

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM
BOARD OF EDUCATION MINUTES – APRIL 16, 2019

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, April 16, 2019 at 6:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

The Board President called the meeting to order at 6:00 p.m. at which time the following statement was read: “The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton, 45 Cheney Road, Woodstown, 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

Called to Order

Members Present: Mr. Linwood Donelson III, Mr. James Davis, Mrs. Patty Bomba, and Mrs. Julie Smith

Roll Call

Members Absent: Mr. Daryl Halter, Mr. Earl Ransome, and Ms. Margaret Nicolosi

Others Present: Mr. John Swain, Superintendent, Dr. Jennifer Bates, Assistant Superintendent, Mr. John Bolil, Business Administrator/Board Secretary, Mr. Frank Maurer, Director HR and Special Programs, Dr. Jane Whittinghill, Director of Related Services and Principal of Upper Pittsgrove Campus, Lisa McClintock, Director 21st Century, Maria Alleva, Director of Adult Education, Dr. Meggin Wentzell, Principal, Cumberland Campus, Mr. Jarrod Kershaw, IT Department.

It was moved by Mrs. Bomba that the Board of Education approve the Minutes and Executive Minutes of the March 26, 2019 Board of Education Meeting, and the Executive Minutes for that same date. The motion failed for lack of a second.

Acceptance of the Minutes

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education approve the acceptance of the Addenda Items for SCVTS.

Acceptance of Addendums

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education approve the acceptance of the Addenda Items for SCSSSD.

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

Audience Participation

AUDIENCE PARTICIPATION I - None

BOARD OF EDUCATION BUSINESS

BOE Business

Old Business-None

New Business-None

Correspondence-None

Presentations-None

**BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

Board Secretary Report - SCVTS

Board Secretary Report-Not being offered at this time.

Reconciliation of Cash for School Funds Report-Not being offered at this time.

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education approve the following items:

Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board Secretary
Certification

Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BOE Certification

Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the period of March 22, 2019 through April 10, 2019.

Transfers

Warrants

It is recommended that the Board of Education approve the following:

Warrants

- Warrants for the period of March 21, 2019 through April 10, 2019 in the amount of \$1,122,577.97
- Warrants for Payroll Period ending March 15, 2019 in the amount of \$156,025.88
- Warrants for Payroll Period ending March 29, 2019 in the amount of \$151,563.87

Mr. Davis inquired as to the status of the Board Secretary's Report and Reconciliation of Cash for School Funds Reports for July and August. Mr. Bolil replied that they were in process

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

Board Secretary/Business Administrator New Business:

Board
Administrator-New
Business SCVTS

It was moved by Mrs. Bomba and seconded by Mrs. Smith that the Board of Education approve the following items:

1. **Request and Recommendation by the Business Administrator for the Board of Education to approve the 2019-2020 AmeriHealth benefits plan through Brown and Brown Advisors.** It is recommended by the Business Administrator that the Board of Education approve the 2019-2020 AmeriHealth Benefits through Brown and Brown Advisors. Chart of rates is attached, and represents a 4.99% increase for AmeriHealth PPO 10 and PPO 15, and a 5.0% increase for AmeriHealth HMO 10
2. **Request and Recommendation by the Business Administrator for the Board of Education to approve the Renewal of Participation in the Public Employer Trust for the 2019-2020 school year.** It is recommended by the Business Administrator that the Board of Education approve the renewal of the district's participation in the Public Employer Trust, administered by Brown & Brown Benefit Advisors, for the 2019-2020 school year. The benefit programs adopted were for Medical and Prescription Drugs
3. **Request and Recommendation by the Business Administrator for the Board of Education to Approve Bid Results for Sale of Surplus Items.** It is requested by the Business Administrator that the Board of Education approve the bid results on the sale of the following items:

Approval of
2019/20
AmeriHealth
Benefits Plan
through Brown &
Brown

Approval of
Renewal of
Participation In
PET

Approval of Sale of
Surplus Items

Chevy S10 Blazer - \$201
 Chevy C-10 Pickup - \$51
 Pontiac Grand Am - \$51

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

Superintendent's
 Report - SCVTS

New Business:

PERSONNEL:

Personnel

It was moved by Mr. Davis and seconded by Mrs. Smith that the Board of Education approve the following Personnel Items:

Hires

Request and Recommendation for Board of Education Approval of Mei Corbin

It is recommended by the Superintendent that the Board of Education approve Mei Corbin as a Full Time Custodian, Level III-1, \$22,987 (prorated), effective April 16, 2019.

