

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JUNE 23, 2020**

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business-

B. New Business-

1. Request and Recommendation for Board of Education

Consideration of Meeting Dates

It is Recommended that the Board of Education Consider the following Regular Meeting Dates of the Board of Education for the 2020-2021 School Year.

July 1, 2020 (11:00am)	January 25, 2021
July 28, 2020	February 23, 2021
August 25, 2020	March 23, 2021
September 22, 2020	April 27, 2021
October 27, 2020	May 11, 2021
November 24, 2020	June 22, 2021
December 22, 2020	

C. Correspondence

1. NJ-20004 Distinguished Unit Award (DUA) for 2019-2020
2. Construction Project Updates- Notes from Matt Ceriale (New Road Construction Management) June 17, 2020.
3. Withdraw Letter Adult Literacy Program CHS

D. Presentations

Action: Approved____ Disapproved ____Held for Study____
Motion by: _____

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Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of April 2020 and May 2020. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

 Business Administrator/Board Secretary June 23, 2020
Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of April 2020 and May 2020. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of April 2020 and May 2020.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds.

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F. Warrants

It is recommended that the Board of Education approve the following:

- SCVTS Payroll for May 15, 2020 in the amount of \$ 148,679.76
- SCVTS Payroll for May 29, 2020 in the amount of \$ 260,866.59
- **SCVTS Warrants** for the period of May 6, 2020 through June 16, 2020 in the amount of \$646,621.46.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. **Request and Recommendation of the Business Administrator for the Board of education to approve Atlantic Engineering Laboratories, Inc. to provide Testing and Inspection Services for the SCVTS/District Renovation Project.**
It is recommended by the Business Administrator to approve Atlantic Engineering Laboratories, Inc, to provide testing and inspection services for the SCVTS/District renovation project in the amount of \$3,760. Four quotes were received and the contract is being awarded to the lowest quote.

2. **Request and Recommendation of the Business Administrator for the Board of Education to Approve annual contract with Xtel**
It is recommended by the Business Administrator to approve the acceptance of the quotations from Xtel for Annual Support and backup of our Shoretel System at a cost of \$1,495 for TotalCare and \$4,800 for 4 TB of Backup.

3. **Request and Recommendation by the Business Administrator for the Board of Education Approval of the continued use of Christiana Care Health System for the 2020/2021 School year.** It is recommended by the Business Administrator that the Board of Education approve the continued use of Christiana Care Health System (Primary Care Woodstown) as school physicians for the 2020/2021 school year. The SCVTS portion of the cost is \$1600 for the appointment, an additional \$5500 for the Sports Physicals, and Employee physicals are at a cost of \$74 each.

4. **Request and Recommendation of the Business Administrator for the Board of Education Approval of the State Contracts and Listings and Authorizing the Business Administrator to Use Any and All State Contracts for the 2020-2021 School Year.**

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It is requested that the Board of Education approve the State Contract and Listings and authorizing the Business Administrator to use any and all state contracts for the 2020-2021 school year. The State Contracts and Listings will be in the file in the Business Office and can also be found at NJStart - Open Bids

5. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Contract List for 2020.

It is recommended by the Business Administrator that the Board of Education approve the attached list of Vendors and Contract amounts for the 2020 Calendar Year

6. Request and Recommendation by the Business Administrator for Board of Education Approval to Renewal PowerSchool Software

It is recommended by the Business Administrator for the Board of Education to approve the renewal of PowerSchool software for the 2020-21 school year in the amount of \$4,571.56.

7. Request and Recommendation for Board of Education Approval of an Authorized Test Center Agreement with NHA and the Salem County Vocational Technical School District for Allied Health Certification Exams.

It is recommended by the Business Administrator that the Board of Education approve an Authorized Test Center Agreement with NHA and the Salem County Vocational Technical School District to offer Allied Health Certification Exams. Certifications offered by SCVTS are on the attached list.

8. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Food Service Agreement with SCVTS Food Service.

It is recommended by the Business Administrator that the Board of Education approve the Food Service Agreement with Salem County Vocational Technical Schools Food Service Department from July 1, 2020 until June 30, 2021 under resolution 0623. The agreement is to provide breakfast and lunch services as submitted through the Food and Nutrition Electronic Services Agreement.

9. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Service Contract with E.C.P. Business Machines.

It is recommended by the Business Administrator that the Board of Education approve the Service Contract with E.C.P. Business Machines to cover the shredder from July 1, 2020 through June 30, 2021 at an annual cost of \$598.00.

10. Request and Recommendation by the Business Administrator That The Board of Education Approve Comegno Law Group for Legal Services for the 2020-2021 School Year

It is requested by the Business Administrator that the Board of Education approve Comegno Law Group for legal services for the 2020-21 school year. The rates would be \$175 per hour for attorney legal services, \$85.00 per hour for paralegals, and \$850 for board meetings.

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11. Request and Recommendation of the Business Administrator for the board of Education Approval of the Contract with A.S.E.S.

It is recommended by the Business Administrator that the Board of Education approve the agreement with A.S.E.S. for the annual inspection of all the automotive lifts at an annual cost of \$777.30.

12. Request and Recommendation by the Business Administrator for Approval of Tri-County Pest to Conduct Integrated Pest Management Services from July 1, 2020 until June 30, 2021.

It is recommended by the Business Administrator that the Board of Education approve a Contract with Tri County Pest to conduct integrated pest management for the buildings of Salem County Vocational Technical School District for \$1,680 annually.

13. Request and Recommendation of the Business Administrator for the board of Education Approval of the Contract with Compressed Air Equipment

It is recommended by the Business Administrator that the Board of Education approve the agreement with Compressed Air Equipment for preventative maintenance service on six reciprocating air compressors at a cost of \$1,324.80.

14. Request and Recommendation of the Business Administrator for the board of Education Approval of the Proposal from Reliable Power Plus.

It is recommended by the Business Administrator that the Board of Education approve the proposal from Reliable Power Plus for inspection and regular maintenance on the generators at an annual cost of \$1,495.00.

15. Request and Recommendation by the Business Administrator for Approval of the Renewal of the Contract with Blackboard Connect.

It is recommended by the Business Administrator that the Board of Education approve the renewal of the contract with Blackboard Connect for services from July 1, 2020 through June 30, 2021 at an annual cost of \$5,118.40. The services and cost will be shared equally between both districts.

16. Request and Recommendation by the Business Administrator for Board Approval to Refund Food Service Account Balances for Graduated Seniors.

It is recommended by the Business Administrator for Board of Education approval to [refund account balances](#) to seniors who graduated in June 2020 in the total amount of \$544.60, per the attached list.

17. Request and Recommendation by the Business Administrator for Board of Education Approval of the Cancellation of Check #036357.

It is recommended by the Business Administrator that the Board of Education approve the cancellation of Check #036357 in the amount of \$83.00 made payable to John Jackson. The check has expired. Another check will be issued in the same amount.

18. Request and Recommendation by the Business Administrator for Board Approval to Cancel Check #36510 in the Amount of \$300 to Foundation Educational Administration.

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It is requested by the Business Administrator that the Board of Education approve to cancel check #36510 to the Foundation Educational Administration for \$300. The workshop was cancelled.

19. Request and Recommendation by the Business Administrator for Board of Education Approval of the Cancellation of Check #036602.

It is recommended by the Business Administrator that the Board of Education approve the cancellation of Check #036602 in the amount of \$50.00 made payable to Makayla Hannah. The check has expired. Another check will be issued in the same amount.

20. Request and Recommendation by the Business Administrator for Board of Education Approval of the Cancellation of Check #036657.

It is recommended by the Business Administrator that the Board of Education approve the cancellation of Check #036657 in the amount of \$3,776.00 made payable to Stewart Business Systems. The check has expired. Another check will be issued in the same amount

21. Request and Recommendation for Board of Education Approval to Enter into a Joint Purchasing Agreements as Part of a Shared Service Initiative with Penns Grove-Carneys Point Board of Education for the 2020-21 School Year.

It is recommended that the Board of Education approve the following joint purchasing agreement as part of a shared service initiative. The agreement shall be in effect for fiscal year 2020-21, which runs from July 1, 2020 through June 30, 2021.

