

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, July 1, 2020 at 11:00 am

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. SWEARING IN OF BOARD OF EDUCATION MEMBERS

1. James Davis - July 1, 2020 to expire June 30, 2023
2. Daryl Halter - July 1, 2020 to expire June 30, 2023
3. Margaret Nicolosi - July 1, 2020 to expire June 30, 2021

IV. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

V. MINUTES

It is recommended that the Board of Education approve the Minutes of the June 23, 2020 Board of Education Meetings.

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

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VII. REORGANIZATION OF THE BOARD OF EDUCATION

A. Election of Officers

1. President
2. Vice President

B. Appointment of Committees

1. It is recommended that the Board of Education approve and accept the Board Committee assignments as follows:

Personnel and Finance-Mr. Maurer and Dr. Bates

Board Members: Jim Davis, Linwood Donelson, Julie Smith

Program and Curriculum-Dr. Bates and Mrs. McClintock

Board Members: Earl Ransome, Daryl Halter, Linwood Donelson

Policies and Procedures-Mr. Swain

Board Members: Earl Ransome, Julie Smith, and Linwood Donelson, Patty Bomba

Facilities-Mr. Maurer and Mr. Wentzell

Board Members: Jim Davis, Earl Ransome

Technology-Mr. Allen and Mr. Rodriguez

Board Members: Earl Ransome, Daryl Halter

Community Outreach-Ms. Baker

Board Members: Jim Davis, Earl Ransome, Patty Bomba

Action:	Approved	_____	Disapproved	_____	Held for Study	_____
	Mr. James Davis	_____			Mr. Earl Ransome	_____
	Mr. Linwood Donelson III	_____			Mrs. Patricia Bomba	_____
	Mr. Daryl Halter	_____			Ms. Margaret Nicolosi	_____
					Mrs. Julie Smith	_____

VIII. BOARD OF EDUCATION BUSINESS

A. Old Business-

B. New Business-

1. **Request and Recommendation by the Business Administrator to Renew a New Jersey School Boards Association Membership.**

It is recommended that the Board of Education approve the New Jersey School Boards Association 20-21 dues of \$5,178.45.

C. Correspondence

Action: Approved _____ Disapproved _____ Held for Study _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JULY 1, 2020**

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

IX. APPOINTMENTS AND DESIGNATIONS - SCVTS

A. It is Recommended that the Board of Education Approve the Following Resolution - Appointment and Designation of Insurance Broker, Business Administrator, Qualified Purchasing Agent, Architect, Regulatory Services, Computer Financial Software License, Board Solicitor, School Physician, Board Secretary, Special Counsel for the 2020-21 School Year.

1. Resolution authorizing the appointments for “professional services” for a one year term commencing July 1, 2020 through June 30, 2021.
 - a. **Insurance Broker of Record**
 - i. Gloucester, Cumberland, Salem School District Joint Insurance Fund
 - b. **Business Administrator**
 - i. Dr. Jennifer Bates
 - c. **Qualified Purchasing Agent**
 - i. Mr. Frank H. Maurer, III
 - d. **Architect**
 - i. Garrison Architects
 - e. **Regulatory Services**
 - i. Epic Environmental
 - f. **Computer Financial Software License**
 - i. EDUMET Interactive Systems
 - g. **Board Solicitor**
 - i. Mark Toscano of Comegno Law Group, P.C.
 - h. **School Physician**
 - i. Christiana Care Health Services
 - i. **Board Secretary**
 - i. Dr. Jennifer Bates
 - j. **Special Counsel**
 - i. McManimon, Scotland, & Bauman, L.L.C.
 - ii. McCrosson & Stanton, L.L.C.
 - k. **Computer Student Data Software**
 - i. PowerSchool
 - l. **Policy and Regulation**
 - i. Strauss Esmay
 - m. **Auditors**
 - i. Nightlinger, Colavita & Volpa

Action:	Approved_____	Disapproved_____	Held for Study_____
	Mr. James Davis	_____	Mr. Earl Ransome
	Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba
	Mr. Daryl Halter	_____	Ms. Margaret Nicolosi

