

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, February 25, 2020 at 6:30 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student discipline
- 2. _____
Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. _____
Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. _____
Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

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6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
Safety and Security

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

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IV. MINUTES

It is recommended that the Board of Education approve the Minutes of the February 4, 2020 Board of Education Meeting.

Action:	Approved ____	Disapproved ____	Held for Study ____
	Motion by: _____		
	Second by: _____		
	Mr. Davis	_____	Mr. Ransome
	Mr. Donelson	_____	Mrs. Bomba
	Mr. Halter	_____	Ms. Nicolosi
			Mrs. Smith

	Abstain: _____	Opposed: _____	

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action:	Approved ____	Disapproved ____	Held for Study ____
	Motion by: _____		
	Second by: _____		
	Mr. Davis	_____	Mr. Ransome
	Mr. Donelson	_____	Mrs. Bomba
	Mr. Halter	_____	Ms. Nicolosi
			Mrs. Smith

	Abstain: _____	Opposed: _____	

B. Acceptance of Agenda Addenda Items SCSSSD

Action:	Approved ____	Disapproved ____	Held for Study ____
	Motion by: _____		
	Second by: _____		
	Mr. Davis	_____	Mr. Ransome
	Mr. Donelson	_____	Mrs. Bomba
	Mr. Halter	_____	Ms. Nicolosi
			Mrs. Smith

	Abstain: _____	Opposed: _____	

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

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2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business-**
- B. New Business - Budget Meeting Date**

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

- C. Correspondence - Upper Pittsgrove Student Thank You Letters**
- D. Presentations**
 1. Lucia Ingraldi - Yoga Therapy Program
 2. Cumberland Students of the Month
 1. Destiny Scott
 2. Aerien Trice
 3. Salem Campus Student of the Month - Kathleen Cavanaugh
 4. Upper Pittsgrove Student of the Month - Donatello Renner

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

- A. Board Secretary Report**
Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary	February 25, 2020
	Date
- B. Cash Reconciliation Report**
Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Cash Reconciliation Report and Board Secretary’s Report are in agreement for the month of January 2020.
- C. Board Secretary Certification**
Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification**

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It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

There are no transfers to report.

F. Warrants

It is recommended that the Board of Education approve the following:

- SCVTS Payroll for January 15, 2020 in the amount of \$154,223.51
- SCVTS Payroll for January 30, 2020 in the amount of \$196,505.78
- SCVTS Bill List for the period from January 23, 2020 through February 18, 2020 in the amount of \$518,459.80.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the School Business Administrator for Board of Education Approval of a Refund to an Adult Program Welding Student.

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the total amount of \$60 to Adult Program Welding Student, MG. MG received a scholarship from AWS for his full tuition amount.

2. Request and Recommendation by the Business Administrator for Board of Education Approval of a waiver of compliance with respect to the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year.

It is recommended that the Board of Education grant approval to request from the Executive County Superintendent a waiver of compliance with respect to the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year.

Under the Accountability Regulations that are specified in N.J.A.C. 6A:23A-5.3, the district may seek a waiver to participate in SEMI if the district has forty (40) or

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fewer Special Education – Medicaid eligible students as per the October 15, 2019 Special Education Student Count per the NJSMART snapshot.

The district, based upon information provided by Public Consulting Group (PCG), has documented that there are only nineteen (25) Special Education students eligible for the SEMI program with total budgeted revenue of \$6,805.80.

3. Request and Recommendation by the School Business Administrator to accept the RFP and award contract, pending attorney review, to New Road Construction Management Company.

It is recommended by the School Business Administrator that the Board accept the RFP received by 5:00 p.m. on February 14, 2020 for Construction Management Services from New Road Construction Management Company as follows:

Pre-Construction 1: \$2,950

Pre-Construction 2: \$9,850

Construction: \$83,650

Post-Construction: \$100 per hour

Upon attorney review, the attached contract shall be awarded. (Attached)

4. Request and Recommendation for Board of Education Approval to Accept Proposals from Epic Environmental Services, LLC for Waste Classification Sampling of Rubberized Flooring and Concrete Coring and Waste Classification Sampling in the SCVTS Gymnasium.