ITEMS TO PURCHASE

Baked Goods
Dairy Products

SHARED SERVICES SUPPLIER

Board of Education – PG/CP
Board of Education - PGCP

22. Request and Recommendation of the Business Administrator for the board of Education Approval of the Contract with Artistic Hands Productions LLC.

It is recommended by the Business Administrator that the Board of Education approved the contract with Artistic Hands Productions, LLC for the SCVTS Virtual Graduation video in the amount of \$2050.

23. Request and Recommendation by the Business Administrator for Approval of SpellJIF Insurance Plan.

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF insurance at the annual cost of \$174,561.

24. Request and Recommendation by the Business Administrator for Approval of SpellJIF Insurance Fund Surplus Return Resolution.

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF Insurance Fund Surplus Resolution in the amount of at the annual cost of \$5,854. This amount will be applied to the 2020-2021 billing.

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Cameron Baynes	Site Coordinator (Sub)	\$35
Lisa Campbell	Site Coordinator (Sub)	\$35
Kerry Heathwaite	Site Coordinator (Sub)	\$35
Jeanette Jackson	Site Coordinator	\$35
Lisa Beals	Instructor	\$30
Roger Call	Instructor	\$30
Bruce Connell	Instructor	\$30
Lisa DiPatri	Instructor	\$30
Lori DiPatri	Instructor	\$30
Lindsey Doran	Instructor	\$30
Karen Larsson-Flowers	Instructor	\$30
George Johnson	Instructor	\$30
Kim Kraky	Instructor	\$30
John Mullarkey	Instructor	\$30
Shannon Quinn	Instructor	\$30
Jennifer Roberts	Instructor	\$30
Lucia Trimmer	Instructor	\$30
Allison Venello	Instructor	\$30
Barbara Cleaves	Technology Coordinator	\$35

2. Request and Recommendation for Board of Education Approval for the Updated Salary Guide.

It is recommended by the Superintendent that the Board of Education approve the updated salary guide which now includes assistant and part time positions:

- a. Maintenance Mechanic

3. Request and Recommendation of Board of Education Approval of the Transfer of Lawrence Crawford.

It is recommended by the Superintendent for Board of Education approval to transfer Lawrence Crawford, Full Time Head Custodian at \$30,979 to Full Time Maintenance Mechanic Assistant \$36,000 effective July 1, 2020.

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4. Request and Recommendation for Board of Education Approval of the Transfer of James Venello.

It is recommended by the Superintendent for Board of Education approval to transfer James Venello, Part Time Level III Custodian at \$17,242 to Part Time Maintenance Mechanic Assistant \$17,673 effective July 1, 2020.

5. Request and Recommendation for Board of Education Approval to Pay Cindia Gredesky for NJSLA Portfolio Preparation for Senior Students.

It is recommended by the Superintendent for Board of Education approval of Cindia Gredesky, Language Arts instructor, to be paid a per diem rate for instruction and work to complete NJSLA Portfolio preparation for seniors. Mrs. Gredesky taught in lieu of her contracted preparation time for 45 days and should be compensated \$1250. This rate is calculated on a per diem rate of the contracted stipend for fourth block teaching assignment of \$2500.

6. Request and Recommendation for Board of Education Approval to Pay a Level One Stipend to Nicole Cerqueira, the Girls Who Code Club Advisor.

It is recommended by the Superintendent that the Board of Education approve payment of a level one stipend to Nicole Cerqueira as the advisor for the “Girls Who Code” student club. Ms. Cerqueira was appointed as the facilitator of the club for the 2019-2020 school year at the November 26, 2019 board meeting.

7. Request and Recommendation of the Superintendent for Board of Education Approval of the Assistant Superintendent and Business Administrator Contract for the Salem County Special Services School District and the Salem County Vocational Technical School District Effective July 1, 2020.

It is recommended by the Superintendent that the Board of Education approve the approved contract from the Executive County Superintendent for Jennifer Bates as Assistant Superintendent and Business Administrator for the Salem County Special Services School District and the Salem County Vocational Technical School District effective July 1, 2020 through June 30, 2021.

