

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting  
880 Route 45, Woodstown, NJ 08098  
Tuesday, March 24, 2020 at 7:00 p.m.

**AGENDA**

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

**III. ROLL CALL**

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patty Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

**IV. MINUTES**

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the February 25, 2020 Board of Education Meeting.

**V. ADDENDA**

**A. Acceptance of Agenda Addenda Items SCVTS**

Action: Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**B. Acceptance of Agenda Addenda Items SCSSSD**

Action: Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

**VI. AUDIENCE PARTICIPATION I**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

**VII. BOARD OF EDUCATION BUSINESS**

- A. Old Business-**
  - 1. Out of County Tuition Aide Update**
- B. New Business**
- C. Correspondence**
  - 1. Vineland Environmental Letter**
  - 2. Safe Drinking Water Letter from NJ DEP**
  - 3. SCSSSD GCSSD JIF 20-21 Premium Projection**
- D. Presentations**
  - 1. Upper Pittsgrove Student of the Month - Jaylen Clark**

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-  
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. Board Secretary Report**

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

<hr style="border: none; border-top: 1px solid black;"/>	<u>February 25, 2020</u>
Business Administrator/Board Secretary	Date

**B. Cash Reconciliation Report**

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Cash Reconciliation Report and Board Secretary's Report are in agreement for the month of February 2020.

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

**IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. New Business:**

**PERSONNEL:**

**New Hires:**

**1. Request and Recommendation of the Superintendent for Board of Education Approval of Anthony Harold Jr. to volunteer at CTHS.**

It is requested by the Superintendent that the Board of Education approve Anthony Harold Jr. as a volunteer for CTHS effective February 26, 2020. Mr. Harold will contact Mr. Helder to set up the days and times he may be needed.

**2. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2019-2020 school year.**

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

<b>Staff</b>	<b>Funding Source</b>	<b>Salary</b>
Jennifer Roberts, Instructor	21st CCLC Grant	\$30/hour

**3. Request and Recommendation of the Superintendent for Board of Education Approval guest presenters for Women in the Workforce event March 7, 2020.**

It is requested by the Superintendent that the Board of Education approve two additional guest presenters for the Women in Workforce event which was held on March 7, 2020 at Salem Community College. Presenters will be compensated \$300 for the event. Compensation will be paid from the Perkins Secondary Grant.

<b>Name</b>	<b>Title</b>	<b>Cluster</b>	<b>Amount</b>
Janae Gonzalez	Case Manager for the Displaced Homemakers Program	Human Services	\$300
Alfred Roeske	Automotive Technology Instructor	Automotive Technology	\$300

**4. Request and Recommendation of the Superintendent for Board of Education Approval of Student presenters for Women in the Workforce event March 7, 2020.**

It is requested by the Superintendent that the Board of Education approve the student presenters for the Women in Workforce event which was held on March





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

It is recommended by the Superintendent that the Board of Education approve a program agreement with Appel Farm Arts & Music Center and the SCVTS 21st CCLC Salem County Achievers program hosted at the Penns Grove Carneys Point Regional School District. The program will provide students with a general exploration of one of the performing arts, which will allow them to engage in the process of discovery and creation. The program will run for one hour per day, two days a week from July 6, 2020 through July 30, 2020. The total cost of the program is \$1,760, which is fully funded through the 21st CCLC grant for the 2019-2020 school year.

**4. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools.

**5. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2019-2020 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

	<b>ORGANIZATION</b>	<b>ACTIVITY</b>	<b>DATE OR WEEK OF THE ACTIVITY</b>
A.	Environmental Sciences	UNLESS Contest Coffee Sale – Coffee will be sold first few minutes of first block – proceeds will go to Project WET, a water conservation organization and if needed, a percentage of the sales can be used to replenish materials.  Cost \$2.00 a cup	April 1, 2020 thru June 30, 2020
B.	Girls Basketball	Water Ice Sale –  Cost – \$2.00 cup	May 1, 2020 thru May 29, 2020 – Every Friday during May





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**INFORMATIONAL ITEMS**

**Salem County Schools Grant Chemours STEM Grant**

CTHS Principal's Report  
CTHS Discipline Report  
SCVTS Program Enrollment Report

**1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:       Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-  
SPECIAL SERVICES SCHOOL DISTRICT**

**A. Board Secretary Report**

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

_____	<u>March 24, 2020</u>
Business Administrator/Board Secretary	Date

**B. Treasurer's Report**

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Treasurer's Report and Board Secretary's Report are in agreement for the month of February 2020.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**D. Board of Education Certification**

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate pplp District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**E. Transfer of Funds**

It is recommended that the Board of Education approve the transfer of funds through March 16, 2020.

