

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting  
880 Route 45, Woodstown, NJ 08098  
Tuesday, March 26, 2019 at 7:00 p.m.

**AGENDA**

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

**III. ROLL CALL**

|                          |       |                       |       |
|--------------------------|-------|-----------------------|-------|
| Mr. James Davis          | _____ | Mr. Earl Ransome      | _____ |
| Mr. Linwood Donelson III | _____ | Mrs. Patty Bomba      | _____ |
| Mr. Daryl Halter         | _____ | Ms. Margaret Nicolosi | _____ |
|                          |       | Mrs. Julie Smith      | _____ |

**IV. MINUTES**

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the February 26, 2019 Board of Education Meeting.

**V. ADDENDA**

**A. Acceptance of Agenda Addenda Items SCVTS**

Action:      Approved\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Acceptance of Agenda Addenda Items SCSSSD**

Action:      Approved\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

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**VI. AUDIENCE PARTICIPATION I**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

**VII. BOARD OF EDUCATION BUSINESS**

**A. Old Business-**

**B. New Business**

**C. Correspondence**

1. **School Zone Speed Limit**
2. **21st CCLC - Ltr from State of New Jersey**

**D. Presentations**

1. Tom Dark - Audit Report
2. Hanna Gibbs - Alma mater
3. **Dustin Wheeler** - Student of the Month - Upper Pittsgrove
4. **Marcus Rucci** - Daretown - 3rd Place Ribbon at the Salem County Science Fair.
5. **Josh Burgus** - Daretown - Special Award by the Agriculture Sponsor (\$25 Gift Card) at the Salem County Science Fair.

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-  
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. Board Secretary Financials**

**a. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**b. Warrants**

It is recommended that the Board of Education approve the following:

- i. SCVTS Payroll for February 14, 2018 in the amount of \$153,440.51
- ii. SCVTS Payroll for February 28, 2018 in the amount of \$152,493.69
- iii. Bill List in the amount of \$612,486.54

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**c. Board Secretary Report**  
Not being offered at this time

**d. Treasurer’s Report**  
Not being offered at this time

**e. Board of Education Certification**  
It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**f. Transfer of Funds**  
It is recommended that the Board of Education approve the transfer of funds for the months of January 1, 2019 through March 22, 2019. Reports by account and by date are attached.

Action:           Approved\_\_\_\_ Disapproved\_\_\_\_ Held for Study\_\_\_\_  
Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
In Favor: \_\_\_\_\_  
Abstain: \_\_\_\_\_                           Opposed: \_\_\_\_\_

**B. Board Secretary/Business Administrator New Business:**

- Request and Recommendation by the School Business Administrator for the Board of Education to Approve the CAFR for the Fiscal Year Ended June 30, 2018, the Synopsis of Audit for the Fiscal Year Ended June 30, 2018, and the Corrective Action Plan Submitted for the Salem County Vocational Technical School District**

It is recommended that the Board of Education accept and approve the CAFR for the fiscal year ended June 30, 2018, the synopsis of audit for the fiscal year ended June 30, 2018, and the Corrective Action Plan submitted by the School Business Administrator for the Salem County Vocational Technical School District.

As required by NJSA 18:23-5, the following recommendations of the auditor related to the Salem County Vocational Technical School District were read and discussed:

| <u>REC. #</u> | <u>SUBHEADING</u>                       | <u>CORRECTIVE ACTION APPROVED BY THE BOARD</u> |
|---------------|---|--|
| None          | Administrative Practices and Procedures |  |

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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|                               |  |  |
|-------------------------------|--|--|
| 1                             | Financial Planning,<br>Accounting & Reporting                    | Procedures to record bank transfers between General Account and Payroll will be reviewed and revised to ensure that actual bank transfers agree to amounts recorded in the District's Accounting Software Program. |
| 2                             |  | Prior to the Year-End Closeout of the Accounting System, various adjustments should be identified and recorded in the General Ledger.  |
|                               |  | Year End Report will be submitted on August 1, 2019  |
| None                          | School Purchasing Program  |  |
| None                          | School Food Service  |  |
| None                          | Other Enterprise Funds   |  |
| None                          | Student Body Activities  |  |
| None                          | ASSA   |  |
| None                          | Pupil Transportation   |  |
| None                          | Facilities and Capital Assets                                    |  |
| None                          | Testing for Lead of All Drinking Water in Educational Facilities |  |
| None                          | Misc.  |  |
|                               |  |  |
| <b>STATUS OF P/Y FINDINGS</b> |  |  |
| 1                             |  | Procedures to record bank transfers between General Account and Payroll will be reviewed and revised to ensure that actual bank transfers agree to amounts recorded in the District's Accounting Software Program. |