Request and Recommendation for Board of Education Approval of Jason Helder

It is recommended by the Superintendent that the Board of Education approve Jason Helder - BRIDGE Program Coordinator \$6,000 from April 1, 2019 through December 31, 2019. Mr. Davis asked if this would take place during the regular school day and Mr. Swain replied that it would be done after regular hours.

Request and Recommendation for Board of Education Approval of Summer Hours for 12 Month Staff

It is recommended by the Superintendent that the Board of Education approve the following summer work hours for 12-month staff beginning the week of June 24, 2019 and ending the week of August 19, 2019. Staff will work a four (4) day work week, Monday through Thursday.

12-month staff	9-hour work day (½ hour duty free lunch)
Custodian/Maintenance	10-hour work day (½ hour duty free lunch)

Request and Recommendation of the Superintendent for Board of Education for the Employment of In-School and Out of School Program Staff.

It is requested by the Superintendent that the Board of Education approve the employment of In-School and Out of School Program Staff

Name	Position	Pay Rate
Robin Braxton-Bell	In School Youth Instructor	\$1,800 stipend
John Fithian	In School Youth Instructor	\$30/hour
Nick Keefe	Out of School Youth Instructor	\$30/hour
Wandra Wells	In School Youth Instructor	\$31/hour

Request and Recommendation for Board of Education Approval of Dr. Jennifer Bates It is recommended by the Superintendent that the Board of Education approve the transfer appointment Dr. Jennifer Bates as the Assistant Superintendent/Business Administrator - SCVTS, effective May 1, 2019.

Resignations

Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Tyrice Farrington

It is requested by the Superintendent that the Board of Education approve with the resignation of Tyrice Farrington - Sub Bus Driver, effective April 17, 2019.

Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of John Bolil

It is requested by the Superintendent that the Board of Education approve with regret the resignation of John Bolil - School Business Administrator, effective May 31, 2019. Mr. Donelson thanked Mr. Bolil for his help in cleaning up the district finances, and shared that we are more financially stable now than we have ever been before.

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

(Transfer of Dr. Jennifer Bates held out for discussion during Executive Session)

PROFESSIONAL DEVELOPMENT:

Professional Development

It was moved by Mrs. Bomba and seconded by Mrs. Smith that the Board of Education approve the following Professional Development Items:

Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>NJ SIA Spring Workers' Compensation Conference Sponsored by: SPELL JIF Atlantic City, NJ May 8-10, 2019</i>	Frank Maurer	No cost to the District	
<i>The 3rd Annual Dr. Paul Winkler Holocaust & Genocide Educator's Conference - Teaching Genocide Through Texts, Literature & Personal Accounts Mercer County Community College - Conference Center West Windsor Twp., NJ June 5, 2019</i>	Kate Polillo	\$41.42 - mileage	\$41.42 Acct#11-140-100-580-51-002 \$115.00 - Substitute

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

Programs

PROGRAMS:

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education approve the following Program Items:

Request and Recommendation for Board of Education Approval of a One Year Subscription with Vroman Systems for use of FormSite.com at a Cost of \$249.95

It is recommended by the Superintendent that the Board of Education approve a one-year subscription with Vroman Systems for use of FormSite.com at a cost of \$249.95. FormSite.com is an online tracking system and will be paid for from Perkins Secondary and Post-Secondary grant funds.

Request and Recommendation for Board of Education Approval of Externships for students enrolled in the In School Youth and Out of School Youth Programs for the 2018-2019 school year.

It is recommended by the Superintendent that the Board of Education approve the following externships sites for the 2018-2019 school year for students enrolled in the In School and Out of School Programs.

