

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM
BOARD OF EDUCATION MINUTES – FEBRUARY 25, 2020**

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, February 25, 2020 at 6:30 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

The Board President called the meeting to order at 6:30 p.m. at which time the following statement was read: “The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and at the entrances of 404 Daretown Road, Elmer, 13 Ramah Road, Bridgeton, 45 Cheney Road, Woodstown, 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

Called to Order

Members Present: Mr. Linwood Donelson III, Mr. James Davis, Mr. Daryl Halter, Mr. Earl Ransome, Mrs. Patty Bomba, Mrs. Julie Smith.

Roll Call

Members Absent: Ms. Margaret Nicolosi

Others Present: Mr. John Swain, Superintendent, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary SCVTS, Mr. Frank Maurer, Assistant Superintendent/B.A./Board Secretary SCSSSD, Lisa McClintock, Supervisor of Instruction, Mr. Jarrod Kershaw, IT Technician, Dr. Jane Whittinghill, Director of Related Services and Principal of SCSSSD Upper Pittsgrove Campus, Mr. Jason Helder, Principal, SCVTS, Mr. Patrick Cruet, Assistant Principal, SCVTS, Ms. Stacy Lockwood, Principal, Daretown Campus, Mr. Brian Cummings, Principal, Alternative High School, Dr. Meggin Wentzell, Principal, Cumberland Campus, Mr. Scott Marakovits, Supervisor, 21st Century Program, Ms. Gwen Herman, Director, Title I, Mr. Jeff Riggs, Ms. Carmen Porter, Teacher, SCVTS, Ms. Lucia Ingraldi, Occupational Therapist.

RECESS INTO EXECUTIVE SESSION – 6:32 p.m.

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

Recess to Executive Session

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student discipline
2. Matters in which the release of information would impair the right to receive government funds, and specifically: _____
3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
4. Matters concerning negotiations, and specifically: _____
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Safety and Security
- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- 9. Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

It was moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education move into Executive Session.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:27 p.m.

It was moved by Mr. Davis and seconded by Mr. Halter that the Board of Education return to open Session.

Resumption of Public Portion of Meeting

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

MINUTES

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education approve the Minutes of the February 4, 2020 Board of Education Meeting.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

Acceptance of Minutes

ADDENDA

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education accept the Addendum items for SCVTS.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

Acceptance of Addenda Items

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education accept the Addendum items for SCSSSD.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

AUDIENCE PARTICIPATION I - None

BOARD OF EDUCATION BUSINESS

A. Old Business – None

- | | | |
|-----------|--|-----------------------|
| B. | New Business - Budget Meeting Date (Held until Governor's address) | New Business |
| C. | Correspondence | Correspondence |
| | <ol style="list-style-type: none"> 1. <u>Upper Pittsgrove Student Thank You Letters</u> 2. <u>Visual and Performing Arts Academy - Superintendent Letters/Student Acceptance Letters</u> | |
| D. | Presentations | Presentations |
| | <ol style="list-style-type: none"> 1. Lucia Ingraldi - Yoga Therapy Program 2. Cumberland Students of the Month <ol style="list-style-type: none"> 1. <u>Destiny Scott</u> 2. <u>Aerien Trice</u> 3. Salem Campus Student of the Month - <u>Kathleen Cavanaugh</u> 4. Upper Pittsgrove Student of the Month - <u>Donatello Renner</u> | |

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

**Board Sec'y
Report SCVTS**

It was moved by Mrs. Bomba and seconded by Mr. Halter that the Board approve the following Business Administrator Reports

- | | | |
|-----------|--|--|
| A. | Board Secretary Report
Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of <u>January 2020</u> . The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. | Board Secretary
Report |
| | <p>_____ February 25, 2020 _____
Business Administrator/Board Secretary Date</p> | |
| B. | Cash Reconciliation Report
Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of <u>January 2020</u> . The Cash Reconciliation Report and Board Secretary's Report are in agreement for the month of January 2020. | Cash
Reconciliation |
| C. | Board Secretary Certification
Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources. | Board Secretary
Certification |
| D. | Board of Education Certification
It is recommended that the Board of Education, pursuant to <u>N.J.A.C. 6A:23-2.12(c) 4</u> , certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of <u>N.J.A.C. 6A:23-2.12(a) 1</u> and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. | BOE
Certification |
| E. | Transfer of Funds
There are no transfers to report. | Transfers |
| F. | Warrants
It is recommended that the Board of Education approve the following: | Warrants |
| | <ul style="list-style-type: none"> • SCVTS Payroll for January 15, 2020 in the amount of <u>\$154,223.51</u> • SCVTS Payroll for January 30, 2020 in the amount of <u>\$196,505.78</u> • SCVTS Bill List for the period from January 23, 2020 through February 18, 2020 in the amount of <u>\$518,459.80</u>. | |

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

G. Board Secretary/Business Administrator New Business:

BA New Business

It was moved by Mr. Davis and seconded by Mr. Ransome that the Board of Education approve the following Business Administrator's Items

1. Request and Recommendation by the School Business Administrator for Board of Education Approval of a Refund to an Adult Program Welding Student.

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the total amount of \$60 to Adult Program Welding Student, MG. MG received a scholarship from AWS for his full tuition amount.

Approval to Refund Tuition to Welding Student

2. Request and Recommendation by the Business Administrator for Board of Education Approval of a waiver of compliance with respect to the District's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year. It is recommended that the Board of Education grant approval to request from the Executive County Superintendent a waiver of compliance with respect to the District's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year.

Approval of compliance waiver for SEMI Participation

Under the Accountability Regulations that are specified in N.J.A.C. 6A:23A-5.3, the district may seek a waiver to participate in SEMI if the district has forty (40) or fewer Special Education – Medicaid eligible students as per the October 15, 2019 Special Education Student Count per the NJSMART snapshot.