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- 2. Request and Recommendation by the Business Administrator for Board of Education Approval of the Shared Services Agreement for the BRIDGE Program between SCVTS and the Salem County Board of Chosen Freeholders and Salem County Inter-Agency Counsel.**

It is recommended by the Business Administrator that the Board of Education approve the shared services agreement for the BRIDGE Program to provide a dual-pronged education program for probation and diverted youth.

- 3. Request and Recommendation by the Business Administrator for Board of Education Approval of the renewal of the Docuware support package with Ricoh.**

It is recommended by the Business Administrator that the Board of Education approve the renewal of the DocuWare Support Package from Ricoh at a cost of \$3,747.00 for the year.

- 4. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check.**

It is recommended by the Business Administrator that the Board of Education approve the cancellation of Check #35166 in the amount of \$663.50 payable to Keen Compressed Gas. We will reissue another check for a lesser amount. We have a dispute over delivery charges.

- 5. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling and Reissuing of a Check.**

It is recommended by the Business Administrator that the Board of Education approve the cancellation of check #35042 in the amount of \$58 payable to Richard Gaydos and reissue another check in the same amount. The original check was lost in the mail.

- 6. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check.**

It is recommended by the Business Administrator that the Board of Education approve the cancellation of Check #34322 in the amount of \$250.00 payable to NJ BOARD OF NURSING/HOMEMAKER-HOME HEALTH AIDE. They no longer accept payments by check. Only payments by credit card are accepted.

- 7. Request and Recommendation by the Business Administrator for Board of Education Approval of the Lease Agreement with Pitney Bowes.**

It is recommended by the Business Administrator that the Board of Education approve the Lease Agreement with Pitney Bowes for a Digital Mailing System. The lease runs for 60 months at a cost of \$171.94 per month. The costs will be shared with SCSSSD as appropriate.

- 8. Request and Recommendation by the Business Administrator for Board of Education Approval of the renewal of the CPI Services Agreement with Omni.**

It is recommended by the Business Administrator that the Board of Education approve the renewal of the contract with Omni Services for 403b plan oversight.

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An assignment of of Contracts and Assumption of Liabilities Agreement is attached.

Action:           Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. New Business:**

**PERSONNEL:**

**New Hires:**

**1. Request and Recommendation of the Superintendent for Board of Education for the Employment of Robin Braxton-Bell.**

It is requested by the Superintendent that the Board of Education approve the employment of Robin Braxton-Bell as a Medical Assistant Instructor - Adult Education at the salary of \$28/hour ,effective March 25, 2019.

**2. Request and Recommendation of the Superintendent for Board of Education for the Employment of Latika Dowe.**

It is requested by the Superintendent that the Board of Education approve the employment of Latika Dowe as an Instructor - 21st Century at the salary of \$30/hour, effective March 1, 2019.

**3. Request and Recommendation of the Superintendent for Board of Education for the Employment of Alan Burkhardt.**

It is requested by the Superintendent that the Board of Education approve the employment of Alan Burkhardt as an Instructor - 21st Century at the salary of \$30/hour, effective March 1, 2019.

**4. Request and Recommendation of the Superintendent for Board of Education for the Employment of Katelyn Hill.**

It is requested by the Superintendent that the Board of Education approve the employment of Katelyn Hill as an Instructor - 21st Century at the salary of \$30/hour, effective March 1, 2019.

**5. Request and Recommendation of the Superintendent for Board of Education for the Employment of Alex Snyder.**

It is requested by the Superintendent that the Board of Education approve the employment of Alex Snyder as an Instructor - WIOA - In School Youth Grant at the salary of \$30/hour, effective March 13, 2019.