It is recommended by the Business Administrator to approve the proposals from Epic Environmental Services, LLC for waste classification sampling of rubberized flooring and concrete coring and waste classification sampling of the SCVTS Gymnasium flooring at a total cost of \$3,670.

5. Request and Recommendation for Board of Education Approval to Accept a Proposal from Epic Environmental Services, LLC for Mercury Flooring Removal Specifications, Assist with Project Coordination, and Monitor Removal for the SCVTS Gymnasium Floor.

It is recommended by the Business Administrator to approve the proposal from Epic Environmental Services, LLC for mercury flooring removal specifications, assist with project coordination, and monitor removal of the SCVTS Gymnasium flooring at a total cost of \$13,324.

6. Request and Recommendation by the Business Administrator for the Board of Education to Accept the Certified Student Tuition Rates for the Fiscal Year 2018-19. (Attachment)

	<u>Billed 2018-19</u>	<u>Certified 2018-19</u>	<u>Difference</u>
Full-Time	\$3,300	\$4,604	\$1,304

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Shared-Time	\$1,650	\$2,302	\$652
Out Of County Full-Time	\$5,527	\$6,831	\$1,304
Out-Of County Shared-Time	\$2, 764	\$3,416	\$652

7. Request and Recommendation by the Business Administrator for Board of Education Approval of a 2018-19 Billing Adjustment To Our Sending Districts Based Upon Their Average Daily Enrollment.

It is requested by the Business Administrator that the Board of Education approve a 2018-19 billing adjustment of \$1,304 for full-time students and \$652 for share-time students to be billed to our sending districts based upon their average daily enrollment. Certified rates are included. (Attachment)

	<u>Billed</u> <u>2018-19</u>	<u>Certified</u> <u>2018-19</u>	<u>Difference</u>
Full-Time	\$3,300	\$4,604	\$1,304
Shared-Time	\$1,650	\$2,302	\$652
Out Of County Full-Time	\$5,527	\$6,831	\$1,304
Out-Of County Shared-Time	\$2, 764	\$3,416	\$652

8. Request and Recommendation by the Business Administrator for Board of Education Approval of Child Study Team Shared Services Agreement.

It is recommended by the Business Administrator that the Board of Education approve the Shared Services Agreement with Salem County Special Services School District for Child Study Team Services for the 2020/2021 school year.

9. Request and Recommendation by the Business Administrator for the Board of Education Approval of renewal of Ricoh Copier Lease for the Adult Post Secondary Programs.

It is recommended by the Business Administrator that the Board of Education approve the attached contract with RICOH for the post secondary programs located at SCC at a monthly rate of \$146.03. (Attachment)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____

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Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

New Hires:

1. Request and Recommendation for Board of Education Approval for the Employment of Hailey Hinton.

It is requested by the Superintendent that the Board of Education approve the employment of Hailey Hinton as a Instructional Aide for TLC at the rate of \$13/hour effective March 1, 2020

2. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2019-2020 school year.

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

Staff	Funding Source	Salary
Sam Ridgeway	21st CCLC Grant	\$12.50 IA hourly
Diana Morris (sub)	21st CCLC Grant	\$35.00 site coordinator hourly

3. Request and Recommendation of the Superintendent for Board of Education for the Employment of In School and Out of School Program Staff.

It is requested by the Superintendent that the Board of Education approve the employment of In School and Out of School Program Staff

Name	Position	Pay Rate
Jason Brice	In School Youth Instructor	\$30/hour
John Fithian	In School Youth Instructor	\$30/hour
Alex Snyder	In School Youth Instructor	\$30/hour
Robin Braxton Bell	Out of School Youth Instructor	\$31/hour, as needed

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Roger Call	Out of School Youth Instructor	\$31/hour, as needed
Wandra Wells	Out of School Youth Instructor	\$31/hour, as needed

4. Request and Recommendation for Board of Education Approval of Jason Helder as the Program Coordinator for the BRIDGE Program from February 1, 2020 through December 31, 2020.