Entrepreneurial Artist- Appel Farm Artist in Residence at PGHS
Healthcare – Golden Rehabilitation
Healthcare – SCVTS Adult Education Department
Healthcare - Southgate Nursing Center
Mental Health Therapist- School Based Youth Services at PGHS
Office Management/SCC entrance – SCVTS Adult Education Department
Office Management/SCC entrance – 21st CCLC Program at PGHS
Welding – SCVTS

Request and Recommendation for Board of Education Approval to for the Adult Education Program to Provide AHA CPR/Basic Lifesaving Skills Training for In School and Out of School Youth.

It is recommended by the Superintendent that the Board of Education approve the Salem County Adult Education Program to provide an AHA CPR/Basic Lifesaving Skills course to students enrolled in the In School and Out of School Youth programs. All participants will receive an American Heart Association CPR/BLS certificate. Wandra Wells, a full time SCVTS Adult Education employee, will teach the course. The courses will be held at Salem Community College and Penns Grove High School on April 24, 2019 and April 26, 2019.

Request and Recommendation for Board of Education Approval to Apply for the FY2020 Carl D. Perkins Post Secondary Grant.

It is recommended by the Superintendent that the Board of Education grant approval to apply for the FY2020 Carl D. Perkins Post Secondary Grant. Final allocations for the FY2020 Carl D. Perkins Grant will be awarded upon the State's review of a proposed Perkins Program Performance Activity Plan designed to address Perkins Performance Measures for the 2019-2020 school year. The proposed plan is attached for approval. The Board will be asked to approve the final award and spending plan for the grant once it is received from the State.

Request and Recommendation for Board of Education Approval to Apply for Year Two of the 21st Century Community Learning Centers Grant in Partnership with Penns Grove Carneys Point School District in the Amount of \$500,000 per Year for Five Years.

It is recommended by the Superintendent that the Board of Education grant approval for the district to apply for year two of the five year 21st Century Community Learning Centers Grant in partnership with Penns Grove Carneys Point School District offered through the NJDOE in the amount of \$500,000 per year. Year two of the grant is effective September 1, 2019 through August 31, 2020.

Request and Recommendation for Board of Education Approval of a 5K Run Fundraiser to be held at SCVTS Sponsored by the SCVTS Educational Foundation on May 4, 2019.

It is recommended by the Superintendent that the Board of Education grant approval for use of school grounds in conjunction with sponsorship of the SCVTS Educational Foundation Board of Trustees to host the third annual memorial 5K Run fundraiser on May 4, 2019. The event will take place from 9:00 am to 12:00 pm and utilize the physical education recreational fields behind the Career and Technical High School and the school gym. All participants will sign a release form prior to participation. All funds raised will support the Ian Bradley Memorial Scholarship housed by the SCVTS Educational Foundation. Ian Bradley was a 2015 graduate of the Career and Technical High School from the CADD and Air Force Junior ROTC program. After graduation, Ian served the United States Air force.

Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2018-2019 school year.

Community Service Project	Date
FFA Roadside clean-up in Woodstown, NJ. Students will collect trash and recycling on to beautify the community. Students will help the environment, participate in a community service project and raise funds for the chapter.	Date to be assigned by Salem County Improvement Authority

Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2018-2019 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FFA	Scrap Metal Drive – Students will ask for donations of scrap metal to take to a local scrap yard. Monies accrued will be used to offset student costs for their trip to the NJ State FFA Convention.	April 17 – May 30, 2019
B.	FFA	Cotton Candy Fundraiser at our Annual Car Show Cost: \$3.00 each	April 27, 2019
C.	FFA	Advertisement and Auction off a shed built in class. Will be sold to the highest bidder at our Annual Car Show	April 27, 2019
D.	FFA	Spring Flower Sale Cost: Varies on plant purchased	May 1, 2019 – May 30, 2019
E.	Class of 2019	Italian Kitchen Sub Sale \$7.00	Sept. 5, 2019 - June 14, 2020

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

POLICY - None

Policy

Old Business: None

Old Business

INFORMATIONAL ITEMS

Informational Items

It was moved by Mrs. Bomba and seconded by Mrs. Smith that the Board of Education approve the following informational items:

- CTHS Principal's Report
- CTHS Discipline Report
- SCVTS Program Enrollment Report
- BRAVO Recipients

Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (Non-Report)

Information regarding a CTHS student (ID# 102207) who has requested to independently manage his/her diabetes in school on a daily basis. (Information available upon request).