8. Request and Recommendation for Board of Education Approval of CTE and Academic Instructors to Participate in Curriculum Design, Mapping, Review, Standards Alignment and Integration from June 22, 2020 to June 30, 2020 and July 1, 2020 through August 31, 2020.

It is requested by the Superintendent that the Board of Education approve CTE and Academic instructors for curriculum design, mapping, review, standards alignment and integration from June 22, 2020 to June 30, 2020 and July 1, 2020 through August 31, 2020. Each instructor will be paid \$30.00 per hour during the summer. Timesheets are required. District funds, Perkins Secondary Funds, and ESEA Funds will be used to pay the instructors based on grant programmatic needs.

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3. Request and Recommendation for Board of Education Approval of the Nita M. Lowey 21st CCLC Salem County Achievers Virtual Summer Enrichment Revised Program Dates and Times.

It is recommended by the Superintendent that the Board of Education approve the Nita M. Lowey 21st CCLC Salem County Achievers Virtual Summer Enrichment Program dates and times. The summer program will run five days per week from 8:00 a.m. to 12:00 p.m. beginning July 6, 2020 until July 31, 2020 serving up to 50 students.

4. Request and Recommendation for Board of Education Approval to Apply for the FY2021 Individual Disabilities Education Act - Part B (IDEA-B) Grant in the amount of \$114,361.

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to apply for the FY2021 Individual Disabilities Education Act - Part B (IDEA - B) grant funds in the amount of \$114,361 for the budget period July 1, 2020 to June 30, 2021.

5. Request and Recommendation for Board of Education Approval to Apply for the Elementary and Secondary Education Act (ESEA), Title IA, Title IIA, and Title IV funding for the 2020-21 school year.

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to apply for the ESEA, Title IA, Title IIA and Title IV grant for the 2020-2021 School Year for the amounts as follows:

Title IA:	\$175,872
Title IIA:	\$ 25,019
Title IV:	\$ 12,936

6. Request and Recommendation for Board of Education Approval to Accept the FY2021 Carl D. Perkins Secondary and Post Secondary Grant Funds.

It is recommended by the Superintendent that the Board of Education grant approval to accept the FY2021 Carl D. Perkins Secondary Grant funds in the amount of \$111,537.00 and the FY 2021 Carl D. Perkins Post Secondary Grant funds in the amount of \$91,615.00.

7. Request and Recommendation for Board of Education Approval to Become a Partnering District with Brookdale Community College to Offer the CTE Educator Preparation Program.

It is recommended by the Superintendent that the Board of Education approve SCVTS to continue partnering with Brookdale Community College to offer the CTE Educator Preparation Program for the 2020-2021 year.

8. Request and Recommendation for Board of Education Approval of a Shared Service Agreement with Woodstown-Pilesgrave Regional School District to provide Structured Learning Experience Coordination for the 2020-2021 school year.

It is recommended by the Superintendent for Board of Education approval to approve a shared service agreement with Woodstown-Pilesgrave Regional School District to oversee their structured learning experience (SLE) program for

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the 2020-2021 school year. The SLE will be delivered by an SLE trained employee of SCVTS and provide up to 50 hours of Consultant Services in the area of SLE Coordination. SCVTS shall be paid \$36/hour, up to 50 hours.

9. Request and Recommendation for Board of Education Approval to Offer Adult Post Secondary Program Online as per Certification and Program Guidelines for Virtual Education.

It is recommended by the Superintendent for the Board of Education approval of the following courses and associated student costs. These courses will be conducted online and will not include in-person instruction. Instructors will use virtual means for student delivery and communication. Clinical options will be afforded to students at a later date as determined by State related health and safety guidelines. Current costs do not include clinical experiences, insurance, or additional resources.

- Pharmacy Technician (125 Hours)
- Phlebotomy Technician Hours (45 hours)
- Medical Assistant Hours (125 Hours)
- Administrative (50 Hours)
- Introduction to Construction Trades (75 Hours)
- Introduction to Electrical Trades (75 Hours)
- Real Estate (75 Hour)

10. Request and Recommendation for Board of Education Approval to Accept FY 21 Workforce Investment Act (WIA) of 2008, (PL 105-220), Title II, Adult Education and Literacy, Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Funds in the amount of \$620,390.