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**6. Request and Recommendation of the Superintendent for Board of Education for the Employment of Jason Brice.**

It is requested by the Superintendent that the Board of Education approve the employment of Jason Brice as an Instructor - WIOA - In School Youth Grant at the salary of \$30/hour, effective March 13, 2019.

**7. Request and Recommendation of the Superintendent for Board of Education Approval of Nicholas Keefe, CTHS Welding Instructor as the Part-Time Welding Instructor for the Adult Education Evening Program.**

It is the request of the Superintendent that the Board of Education approve the employment of Nicholas Keefe, CTHS Welding Instructor and the part-time Welding Instructor for the Adult Education evening program from June 24, 2019 to June 30, 2019 and July 1, 2019 to June 30, 2020 at the rate of \$31.00 per hour. Timesheets are required.

**8. Request and Recommendation of the Superintendent for Board of Education for the Employment of BRIDGE Program Staff.**

It is requested by the Superintendent that the Board of Education approve the employment of BRIDGE Program Staff

| Name                              | Position                          | Pay Rate  |
|-----------------------------------|-----------------------------------|-----------|
| All SCVTS & SCSSSD Administrators | Substitute School Administrator   | \$50/hour |
| Matthew DiTizio                   | Introduction to Trades Instructor | \$31/hour |
| Bruce Connell                     | Culinary and Pastry Instructor    | \$31/hour |
| Brian Quinn                       | Culinary and Pastry Instructor    | \$31/hour |
| Cindia Gredesky                   | Language Arts Instructor          | \$31/hour |
| Nick Keefe                        | Welding Instructor                | \$31/hour |
| Tracy Foster                      | School Counselor                  | \$35/hour |
| Lacey DeBellis                    | School Counselor                  | \$35/hour |

**Transfers:**

**9. Request and Recommendation of the Superintendent for Board of Education Approval of Wanda-Lynn Fulford**

It is requested by the Superintendent that the Board of Education approve the transfer of Wanda-Lynn Fulford, Food Service Aide - Food Service, beginning on or about January 2, 2019 to increased responsibilities, cashier duties. Change of salary from \$12,118 (80% of \$15,147) to \$14,288 (80% of \$17,860).

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**10. Request and Recommendation of the Superintendent for Board of Education Approval of Ariyana Pitts-Townsend**

It is requested by the Superintendent that the Board of Education approve the transfer of Ariyana Pitts-Townsend, Food Service Aide - Food Service, beginning on or about March 18, 2019 to decreased hours. Change of salary from \$12,118 (80% of \$15,147) to \$8,331 (50% of \$15,147).

**Resignations:**

**11. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of James Miller.**

It is requested by the Superintendent that the Board of Education approve with regret the resignation of James Miller, Full Time Custodian - CTHS, effective February 28, 2019.

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT:**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

| <b>Description of Professional Development or School Improvement Activity or Workshop</b>            | <b>Participant(s)</b>                          | <b>Cost Per Participant</b>  | <b>Total cost</b>                     |
|--|--|------------------------------|---------------------------------------|
| 2019 COABE Conference,<br>New Orleans, LA<br>March 31 - April 3, 2019                                | Maria Alleva<br>Shachara Adams<br>Wandra Wells | \$248.50<br>meals/incidental | \$745.50<br>Perkins Post<br>Secondary |
| 2019 Presidents Grand<br>Charity Scholarship Ball<br>Hard Rock Hotel and Casino<br>Atlantic City, NJ | Bruce Connell                                  | No Cost to<br>District       | No Cost to<br>District                |





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Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROGRAMS:**

**1. Request and Recommendation for Board of Education to Approve the Revised 2018-2019 School Calendar.**

It is recommended by the Superintendent that the Board of Education approve the revised 2018-2019 school calendar. On February 20, 2019, the district was closed due to snow. The make-up snow day has been added to the end of the school year. SCVTS will be open on a half-day Tuesday, June 18, 2019 and for a half-day Wednesday, June 19, 2019.

**2. Request and Recommendation for Board of Education Approval of the 2019-2020 SCVTS/SCSSSD School Calendar.**

It is recommended by the Superintendent that the Board of Education approve the 2019-2020 school calendar.