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

Board Secretary's Report - SCSSD

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education approve the following items:

Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of October, November, and December 2018. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

Date

Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month October, November and December 2018. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the months of October, November and December 2018.

Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the period of March 22, 2019 through April 10, 2019.

Transfers

Warrants

It is recommended that the Board of Education approve the following:

Warrants

- Warrants for the period of March 22, 2018 through April 10, 2018 in the amount of \$842,602.88.
- Warrants for Pay Period ending March 15, 2019 in the amount of \$305,326.63
- Warrants for Pay Period ending March 29, 2019 in the amount of \$307,288.99

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

Board Secretary/Business Administrator New Business:

It was moved by Mrs. Bomba and seconded by Mr. Davis that the Board of Education approve the following items:

1. **Request and Recommendation by the Business Administrator for the Board of Education to approve the 2019-2020 AmeriHealth benefits plan through Brown and Brown Advisers.** It is recommended by the Business Administrator that the Board of Education approve the 2019-2020 AmeriHealth Benefits through Brown and Brown Advisers. Chart of rates is attached, and represents a 5.0% increase for AmeriHealth PPO 10, PPO 15, and HMO 10. VSP Vision renews at no increase.
2. **Request and Recommendation by the Business Administrator for the Board of Education to approve the Renewal of Participation in the Public Employer Trust for the 2019-2020 school year.** It is recommended by the Business Administrator that the Board of Education approve the renewal of the district's participation in the Public Employer Trust, administered by Brown & Brown Benefit Advisors, for the 2019-2020 school year. The benefit programs adopted were for Medical and Prescription Drugs
3. **Request and Recommendation by the Business Administrator for the Board of Education to approve the acceptance of a \$250 donation from the Sykora Family Charitable Foundation.** It is recommended by the Business Administrator that the Board of Education approve the acceptance of a \$250 donation received from the Sykora Family Charitable Foundation. After consultation with a representative of the foundation, the funds will be put in the Student Activities Walk Account to go toward the purchase of a handicapped-accessible swing needed at Cumberland Campus.
4. **Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Transportation Contracts.** It is recommended by the Business Administrator that the Board of Education approve the following transportation contracts:

Route Y1462 - B.R. Williams	Route Y1467 - Claybrooks
Route Y1470 - Delaware City	Route &1471 - T&T Transportation
Route Y1472 - Holcomb	Route Y1363 #1 - B.R. Williams
Route Y1409 #1 - Kerry Bus	Route Y1459 #1 - Delaware City
Route Y1465#1 - Claybrooks	
5. **Request and Recommendation by the Business Administrator for the Board of Education to approve the use of District Pickup Truck at The Salem County Special Services School District Walk for Special Needs.** It is recommended by the Business Administrator for the Board of Education to approve the use of the District Pickup Truck by John Carbonetta to transport supplies and equipment necessary for the Walk for Special Needs scheduled for April 27th (with a rain date of May 4th). Mrs. Bomba questioned the Walk for Special Needs and the Car Show/Yard Sale being scheduled for the same day, and suggested separating major events next year.
6. **Request and Recommendation by the Business Administrator for the Board of Education to approve the lease of Ricoh copiers for Daretown, Alternative High School, and Early Intervention Programs.** It is recommended by the Business Administrator for the Board of Education to approve the lease of Ricoh copiers for use at Daretown and the Alternative High School at a cost of \$266.75 per month, and a copier for use in the Early Intervention Program at a cost of \$216.96 per month. **It was decided that since AHS and EIP are in the same building now, they would be able to share the larger copier and share the cost between them, resulting in a significant savings.**
7. **Request and Recommendation by the Business Administrator for Board of Education Approval to Obtain Bids for Nursing Services.** It is recommended by the Business Administrator that the Board of Education approve obtaining bids for Nursing Services.