It is recommended by the Superintendent that the Board of Education accept the Grant funded under the Workforce Innovation and Opportunity Act, Title II, Adult Education and Literacy grant funds in the amount of \$620,390 for the budget period July 1, 2020 to June 30, 2021. Effective July 1, 2020 (FY21) all current Title II providers in New Jersey have been granted an extension year (4th year of current NGO) of services.

11. Request and Recommendation for Board of Education Approval to Approve the 2020-2021 Adult Vocational Program Class Schedule and Fees.

It is requested that the Board of Education approve the 2020-2021 Adult Vocational Program class schedule list below. A full copy of the schedule including class times and total cost breakdown is attached. Fall 2020 and Spring 2021 schedules are subject to change, pending future school closures and current situations that involve the safety of our students. Additionally, classes may cancel due to low enrollment.

Program Name	Course Code	Start Date	End Date	Total Cost*	Hours	Location

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Certified Clinical Medical Assistant	Day Fall	9/14/20 11/16/20	11/10/20 12/18/20 Externship 1/29/21 3/5/21 Externship	\$3625	360	Salem Community College Tillis Building
Certified Clinical Medical Assistant	Day Spring	2/8/21 4/19/21	4/9/21 5/14/21 Externship 6/18/21 7/23/21 Externship	\$3625	360	Salem Community College Tillis Building
Certified Home-Maker Home Health Aide	Day	10/13/20 12/1/20 1/26/21 3/16/21 5/4/21 6/22/21	10/14/20 12/2/20 1/27/21 3/17/21 5/5/21 6/23/21	\$265	10	Salem Community College Tillis Building
Phlebotomy	Day	10/5/20 12/14/20 3/1/21 4/17/20	11/2/20 Externship begins 1/25/21 Externship Begins 3/29/21 Externship Begins 6/14/21 Externship Begins	\$1950	200	Salem Community College Tillis Building
Certified Nurse Aide (Day)	Day	9/9/20 10/19/20 12/7/20 2/1/21 3/26/21 5/10/21	10/9/20 11/24/20 1/20/21 3/6/21 4/28/21 6/14/21	\$1525	90	Salem Community College Tillis Building Southgate/Golden

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- 1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the continued use of Christiana Care Health System for the 2020/2021 School year.**

It is recommended by the Business Administrator that the Board of Education approve the continued use of Christiana Care Health System (Primary Care Woodstown) as school physicians for the 2020/2021 school year. The SCSSD portion of the cost is \$1600 for the appointment, and Employee physicals are at a cost of \$74 each.

- 2. Request and Recommendation of the Business Administrator for the Board of Education to Approve Receive the Approval Email from Division of Finance on the 2020-2021 Budget for the Regional Day School**

It is recommended by the Business Administrator to approve the acceptance of the approval email from the Division of Finance on the 2020-2021 budget for the Regional Day School. Due to COVID-19 an official letter has not been released.

- 3. Request and Recommendation by the Business Administrator for Approval of a Classroom Space Agreement with Upper Pittsgrove School District for the 2020/2021 school year.**

It is recommended by the Business Administrator that the Board of Education approve the Classroom Space Agreement with Upper Pittsgrove School District for the 2010/2021 school year at a total cost of \$55,854. This represents an increase in cost of approximately 2% over the previous year.

- 4. Request and Recommendation by the Business Administrator for Approval of Go Guardian Software.**

It is recommended by the Business Administrator that the Board of Education approve a contract with Go Guardian. Go Guardian permits access all of our filtering, classroom management, student safety, and device inventory needs from one location. GoGuardian allows us to configure and manage our products, users, and devices all from one dashboard. Easily share data, and report on trends and usage at all levels of our organization.