**3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2019-2020 Calendar of Holidays for Twelve Month Employees.**

It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2019-2020 calendar of holidays for twelve month employees.

**4. Request and Recommendation for Board of Education Approval of the Contract with Camden County College for Professional Development Services Through Consultant in the Amount of \$3,600.**

It is recommended by the Superintendent that the Board of Education approve an agreement with Camden County College's School Services Center to provide three (3) professional development sessions in the amount of \$3,600. Sessions to include mental health issues facing children, Google Classroom, and appropriate Physical Education/Health issues. ESEA Title IIA funds will be used.

**5. Request and Recommendation for the Board of Education for Approval to Pay the Annual Membership Dues for Dr. Jennifer Bates for The New Jersey Council of Education in the Amount of \$160.**

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to pay the annual membership dues for Dr. Jennifer Bates in the New Jersey Council of Education in the amount of \$160.

**6. Request and Recommendation for Board of Education Approval to Offering of CTE CE EPP 50 Hour Pre-Service Program for Nicholas Keefe beginning March 27, 2019.**

It is recommended by the Superintendent that the Board of Education approve Dr. Jennifer Bates, through the partnership with Brookdale Community College and the NJ Department of Education, to conduct the 50 Hour Pre-Service Program for Nickolas Keefe beginning March 27, 2019. SCVTS will be paid for services based on our previously approved contract (May 2018).

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**7. Request and Recommendation for Board of Education Approval of a Program Agreement with the Community Food Bank of New Jersey, Inc. and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 hosted at Paul W. Carleton School.**

It is recommended by the Superintendent that the Board of Education approve a program agreement with the Community Food Bank of New Jersey, Inc. and the SCVTS 21st CCLC Salem County Achievers program hosted at Paul W. Carleton Elementary School. The program will provide NJ SNAP-Ed nutrition and fitness education programming and is at no cost to the district. The agreement expires September 2020.

**8. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field [trips](#) for the Salem County Vocational Technical Schools.

**9. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2018-2019 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

|    | <b>ORGANIZATION</b> | <b>ACTIVITY</b>   | <b>DATE OR WEEK OF THE ACTIVITY</b> |
|----|---------------------|---|-------------------------------------|
| A. | AFJROTC             | Direct Solicitation(via mail or in person) of donations from Salem County local businesses & governmental agencies supported by AFJROTC, to offset the cost of their annual overnight trip. | 3/27/19 thru 4/11/19                |
| B. | Student Government  | Lanyards – camo pattern in blue school colors with an id card holder and imprinted with Salem Tech Chargers on both sides of lanyards<br><br>Cost: \$4.00 each                              | 4/1/19 thru 6/1/19                  |



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1st Semester High Honors and Honor Roll Recipients

**1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-  
SPECIAL SERVICES SCHOOL DISTRICT**

**A. Board Secretary Report**

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of July, Revised. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

|  |                       |
|--|-----------------------|
| _____                                  | <u>March 26, 2019</u> |
| Business Administrator/Board Secretary | Date                  |

**B. Treasurer’s Report**

Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of July 2018.

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**D. Board of Education Certification**

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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**E. Transfer of Funds**

It is recommended that the Board of Education approve the transfer of funds for January 1, 2019 through March 22, 2019. Reports by account and by date are attached.

**F. Warrants**

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for February 14, 2019 in the amount of \$313,897.32
- SCSSSD Payroll for February 28, 2019 in the amount of \$310,331.64
- SCSSSD Bill List in the amount of \$476,722.02.

**G. Board Secretary/Business Administrator New Business**

**1. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the Voiding of Payroll Checks**

It is recommended that the Board of Education accept and approve the voiding of payroll checks 1229,1232,1233, 1238, 1245, 1249, 1252. During the process of bringing all Early Intervention personnel onboard as district employees instead of independent contractors, a small company did not convert. Those invoices to pay the company were paid via payroll and not accounts payable.