Business Administrator – New Business SCSSSD

Approval of 2019/20 AmeriHealth Benefits Plan through Brown & Brown

Renewal of Participation In PET

Acceptance of donation from Sykora Family Charitable Foundation

Approval of GCSSSD Transportation Contracts

Approval of Use of District Pickup Truck at Walk for Special Needs

Approval of the lease of Ricoh Copiers

Approval to Obtain Bids for Nursing Services

Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Superintendent's
Report - SCSSSD

New Business:

PERSONNEL:

Personnel

It was moved by Mr. Davis, and seconded by Mrs. Bomba that the Board of Education approve the following personnel items:

Request and Recommendation for Board of Education Approval of Substitute Bus Aides. It is recommended by the Superintendent that the Board of Education approve Substitute Bus Aides, at their current hourly rates, effective April 16, 2019.

- A. Autumn Friant
- B. Brooke Bitzer
- C. Stephanie Carney
- D. Alexzia Cuff
- E. Alexis Rodriguez
- F. Michelle Scharff

Request and Recommendation for Board of Education Approval of Benjamin Griffith It is recommended by the Superintendent that the Board of Education approve Benjamin Griffith as a Teacher - Early Intervention, \$48/hour, effective April 16, 2019.

Request and Recommendation for Board of Education Approval of Deanna Testa It is recommended by the Superintendent that the Board of Education approve Deanna Testa as a Paraprofessional - Cumberland Campus, \$17,934 (prorated), effective April 16, 2019.

Request and Recommendation for Board of Education Approval of Christianna Farrell It is recommended by the Superintendent that the Board of Education approve Christianna Farrell as a Physical Therapist - Early Intervention, \$70/hour, effective May 1, 2019.

Request and Recommendation for Board of Education Approval of the Clinical Experience in Social Work for Casey Gibson. It is recommended by the Superintendent that the Board of Education approve the Clinical Experience in Social Work for Rowan College GC for Casey Gibson, beginning April 5, 2019 for 20 hours of observation. Ms. Gibson will be observing Maureen Lewis, Social Worker.

Request and Recommendation for Board of Education Approval of Summer Hours for 12-Month Staff It is recommended by the Superintendent that the Board of Education approve the following summer work hours for 12-month staff beginning the week of June 24, 2019 and ending the week of August 19, 2019. Staff will work a four (4) day work week, Monday through Thursday.

12-month staff	9-hour work day (½ hour duty free lunch)
Custodian/Maintenance	10-hour work day (½ hour duty free lunch)

Transfers:

Request and Recommendation of the Superintendent for Board of Education Approval of Nicholas Brozina It is requested by the Superintendent that the Board of Education approve the transfer of Nicholas Brozina, Instructor - Cumberland Campus, effective May 1, 2019 change of salary from \$57,041(BA-8) to \$60,261 (MA-8) (prorated).

Request and Recommendation of the Superintendent for Board of Education Approval to Reinstate 67 Accumulated Sick Days to Dr. Todd Slimm Effective April 16, 2019 Dr. Slimm had accumulated 67 days of sick time prior to his resignation as the district's full time Cumberland Campus Principal and Child Study Team Director which is being requested to reinstate them in regards to his current position of Part-Time Child Study Team Director (2.5 days per week) as a non-precedent setting action.

Request and Recommendation for Board of Education Approval of Frank Maurer

It is recommended by the Superintendent that the Board of Education approve the transfer appointment of Frank Maurer as the Assistant Superintendent/ Business Administrator/Board Secretary - SCSSSD, effective May 1, 2019.

Resignations:

Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Tyrice Farrington. It is requested by the Superintendent that the Board of Education approve the resignation of Tyrice Farrington - Sub Bus Driver, effective April 17, 2019.

Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of John Bolil. It is requested by the Superintendent that the Board of Education approve with regret the resignation of John Bolil - School Business Administrator, effective May 31, 2019.