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Mrs. Julie Smith _____

B. It is Recommended that the Board of Education Approve the Depository of School Funds & Account Signatories for the 2020-21 School Year.
“Fulton Bank of New Jersey”

Account	Fund	Title
#02240262	Salary/Payroll Account	Board President, Board Secretary (One of two signatures required)
#02240181	Agency Account	Board President, Board Secretary (One of two signatures required)
#02237326	General Account	Board President*, Board Treasurer, Board Secretary Alternate: Board Vice President* (Two of three signatures required)
#2705885	Capital Projects	Board President*, Board Treasurer, Board Secretary Alternate: Board Vice President* (Two of three signatures required)
#02240254	Food Service	Board President, Board Secretary (One of two signatures required)
#02240246	Special Activities	Superintendent, Board Secretary Alternate for Board Secretary: Board President (Two of three signatures required)
#1100718668	Salem County Vo-Tech Account (Health-Aflac)	Aflac Representatives (Two of two signatures required)

C. It is Recommended that the Board of Education Approve the Secondary Investments Firms for the 2020-2021 School Year.

- a. TD Bank, Haddon Heights
- b. Franklin Savings Bank, Salem
- c. Susquehanna Bank, Mullica Hill
- d. First National Bank of Elmer, Elmer
- e. Pennsville National Bank, Pennsville

D. It is Recommended that the Board of Education Approve the following District Assignments of Staff for the 2020-2021 School Year.

It is recommended that the Board of Education approve the following appointment of district assignments:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Title	Personnel
Affirmative Action Officer	Shachara Adams and E. Jane Whittinghill
Asbestos Hazard Emergency Response Act (AHERA) Compliance Officer	Randy Wentzell
Right-to-Know Compliance Officer	Randy Wentzell
Public Agency Compliance Officer	Dr. Jennifer Bates
Custodian of Records (except student records)	John R. Swain
Custodian of School Records	Jason Helder
Section 504 Compliance Officer	Shawn Rebman
Title IX Coordinator	Shachara Adams
ADA Coordinator	Shachara Adams
Chemical Hygiene Officer	Kimberly Connell-Miller
Emergency Management Officer	Randy Wentzell
Integrated Pest Management Coordinator	Randy Wentzell
Anti-Bullying Coordinator	Shachara Adams and Dr. E. Jane Whittinghill
Cooperative Education Instructor/Coordinator	E. Helen Hoffman
Homeless Child Liaison	Jason Helder
Child Abuse Liaison	Melanie Jones
Drug Free School Zone Liaison	Patrick Cruet
Issuance Officer for Working Papers	Jason Helder
Safety and Health Officer	Patrick Cruet
Gifted and Talented Liaison	Jason Helder
Special Education Coordinator	Shawn Rebman
Technology Director/ LEA PARCC IT Contact	Michael Allen

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State Testing Coordinator	Lisa McClintock
District Education Stability Liaison	Lisa McClintock
Bilingual/ESL Point of Contact	Jason Helder
ESEA Coordinator	Lisa McClintock
School Nurse	Kimberly Connell-Miller
Food Service Director	Roland Carter
District Organizational Chart	Attachment
Anti-Bullying Specialist	Lacey DeBellis
School Safety Specialist	Shachara Adams
Transportation Coordinator	Shachara Adams

E. It is Recommended that the Board of Education Approve the Petty Cash Usage at the Following Campuses for the Stated Amounts for the 2020-2021 School Year.

It is recommended that the Board of Education approve the Petty Cash funds for the 2020-2021 school year as follows:

Campus	Amount
District Office	\$500.00
Adult Community Education	\$200.00

F. It is Recommended that the Board of Education Approve the South Jersey Times as the Official Newspaper for the 2020-2021 School Year.

South Jersey Times

G. It is Recommended that the Board of Education Approve the Following Policy Statements for the 2020-2021 School Year.

It is recommended that the organized Board of Education accept and reaffirm the previous curriculum and textbooks, policies (including pupil records), practices, [job descriptions](#), and procedures of the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem.