**F. Warrants**

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for February 13, 2020 in the amount of \$313,897.32
- SCSSSD Payroll for February 28, 2020 in the amount of \$310,331.64
- SCSSSD Bill List in the amount of \$476,722.02.

**G. Board Secretary/Business Administrator New Business**

**1. Request and Recommendation by the Business Administrator for the Board of Education to Approve Obtaining Bids for Landscape Maintenance.**

It is recommended by the Business Administrator that the Board of Education approve obtaining bids for landscape maintenance at Cumberland, Daretown, and Salem Campus locations for the 2020/21 School Year.

**2. Request and Recommendation by the Business Administrator to Accept the Tuition Payment from Sending Districts.**

It is recommended by the Business Administrator to accept the tuition payment from:

District	Service	Cost
Buena Regional School District	Tuition	\$18,935.48
Pennsville School District	Tuition	\$13,250.00
Cumberland County Vo-Tech	Related Services	\$6,212.00
	Learning Evaluation	\$1,125.00

**3. Request and Recommendation by the Business Administrator for Approval of Itinerant/Shared Services Agreement for 2020/2021 School Year.** It is requested by the Business Administrator that the Board of Education





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

Mrs. Smith \_\_\_\_\_

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROGRAMS:**

**1. Request and Recommendation for Board of Education Approval of the Following Locations for the TCP/Community Based Instruction Program.**

It is recommended by the Superintendent that the Board of Education approve the following locations for the TCP/Community Based Instruction Program:

Crescent Moon  
141 Bridgeton Pike # D  
Mullica Hill, NJ 08062  
(856) 223-1237

Point 40 Diner  
761 US-40  
Monroeville, NJ 08343  
(856) 358-2882

**2. Request and Recommendation for Board of Education Approval for an Easter Flower Fundraiser for Cumberland Campus.**

It is recommended by the Superintendent that the Board of Education approve an Easter Flower Fundraiser. Flowers will be supplied by Huffman Farms and will run from March 6th through March 27th. The variety for sale are: Gerber daisies for \$6.00, minim daffodils, hyacinths, and tulips for \$7.00, and white lilies for \$10. Flowers will be available for pick up on April 15th.

**3. Request and Recommendation for Board of Education Approval to Partner with Resources for Independent Living to Provide Pre-Employment Transition Services to High School Students at the New Jersey Regional Day School at Mannington.**

It is recommended by the Superintendent that the Board of Education approve a partnership with Resources for Independent Living to provide pre-employment transition services to high school students at the New Jersey Regional Day School at Mannington. There is no cost for this service.

**4. Request and Recommendation for Board of Education Approval of a Cumberland Campus Fundraiser.**

It is recommended by the Superintendent that the Board of Education approve a Yard Sale Fundraiser for Cumberland Campus on Saturday, June 8, 2019 from 8:00 a.m. to 1:00 p.m.. Participants will pay a \$10 sign-up fee and proceeds will go towards the purchase of a wheelchair swing (approximate cost \$3,000). A licensed boilermaker will be on site.





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:  
\_\_\_\_\_
- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:  
\_\_\_\_\_
- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:  
\_\_\_\_\_
- 4. Matters concerning negotiations, and specifically:  
\_\_\_\_\_
- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:  
\_\_\_\_\_
- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:  
\_\_\_\_\_
- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:  
\_\_\_\_\_
- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:  
\_\_\_\_\_Personnell\_\_\_\_\_
- 9. Matters involving quasi-judicial deliberations, and specifically:  
\_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_Held for Study\_\_\_\_\_



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 24, 2020**

Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
Mr. Donelson \_\_\_\_\_ Mrs. Bomba \_\_\_\_\_  
Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
Mrs. Smith \_\_\_\_\_  
  
Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
Mr. Donelson \_\_\_\_\_ Mrs. Bomba \_\_\_\_\_  
Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
Mrs. Smith \_\_\_\_\_  
  
Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XV. ADJOURNMENT**

Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
Mr. Donelson \_\_\_\_\_ Mrs. Bomba \_\_\_\_\_  
Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
Mrs. Smith \_\_\_\_\_  
  
Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_