FMLA:

Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA for Samantha Corley. It is requested by the Superintendent that the Board of Education approve FMLA for Samantha Corley beginning on or about April 15, 2019 to on or about May 28, 2019.

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

(The items regarding Dr. Slimm and Mr. Maurer were moved for discussion during Executive Session.)

PROGRAMS:

Programs

It was moved by Mrs. Bomba and seconded by Mr. Davis that the Board of Education approve the following Program items:

Request and Recommendation for Board of Education Approval for a Teacher Shark Shirt Fundraiser for Cumberland Campus. It is recommended by the Superintendent that the Board of Education approve a Teacher Shark Shirt Fundraiser. The tee-shirts are heathered gray and blue and sell for \$15 for S-XL and \$17.50 for 2X and \$18.50 for 3x and 4X. The sale will run from April 17, 2019 through April 30, 2019. The proceeds will help to fund the wheel chair swing at the Cumberland Campus.

Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools. It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools.

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

PROFESSIONAL DEVELOPMENT:

Professional Development

It was moved by Mr. Davis and seconded by Mrs. Smith that the Board of Education approve the following Professional Development items:

Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel. It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
NuFair Sponsored by: NuMotion Philadelphia, PA May 17, 2019	Natalie Chick	\$55 - Reg \$29.08 - Mileage \$5 - Tolls	\$89.08
Free AAC Apps Clayton Elementary School Clayton, NJ 5/6/19	Shannon Perkins		No Charges to the District

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

Policy

POLICY - None

Old Business

Old Business: None

Informational Items

INFORMATIONAL ITEMS

Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of March. It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of March. This report has been modified after the last meeting to give more accurate and greater detail to the Board of Education.

Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Principal's/Administrator's Reports

- Cumberland
- Daretown
- Salem Campus
- Upper Pittsgrove

AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION - None

Audience Participation

RECESS INTO EXECUTIVE SESSION – 6:37 p.m.

Recess to Executive Session

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
2. Matters in which the release of information would impair the right to receive government funds, and specifically: _____
3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____

4. Matters concerning negotiations, and specifically: _____
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

9. Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 6:45 p.m.

Resumption of Public Portion of the Meeting

It was moved by Mrs. Bomba and seconded by Mr. Davis that the Board of Education approve the following:

Request and Recommendation of the Superintendent for Board of Education Approval to Reinstate 67 Accumulated Sick Days to Dr. Todd Slimm Effective April 16, 2019 Dr. Slimm had accumulated 67 days of sick time prior to his resignation as the district’s full time Cumberland Campus Principal and Child Study Team Director which is being requested to reinstate them in regards to his current position of Part-Time Child Study Team Director (2.5 days per week) as a non-precedent setting action.

Approval of Sick Days for T.S.

Request and Recommendation for Board of Education Approval of Frank Maurer
It is recommended by the Superintendent that the Board of Education approve the transfer appointment of Frank Maurer as the Assistant Superintendent/ Business Administrator/Board Secretary - SCSSSD, effective May 1, 2019.

Approval of F.M. as Asst. Sup/BA/ Board Sec’y SCSSSD

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

It was moved by Mr. Davis and seconded by Mrs. Smith that the Board of Education approve the following:

Request and Recommendation for Board of Education Approval of Dr. Jennifer Bates It is recommended by the Superintendent that the Board of Education approve the transfer appointment Dr. Jennifer Bates as the Assistant Superintendent/Business Administrator - SCVTS, effective May 1, 2019.

Approval of J.B. as Asst. Sup/BA SCVTS

*Ayes (4) Mr. Davis, Mr. Donelson, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

ADJOURNMENT – 6:50 p.m.

Adjournment

It was moved by Mrs. Smith and seconded by Mrs. Bomba that the Board of Education meeting be adjourned at 6:47 p.m.

Ayes (5) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba, Mr. James Davis
Noes (0) Abstain (0) Non Vote (0)

Respectfully Submitted,



John H. Bolil
Business Administrator/Board Secretary