The district, based upon information provided by Public Consulting Group (PCG), has documented that there are only nineteen (25) Special Education students eligible for the SEMI program with total budgeted revenue of \$6,805.80.

3. Request and Recommendation by the School Business Administrator to accept the RFP and award contract, pending attorney review, to New Road Construction Management Company. It is recommended by the School Business Administrator that the Board accept the RFP received by 5:00 p.m. on February 14, 2020 for Construction Management Services from New Road Construction Management Company as follows:

Pre-Construction 1: \$2,950

Pre-Construction 2: \$9,850

Construction: \$83,650

Post-Construction: \$100 per hour

Upon attorney review, the attached contract shall be awarded. (Attached)

Approval to accept RFP and award contract to New Road Construction Mgmt.

4. Request and Recommendation for Board of Education Approval to Accept Proposals from Epic Environmental Services, LLC for Waste Classification Sampling of Rubberized Flooring and Concrete Coring and Waste Classification Sampling in the SCVTS Gymnasium. It is recommended by the Business Administrator to approve the proposals from Epic Environmental Services, LLC for waste classification sampling of rubberized flooring and concrete coring and waste classification sampling of the SCVTS Gymnasium flooring at a total cost of \$3,670.

Approval to accept proposals from Epic Environmental Services for gym floor sampling

5. Request and Recommendation for Board of Education Approval to Accept a Proposal from Epic Environmental Services, LLC for Mercury Flooring Removal Specifications, Assist with Project Coordination, and Monitor Removal for the SCVTS Gymnasium Floor. It is recommended by the Business Administrator to approve the proposal from Epic Environmental Services, LLC for mercury flooring removal specifications, assist with project coordination, and monitor removal of the SCVTS Gymnasium flooring at a total cost of \$13,324.

Approval to accept proposal from Epic Environmental Services for removal of gym floor

6. Request and Recommendation by the Business Administrator for the Board of Education to Accept the Certified Student Tuition Rates for the Fiscal Year 2018-19. (Attachment)

	<u>Billed 2018-19</u>	<u>Certified 2018-19</u>	<u>Difference</u>
Full-Time	\$3,300	\$4,604	\$1,304
Shared-Time	\$1,650	\$2,302	\$652
Out Of County Full-Time	\$5,527	\$6,831	\$1,304
Out-Of County Shared-Time	\$2, 764	\$3,416	\$652

7. **Request and Recommendation by the Business Administrator for Board of Education Approval of a 2018-19 Billing Adjustment to Our Sending Districts Based Upon Their Average Daily Enrollment.** It is requested by the Business Administrator that the Board of Education approve a 2018-19 billing adjustment of \$1,304 for full-time students and \$652 for share-time students to be billed to our sending districts based upon their average daily enrollment. Certified rates are included. (Attachment)

Approval of Billing Adjustment to sending districts

	<u>Billed 2018-19</u>	<u>Certified 2018-19</u>	<u>Difference</u>
Full-Time	\$3,300	\$4,604	\$1,304
Shared-Time	\$1,650	\$2,302	\$652
Out Of County Full-Time	\$5,527	\$6,831	\$1,304
Out-Of County Shared-Time	\$2, 764	\$3,416	\$652

8. **Request and Recommendation by the Business Administrator for Board of Education Approval of Child Study Team Shared Services Agreement.** It is recommended by the Business Administrator that the Board of Education approve the Shared Services Agreement with Salem County Special Services School District for Child Study Team Services for the 2020/2021 school year.

Approval of shared service agreement for CST

9. **Request and Recommendation by the Business Administrator for the Board of Education Approval of renewal of Ricoh Copier Lease for the Adult Post Secondary Programs.** It is recommended by the Business Administrator that the Board of Education approve the attached contract with RICOH for the post-secondary programs located at SCC at a monthly rate of \$146.03. (Attachment)

Approval of Ricoh copier lease for Adult Ed Program

10. **Request and Recommendation by the Business Administrator for Board of Education Approval of CM3 Building Solutions to Replace the Cooling Tower at SCVTS.** It is recommended by the Business Administrator to award CM3 Building Solutions contract under the Camden County Cooperative Purchasing Program to replace the cooling tower behind the Prep Center. This is part of the current bond renovation project to be completed this spring. (Attachment)

Approval of contract with CM3 to replace cooling tower

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

Superintendent’s Report - SCVTS

A. New Business:

New Business

PERSONNEL:

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education approve the following Personnel Items:

Personnel

New Hires:

1. Request and Recommendation for Board of Education Approval for the Employment of Hailey Hinton.

It is requested by the Superintendent that the Board of Education approve the employment of Hailey Hinton as an Instructional Aide for TLC at the rate of \$13/hour effective March 1, 2020

2. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2019-2020 school year.

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

Staff	Funding Source	Salary
Sam Ridgeway	21st CCLC Grant	\$12.50 IA hourly
Diana Morris (sub)	21st CCLC Grant	\$35.00 site coordinator hourly

3. Request and Recommendation of the Superintendent for Board of Education for the Employment of In School and Out of School Program Staff.

It is requested by the Superintendent that the Board of Education approve the employment of In School and Out of School Program Staff

Name	Position	Pay Rate
Jason Brice	In School Youth Instructor	\$30/hour
John Fithian	In School Youth Instructor	\$30/hour
Alex Snyder	In School Youth Instructor	\$30/hour
Robin Braxton Bell	Out of School Youth Instructor	\$31/hour, as needed
Roger Call	Out of School Youth Instructor	\$31/hour, as needed
Wandra Wells	Out of School Youth Instructor	\$31/hour, as needed

4. Request and Recommendation for Board of Education Approval of Jason Helder as the Program Coordinator for the BRIDGE Program from February 1, 2020 through December 31, 2020.