NOTE: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Board of

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Education for SSSD and VTSD of the County of Salem will be conducted in accordance with Robert's Rules of Order. Revised Legal Reference: N.J.S.A.18A:11-1 General mandatory Powers and Duties.

H. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the Board of School Estimate.

It is recommended that the Board of Education approve the appointment of two Board members to the Board of School Estimate and approval of the appointment of an Alternate of the same.

- 1.
- 2.
- A.

I. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the NJSBA Legislative Delegate and Alternate.

It is recommended that the Board of Education approve the appointment of a Board member as the NJSBA Legislative Delegate and approval of the appointment of an Alternate to the same.

- 1.
- A.

J. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the SCSBA Executive Committee.

It is recommended that the Board of Education approve the appointment of a Board member as the SCSBA Executive Committee Representative Delegate and approval of the appointment of an Alternate to the same.

- 1.
- 2.
- A.

K. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the New Jersey Council of County Vocational Schools Representatives.

It is recommended that the Board of Education approve the appointment of a Board member as the NJCCVS Representative and approval of the appointment of an Alternate to the same.

- 1.
- 2.
- A.

L. It is Recommended that the Board of Education Grant Approval of Warrants between Board of Education Meetings for the 2020-2021 School Year.

It is recommended that the Board of Education authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds necessary between Board of Education meetings for the 2020-2021 school year for the Salem County Vocational Technical School District. A list of bills

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paid and transfers made will be provided at the next Regular Board of Education Meeting.

M. Request and Recommendation by the Business Administrator that the Board of Education Approve Paying WEB.com by ACH Payment

It is requested by the Business Administrator that the Board of Education approve paying the SCVTS website provider, WEB.com, by ACH payment.

N. Request and Recommendation by the Superintendent That The Board of Education Approve the Use of Indeed.com and NJ SchoolJobs.com as an Official Job Posting Sites for the 2020-2021 School Year.

- a. Indeed.com cost is free.
- b. NJ School Jobs.com \$1000 for both districts.

O. Request and Recommendation by the Business Administrator That The Board of Education Approve Garrison Architects as the Architects of Record for the 2020-2021 school year.

It is requested by the Business Administrator that the Board of Education approve Garrison Architects as the Architect of Record for the 2020-2021 School Year. Fee Schedule Attached.

P. Request and Recommendation by the Business Administrator for Board of Education Approval to Accept the NJ Smart Start Incentive Program Proposal from Square K Energy Solutions.

It is recommended that the Board of Education accept the Square K Energy Solutions proposal to apply for rebates on behalf of SCVTS for the current construction project for energy efficient equipment purchases. This acknowledges and provides Square Energy Solutions the ability to apply on our behalf.

M. Request and Recommendation by the Business Administrator That The Board of Education Approve Nightlinger, Colavita, Volpa, PA as the Auditors for the 2020-2021 school year.

It is requested by the Business Administrator that the Board of Education approve Garrison Architects as the Architect of Record for the 2020-2021 School Year. Fee schedule attached.

p. Request and Recommendation by the Business Administrator to Approve System for Award Management.

It is recommended by the Business Administrator that the Board of Education approve registration and fees in the System for Award Management (SAM) for the 2020-2021 School Year. This is for food service.

Q. Request and Recommendation by the Business Administrator to .Renew a Contract with Waste Management for Recycling and Waste Management Services.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator approve a renewed contract with Waste

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Management for recycling and waste management for the 2020-2021 school year at a 2.5% increase.

R. Request and Recommendation by the Business Administrator for Board of Education Approval to Dispose of Items No Longer of Use.

It is recommended by the Business Administrator that the Board of Education to dispose of items no longer of use.

Item	Number
1998 GMC Pick Up with Plow	1GTGK24R9WE513112

Action: Approved ___ Disapproved ___ Held for Study ___

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

X. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Cell Phone Allowance for District Staff for the 2020-2021 School Year.