**2. Request and Recommendation by the School Business Administrator for the Board of Education to Approve the CAFR for the Fiscal Year Ended June 30, 2018, the Synopsis of Audit for the Fiscal Year Ended June 30, 2018, and the Corrective Action Plan Submitted for the Salem County Special Services School District**

It is recommended that the Board of Education accept and approve the CAFR for the fiscal year ended June 30, 2018, the synopsis of audit for the fiscal year ended June 30, 2018, and the Corrective Action Plan submitted by the School Business Administrator for the Salem County Special Services School District.

As required by NJSA 18:23-5, the following recommendations of the auditor related to the Salem County Special Services School District were read and discussed:

| <u>REC. #</u> | <u>SUBHEADING</u>                            | <u>CORRECTIVE ACTION APPROVED BY THE BOARD</u>   |
|---------------|--|--|
| None          | Administrative Practices and Procedures      |  |
| 1             | Financial Planning, Accounting and Reporting | Procedures and Resources need to be reviewed and revised in order to assure that bank reconciliations are available to support the amount of cash reflected in the records and financial statements. The bank reconciliations must also be |

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|      |  |  |
|------|--|--|
|      |  | completed and submitted in a timely manner |
| None | School Purchasing Program  |  |
| None | School Food Service  |  |
| None | Other Enterprise Funds   |  |
| None | Student Body Activities  |  |
| None | ASSA   |  |
| None | Pupil Transportation   |  |
| None | Facilities and Capital Assets                                    |  |
| None | Testing for Lead of All Drinking Water in Educational Facilities |  |
| None | Misc.  |  |
|      |  |  |
| None | Status of P/Y Findings   |  |

**3. Request and Recommendation by the Business Administrator for Board of Education Approval of the renewal of the CPI Services Agreement with Omni Services.**

It is recommended by the Business Administrator that the Board of Education approve the renewal of the contract with Omni Services for 403b plan oversight for 2019/20 school year.

**4. Request and Recommendation by the Business Administrator for Board of Education Approval of the Rider for the Card Reader at Cumberland Campus from Johnson Controls.**

It is recommended by the Business Administrator that the Board of Education approve the Rider for Additional Equipment and Services from Johnson Controls to cover the Card Reader at the vestibule door at Cumberland Campus at a cost of \$4,428.09 for installation and an annual service charge of \$37.00.

**5. Request and Recommendation by the Business Administrator for Board of Education Approval of the Updated Contract with Lower Alloways Creek for Add-On CST services.**

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It is recommended by the Business Administrator that the Board of Education approve the updated contract with LAC to cover add-on CST services during the 2019/20 school year. This contract was reduced by \$250.00 to correlate with grant funds.

**6. Request and Recommendation by the Business Administrator for Board of Education Approval of the Contract for Participation in Cooperative Transportation for the 2019/20 School Year.**

It is recommended by the Business Administrator that the Board of Education approve SCSSSD participation in cooperative transportation with Gloucester County Special Services for the 2019/20 school year. Contract and Guidelines are attached.

**7. Request and Recommendation by the Business Administrator for the Board of Education to Approve Obtaining Bids for Landscape Maintenance.**

It is recommended by the Business Administrator that the Board of Education approve obtaining bids for landscape maintenance at Cumberland and Daretown Campus locations for the 2019/20 School Year.

**8. Request and Recommendation by the Business Administrator for Board of Education approval of the renewal of the Lease Agreement with Lower Alloways Creek Board of Education.**

It is recommended by the Business Administrator for the Board of Education to approve the renewal of the Lease Agreement with Lower Alloways Creek Board of Education for the lease of classroom space for the 2018-2019 School Year.

**9. Request and Recommendation by the Business Administrator for Board of Education Approval of proposal by Xtel.** It is recommended by the Business Administrator that the Board of Education approve the proposal submitted by Xtel for an internet upgrade from 50m to 100m at the Daretown and Cumberland Campus locations effective July 1, 2019.

**10. Request and Recommendation by the Business Administrator for Board of Education Approval of Transportation Contracts.**

It is recommended by the Business Administrator that the Board of Education approve the following Transportation Contracts:

- Route Y1463 - T&T Transportation**
- Route Y1465 - Claybrooks Transportation**
- Route Y1464 - Claybrooks Transportation**
- Route Y1466 - Holcomb Transportation, LLC**

Action:           Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT**

**A. New Business:  
PERSONNEL:**

**New Hires:**

**1. Request and Recommendation of the Superintendent for Board of Education for the Employment of Rachael Wynne.**

It is requested by the Superintendent that the Board of Education approve the employment of Rachael Wynne as a Paraprofessional 1-1 MD - Cumberland at the salary of \$18,234, effective February 21, 2019.