- 5. Request and Recommendation by the Business Administrator for Approval of Tri-County Pest to Conduct Integrated Pest Management Services from July 1, 2020 until June 30, 2021.**

It is recommended by the Business Administrator that the Board of Education approve a Contract with Tri County Pest to conduct integrated pest management for the buildings of Salem County Special Services School District at the monthly cost of \$36.75 per building (\$1,323 annually)

- 6. Request and Recommendation by the Business Administrator for Approval of SpellJIF Insurance Plan.**

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF insurance at the annual cost of \$174,931.

- 7. Request and Recommendation of the Business Administrator for the Board of Education Approval of the State Contracts and Listings and Authorizing**

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the Business Administrator to Use Any and All State Contracts for the 2020-2021 School Year

It is requested that the Board of Education approve the State Contract and Listings and authorizing the Business Administrator to use any and all state contracts for the 2020-2021 school year. The State Contracts and Listings will be in the file in the Business Office and can also be found at https://www.state.nj.us/treasury/purchase/contract_types.shtml

8. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Renewal Applications for Temporary Instruction Space for the 2020-2021 School Year

It is recommended that the Board of Education approve the attached Renewal Applications for Temporary Instructional Space for the 2020-2021 School Year for the Autism Program at Upper Pittsgrove Elementary School, the Autism Program at Salem County Career and Technical High School, the Alternative School at Salem Community College.

9. Request and Recommendation of the Business Administrator for the Board of Education to Approve Nursing Services Contract with The Wright Choice, LLC.

It is recommended by the Business Administrator that the Board of Education approve the acceptance of the following rates from Wright Choice for July 1, 2020 until June 30, 2021.

	Wright Choice
One-on-One	\$49 per hr RN \$39 per hr LPN
Sub Nurse	\$51 per hr RN \$41 per hr LPN
Field Trip	\$49 per hr RN \$39 per hr LPN
Transport Nurse	\$193 flat rate 2 hrs each way and then reg. Hourly rate
Classroom Nurse	LPN \$22 per hr per student 2 or more RN \$22 per hr per student 2 or more

10. Request and Recommendation by the Business Administrator That The Board of Education Approve Comegno Law Group for Legal Services for the 2020-2021 School Year

It is requested by the Business Administrator that the Board of Education approve Comegno Law Group for legal services for the 2020-21 school year. The rates would be \$175 per hour for attorney legal services, \$85.00 per hour for paralegals, and \$850 for board meetings.

11. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Contract List for 2019.

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It is recommended by the Business Administrator that the Board of Education approve the attached list of Vendors and Contract amounts for the 2019 School Year.

12. Request and Recommendation by the Business Administrator for Approval of the Renewal of the Contract with Blackboard Connect.

It is recommended by the Business Administrator that the Board of Education approve the renewal of the contract with Blackboard Connect for services from July 1, 2020 through June 30, 2021 at an annual cost of \$5,118.40. The services and cost will be shared equally between both districts.

13. Request and Recommendation by the Business Administrator to Approve the Acceptance of the Bonding for Frank H. Maurer, III.

It is recommended by the Business Administrator to approve the bonding of Frank H. Maurer, III by Selective Insurance Company of America for the amount of \$434.00.

14. Request and Recommendation for Board of Education Approval to Enter into a Joint Purchasing Agreements as Part of a Shared Service Initiative with Penns Grove-Carneys Point Board of Education for the 2020-21 School Year.

It is recommended that the Board of Education approve the following joint purchasing agreement as part of a shared service initiative. The agreement shall be in effect for fiscal year 2020-21, which runs from July 1, 2020 through June 30, 2021.

ITEMS TO PURCHASE

Baked Goods
Dairy Products

SHARED SERVICES SUPPLIER

Board of Education – PG/CP
Board of Education - PGCP

15. Request and Recommendation by the Business Administrator for Board of Education Approval of Transportation Contracts.

It is recommended by the Business Administrator that the Board of Education approve the transportation contracts forwarded by Gloucester County Special Services.

16. Request and Recommendation of the Business Administrator for the board of Education Approval of the Proposal from Reliable Power Plus.

It is recommended by the Business Administrator that the Board of Education approve the proposal from Reliable Power Plus for inspection and regular maintenance on the generators at an annual cost of \$425.00.

