwendolyn Scott	Reg. \$450 Mileage: \$186.00 Tolls: \$24.00	\$664

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Sponsored by: NJPSA 12 Centre Drive, Monroe Twp, NJ 08831			
<i>Philadelphia Region Fieldwork Consortium</i> Sponsored by: Phila. Region Fieldwork Consortium Elkins Park, PA 3/7/19	Carolyn Holladay	No Charge to District	\$0
<i>Collaboration for Implementation of MOVE</i> New Castle, DE 3/8/19	Melissa Dickson Carolyn Holladay Natalie Chick	Mileage \$10.45 Tolls \$4.00 Mileage \$10.45 Tolls \$4.00	\$28.90
<i>Decrease Attention-Getting and Tantrum Behaviors</i> Sponsored by: Bureau of Educational Research 3/18/19	Ashley Dunn	Reg \$0 Mileage - \$33.98 Misc. \$10 Sub \$85	\$128.98

POLICY:

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 0141.1** Board Member and Term – Sending District (Revised)
- P 2422** Health and Physical Education (M) (Revised)
- P 2431.3** Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610** Educational Program Evaluation (M) (Revised)
- P 4219** Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04** Administering an Opioid Antidote (M) (Revised)
- R 5330.04** Administering an Opioid Antidote (M) (New)
- P 5337** Service Animals (Revised)
- P 5756** Transgender Students (M) (Revised)
- P&R 7440** School District Security (M) (Revised)

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- P 8561** Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860** Memorials (Revised)

- P 2415.06** Unsafe School Choice Option (M) (Revised)
- R 2460.8** Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530** Substance Abuse (M) (Revised)
- P&R 5600** Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611** Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612** Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613** Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461** Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

Pursuant to the New Jersey Department of Education(NJDOE) broadcast document titled “Student Safety Data System is Now Open” dated December 19, 2017, the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying Investigations, Trainings and Programs system have been replaced by the NJDOE with the Student Safety Data System (SSDS). Strauss Esmay has replaced “EVVRS” with “SSDS” in each Policy and Regulation Guide that included EVVRS, both in long form and abbreviated form.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of January.

It is recommended that the Board of Education to accept the Student Enrollment Report and Student Financial Report for the month of January.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Cumberland Campus
Daretown
Salem Campus
Upper Pittsgrove

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:
SCVTS/SCSSSD Teacher's Union Negotiations

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

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Safety and Security

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
SCVTS lawsuit update

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Cumberland Campus incident

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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XV. ADJOURNMENT

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Mrs. Bomba _____

Mr. Halter _____ Ms. Nicolosi _____

Mrs. Smith _____

Abstain: _____ Opposed: _____