**2. Request and Recommendation of the Superintendent for Board of Education for the Employment of Maureen Vitulli.**

It is requested by the Superintendent that the Board of Education approve the employment of Maureen Vitulli as a Speech Language Specialist- EIP at the rate of \$70.00/hour, effective April 16, 2019.

**Transfers:**

**3. Request and Recommendation of the Superintendent for Board of Education Transfer of Samantha Corley.**

It is requested by the Superintendent that the Board of Education approve the transfer of Samantha Corley as a Paraprofessional 1-1 ASD - Cumberland to Instructor - Cumberland, effective March 16, 2019 at the rate of \$51,911 (prorated)

**4. Request and Recommendation of the Superintendent for Board of Education Transfer of Jamie Ramsey.**

It is requested by the Superintendent that the Board of Education approve the transfer of Jamie Ramsey as a Paraprofessional 1-1 MD - Salem to Paraprofessional General - Salem, effective February 21, 2019.

**5. Request and Recommendation of the Superintendent for Board of Education Transfer of Abigail Friant.**

It is requested by the Superintendent that the Board of Education approve the transfer of Abigail Friant as a Paraprofessional 1-1 ID - Cumberland to Paraprofessional General MD - Cumberland, effective March 11, 2019.

**6. Request and Recommendation of the Superintendent for Board of Education Transfer of Janene Garrison-Morrison.**

It is requested by the Superintendent that the Board of Education approve the transfer of Janene Garrison-Morrison as a Paraprofessional General MD - Cumberland to Paraprofessional 1-1 ID - Cumberland, effective March 16, 2019.

**FMLA/NJFLA:**

**7. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of Amanda Joyce**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

It is requested by the Superintendent that the Board of Education approve the FMLA of Amanda Joyce, Instructor - Cumberland Campus, beginning on or about April 5, 2019 until on or about May 20, 2019. Additionally, it is requested to utilize NJFLA beginning on or about May 20, 2019 until on or about June 30, 2019.

**8. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of Nicole Corson**

It is requested by the Superintendent that the Board of Education approve the FMLA of Nicole Corson, School Psychologist - Child Study Team, beginning on or about May 15, 2019 until on or about June 30, 2019. Additionally, it is requested to utilize NJFLA beginning on or about September 1, 2019 until on or about October 31, 2019.

**Resignations:**

**9. Request and Recommendation of the Superintendent for Board of Education Approval of the Retirement Resignation of Dr. James D’Amato.**

It is requested by the Superintendent that the Board of Education approve with regret the retirement resignation of Dr. James D’Amato, Principal - Daretown, effective July 1, 2019.

**10. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Margaret Willard.**

It is requested by the Superintendent that the Board of Education approve with regret the resignation of Margaret Willard, Instructor/Consultant - EIP, effective April 8, 2019.

**Mentoring:**

**11. Request and Recommendation of the Superintendent for Board of Education Approval of the Mentoring of Samantha Corley.**

It is requested by the Superintendent that the Board of Education approve the mentoring of Samantha Corley, Novice Instructor - Cumberland, by Melissa Dickson, Mentor Instructor - Cumberland, for one year at the rate of \$550 upon completion.

Action:           Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

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|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT:**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