17. Request and Recommendation by the Business Administrator That The Board of Education Approve E-Rate Services Agreement for the 2020-2021 School Year.

It is requested by the Business Administrator that the Board of Education approve E-Rate Services for the 2020-2021 School Year to perform certain services related to the Universal Service Administrative Company E-rate Funding Program application process designed for eligible education entities to

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and the Salem County Vocational Technical School District effective July 1, 2020 through June 30, 2023.

4. Request and Recommendation by the Superintendent for Board of Education to Approve Karen Gerber for Early Intervention Program

It is recommended by the Superintendent that the Board of Education approve Karen Gerber as School Psychologist for summer work at a rate of \$65/hour for up to 15 hours per week.

5. Request and Recommendation by the Superintendent for Board of Education to Approve Homebound Instructors for the Child Study Team

It is recommended by the Superintendent that the Board of Education approve the following staff for Homebound instruction for the Child Study Team on an as needed basis at the rate of \$40/hour.

1. Michael Pavesi
2. Tamika Rothwell
3. Rachel Lester-Batiata
4. Jill Reistle (as per agreement with Clearview CST)

6. Request and Recommendation by the Superintendent for Board of Education to Approve Social Worker for the Child Study Team

It is recommended by the Superintendent that the Board of Education approve the following staff for in person testing for the Child Study Team on an as needed basis at the rate of \$65/hour .

1. Nicole Corson
2. Jennifer Crowell
3. Victoria Danks
4. Tammy Smith-Halter
5. Jami Leyman
6. Kirsten Maltman

Transfer

7. Request and Recommendation by the Superintendent for Board of Education to Approve the Transfer of Magic Mears

It is recommended by the Superintendent that the Board of Education approve the transfer of Magic Mears from Paraprofessional for Daretown Campus to Paraprofessional - Alternative School effective September 1, 2020.

Retirement

8. Request and Recommendation by the Superintendent for Board of Education Approval of the Retirement Resignation of Richard Hughes

It is requested and recommended by the Superintendent that the Board of Education approve the retirement resignation of Richard Hughes effective June 30, 2020. Mr. Hughes will be paid out his accrued sick and personal days of 22 days at the rate of \$75/day totaling \$1,650..

Practicum Experience

9. Request and Recommendation of the Superintendent for Board of Education approval of the 2020 Fall Clinical Practicum for Shannon Jones.

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It is requested that the Board of Education approve the Fall Clinical Practicum for Shannon Jones, Wilmington University, for Special Education for the 2020 fall semester (September through December) at the Cumberland Campus.. Ms. Jones will be mentored by Mrs. Amanda Joyce.

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
2020 NJASBO Annual Conference June 1-5 Virtual and October in Atlantic City, NJ	Frank Maurer	\$275 registration \$500 Hotel est.	\$775

PROGRAMS:

1. Request and Recommendation of the Superintendent to Discontinue Non-Public Nursing Services beginning the 2020-2021.

It is recommended by the Superintendent that the Board of Education grant approval to discontinue the non-public nursing services provided to Bridgeton (Bridgeton Christian School), Stow Creek (Woodland Country Day School), Pennsville, (Salem County Christian Academy will be closed for the 2020-2021 school year). Historically, non-public nursing services have been audit findings due to loss of revenue.

2. Request and Recommendation by the Business Administrator to Approve Frank Maurer NJASA Membership

It is recommended by the Business Administrator to approve Frank Maurer to be a member of NJASA for the 2020-2021 School Year. A request for the Technology Membership is requested at the cost of \$695. This cost includes basic registration to Techspo annually.

Action: Approved____ Disapproved ____Held for Study____
 Motion by: _____
 Second by: _____

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Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____

Abstain: _____ Opposed: _____

POLICY

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. **Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of May.**
It is recommended that the Board of Education to accept the [Student Placement Report](#) and [Student Financial Report](#) for the month of May. This report has been modified after the last meeting to give more accurate and greater detail to the Board of Education.

2. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____

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Mrs. Smith _____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

[Cumberland Campus](#)
[Related Services](#)
[Upper Pittsgrove ASD Program](#)

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

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2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