It is requested by the Superintendent that the Board of Education approve Jason Helder to serve as the Program Coordinator of the BRIDGE Program. Mr. Helder will be paid a stipend of \$8,000 to work in this capacity. There is no cost to the district as the funds are covered by the shared service agreement to administer the BRIDGE program. The stipend will be paid in two installments in February 2020 and August 2020 prior to the start of each BRIDGE cycle. Responsibilities of this position include but are not limited to program scheduling, staff assignments, student record keeping, program outcome coordination, transportation coordination, program review compliance, communication with stakeholders, student discipline and attendance, program recruitment, and JAMS compliance.

5. Request and Recommendation of the Superintendent for Board of Education for the Employment of BRIDGE Program Staff from February 1, 2020 through December 31, 2020.

It is requested by the Superintendent that the Board of Education approve the employment of BRIDGE Program Staff.

Name	Position	Pay Rate
All SCVTS & SCSSSD Administrators	Substitute School Administrator	\$50/hour
Matthew DiTizio	Introduction to Trades Instructor	\$31/hour
Bruce Connell	Culinary and Pastry Instructor	\$31/hour
Nick Keefe	Welding Instructor	\$31/hour
Tracy Foster	School Counselor	\$35/hour
Lacey DeBellis	Substitute School Counselor	\$35/hour
CTHS Teaching Staff	Substitute or as needed for academic or CTE support	\$31/hour

6. Request and Recommendation for Board of Education Approval to Utilize Salem County Sheriff's Officers to Serve as Security Officers for the BRIDGE Program from February 1, 2020 through December 31, 2020.

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It is requested by the Superintendent that the Board of Education approve the utilization of Salem County Sheriff's officers to serve as security officers for the BRIDGE program at a rate of \$40.00 per hour.

7. Request and Recommendation of the Superintendent for Board of Education Approval guest presenters for Women in the Workforce event March 7, 2020.

It is requested by the Superintendent that the Board of Education approve guest presenters for the Women in Workforce event scheduled for March 7, 2020 to be held at Salem Community College. Presenters will be compensated \$300 for the event. Compensation will be paid from the Perkins Secondary Grant.

Name	Title	Cluster	Amount
Carrie Bermudez	Entrepreneur	Business Management and Administration	\$300
Bruce Connell	Pastry Chef/Pastry Instructor	Hospitality and Tourism	\$300
Nicole Corson	School Psychologist	Human Services	\$300
Jennifer Crowell	School Social Worker/CST case manager	Human Services	\$300
Keely DiTizio	Teacher of Agriculture; FFA Advisor	Agriculture, Food and Natural Resources Career Cluster	\$300
Yvonne Duckworth	Lead Automation Engineer	Science, Technology, Engineering and Mathematics	\$300
Laurel Flipping	Realtor	Finance	\$300
Larissa Fluegel	Black Hawk Pilot	Government and Public Administration	\$300
Emily George	Logistics Manager	Transportation, Distribution and Logistics	\$300
Carolyn Holladay	Occupational Therapist	Human Services	\$300
Nicholas Keefe	Welding Instructor	Manufacturing	\$300
Joseph Lario	Energy Applications Instructor	STEM	\$300

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Shannon Leady	Occupational Therapist-School Based and Early Intervention	Human Services	\$300
Colleen Lewis	Police Officer-Retired	Law, Public Safety, Corrections and Security	\$300
Sheldon Lewis	Law Enforcement instructor	Law, Public Safety, Corrections and Security	\$300
Catherine MacNeill	Physical Therapist	Health Science	\$300
Maria Martin	Paraprofessional/ activities coordinator	Education and Training	\$300
Jessica Monahan	Teacher	Education and Training	\$300
Jenn Reinfurt	Art Director	Arts, A/V Technology and Communications	\$300
Dr. Cheryl Simone	Superintendent of Schools, Retired	Keynote Address	\$300
Dr. Karen Stallings	School Social Worker, CEO HealMy Wounded Place, LLC.	Human Services	\$300
Jane Whittinghill	Director of Related Services	Human Services	\$300
Jean Marie Wiley	Administrative Support Assistant	Government and Public Administration	\$300

8. Request and Recommendation of the Superintendent for Board of Education Approval of Student presenters for Women in the Workforce event March 7, 2020.