It is requested by the Superintendent that the Board of Education approve Jason Helder to serve as the Program Coordinator of the BRIDGE Program. Mr. Helder will be paid a stipend of \$8,000 to work in this capacity. There is no cost to the district as the funds are covered by the shared service agreement to administer the BRIDGE program. The stipend will be paid in two installments in February 2020 and August 2020 prior to the start of each BRIDGE cycle. Responsibilities of this position include but are not limited to program scheduling, staff assignments, student record

keeping, program outcome coordination, transportation coordination, program review compliance, communication with stakeholders, student discipline and attendance, program recruitment, and JAMS compliance.

5. **Request and Recommendation of the Superintendent for Board of Education for the Employment of BRIDGE Program Staff from February 1, 2020 through December 31, 2020.** It is requested by the Superintendent that the Board of Education approve the employment of BRIDGE Program Staff.

Name	Position	Pay Rate
All SCVTS & SCSSSD Administrators	Substitute School Administrator	\$50/hour
Matthew DiTizio	Introduction to Trades Instructor	\$31/hour
Bruce Connell	Culinary and Pastry Instructor	\$31/hour
Nick Keefe	Welding Instructor	\$31/hour
Tracy Foster	School Counselor	\$35/hour
Lacey DeBellis	Substitute School Counselor	\$35/hour
CTHS Teaching Staff	Substitute or as needed for academic or CTE support	\$31/hour

6. **Request and Recommendation for Board of Education Approval to Utilize Salem County Sheriff's Officers to Serve as Security Officers for the BRIDGE Program from February 1, 2020 through December 31, 2020.** It is requested by the Superintendent that the Board of Education approve the utilization of Salem County Sheriff's officers to serve as security officers for the BRIDGE program at a rate of \$40.00 per hour.
7. **Request and Recommendation of the Superintendent for Board of Education Approval guest presenters for Women in the Workforce event March 7, 2020.** It is requested by the Superintendent that the Board of Education approve guest presenters for the Women in Workforce event scheduled for March 7, 2020 to be held at Salem Community College. Presenters will be compensated \$300 for the event. Compensation will be paid from the Perkins Secondary Grant.

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Name	Title	Cluster	Amount
Carrie Bermudez	Entrepreneur	Business Management and Administration	\$300
Bruce Connell	Pastry Chef/Pastry Instructor	Hospitality and Tourism	\$300
Nicole Corson	School Psychologist	Human Services	\$300
Jennifer Crowell	School Social Worker/CST case manager	Human Services	\$300
Keely DiTizio	Teacher of Agriculture; FFA Advisor	Agriculture, Food and Natural Resources Career Cluster	\$300
Yvonne Duckworth	Lead Automation Engineer	Science, Technology, Engineering and Mathematics	\$300
Laurel Flipping	Realtor	Finance	\$300
Larissa Fluegel	Black Hawk Pilot	Government and Public Administration	\$300
Emily George	Logistics Manager	Transportation, Distribution and Logistics	\$300
Carolyn Holladay	Occupational Therapist	Human Services	\$300
Nicholas Keefe	Welding Instructor	Manufacturing	\$300
Joseph Lario	Energy Applications Instructor	STEM	\$300
Shannon Leady	Occupational Therapist- School Based and Early Intervention	Human Services	\$300
Colleen Lewis	Police Officer-Retired	Law, Public Safety, Corrections and Security	\$300
Sheldon Lewis	Law Enforcement instructor	Law, Public Safety, Corrections and Security	\$300

Catherine MacNeill	Physical Therapist	Health Science	\$300
Maria Martin	Paraprofessional/ activities coordinator	Education and Training	\$300
Jessica Monahan	Teacher	Education and Training	\$300
Jenn Reinfurt	Art Director	Arts, A/V Technology and Communications	\$300
Dr. Cheryl Simone	Superintendent of Schools, Retired	Keynote Address	\$300
Dr. Karen Stallings	School Social Worker, CEO Heal My Wounded Place, LLC.	Human Services	\$300
Jane Whittinghill	Director of Related Services	Human Services	\$300
Jean Marie Wiley	Administrative Support Assistant	Government and Public Administration	\$300

8. Request and Recommendation of the Superintendent for Board of Education Approval of Student presenters for Women in the Workforce event March 7, 2020.

It is requested by the Superintendent that the Board of Education approve student presenters for the Women in Workforce event scheduled for March 7, 2020 to be held at Salem Community College. Students will be compensated \$50 for the event. Compensation will be paid from fund 63 accounts.

Transfers:

9. **Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Edmund Borden** It is requested by the Superintendent that the Board of Education approve the transfer of Edmund Borden from Full Time Custodian Level II (\$24,744) to Part Time Custodian Level II (50% of \$24,744) at the salary of \$12,372 effective February 18, 2020.