It is recommended by the Superintendent that the following individuals be approved for cell phone allowances for the 2020-21 school year.

- Michael Allen - \$900
- Jarod Kershaw - \$900
- Kevin Shipman- \$900
- Larry Crawford- \$900

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Payment of Unused Vacation Days for Mei Corbin.

It is requested that the Board of Education pay Mei Corbin, PT Custodian, her unused vacation (2) days at \$67.17/day. Total compensation is \$134.34.

3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Payment of Unused Vacation Days for Edmund Borden.

It is requested that the Board of Education pay Edmund Borden, PT Custodian, his unused vacation (14) days at \$51.55/day. Total compensation is \$721.70.

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4. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of Payment of Unused Vacation Days for Grant Leady.

It is requested that the Board of Education pay Grant Leady, FT Custodian, his unused vacation (8) days at \$95.95/day. Total compensation is \$767.63 .

5. It is recommended that the Board of Education Grant Approval of Hiring Staff by the Superintendent Between Board of Education Meetings for the 2020-2021 School Year.

It is recommended that the Board of Education grant approval to the Superintendent to hire staff as needed throughout the school year to be reaffirmed by the Board of Education at the Board meeting immediately following the hiring.

6. It is recommended for Board of Education Approval of SCVTS Certified Staff to Provide Homebound Instruction for the 2020-2021 School Year at a rate of \$30 per hour.

It is recommended for Board of Education Approval of SCVTS Certified Staff to Provide Homebound Instruction for the 2020-2021 School Year at a rate of \$30 per hour, on an as needed basis as determined by and scheduled by the CTHS principal. Timesheet required. No other reimbursement shall be paid for homebound instruction other than the hourly rate approved by the Board for actual hours of instruction.

7. It is recommended for Board of Education Approval of Kim Connell-Miller to Review student Sports Physicals and Related Documentation at an hourly rate of \$30 per hour.

It is recommended for Board of Education Approval of Kim Connell-Miller to Review student Sports Physicals and Related Documentation at an hourly rate of \$30 per hour, as needed and approved by the CTHS principal. Timesheets required.

Action:	Approved_____	Disapproved_____	Held for Study_____
Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

PROFESSIONAL DEVELOPMENT:

1.

Action:	Approved_____	Disapproved_____	Held for Study_____
Motion by:	_____		
Second by:	_____		
Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____

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Mrs. Smith _____

Abstain: _____ Opposed: _____

PROGRAMS:

1.

Action:	Approved _____	Disapproved _____	Held for Study _____
	Mr. James Davis _____		Mr. Earl Ransome _____
	Mr. Linwood Donelson III _____		Mrs. Patricia Bomba _____
	Mr. Daryl Halter _____		Ms. Margaret Nicolosi _____
			Mrs. Julie Smith _____

**XI. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. It is Recommended that the Board of Education Approve the Following Resolution - Appointments and Designation for Insurance Broker, Business Administrator, Qualified Purchasing Agent, Architect, Regulatory Services, Computer Financial Software License, Board Solicitor, School Physician, Board Secretary, Special Counsel for the 2020-2021 School Year.

1. Resolution authorizing the appointments for “professional services” for a one year term commencing July 1, 2020 through June 30, 2021.
 1. **Insurance Broker of Record**
 1. Gloucester, Cumberland, Salem School District Joint Insurance Fund (General)
 2. Conner Strong Buckelew (Student Accident)
 2. **Business Administrator**
Mr. Frank H. Maurer, III
 3. **Qualified Purchasing Agent**
Mr. Frank H. Maurer, III
 4. **Architect**
Garrison Architects
 5. **Regulatory Services**
Epic Environmental
 6. **Health Benefits of Records**
Brown & Brown
 7. **Computer Financial Software License**
Edumet Interactive System
 8. **Board Solicitor**
Mark Toscano of Comegno Law Group, P.C.
 9. **School Physician**
Christiana Care Health Services
 10. **Board Secretary**
Mr. Frank H. Maurer, III
 11. **Special Counsel**

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McManimon, Scotland, & Bauman, L.L.C.
McCrosson & Stanton, L.L.C.