It is requested by the Superintendent that the Board of Education approve student presenters for the Women in Workforce event scheduled for March 7, 2020 to be held at Salem Community College. Students will be compensated \$50 for the event. Compensation will be paid from fund 63 accounts.

Transfers:

9. Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Edmund Borden

It is requested by the Superintendent that the Board of Education approve the transfer of Edmund Borden from Full Time Custodian Level II (\$24,744) to Part

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Improvement Activity or Workshop			
CASE Training Atlanta, GA March 26, 2020- March 28, 2020	Keely DiTizio	\$23.56 mileage \$5 tolls \$50 airport parking \$100 Uber/Taxi \$165 meals & incidentals \$100 baggage fees Airfare and hotel are being paid for by CASE	\$443.56 Acct 11-140-100-580-0-53-002 \$357 substitute
Eco Spaces Conference: Growing Healthy Communities, Philip's Academy Charter School, Newark, NJ March 30, 2020	Carly Chaapel	\$66.50 mileage \$40 registration \$15 tolls	\$121.50 Account #11-140-100-580-0-53-002 \$119 Substitute
Salem County College- SCC Program Advisory Council Meeting for Nursing and Allied Health Programs April 1, 2020	Lisa Hartsough	\$0	\$119 Substitute
New Jersey Association of Federal Programs Administrators Annual Conference, TCNJ, Ewing, NJ April 30, 2020	Gwen Herman	\$149 registration \$45 mileage \$10 tolls	\$204 ESEA IIA
2020 CASE Institute Baker Technical Institute Baker High School Baker City, OR 97814 July 19, 2020 to July 24, 2020	Carly Chaapel	\$8.40 mileage \$5 tolls \$3000 registration fee (Funded by CASE Grant) Hotel – (Funded by CASE Grant) \$500 airfare \$60 baggage fees \$500 car rental \$302.50 meals and incidentals	\$1375.90 Account #11-140-100-580-0-53-002

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2. Request and Recommendation for Board of Education to Approve the ETTC to Offer Attendance of Out-Of-District Personnel at Professional Development Sessions hosted at SCVTS.

It is recommended by the Superintendent that the Board of Education approve the ETTC to allow additional instructors, administrators, and other staff not employed by SCVTS to participate in professional development sessions. Participants will be charged a \$10 fee to attend sessions.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of a Program Agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 Program.

It is recommended by the Superintendent that the Board of Education approve a program agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the SCVTS 21st CCLC Salem County Achievers 2023 program. The program will provide youth sports enrichment beginning March 24, 2020 through May 26, 2020. The partnership will collaborate and build after school Multi-Sports programming during the Spring 2020 season (10 weeks), with the goal of providing the participating children with an exceptional experience, with a strong focus on character development and individual growth through the executed SSS/AA curriculum. The cost of the program is \$3,600.

2. Request and Recommendation for Board of Education Approval of the 2020-2021 SCVTS/SCSSSD School Calendar.

It is recommended by the Superintendent that the Board of Education approve the 2020-2021 school calendar.

3. Request and Recommendation for Board of Education Approval of the following Curriculum in Action Field Trip Requests for the 2019-2020 school year.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical School. Experiences for approval are listed in the chart attached.

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4. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2020-2021 Calendar of Holidays for Twelve Month Employees.

It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2020-2021 calendar of holidays for twelve month employees.

5. Request and Recommendation for Board of Education Approval to Approve the 2019-2020 Adult Vocational Program Revised CNA Class Schedule. It is requested that the Board of Education approve the 2019-2020 Adult Vocational Program Revised CNA class schedule as follows:

Program Name	Start Date	End Date	Total Cost*	Tuition* *	Reg. Fees	Books/ Material s	Supplies / Tools	Other	Hours
Certified Nurse Aide (Day)	3/11/20 4/29/20 6/10/20	4/24/20 6/4/20 7/16/20	\$1525	\$1000	\$75	\$136	\$85	\$229	90

6. Request and Recommendation for Board of Education Approval of a Career Accelerator Program for High School Student #101854 with Wysocki Electric, Inc.

It is recommended by the Superintendent that the Board of Education approve a Career Accelerator Program application for student #101854 with Wysocki Electric, Inc. for the 2019-2020 school year as part of a Structured Learning Experience.