| <b>Description of Professional Development or School Improvement Activity or Workshop</b>   | <b>Participant(s)</b>  | <b>Cost Per Participant</b>  | <b>Total cost</b> |
|---|--|--|-------------------|
| <i>Lingraphica AAC</i><br>Sponsored by: Lingraphica Clayton - March 4, 2019   | Shannon Perkins  | No Cost  | <b>No Cost</b>    |
| Anti-Bullying Specialist for Principals Certificate Program Feb 3,4,5, 2019   | Gwendolyn Scott  | \$450 admission<br>\$175 mileage<br>\$30 tolls                             | <b>\$655</b>      |
| <i>Collaboration for Implementation of MOVE</i><br>New Castle, DE 3/8/19<br><br><i>Approved on 2/26/19 but the date was changed to 3/22/19.</i>     | Melissa Dickson<br><br>Carolyn Holladay<br><br>Natalie Chick | Mileage \$10.45<br>Tolls \$4.00<br><br><br>Mileage \$10.45<br>Tolls \$4.00 | <b>\$28.90</b>    |
| <i>Neuroplasticity for Children: Rewiring for Integration of Primitive Reflexes &amp; Development Skills</i><br>Live Webcast (for county inservice) | Christine Pantalione   | \$49.99  | <b>\$49.99</b>    |
| <i>Autism Conference</i><br>Sponsored by: Future Horizons<br>Philadelphia, PA - 4/12/19   | Lisa Davis   | \$120  | <b>\$120</b>      |
| <i>Nemours Pediatric Therapy Conference 2019</i><br>Sponsored by: Nemours<br>Wilmington, DE - 4/18/19   | Natalie Chick  | \$150 - Reg<br>\$25.98 Mileage<br>\$4.00 Tolls                             | <b>\$179.98</b>   |

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

|   |                 |   |                 |
|---|-----------------|---|-----------------|
| <i>Proactive Discipline for<br/>Reactive Students</i><br>Sponsored by: Educational<br>Resource Services<br>Newark, DE - 3/28/18 | Ashley Dunn     | \$254 - Reg.<br>\$24.24 Mileage<br>\$5 Tolls<br>\$85 Substitute | <b>\$736.48</b> |
|   | Samantha Corley | \$254 - Reg.<br>\$24.24 Mileage<br>\$5 Tolls<br>\$85 Substitute |                 |

Action:      Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|                    |                    |
|--------------------|--------------------|
| Mr. Davis _____    | Mr. Ransome _____  |
| Mr. Donelson _____ | Mrs. Bomba _____   |
| Mr. Halter _____   | Ms. Nicolosi _____ |
|                    | Mrs. Smith _____   |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROGRAMS:**

- 1. Request and Recommendation for Board of Education to Approve the Revised 2018-2019 School Calendar.**  
 It is recommended by the Superintendent that the Board of Education approve the revised 2018-2019 school calendar. On February 20, 2019 the District was closed due to snow. The make-up snow day will be added to the end of the school calendar. Tuesday, June 18th will be a half day and Wednesday, June 19th will be the last day of school, also a half day.
- 2. Request and Recommendation for Board of Education Approval of the 2019-2020 School Calendar.**  
 It is recommended by the Superintendent that the Board of Education approve the 2019-2020 school calendar.
- 3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2019-2020 Calendar of Holidays for Twelve Month Employees.**  
 It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2019-2020 calendar of holidays for twelve month employees.
- 4. Request and Recommendation for Board of Education Approval for an Easter Flower Fundraiser for Cumberland Campus.**  
 It is recommended by the Superintendent that the Board of Education approve an Easter Flower Fundraiser. Flowers will be supplied by Huffman Farms and will run from March 6th through March 27th. The variety for sale are: Gerber

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

daisies for \$6.00, minim daffodils, hyacinths, and tulips for \$7.00, and white lilies for \$10. Flowers will be available for pick up on April 15th.

**5. Request and Recommendation for Board of Education Approval to Partner with Resources for Independent Living to Provide Pre-Employment Transition Services to High School Students at the New Jersey Regional Day School at Mannington.**

It is recommended by the Superintendent that the Board of Education approve a partnership with Resources for Independent Living to provide pre-employment transition services to high school students at the New Jersey Regional Day School at Mannington. There is no cost for this service.

**6. Request and Recommendation for Board of Education Approval of a Cumberland Campus Fundraiser.**

It is recommended by the Superintendent that the Board of Education approve a Yard Sale Fundraiser for Cumberland Campus on Saturday, June 8, 2019 from 8:00 a.m. to 1:00 p.m.. Participants will pay a \$10 sign-up fee and proceeds will go towards the purchase of a wheelchair swing (approximate cost \$3,000). A licensed boilermaker will be on site.