Termination:

10. **Request and Recommendation of the Superintendent for Board of Education Approval of the Termination of Alvin Bass.** It is requested by the Superintendent that the Board of Education approve the termination of Alvin Bass, Head Custodian, effective February 27, 2020. Additionally, it is requested that Mr. Bass be paid out his earned and unused vacation time of 12 days at \$125.87/day = \$1,510.44.
11. **Request and Recommendation of the Superintendent for Board of Education Approval of the Termination of Troy Bass.** It is requested by the Superintendent that the Board of Education approve the termination of Troy Bass, Part Time Custodian, effective February 11, 2020

Resignation:

12. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Lauren Freas.** It is requested by the Superintendent that the Board of Education approve the resignation of Lauren Freas, Part Time IA for TLC, effective February 28, 2020

13. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Gregory Painter.** It is requested by the Superintendent that the Board of Education approve the resignation of Gregory Painter, Part Time Custodian, effective February 11, 2020

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
 Noes (0) Abstain (0) Non Vote (0)*

PROFESSIONAL DEVELOPMENT:

Professional Development

It was moved by Mr. Davis and seconded by Mr. Ransome that the Board of Education approve the following Professional Development Items:

1. **Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.** It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
CASE Training Atlanta, GA March 26, 2020- March 28, 2020	Keely DiTizio	\$23.56 mileage \$5 tolls \$50 airport parking \$100 Uber/Taxi \$165 meals & incidentals \$100 baggage fees Airfare and hotel are being paid for by CASE	\$443.56 Acct 11-140-100-580-0-53-002 \$357 substitute
Eco Spaces Conference: Growing Healthy Communities, Philip’s Academy Charter School, Newark, NJ March 30, 2020	Carly Chaapel	\$66.50 mileage \$40 registration \$15 tolls	\$121.50 Account #11-140-100-580-0-53-002 \$119 Substitute
Salem County College- SCC Program Advisory Council Meeting for Nursing and Allied Health Programs April 1, 2020	Lisa Hartsough	\$0	\$119 Substitute

New Jersey Association of Federal Programs Administrators Annual Conference, TCNJ, Ewing, NJ April 30, 2020	Gwen Herman	\$149 registration \$45 mileage \$10 tolls	\$204 ESEA IIA
2020 CASE Institute Baker Technical Institute Baker High School Baker City, OR 97814 July 19, 2020 to July 24, 2020	Carly Chaapel	\$8.40 mileage \$5 tolls \$3000 registration fee (Funded by CASE Grant) Hotel – (Funded by CASE Grant) \$500 airfare \$60 baggage fees \$500 car rental \$302.50 meals and incidentals	\$1375.90 Account #11-140-100-580-0-53-002

2. **Request and Recommendation for Board of Education to Approve the ETTC to Offer Attendance of Out-Of-District Personnel at Professional Development Sessions hosted at SCVTS.** It is recommended by the Superintendent that the Board of Education approve the ETTC to allow additional instructors, administrators, and other staff not employed by SCVTS to participate in professional development sessions. Participants will be charged a \$10 fee to attend sessions.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

PROGRAMS:

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education approve the following Program Items:

Programs

1. **Request and Recommendation for Board of Education Approval of a Program Agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 Program.** It is recommended by the Superintendent that the Board of Education approve a program agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the SCVTS 21st CCLC Salem County Achievers 2023 program. The program will provide youth sports enrichment beginning March 24, 2020 through May 26, 2020. The partnership will collaborate and build after school Multi-Sports programming during the Spring 2020 season (10 weeks), with the goal of providing the participating children with an exceptional experience, with a strong focus on character development and individual growth through the executed SSS/AA curriculum. The cost of the program is \$3,600.
2. **Request and Recommendation for Board of Education Approval of the 2020-2021 SCVTS/SCSSSD School Calendar.** It is recommended by the Superintendent that the Board of Education approve the 2020-2021 school calendar.
3. **Request and Recommendation for Board of Education Approval of the following Curriculum in Action Field Trip Requests for the 2019-2020 school year.** It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical School. Experiences for approval are listed in the chart attached.
4. **Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2020-2021 Calendar of Holidays for Twelve Month Employees.** It

is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2020-2021 calendar of holidays for twelve month employees.

5. **Request and Recommendation for Board of Education Approval to Approve the 2019-2020 Adult Vocational Program Revised CNA Class Schedule.** It is requested that the Board of Education approve the 2019-2020 Adult Vocational Program Revised CNA class schedule as follows:

Program Name	Start Date	End Date	Total Cost*	Tuition**	Reg. Fees	Books/ Materials	Supplies/ Tools	Other	Hours
Certified Nurse Aide (Day)	3/11/20 4/29/20 6/10/20	4/24/20 6/4/20 7/16/20	\$1525	\$1000	\$75	\$136	\$85	\$229	90

6. **Request and Recommendation for Board of Education Approval of a Career Accelerator Program for High School Student #101854 with Wysocki Electric, Inc.** It is recommended by the Superintendent that the Board of Education approve a Career Accelerator Program application for student #101854 with Wysocki Electric, Inc. for the 2019-2020 school year as part of a Structured Learning Experience.
7. **Request and Recommendation for Board of Education Approval of an Affiliation Agreement between Salem County Vocational Technical Schools and Thomas Wysocki, Jr. - Wysocki Electric, LLC.** It is recommended by the Superintendent that the Board of Education approve an affiliation agreement between the Board of Education of the Special Services School District and the Vocational School District of the County of Salem and Thomas Wysocki, Jr. - Wysocki Electric, LLC for the 2019-2020 school year to provide hands-on training for students in the Intro to Basic Electrical postsecondary course.
8. **Request and Recommendation for Board of Education Approval to Accept the NJ DOE Expanding Pre-Apprenticeships in a New Direction (ExPAND) Grant in the Amount of \$88,013.** It is recommended by the Superintendent that the Board of Education approve to accept the NJ DOE Expanding Pre-Apprenticeships in a New Direction (ExPAND) grant in the amount of \$88,013. The purpose of the grant is to increase the number of high school students, who are at least 16 years old, participating in and completing pre-apprenticeship programs that are aligned to a Registered Apprenticeship occupation recognized by the United States Department of Labor (USDOL), Office of Apprenticeship.
9. **Request and Recommendation for Board of Education Approval of Externships for students enrolled in the In School Youth and Out of School Youth Programs for the 2019-2020 school year.** It is recommended by the Superintendent that the Board of Education approve the following externships sites for the 2019-2020 school year for students enrolled in the In School and Out of School Programs.