7. Request and Recommendation for Board of Education Approval of an Affiliation Agreement between Salem County Vocational Technical Schools and Thomas Wysocki, Jr. - Wysocki Electric, LLC.

It is recommended by the Superintendent that the Board of Education approve an affiliation agreement between the Board of Education of the Special Services School District and the Vocational School District of the County of Salem and Thomas Wysocki, Jr. - Wysocki Electric, LLC. for the 2019-2020 school year to provide hands-on training for students in the Intro to Basic Electrical postsecondary course.

8. Request and Recommendation for Board of Education Approval to Accept the NJ DOE Expanding Pre-Apprenticeships in a New Direction (ExPAND) Grant in the Amount of \$88,013.

It is recommended by the Superintendent that the Board of Education approve to accept the NJ DOE Expanding Pre-Apprenticeships in a New Direction (ExPAND) grant in the amount of \$88,013. The purpose of the grant is to increase the number of high school students, who are at least 16 years old, participating in and completing pre-apprenticeship programs that are aligned to a Registered Apprenticeship occupation recognized by the United States Department of Labor (USDOL), Office of Apprenticeship.

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9. Request and Recommendation for Board of Education Approval of Externships for students enrolled in the In School Youth and Out of School Youth Programs for the 2019-2020 school year.

It is recommended by the Superintendent that the Board of Education approve the the following externships sites for the 2019-2020 school year for students enrolled in the In School and Out of School Programs.

Automotive - SCVTS
Healthcare – Golden Rehabilitation
Healthcare – SCVTS Adult Education Department
Healthcare - Southgate Nursing Center
Mental Health Therapist- School Based Youth Services at PGHS
Office Management/SCC entrance – SCVTS Adult Education Department
Office Management/SCC entrance – 21st CCLC Program at PGHS
Welding – SCVTS

10. Request and Recommendation for the Board of Education Approval to Pay Salem Community College to Utilize their Facility on March 7, 2020 for the SCVTS Women in the Workforce Event

It is recommended by the Superintendent that the Board of Education approve SCVTS to pay Salem Community College \$500 to utilize their facility on Saturday, March 7, 2020 for the SCVTS Women in Workforce event. The fee will be paid from Perkins Secondary funds.

11. Request and Recommendation for Board of Education Approval of the SCVTS Junior/Senior Prom at The Grove at Centerton in Pittsgrove, NJ on May 7, 2020.

It is requested by the Superintendent that the Board of Education approve the Career and Technical High School junior and senior prom at The Grove at Centerton in Pittsgrove, NJ on May 7, 2020. The students will purchase tickets at the cost of \$70.00 each.

The Career and Technical High School will host a promenade in the multipurpose room from 5:00 – 6:00 PM for parent and student photographs. At 6:00 PM the students will transport themselves to the prom site. The estimated time to end the event and allow student pick-up is 10:30pm.

Cost to District:

DJ Services	\$ 800.00	(Student Activity Account)
Photo Booth	\$ 551.00	(Student Activity Account)
Deposit	\$ 1000.00	(Student Activity Account)
Decorations/Favors	\$ 1000.00	(Student Activity Account)
Chaperone Fee (10)	\$ 500.00	(Acct # 11-401-100-610-29-0/02)

12. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2019-2020 school year. In accordance with Board of Education Policy 6660, the

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individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2022	Donut Wednesday Cost: \$1 - \$2 per donut	March 4 - 25, 2020
B.	AFJROTC	Quinton Ruritan Breakfast Cost: \$9.00 per ticket ROTC receives a donation for assisting with ticket sales.	April 5, 2020
C.	Class of 2023	Joe Corbis Cost: \$20 - \$30	April 8 - 29, 2020 Delivery: May 26, 2020

Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

POLICY:

Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

B. Old Business:

1.
 Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for July 2019 through January 2020. All transfers that occurred during this school year are included in order to present them in their new format.

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for January 15, 2020 in the amount of \$315,341.45
- SCSSSD Payroll for January 30, 2020 in the amount of \$322,997.79
- SCSSSD Bill List for the time period of January 24, 2020 through February 20, 2020 in the amount of \$544,770.18

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Joint Transportation Contracts

It is recommended by the Business Administrator that the Board of Education approve the attached Joint Transportation Agreements.