**6. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools.

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Old Business:**

**POLICY**

**1. Request and Recommendation for Board of Education Approval of the Second and Final Reading of the Policies Listed Below.**

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

**P 0141.1**     ~~Board Member and Term – Sending District (Revised) N/A~~

**P 2422**     Health and Physical Education (M) (Revised)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

- P 2431.3** Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610** Educational Program Evaluation (M) (Revised)
- P 4219** Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111** Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04** Administering an Opioid Antidote (M) (Revised) *(To be reviewed by the school physician)*
- R 5330.04** Administering an Opioid Antidote (M) (New) *(To be reviewed by the school physician)*
- P 5337** Service Animals (Revised)
- P 5756** Transgender Students (M) (Revised) *(Asking for Attorney Review)*
- P&R 7440** School District Security (M) (Revised)
- P 8561** Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860** Memorials (Revised)
  
- P 2415.06** Unsafe School Choice Option (M) (Revised)
- R 2460.8** Special Education – Free and Appropriate Public Education (M) (Revised)
  
- R 5530** Substance Abuse (M) (Revised)
- P&R 5600** Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611** Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612** Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613** Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461** Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

*Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”*

**Pursuant to the New Jersey Department of Education(NJDOE) broadcast document titled “Student Safety Data System is Now Open” dated December 19, 2017, the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying Investigations, Trainings and Programs system have been replaced by the NJDOE with the Student Safety Data System (SSDS). Strauss Esmay has replaced “EVVRS” with “SSDS” in each Policy and Regulation Guide that included EVVRS, both in long form and abbreviated form.**

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

Mrs. Smith \_\_\_\_\_

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**INFORMATIONAL ITEMS**

**1. Request and Recommendation for Board of Education Approval of the Selection of Cumberland Campus to Receive Mulch and Plants from Calpine Corporation.**

It is recommended that the Board of Education accept and approve the Cumberland Campus as a beautification site by Devon Hall from Calpine Corporation. The corporation will provide workers to weed and mulch. On May 1st, they will bring a large selection of bedding plants and perennials to be planted by the staff and students. There is no cost to the District.

**2. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of February.**

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of February.

|         |                    |                    |                      |
|---------|--------------------|--------------------|----------------------|
| Action: | Approved _____     | Disapproved _____  | Held for Study _____ |
|         | Motion by: _____   |                    |                      |
|         | Second by: _____   |                    |                      |
|         | Mr. Davis _____    | Mr. Ransome _____  |                      |
|         | Mr. Donelson _____ | Mrs. Bomba _____   |                      |
|         | Mr. Halter _____   | Ms. Nicolosi _____ |                      |
|         |                    | Mrs. Smith _____   |                      |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

|         |                    |                    |                      |
|---------|--------------------|--------------------|----------------------|
| Action: | Approved _____     | Disapproved _____  | Held for Study _____ |
|         | Motion by: _____   |                    |                      |
|         | Second by: _____   |                    |                      |
|         | Mr. Davis _____    | Mr. Ransome _____  |                      |
|         | Mr. Donelson _____ | Mrs. Bomba _____   |                      |
|         | Mr. Halter _____   | Ms. Nicolosi _____ |                      |
|         |                    | Mrs. Smith _____   |                      |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**3. Principal's/Administrator's Reports**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

Cumberland Campus/Calendar  
Daretown  
Salem Campus  
Upper Pittsgrove

**XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

**XIII. RECESS INTO EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

\_\_\_\_\_

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

\_\_\_\_\_

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

\_\_\_\_\_

4. Matters concerning negotiations, and specifically:

\_\_\_\_\_



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:  
\_\_\_\_\_
- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:  
\_\_\_\_\_
- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:  
\_\_\_\_\_
- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:  
\_\_\_\_\_
- 9. Matters involving quasi-judicial deliberations, and specifically:  
\_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 26, 2019**

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XV. ADJOURNMENT**

Action:      Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|              |       |              |       |
|--------------|-------|--------------|-------|
| Mr. Davis    | _____ | Mr. Ransome  | _____ |
| Mr. Donelson | _____ | Mrs. Bomba   | _____ |
| Mr. Halter   | _____ | Ms. Nicolosi | _____ |
|              |       | Mrs. Smith   | _____ |

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_