Automotive - SCVTS

Healthcare – Golden Rehabilitation

Healthcare – SCVTS Adult Education Department

Healthcare - Southgate Nursing Center

Mental Health Therapist- School Based Youth Services at PGHS

Office Management/SCC entrance – SCVTS Adult Education Department

Office Management/SCC entrance – 21st CCLC Program at PGHS

Welding – SCVTS

10. Request and Recommendation for the Board of Education Approval to Pay Salem Community College to Utilize their Facility on March 7, 2020 for the SCVTS Women in the Workforce Event It is recommended by the Superintendent that the Board of Education approve SCVTS to pay Salem Community College \$500 to utilize their facility on Saturday, March 7, 2020 for the SCVTS Women in Workforce event. The fee will be paid from Perkins Secondary funds.

11. Request and Recommendation for Board of Education Approval of the SCVTS Junior/Senior Prom at The Grove at Centerton in Pittsgrove, NJ on May 7, 2020. It is requested by the Superintendent that the Board of Education approve the Career and Technical High School junior and senior prom at The Grove at Centerton in Pittsgrove, NJ on May 7, 2020. The students will purchase tickets at the cost of \$70.00 each.

The Career and Technical High School will host a promenade in the multipurpose room from 5:00 – 6:00 PM for parent and student photographs. At 6:00 PM the students will transport themselves to the prom site. The estimated time to end the event and allow student pick-up is 10:30pm.

Cost to District:

DJ Services	\$ 800.00 (Student Activity Account)
Photo Booth	\$ 551.00 (Student Activity Account)
Deposit	\$ 1000.00 (Student Activity Account)
Decorations/Favors	\$ 1000.00 (Student Activity Account)
Chaperone Fee (10)	\$ 500.00 (Acct # 11-401-100-610-29-0/02)

12. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2019-2020 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2022	Donut Wednesday Cost: \$1 - \$2 per donut	March 4 - 25, 2020
B.	AFJROTC	Quinton Ruritan Breakfast Cost: \$9.00 per ticket ROTC receives a donation for assisting with ticket sales.	April 5, 2020
C.	Class of 2023	Joe Corbis Cost: \$20 - \$30	April 8 - 29, 2020 Delivery: May 26, 2020

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

POLICY: None

Old Business: None

INFORMATIONAL ITEMS

CTHS Principal's Report
CTHS Discipline Report

Policy

Old Business

.. .. .

SCVTS Program Enrollment Report

1. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

HIB Report

It was moved by Mr. Halter and seconded by Mrs. Bomba to accept the HIB Report as presented

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

Board Secretary Report - SCSSSD

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following Business Administrator reports

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Board Secretary Report

	February 25, 2020
Business Administrator/Board Secretary	Date

B. Cash Reconciliation Report

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020. The Cash Reconciliation Report and Board Secretary’s Report are in agreement for the month of January 2020

Cash Reconciliation

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Board Sec’y Certification

BOE Certification

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for July 2019 through January 2020. All transfers that occurred during this school year are included in order to present them in their new format.

Transfers

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for January 15, 2020 in the amount of \$315,341.45
- SCSSSD Payroll for January 30, 2020 in the amount of \$322,997.79
- SCSSSD Bill List for the time period of January 24, 2020 through February 20, 2020 in the amount of \$544,770.18

Warrants

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

G. Board Secretary/Business Administrator New Business:

**Board Secretary
New Business**

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education approve the following Business Administrator items:

1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the GCSSSD Joint Transportation Contracts

It is recommended by the Business Administrator that the Board of Education approve the attached Joint Transportation Agreements.

**Approval of
Transportation
Contracts**

2. Request and Recommendation by the Business Administrator for the Board of Education Approval of Child Study Team Shared Services Agreements for the 2020-21 School Year. It is recommended by the Business Administrator for the Board of Education to approve CST Shared Services Agreements for the 2020-21 school year for the following School Districts:

**Approval for
CST Contracts
for 20/21**

- Compass Academy Charter School
- Elsinboro Township
- Morris Goodwin School (Greenwich Township)
- Lower Alloways Creek Township (Including Guidance Services and Add-On Agreement)
- Mannington Township
- Oldmans Township
- Salem County Vocational Technical School
- Stow Creek Township
- Woodbine School

3. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42058. It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42058 in the amount of \$38.78 payable to Colleen Lewis. Another check will be issued to this vendor in the amount of \$38.78.

**Approval to
cancel check
#42058**

4. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42146. It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42146 in the amount of \$189.12 payable to Salem County Road Department. Another check will be issued to Williams NAPA Auto Parts in the amount of \$189.12.

**Approval to
cancel check
#42146**

5. Request and Recommendation by the Business Administrator for Board of Education Approval to Cancel Check #42453. It is requested by the Business Administrator that the Board of Education approve the cancellation of Check #42453 in the amount of \$880 payable to Wood Lanes. The vendor will be paid in a series of checks not to exceed that amount as various events take place.

**Approval to
cancel Check
#42453**

6. Request and Recommendation by the Business Administrator for Approval of Itinerant Services Agreement with Delsea Regional School District. It is requested by the Business Administrator that the Board of Education approve the attached Itinerant Services Agreement with Delsea Regional School District for the 2019/2020 school year.