2. Request and Recommendation by the Business Administrator for the Board of Education Approval of Child Study Team Shared Services Agreements for the 2020-21 School Year.

It is recommended by the Business Administrator for the Board of Education to approve CST Shared Services Agreements for the 2020-21 school year for the following School Districts:

- Compass Academy Charter School
- Elsinboro Township
- Morris Goodwin School (Greenwich Township)
- Lower Alloways Creek Township (Including Guidance Services and Add-On Agreement)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

- Mannington Township
- Oldmans Township
- Salem County Vocational Technical School
- Stow Creek Township
- Woodbine School

3. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42058.

It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42058 in the amount of \$38.78 payable to Colleen Lewis. Another check will be issued to this vendor in the amount of \$38.78.

4. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42146.

It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42146 in the amount of \$189.12 payable to Salem County Road Department. Another check will be issued to Williams NAPA Auto Parts in the amount of \$189.12.

5. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42453.

It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42453 in the amount of \$880 payable to Wood Lanes. The vendor will be paid in a series of checks not to exceed that amount as various events take place.

6. Request and Recommendation by the Business Administrator for Approval of Itinerant Services Agreement with Delsea Regional School District.

It is requested by the Business Administrator that the Board of Education approve the attached Itinerant Services Agreement with Delsea Regional School District for the 2019/2020 school year.

7. Request and Recommendation by the Business Administrator for Approval of Itinerant/Shared Services Agreements for 2020/2021 School Year.

It is requested by the Business Administrator that the Board of Education approve the attached Itinerant/Shares Services Agreement for 2020/2021 be sent to the following school districts:

Alloway Township	Estell Manor	Pittsgrove Township
Bridgeton Public Charter	Fairfield Township	Quinton Township
Bridgeton Public Schools	Greenwich Township	Ranch Hope
Commercial Township	Hopeview Crest	Salem City
Compass Academy Charter	Lawrence Township	Salem County VTS
Creativity Co Laboratory Charter	Lower Alloways Creek	Stow Creek
Cumberland County TEC	Mannington Township	Upper Deerfield Twp
Cumberland Regional	Maurice River Twp	Upper Pittsgrove
Deerfield Township	Millville Public Schools	Vineland Public Charter
Delsea Regional	Oldmans Township	Vineland Public Schools
Dennis Township	Paulsboro Public Schools	Weymouth Township

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

Downe Township
Elsinboro Township

Penns Grove- Carney's Point Woodbine
Pennsville Township Woodstown- Pilesgrove

- 8. Request and Recommendation by the Business Administrator to Accept the Tuition Payment from Sending Districts.** It is recommended by the Business Administrator to accept the tuition payment from:

District	Service	Cost
Cumberland County Tech	Learning Evaluation Contract Therapy Contract	\$750.00 \$3,550.00
Pennsville School District	Tuition Contract	\$17,251.17
Vineland School District	Speech Evaluation Contract	\$350.00
Pennsville School District	Related Services Contract Related Services Contract Transportation Contract	\$5,055.00 \$500.00 \$236.25
Camden School District	18-19 Tuition Payment	\$5,633.16

- 9. Request and Recommendation by the Business Administrator for Board of Education approval of the attached 2020-2021 Tuition and Rate Schedule.** It is requested that the Board of Education approve the following tuition and rate schedule for 2020-2021.

SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT		
Service Rates For the 2020-2021 School Year		
Daretown	Rates	Frequency
Behavioral Disabilities Tuition	\$ 54,512.00	Annual
Cumberland		
Multiple Disabilities Tuition	\$ 41,639.00	Annual
Pre School Handicapped - Full Time	\$ 52,581.00	Annual
Cognitive Severe Tuition	\$ 37,401.00	Annual
Autism Tuition	\$ 45,176.00	Annual
Aide 1:1	\$ 46,176.00	Annual
Upper Pittsgrove & CTHS		
Autism Tuition	\$ 45,176.00	Annual
Aide 1:1	\$ 46,176.00	Annual
Regional Day School (includes TCP)		
Multiple Disabilities Tuition - RDS	\$ 45,176.00	Annual