12. Computer Student Data Software

RealTime

13. Policy and Regulation

Strauss Esmay

14. Auditor

Nightlinger, Colavita & Volpa

Action: Approved_____ Disapproved _____ Held for Study_____

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

B. It is Recommended that the Board of Education Approve the Depository of School Funds & Account Signatories for the 2019-2020 School Year.

“Fulton Bank of New Jersey”

Account	Fund	Title
#0093577702	Salary/Payroll Account	Board President, Board Secretary (One of two signatures required)
#0093577711	Agency Account	Board President, Board Secretary (One of two signatures required)
#0093577690	General Account	Board President*, Board Treasurer, Board Secretary Alternate: Board Vice President* (Two of three signatures required)
#0006014089	Salem County Special Services Account (Health-Aflac)	Aflac Representatives (Two of three signatures required)
#0006011543	Student Activity Account	Board Secretary, Superintendent (Two of two signatures required)
#0006009344	Gifts and Donations Account	Board President, Board Secretary (Two of two signatures required)

C. It is Recommended that the Board of Education Approve the following District Assignments of Staff for the 2020-2021 School Year.

It is recommended that the Board of Education approve the following appointment of district assignments:

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Title	Personnel
Affirmative Action Officer	Shachara Adams and Dr. E. Jane Whittinghill
Asbestos Hazard Emergency Response Act (AHERA) Compliance Officer	Randy Wentzell
Right-to-Know Compliance Officer	Randy Wentzell
Public Agency Compliance Officer	Frank H. Maurer, III
Custodian of Records (except student records)	John R. Swain
Custodian of School Records	Stacy Lockwood, James Helder, Shawn Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Section 504 Compliance Officer	Shawn Rebman
Title IX Coordinator	Shachara Adams and Dr. E. Jane Whittinghill
ADA Coordinator	Shachara Adams and Dr. E. Jane Whittinghill
Chemical Hygiene Officer	Linda Shute, Jane Smith, Anne Callens, Karen Ingemi
Emergency Management Officer	Stacy Lockwood, James Helder, Shawn Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Integrated Pest Management Coordinator	Randy Wentzell
Anti-Bullying Coordinator	Shachara Adams and Dr. E. Jane Whittinghill
Structured Learning Environment	Oliver Avis, Michael Pavesi
Homeless Children Officer	Stacy Lockwood, James Helder, Shawn Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Child Abuse Liaison	Stacy Lockwood, James Helder, Shawn Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Drug Free School Zone Liaison	Stacy Lockwood, James Helder, Shawn

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	Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Issuance Officer for Working Papers	Stacy Lockwood, James Helder, Shawn Rebman, Dr. E. Jane Whittinghill, Dr. Marjorie Wentzell
Gifted and Talented Liaison	Dr. E. Jane Whittinghill
Special Education Coordinator	Randy Wentzell
Technology Supervisor/ LEA PARCC IT Contact	Harry Rodriguez
State Testing Coordinator	Lisa McClintock
District Education Stability Liaison	Randy Wentzell
Bilingual/ESL Point of Contact	Frances Acevedo/Sol Flores/Magic Mears
School Nurse	Linda Shute, Jane Smith, Anne Callens, Karen Ingemi
Food Service Director	Roland Carter
District Organizational Chart	Attachment
Anti-Bullying Specialist	Gwendolyn Scott, Maureen Lewis, Dr. Karen Stallings, Christopher Sipple, Christopher Jones
School Safety Specialist	Shachara Adams
Transportation Coordinator	Shachara Adams

D. It is Recommended that the Board of Education Approve the Petty Cash Usage at the Following Campuses for the Stated Amounts for the 2020-2021 School Year.

It is recommended that the Board of Education approve the Petty Cash funds for the 2020-2021 school year as follows:

Campus	Amount
Daretown	\$200.00
Cumberland	\$200.00

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Related Services	\$200.00
Regional Day School/Salem	\$200.00
District Office	\$200.00

- E. It is Recommended that the Board of Education Approve the South Jersey Times as the Official Newspaper for the 2020-2021 School Year.**
- a. South Jersey Times
- F. It is Recommended that the Board of Education Approve the Use of Indeed.com and NJ SchoolJobs.com as an Official Job Posting Sites for the 2020-21 School Year.**
- a. Indeed.com cost is free.
 - b. NJ School Jobs.com \$1000 for both districts.
- H. It is Recommended that the Board of Education Approve the Following Policy Statements for the 2020-2021 School Year.**
- It is recommended that the organized Board of Education accept and reaffirm the previous curriculum and textbooks, policies (including pupil records), practices, [job descriptions](#), and procedures of the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem.
- NOTE: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Board of Education for SSSD and VTSD of the County of Salem will be conducted in accordance with Robert’s Rules of Order. Revised Legal Reference: N.J.S.A.18A:11-1 General mandatory Powers and Duties.
- I. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the Board of School Estimate.**
- It is recommended that the Board of Education approve the appointment of two Board members to the Board of School Estimate and approval of the appointment of an Alternate of the same.
- 1.
 - 2.
 - A.
- J. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the NJSBA Legislative Delegate and Alternate.**
- It is recommended that the Board of Education approve the appointment of a Board member as the NJSBA Legislative Delegate and approval of the appointment of an Alternate to the same.
- 1.
 - A.

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K. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the SCSBA Executive Committee.

It is recommended that the Board of Education approve the appointment of a Board member as the SCSBA Executive Committee Representative Delegate and approval of the appointment of an Alternate to the same.

- 1.
- 2.
- A.

L. It is Recommended that the Board of Education Approve Two Board Members and an Alternate to the New Jersey Council of County Special Services Schools Representatives.

It is recommended that the Board of Education approve the appointment of a Board member as the NJCCSSS Representative and approval of the appointment of an Alternate to the same.

- 1.
- 2.
- A.

M. It is Recommended that the Board of Education Grant Approval of Warrants between Board of Education Meetings for the 2020-2021 School Year.

It is recommended that the Board of Education authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds necessary between Board of Education meetings for the 2020-2021 school year for the Salem County Special Services School District. A list of bills paid and transfers made will be provided at the next Regular Board of Education Meeting.

N. Request and Recommendation by the Business Administrator for Board of Education Approval of the GCSSSD Transportation Contracts

It is recommended that the Board of Education approve the GCSSSD Transportation Contracts provided for transportation services for the Extended School year and the 2020-2021 school year.

O. Request and Recommendation by the Business Administrator That The Board of Education Approve Garrison Architects as the Architects of Record for the 2020-2021 school year. It is requested by the Business Administrator that the Board of Education approve Garrison Architects as the Architect of Record for the 2020-2021 School Year. Fee schedule attached.

P. Request and Recommendation by the Business Administrator That The Board of Education Approve Nightlinger, Colavita, Volpa, PA as the Auditors for the 2020-2021 school year. It is requested by the Business Administrator that the Board of Education approve Garrison Architects as the Architect of Record for the 2020-2021 School Year. Fee schedule attached.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Q. Request and Recommendation by the Business Administrator to Approve System for Award Management.

It is recommended by the Business Administrator that the Board of Education approve registration and fees in the System for Award Management (SAM) for the 2020-2021 School Year. This is for food service.

R. Request and Recommendation by the Business Administrator to Renew a Contract with Waste Management for Recycling and Waste Management Services.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator approve a renewed contract with Waste Management for recycling and waste management for the 2020-2021 school year at a 2.5% increase.

S. Request and Recommendation by the Business Administrator to Renew a Contract with EduMet for Computer Software Services.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator approve a renewed contract with EduMet for Computer software services for the 2020-2021 school year at a 0% increase.

T. Request and Recommendation by the Business Administrator to Renew a Contract with Strauss Esmay for School Policy and Regulation Services.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator approve a renewed contract with Strauss Esmay for School Policy and Regulation services for the 2020-2021 school year.

U. Request and Recommendation by the Business Administrator to Renew a Contract with CM3 for Technology Infrastructure Support.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator approve a renewed contract with CM3 for technology infrastructure support for the 2020-2021 school year at Daretown, Cumberland, and Salem Campus.

Action:	Approved _____	Disapproved _____	Held for Study _____
Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
		Mrs. Julie Smith	_____

XII. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JULY 1, 2020**

1. Request and Recommendation by the Superintendent for Board of Education Approval of Revised Employment of SCSSSD certificated and non-certificated staff for the 2020 Extended School Year Program.

It is recommended by the Superintendent that the Board of Education approve the revised [employment](#) of SCSSSD certificated and non-certificated staff for the 2020 Extended School Year Program. It is also recommended that the Board of Education approve the employment of staff employed under grant programs.

2. Certificated Staff to Provide Homebound Instruction for the 2020-2021 School Year at a Rate of \$50.00 per Hour.

It is recommended by the Superintendent that the Board of Education approve the SCSSSD certificated staff to provide homebound instruction for the 2020-2021 school year at a rate of \$50.00 per hour, on an as needed basis as determined and scheduled by the principal. Timesheets are required. No other reimbursement shall be paid for homebound instruction other than the hourly rate approved by the Board for the actual hours of instruction.

3. It is recommended that the Board of Education Grant Approval of Hiring Staff by the Superintendent Between Board of Education Meetings for the 2020-2021 School Year.

It is recommended that the Board of Education grant approval to the Superintendent to hire staff as needed throughout the school year to be reaffirmed by the Board of Education at the Board meeting immediately following the hiring.

Retirement:

4. Request and Recommendation for Board of Education Approval of Retirement Resignation of Amy Clauer

It is recommended by the Superintendent that the Board of Education approve with regret the retirement resignation of Amy Clauer as a Paraprofessional for Cumberland Campus, effective July 1, 2020. Additionally, to pay out Mrs. Clauer for her unused sick and personal days according to contract in the amount of \$7,237.50.

Resignation:

5. Request and Recommendation for Board of Education Approval of Resignation of Kay Delp

It is recommended by the Superintendent that the Board of Education approve with resignation of Kay Delp as a School Psychologist for Child Study Team, effective June 30, 2020.

Action:	Approved_____	Disapproved _____	Held for Study_____
	Mr. James Davis _____	Mr. Earl Ransome _____	
	Mr. Linwood Donelson III _____	Mrs. Patricia Bomba _____	
	Mr. Daryl Halter _____	Ms. Margaret Nicolosi _____	
		Mrs. Julie Smith _____	

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JULY 1, 2020**

PROGRAMS

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Cell Phone Allowance for District Staff for the 2020-2021 School Year.

It is recommended by the Superintendent that the following individuals be approved for cell phone allowances for the 2020-21 school year.

Harry Rodriguez - \$900
Randy Wentzell - \$900

Action:	Approved_____	Disapproved _____	Held for Study_____
	Mr. James Davis _____	Mr. Earl Ransome _____	
	Mr. Linwood Donelson III _____	Mrs. Patricia Bomba _____	
	Mr. Daryl Halter _____	Ms. Margaret Nicolosi _____	
		Mrs. Julie Smith _____	

XIII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.

IVX. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JULY 1, 2020**

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JULY 1, 2020**

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mrs. Bomba _____
Mr. Donelson III _____ Ms. Nicolosi _____
Mr. Halter _____ Mr. Ransome _____
Abstain: _____ Opposed: _____
Abstain: _____ Opposed: _____

XV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mrs. Bomba _____
Mr. Donelson III _____ Ms. Nicolosi _____
Mr. Halter _____ Mr. Ransome _____
Abstain: _____ Opposed: _____

XVI. ADJOURNMENT

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mrs. Bomba _____
Mr. Donelson III _____ Ms. Nicolosi _____
Mr. Halter _____ Mr. Ransome _____
Abstain: _____ Opposed: _____