7. Request and Recommendation by the Business Administrator for Approval of Itinerant/Shared Services Agreements for 2020/2021 School Year. It is requested by the Business Administrator that the Board of Education approve the attached Itinerant/Shares Services Agreement for 2020/2021 be sent to the following school districts:

**Approval of
Itinerant
Service
Contract with
Delsea Regional
for 19/20**

Alloway Township
 Bridgeton Public Charter
 Bridgeton Public Schools
 Commercial Township
 Compass Academy Charter
 Creativity Co Laboratory Charter
 Cumberland County TEC
 Cumberland Regional
 Deerfield Township
 Delsea Regional
 Dennis Township
 Downe Township
 Elsinboro Township

Estell Manor
 Fairfield Township
 Greenwich Township
 Hopeview Crest
 Lawrence Township
 Lower Alloways Creek
 Mannington Township
 Maurice River Twp.
 Millville Public Schools
 Oldmans Township
 Paulsboro Public Schools
 Penns Grove- Carney's Point
 Pennsville Township

Pittsgrove Township
 Quinton Township
 Ranch Hope
 Salem City
 Salem County VTS
 Stow Creek
 Upper Deerfield Twp.
 Upper Pittsgrove
 Vineland Public Charter
 Vineland Public Schools
 Weymouth Township
 Woodbine
 Woodstown- Pilesgrove

8. Request and Recommendation by the Business Administrator to Accept the Tuition Payment from Sending Districts. It is recommended by the Business Administrator to accept the tuition payment from:

Approval of Acceptance of Tuition Payments from sending districts

District	Service	Cost
Cumberland County Tech	Learning Evaluation <u>Contract</u>	\$750.00
	Therapy <u>Contract</u>	\$3,550.00
Pennsville School District	Tuition <u>Contract</u>	\$17,251.17
Vineland School District	Speech Evaluation <u>Contract</u>	\$350.00
Pennsville School District	Related Services <u>Contract</u>	\$5,055.00
	Related Services <u>Contract</u>	\$500.00
	Transportation <u>Contract</u>	\$236.25
Camden School District	18-19 Tuition <u>Payment</u>	\$5,633.16

9. Request and Recommendation by the Business Administrator for Board of Education approval of the attached 2020-2021 Tuition and Rate Schedule. It is requested that the Board of Education approve the following tuition and rate schedule for 2020-2021.

Approval of 20/21 Tuition and Rate schedule

SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT		
<u>Service Rates For the 2020-2021 School Year</u>		
Daretown	Rates	Frequency
Behavioral Disabilities Tuition	\$ 54,512.00	Annual
Cumberland		
Multiple Disabilities Tuition	\$ 41,639.00	Annual
Pre School Handicapped - Full Time	\$ 52,581.00	Annual
Cognitive Severe Tuition	\$ 37,401.00	Annual
Autism Tuition	\$ 45,176.00	Annual
Aide 1:1	\$ 46,176.00	Annual

Upper Pittsgrove & CTHS		
Autism Tuition	\$ 45,176.00	Annual
Aide 1:1	\$ 46,176.00	Annual
Regional Day School (includes TCP)		
Multiple Disabilities Tuition – RDS	\$ 45,176.00	Annual
Multiple Disabilities Tuition - RDS (1/2 Day	\$ 22,588.00	Annual
Autism Tuition – RDS	\$ 45,176.00	Annual
Alternative School Tuition		
Alternative School Tuition	\$ 27,841.00	Annual
ESY-Summer School		
Summer Session Tuition	\$ 4,900.00	Per Session
Summer Session 1:1 Aide	\$ 3,750.00	Per Session
Other Services		
LDTC Services	\$ 454.00	Per Diem
Teacher of the Handicapped	\$ 454.00	Per Diem
Psychological Services	\$ 454.00	Per Diem
Social Worker Services	\$ 454.00	Per Diem
CFY Supervision		
CFY Supervision	\$ 2,500.00	Annual
Psychological Evaluation	\$ 383.00	Per Evaluation
Reading Specialist Evaluation	\$ 383.00	Per Evaluation
Social History Evaluation	\$ 383.00	Per Evaluation
Augmentative/Alternative Communication (AAC)	\$ 800.00	Per Evaluation
AAC Consult and Training following Evaluation	\$ 200.00	Per Evaluation
Speech Evaluation (Only)	\$ 255.00	Per Evaluation
PT/ OT / Speech and Language Evaluation	\$ 357.00	Per Evaluation
Learning Evaluation	\$ 383.00	Per Evaluation
Bi-Lingual Psychological Evaluation	\$ 505.00	Per Evaluation
Bi-Lingual Psycho-Educational Evaluation	\$ 610.00	Per Evaluation
Bi-Lingual Learning Evaluations	\$ 505.00	Per Evaluation
Bi-Lingual Social History	\$ 425.00	Per Evaluation
Homebound Instruction		
Homebound Instruction	\$ 60.00	Per Hour
Transportation Aide 2 Hour Minimum	\$ 34.00	Per Hour
School Bus Service	\$ 35.00	Per Hour
Physical Therapy	\$ 93.00	Per Hour
Occupational Therapy	\$ 93.00	Per Hour
Speech Therapy	\$ 90.00	Per Hour
Reading Specialist	\$ 90.00	Per Hour
Counseling	\$ 90.00	Per Hour
Special Education Instruction	\$ 90.00	Per Hour
Behavioral Evaluation	\$ 90.00	Per Hour

- 10. Request and Recommendation by the Business Administrator for Board of Education approval of an Affiliation Agreement with East Carolina University.** It is recommended by the Business Administrator for the Board of Education to approve an affiliation agreement with East Carolina University for students enrolled in the Communications Sciences and Disorders program commencing February 25, 2020 until March 31, 2023.

Approval of Affiliation Agreement with East Carolina University

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Superintendent’s Report - SCSSD

New Business:

New Business

Personnel:

Personnel

It was moved by Mr. Davis and seconded by Mr. Ransome that the Board of Education approve the following Personnel items:

New Hires:

1. **Request and Recommendation for Board of Education Approval for the Employment of Jessica Immediato.** It is requested by the Superintendent that the Board of Education approve the employment of Jessica Immediato as a Paraprofessional Salem Campus at the salary of IA, Step 6 - \$19,141 effective February 18, 2020
2. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Ashley Turco.** It is requested by the Superintendent that the Board of Education approve the employment of Ashley Turco as an EIP Occupational Therapist at the rate of \$70/hour effective February 16, 2020.
3. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Kirsten Maltman.** It is requested by the Superintendent that the Board of Education approve the employment of Kirsten Maltman as an EIP at the rate of \$48/hour effective January 16, 2020.
4. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Gina Piermatteo.** It is requested by the Superintendent that the Board of Education approve the employment of Gina Piermatteo as an EIP Teacher at the rate of \$48/hour effective January 16, 2020.
5. **Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Beverly Beardsley.** It is requested by the Superintendent that the Board of Education approve the employment of Beverly Beardsley as an EIP Teacher at the rate of \$48/hour effective March 1, 2020.
6. **Request and Recommendation for Board of Education Approval for the Employment of Samantha Richardson** It is requested by the Superintendent that the Board of Education approve the employment of Samantha Richardson as a Substitute Teacher of MD for Salem at the salary of \$85.00 per day for twenty (20) days, after twenty (20) days salary becomes BA, Step 1 - \$53, 317 (prorated) effective February 20, 2020.

Transfers:

7. **Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Marelyn Diaz** It is requested by the Superintendent that the Board of Education approve the transfer of Marelyn Diaz from EIP Teacher at the rate of \$48/hour to Speech Therapist EIP at the rate of \$70/hour effective March 1, 2020.

8. **Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff.** It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

Name	From	To	Date	Salary
LeeAnn Garrison	MD 105	MD103	10/4/19	No Change
Leah Davino	ASD 205	ASD 202	10/4/19	No Change
Jessica Wolfe	ASD 207	ASD 202	10/4/19	No Change
Jessica Bagley	ASD 207	ASD 202	10/4/19	No Change
Michelle Scharff	ASD 207	ASD 202	10/4/19	No Change
LeeAnn Garrison	MD103	ID101	11/1/19	No Change
Alexia Cuff	MD 209	MD 214	11/1/19	No Change
Shawn Rolls	MD 208	ID 201	1/7/20	No Change
Mary Kay Finley	ID 101	ID 201	1/7/20	No Change
Jennifer Rowand	MD2	MD5	2/28/20	No Change
Jessica Immediato	Classroom	MD2	2/18/20	No Change
Shon Collins	MD2	Job Coach Aide	2/18/20	No Change

Resignations:

9. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Kelsey Cole.** It is requested by the Superintendent that the Board of Education approve the resignation of Kelsey Cole, Paraprofessional - Cumberland, effective February 18, 2020.
10. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Roxane Broomell.** It is requested by the Superintendent that the Board of Education approve the resignation of Roxane Broomell, Paraprofessional - Cumberland, effective March 13, 2020.
11. **Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Alexis Rodriguez.** It is requested by the Superintendent that the Board of Education approve the resignation of Alexis Rodriguez, Paraprofessional - Cumberland, effective March 27, 2020.

Placements:

12. **Request and Recommendation for Board of Education Approval of the Request for Concurrent Placement for Jessica Bagley.** It is recommended by the Superintendent that the Board of Education approve the request for concurrent placement for Jessica Bagley for the Spring 2020 semester and the Fall 2020 semester. This is a 60-hour Practicum Placement experience with the Cumberland Campus. Ms. Ashley Dunn, teacher at the Cumberland Campus, will mentor Ms. Bagley.

Terminations:

13. **Request and Recommendation of the Superintendent for Board of Education Approval of the Termination of George Williams.** It is requested by the Superintendent that the Board of Education approve the termination of George Williams, effective February 13, 2020 while being paid, according to the union contract guidelines until February 28, 2020.

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

PROGRAMS:

Programs

It was moved by Mr. Halter and seconded by Mrs. Bomba that the Board of Education approve the following Program items:

- 1. Request and Recommendation for Board of Education Approval of the 2020-2021 SCVTS/SCSSSD School Calendar.** It is recommended by the Superintendent that the Board of Education approve the 2020-2021 school calendar.
- 2. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.** It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools. Experiences for approval are listed in the chart attached
- 3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2020-2021 Calendar of Holidays for Twelve Month Employees.** It is recommended by the Superintendent that the Board of Education approve the SCVTS/SCSSSD 2020-2021 calendar of holidays for twelve month employees.
- 4. Request and Recommendation for Board of Education Approval of the Attached Locations for the TCP Community Based Instruction Program.** It is recommended by the Superintendent that the Board of Education approve the attached list of locations for the TCP Community Based Instruction Program.
- 5. Request and Recommendation for Board of Education Approval of the Following Fundraisers.** It is recommended by the Superintendent that the Board of Education approve the following fundraisers:

A T-shirt sale will run from March 27, 2020 through April 30, 2020 in conjunction with pre-registration for the Walk For Special Needs.

Scentsy items will be sold by Tara Bacon, Paraprofessional at the Salem Campus and Scentsy Representative, with all commissions being donated to the SCSSSD Prom. It will run from March 1, 2020 through March 20, 2020. Brochures and order forms will be provided throughout the District.

A T-shirt sale for the Prom will run from February 26, 2020 through March 20, 2020. The design has been drawn by a student (Attached). These will be available in both long and short sleeves, adult and youth sizes. The order form is attached.

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

PROFESSIONAL DEVELOPMENT:

It was moved by Mr. Davis and seconded by Mr. Halter that the Board of Education approve the following Professional Development items:

Professional Development

- 1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.** It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<i>School Social Workers: Addressing Critical Social Stressors in Schools</i> Sponsored by: NJASSW Iselin, NJ March 23, 2020	Christine Cacchioli	\$135 Reg. \$47.74 Mileage	\$182.74
	Jennifer Crowell	\$135 Reg. \$74.90 Mileage	\$209.90 \$392.64 TOTAL
<i>Advanced Practice in Music Therapy</i> Sponsored by: Temple University Philadelphia, PA	Danielle Johnson	\$0 Reg. Fee \$23.76 Mileage & Tolls	\$23.76
<i>Next Steps Workshop for Professionals</i> Sponsored by: CHOP April 29, 2020	Tammy Smith-Halter	\$0 (<i>Paid by Employee</i>)	\$0
<i>Neuroplasticity and Development</i> Sponsored by: Summit April 15, 2020	Shannon Leady	\$0 \$19.25 Mileage	\$19.25
<i>A Look at Differentiated Instruction</i> Sponsored by: Camden County College March 4, 2020	Martin Altersitz	\$149 Reg. \$2.80 Mileage \$85 Sub	\$481.90
	Jessica Monihan	\$149 Reg. \$11.10 Mileage \$85 Sub	

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
 Noes (0) Abstain (0) Non Vote (0)

POLICY: None

Old Business: None

Policy

INFORMATIONAL ITEMS

Old Business

- 1. Request and Recommendation for Board of Education to Accept the Student Placement through February 20, 2020 and the Student Financial Report for the month of January.** It is recommended that the Board of Education accept the Student Enrollment Report through February 20, 2020 and the Student Financial Report for the month of January.
- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

Informational Items

It was moved by Mr. Halter and seconded by Mr. Ransome that the Board of Education approve the HIB Report as presented.

HIB Report

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
 Noes (0) Abstain (0) Non Vote (0)

Principal's Reports

3. Principal's/Administrator's Reports

Cumberland Campus

Daretown

Salem Campus

Upper Pittsgrove

Lisa McClintock – Program approvals for Allied Health, Child Care, and ROTC. Women in the Workforce Event scheduled for later this month. County-wide event closing

Marie Alleva – In-school and out-of-school numbers for Adult Education have increased. The program is running smoothly

Stacy Lockwood – Monitoring will begin tomorrow. Daretown enrollment currently at 41 students. A new curriculum is being implemented.

Brian Cummings – Alternative high school has many seniors this years, involving testing for graduation. Numbers were at 39, but just lost 2.

Meggin Wentzell – Cumberland Campus just picked up 7 new students bringing their total to 93, with 5 more students pending. Students have been getting out into the community. Read Across America is scheduled for March 2nd. The gym was painted, and monthly safety walkthroughs have started. Monitoring went well.

Jane Whittinghill – in Related Services, PT is looking at movements in the programs. OT and Speech are running a coffee cart at Cumberland. In the Upper Pittsgrove Program, we just gained two additional students.

Gwen Herman – Attended Techspo and obtained several sample programs from vendors. CTHS is meeting to inspire instruction in the classroom and then develop it in departments.

Scott Marakovits – STEAM curriculum has modeled earthquakes and buildings at Daretown. 21st Century monitoring had positive feedback. SNAP Ed program is beginning. Amazing Athlete Program starting.

Jason Helder – Showcase of Excellence went well. PLC initiative going well. Colleges and Universities have been onsite. FFA Week is coming up. There will be a “Chop”-style cook-off. Friday is the Foundation Dinner. Approximately \$30,000 in sponsorships. Mr. Carter will be recognized at Calvary Baptist.

4. Board Member Comments

1. **Mrs. Bomba** – Congratulated the principals and administration on attendance at the meetings – it is greatly appreciated. Loved the Daretown gym seen in the yoga video. Congratulations to Chef Carter.
2. **Mr. Davis** – Must have missed district reminders about events. Wants to see students of the month listed for each program, whether they are present or not.
3. **Mr. Donelson** – no comments
4. **Mr. Halter** – Sometimes forget how much is going on here and the dedication of the staff is amazing.
5. **Ms. Nicolosi** – not present
6. **Mr. Ransome** – Cup of Excellence was great to see the students confidence as they presented. Calvary Baptist honoring Mr. Carter is well deserved and district staff attendance at meetings is appreciated.
7. **Mrs. Smith** – no comments

Board Member Comments

AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

**Audience
Participation II**

Mr. Ostrum – He is in awe of what goes on here. The Freeholders are proud of this place and the accomplishments made.

RECESS INTO EXECUTIVE SESSION – 8:39 p.m.

**Recess to
Executive
Session II**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student discipline
2. Matters in which the release of information would impair the right to receive government funds, and specifically: _____
3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
4. Matters concerning negotiations, and specifically: _____
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Safety and Security
7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically _____
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Issue
9. Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

It was moved by Mr. Halter and seconded by Mr. Davis that the Board of Education move into Executive Session at 8:39 p.m.

*Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)*

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 9:13 p.m.

**Resumption of
Public Portion
of Meeting**

It was moved by Mr. Davis and seconded by Mrs. Bomba that the Board of Education return to open session at 9:13 p.m.

Ayes (6) Mr. Donelson, Mr. Davis, Mr. Halter, Mr. Ransome, Mrs. Bomba and Mrs. Smith
Noes (0) Abstain (0) Non Vote (0)

ADJOURNMENT – 9:13 p.m.

Adjournment

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education adjourn at 9:13 p.m.

Ayes (4) Mr. Donelson, Mr. Ransome, Mr. Halter, Mrs. Bomba
Noes (0) Abstain (0) Non Vote (0)

Respectfully Submitted,

Jennifer Bates
Assistant Superintendent
Business Administrator/Board Secretary
SCVTS

Frank Maurer
Assistant Superintendent
Business Administrator/Board Secretary
SCSSSD