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

Multiple Disabilities Tuition - RDS (1/2 Day	\$ 22,588.00	Annual
Autism Tuition - RDS	\$ 45,176.00	Annual
Alternative School Tuition		
Alternative School Tuition	\$ 27,841.00	Annual
ESY-Summer School		
Summer Session Tuition	\$ 4,900.00	Per Session
Summer Session 1:1 Aide	\$ 3,750.00	Per Session
Other Services		
LDTTC Services	\$ 454.00	Per Diem
Teacher of the Handicapped	\$ 454.00	Per Diem
Psychological Services	\$ 454.00	Per Diem
Social Worker Services	\$ 454.00	Per Diem
CFY Supervision	\$ 2,500.00	Annual
Psychological Evaluation	\$ 383.00	Per Evaluation
Reading Specialist Evaluation	\$ 383.00	Per Evaluation
Social History Evaluation	\$ 383.00	Per Evaluation
Augmentative/Alternative Communication (AAC)	\$ 800.00	Per Evaluation
AAC Consult and Training following Evaluation	\$ 200.00	Per Evaluation
Speech Evaluation (Only)	\$ 255.00	Per Evaluation
PT/ OT / Speech and Language Evaluation	\$ 357.00	Per Evaluation
Learning Evaluation	\$ 383.00	Per Evaluation
Bi-Lingual Psychological Evaluation	\$ 505.00	Per Evaluation
Bi-Lingual Psycho-Educational Evaluation	\$ 610.00	Per Evaluation
Bi-Lingual Learning Evaluations	\$ 505.00	Per Evaluation
Bi-Lingual Social History	\$ 425.00	Per Evaluation
Homebound Instruction	\$ 60.00	Per Hour
Transportation Aide 2 Hour Minimum	\$ 34.00	Per Hour
School Bus Service	\$ 35.00	Per Hour
Physical Therapy	\$ 93.00	Per Hour
Occupational Therapy	\$ 93.00	Per Hour
Speech Therapy	\$ 90.00	Per Hour
Reading Specialist	\$ 90.00	Per Hour
Counseling	\$ 90.00	Per Hour
Special Education Instruction	\$ 90.00	Per Hour
Behavioral Evaluation	\$ 90.00	Per Hour

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

at the salary of \$85.00 per day for twenty (20) days, after twenty (20) days salary becomes BA, Step 1 - \$53, 317 (prorated) effective February 20, 2020.

7. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Frank Hentz Jr.

It is requested by the Superintendent that the Board of Education approve the employment of Frank Hentz Jr. as a volunteer effective March 1, 2020.

Transfers:

8. Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Marelyn Diaz

It is requested by the Superintendent that the Board of Education approve the transfer of Marelyn Diaz from EIP Teacher at the rate of \$48/hour to Speech Therapist EIP at the rate of \$70/hour effective March 1, 2020.

9. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff

It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

Name	From	To	Date	Salary
LeeAnn Garrison	MD 105	MD103	10/4/19	No Change
Leah Davino	ASD 205	ASD 202	10/4/19	No Change
Jessica Wolfe	ASD 207	ASD 202	10/4/19	No Change
Jessica Bagley	ASD 207	ASD 202	10/4/19	No Change
Michelle Scharff	ASD 207	ASD 202	10/4/19	No Change
LeeAnn Garrison	MD103	ID101	11/1/19	No Change
Alexia Cuff	MD 209	MD 214	11/1/19	No Change
Shawn Rolls	MD 208	ID 201	1/7/20	No Change
Mary Kay Finley	ID 101	ID 201	1/7/20	No Change
Jennifer Rowand	MD2	MD5	2/28/20	No Change
Jessica Immediato	Classroom	MD2	2/18/20	No Change
Shon Collins	MD2	Job Coach Aide	2/18/20	No Change

Resignations:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

10. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Kelsey Cole.

It is requested by the Superintendent that the Board of Education approve the resignation of Kelsey Cole, Paraprofessional - Cumberland, effective February 18, 2020.

11. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Roxane Broomell.

It is requested by the Superintendent that the Board of Education approve the resignation of Roxane Broomell, Paraprofessional - Cumberland, effective March 13, 2020.

12. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Alexis Rodriguez.

It is requested by the Superintendent that the Board of Education approve the resignation of Alexis Rodriguez, Paraprofessional - Cumberland, effective March 27, 2020.

Placements:

13. Request and Recommendation for Board of Education Approval of the Request for Concurrent Placement for Jessica Bagley.

It is recommended by the Superintendent that the Board of Education approve the request for concurrent placement for Jessica Bagley for the Spring 2020 semester and the Fall 2020 semester. This is a 60 hour Practicum Placement experience with the Cumberland Campus. Ms. Ashley Dunn, teacher at the Cumberland Campus, will mentor Ms. Bagley.

Action:	Approved	_____	Disapproved	_____	Held for Study	_____
	Motion by:	_____				
	Second by:	_____				
	Mr. Davis	_____	Mr. Ransome	_____		
	Mr. Donelson	_____	Mrs. Bomba	_____		
	Mr. Halter	_____	Ms. Nicolosi	_____		
			Mrs. Smith	_____		

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of the 2020-2021 SCVTS/SCSSSD School Calendar.

It is recommended by the Superintendent that the Board of Education approve the 2020-2021 school calendar.

2. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools. Experiences for approval are listed in the chart attached

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2020-2021 Calendar of Holidays for Twelve Month Employees.

It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2020-2021 calendar of holidays for twelve month employees.

4. Request and Recommendation for Board of Education Approval of the Attached Locations for the TCP Community Based Instruction Program.

It is recommended by the Superintendent that the Board of Education approve the attached list of locations for the TCP Community Based Instruction Program.

5. Request and Recommendation for Board of Education Approval of the Following Fundraisers.

It is recommended by the Superintendent that the Board of Education approve the following fundraisers:

A T-shirt sale will run from March 27, 2020 through April 30, 2020 in conjunction with pre registration for the Walk For Special Needs.

Scentsy items will be sold by Tara Bacon, Paraprofessional at the Salem Campus and Scentsy Representative, with all commissions being donated to the SCSSSD Prom. It will run from March 1, 2020 through March 20, 2020. Brochures and order forms will be provided throughout the District.

A T-shirt sale for the Prom will run from February 26, 2020 through March 20, 2020. The design has been drawn by a student (*Attached*). These will be available in both long and short sleeves, adult and youth sizes.. The order form is attached.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>School Social Workers: Addressing Critical Social Stressors in Schools</i> Sponsored by: NJASSW Iselin, NJ March 23, 2020	Christine Cacchioli Jennifer Crowell	\$135 Reg. \$47.74 Mileage \$135 Reg. \$74.90 Mileage	\$182.74 \$209.90 \$392.64 TOTAL
<i>Advanced Practice in Music Therapy</i> Sponsored by: Temple University Philadelphia, PA	Danielle Johnson	\$0 Reg. Fee \$23.76 Mileage & Tolls	\$23.76
<i>Next Steps Workshop for Professionals</i> Sponsored by: CHOP April 29, 2020	Tammy Smith-Halter	\$0 (<i>Paid by Employee</i>)	\$0
<i>Neuroplasticity and Development</i> Sponsored by: Summit April 15, 2020	Shannon Leadly	\$0 \$19.25 Mileage	\$19.25
<i>A Look at Differentiated Instruction</i> Sponsored by: Camden County College March 4, 2020	Martin Altersitz Jessica Monihan	\$149 Reg. \$2.80 Mileage \$85 Sub \$149 Reg. \$11.10 Mileage \$85 Sub	\$481.90

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

Abstain: _____ Opposed: _____

POLICY:

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____
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 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

- 1. Request and Recommendation for Board of Education to Accept the Student Placement through February 20, 2020 and the Student Financial Report for the month of January.**

It is recommended that the Board of Education accept the Student Enrollment Report through February 20, 2020 and the Student Financial Report for the month of January.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – FEBRUARY 25, 2020**

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student discipline
- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
Safety and Security

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Personnel Issue
- 9. Matters involving quasi-judicial deliberations, and specifically:

