

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &  
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting  
880 Route 45, Woodstown, NJ 08098  
Tuesday, August 25, 2020 at 7:00 p.m.

**AGENDA**

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

**III. ROLL CALL**

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Ms. Patty Bomba	_____
Mr. Daryl Halter	_____	Ms. Margaret Nicolosi	_____
Mrs. Julie Smith	_____		

**IV. MINUTES**

It is recommended that the Board of Education approve the Minutes and Executive Meeting Minutes from the July 28, 2020 Meeting of the Board of Education.

Action:       Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**V. ADDENDA**

**A. Acceptance of Agenda Addenda Items SCVTS**

Action:       Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_





**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

- Bill list July 1, 2020 through August 20, 2020 in the amount of \$4,215,300.36

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

                          Motion by: \_\_\_\_\_

                          Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**G. Board Secretary/Business Administrator New Business:**

**1. Request and Recommendation by the School Business Administrator for Board of Education Approval of Refunds to Adult Program Students.**

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the total amount of \$8,075 to Adult Program Students. The students and their amounts are listed in the attached document.

**2. Request and Recommendation by the Business Administrator for the Board of Education to Approve Cancelling Check #36466 to The Middle States Association.**

It is requested by the Business Administrator that the Board of Education approve to cancel check #36466 for \$370.00 to The Middle States Association. Middle States Association did not cash the original check and it is now unable to be cashed. Another check will be issued for the same amount.

**3. Request and Recommendation by the Business Administrator for the Board of Education to approve the 2020-2021 Host Site Partnership Agreements.**

It is recommended by the Business Administrator for the Board of Education to approve the 2020-2021 Host Site Partnership Agreements with the following:

- Pittsgrove (Academy of Creative and Performing Arts)
- Woodstown-Piles Grove (Academy of Communications)
- Pennsville (Academy of GMT and Creative and Performing Arts)
- Penns Grove-Carney’s Point (Academy of Engineering)

**4. Request and recommendation for Board of Education Approval to Continue Evaluation Services for the 21st Century Community Learning Centers Program Grant for the 2020-2021 school year with Linchpin Solutions.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

It is recommended by the Business Administrator that the Board of Education approve Linchpin Solutions to provide evaluation services at the agreed upon contracted annual rate of \$17,000 to include data collection, monthly reports, and compiling mid-year, as well as end of the year reports for 2020-2021 School Year to be paid from 21st CCLC grant funds.

**5. Request and recommendation for Board of Education Approval to Continue Evaluation Services for the CTE/Perkins Grant for the 2020-2021 school year with Linchpin Solutions.**

It is recommended by the Business Administrator that the Board of Education approve Linchpin Solutions to provide evaluation services at the agreed upon contracted rate of \$16,000 to include data collection, monthly reports, and compiling mid-year, as well as end of the year reports for 2020-2021 School Year to be paid from Perkins Secondary grant funds.

**6. Request and Recommendation for Board of Education Approval of Four M Vending Service for vending equipment.**

It is recommended that the Board of Education approve the attached proposal from Four M Vending Service to provide vended items at the Vocational Technical School, including location, commission and program information

**7. Request and Recommendation for the Board of Education to Approve Record Management Services to Provide Annual Maintenance of Records Storage in the Amount of \$1,500 for both districts.**

It is requested and recommended that the Board of Education approve Record Management Services, of Vineland, NJ, to provide annual maintenance of record storage in the amount of \$1,500 for both districts. They will organize the boxes in storage, label them, do an inventory database of boxes stored, do destructions once a year, and present a final report and access database containing updated inventory.

**8. Request and Recommendation by the Business Administrator for Board of Education Approval of the attached Consultant Agreement with Woodstown Physical Therapy.**

It is recommended that the Board of Education approve the attached Consultant Agreement with Woodstown Physical Therapy to provide athletic trainer services for students during the 2020-2021 school year.

**9. Request and Recommendation by the Business Administrator That The Board of Education Approve School Breakfast and Lunch Pricing for the 2020-2021 School Year.**

It is requested by the Business Administrator that the Board of Education approve school breakfast and lunch pricing for the 2020-2021 school year. Breakfast \$2.25/Lunch \$3.50.

**10. Request and Recommendation by the Business Administrator for Board of Education Approval of the attached Vending Agreement with Salem County Special Services School District.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

It is recommended that the Board of Education approve the attached Vending Agreement and signature page with Salem County Special Services School District to provide Food Services to Alternative Campus and Daretown Campus for the 2020-2021 school year.

**11. Request and Recommendation by the Business Administrator for Board of Education Approval of the Attached One Year Extension of the Substitute Placement Agreement with Insight Workforce Solutions for the 2019-2020 School Year.**

It is recommended that the Board of Education approve the attached Substitute Placement Agreement one year extension with Insight workforce Solutions LLC (Kelly Education) and Frontline to provide substitute staff during the 2020-2021 school year effective July 1, 2020.

**12. Request and Recommendation for Board of Education Approval of the 2020-2021 Budget for the Adult Post Secondary Programs and Salem County Educational Technology Training Center.**

It is recommended that the Board of Education approve the below listed 2020-2021 budget for the Adult Post Secondary Programs and Salem County Educational Technology Training Center. **All course schedules are subject to required minimal enrollment.**

**Salem County Vocational Technical School  
Adult Post-Secondary Programs and  
Salem County Educational Technology Training Center (63)  
Proposed Budget 2020-2021**

**Anticipated Revenue**

Tuition Revenue:	\$184,500
ETTC Revenue:	\$ 2,500
 Total Anticipated Revenue:	 \$187,000

**Expenditures\***

Salaries Staff:	\$115,000
Fringe:	\$ 0
Rental Agreement SCC:	\$ 26,000
Supplies:	\$ 10,000
Textbooks:	\$ 0
Purchased Services:	\$ 25,000
Travel:	\$ 1,000
Miscellaneous:	\$ 10,000
 Total Anticipated Expenditures:	 \$187,000

**13. Request and Recommendation for Board of Education Approval to Approve the contract with Deglerwhiting for Bleachers.**



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

<b>Staff</b>	<b>Funding Source</b>	<b>Salary</b>
Denise Johnson	21st CCLC	\$30.00 counselor hourly
Sade White	21st CCLC	\$30.00 counselor hourly
Barbara Cleaves	21st CCLC	\$35.00 technology coordinator hourly
David Allgeier	21st CCLC Grant	\$30.00 instructor hourly
Kelsey Brown	21st CCLC Grant	\$30.00 instructor hourly
Bruce Connell	21st CCLC Grant	\$30.00 instructor hourly
Lindsey Doran	21st CCLC Grant	\$30.00 instructor hourly
Michael Evernham	21st CCLC Grant	\$30.00 instructor hourly
Kimberly Kraky	21st CCLC Grant	\$30.00 instructor hourly
Sheldon Lewis	21st CCLC Grant	\$30.00 instructor hourly
Kaitlin Loftus	21st CCLC Grant	\$30.00 instructor hourly
Megan Meiler	21st CCLC Grant	\$30.00 instructor hourly
Brian Quinn	21st CCLC Grant	\$30.00 instructor hourly
Taylor Smith	21st CCLC Grant	\$30.00 instructor(sub) hourly
Brittany Blue	21st CCLC Grant	\$12.50 IA hourly
Joseph Hill	21st CCLC Grant	\$12.50 IA hourly

**2. Request and Recommendation by the Superintendent for Board of Education Approval the renewal of employment for Kathryn Williams**  
It is recommended by the he Superintendent that the Board of Education approve the renewal of employment of Kathryn Williams as Adult Education Secretary for the 2020-21 school year at the salary of \$13/hour effective July 1, 2020.

**3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of the following stipend positions for the 2020-2021 school year.**

It is requested by the Superintendent that the Board of Education approve the employment of the following stipend positions at the negotiated rates listed.

<b>Position</b>	<b>Name</b>	<b>Stipend Amount</b>
-----------------	-------------	-----------------------



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

Athletic Director	Jim Helder*	\$10,000
Cross Country - Head Coach, Boys	Matt DiTizio	\$4,500
Cross Country - Head Coach, Girls	Kim Kraky	\$2,250

**FMLA/NJFLA:**

**4. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of Jessica Crim.**

It is requested by the Superintendent that the Board of Education approve the FMLA of Jessica Crim, Math Teacher at CTHS, beginning on or about September 2, 2020 until on or about October 16, 2020. Additionally, it is requested to utilize NJFLA beginning on or about October 19, 2020 until on or about February 8, 2021.

**5. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of Kacey Stroch.**

It is requested by the Superintendent that the Board of Education approve the FMLA of Kacey Stroch, English Teacher at CTHS, beginning on or about October 23, 2020 until on or about December 18, 2020. Additionally, it is requested to utilize NJFLA beginning on or about December 21, 2020 until on or about March 26, 2021.

**6. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA of Alexis Flowers.**

It is requested by the Superintendent that the Board of Education approve the FMLA of Alexis Flowers, TLC Staff, beginning on or about September 1, 2020 until on or about October 13, 2020.

**7. Request and Recommendation for Board of Education Approval of the Request for Concurrent Placement for Kimberly Connell-Miller.**

It is recommended by the Superintendent that the Board of Education approve the request for concurrent placement for Kimberly Connel-Miller for the Fall 2020 semester. This is a 50 hour Practicum Placement experience with the Career and Technical High School. Jane Smith, school nurse at the Salem Campus, will mentor Mrs. Connell-Miller.

**8. Request and Recommendation of the Superintendent for Board of Education Approval for Students Enrolled in Rowan University - College of Education.**

It is requested by the Superintendent that the Board of Education approve the following students enrolled in Rowan University - College of Education for Clinical Practicum Hours, beginning Fall 2020 for 35 hours per week for 14 weeks. Students will be interning at the Career and Technical High School, supervised by staff appointed by the Career and Technical High School Principal.

Alexa Monticollo - English  
Elena Mazurek - English  
Paul Napoli - HPE Sec  
Robert Scott - Social Studies



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

**PROGRAMS:**

- 1. Request and Recommendation for Board of Education Approval of a Professional Membership in the New Jersey Association of School Administrators in the amount of \$1,483 for the 2020-2021 School Year.**  
It is recommended by the Superintendent that the Board of Education approve to pay for a professional membership in the New Jersey Association of School Administrators in the amount of \$1483.00 for Jennifer Bates, Ed.D., Assistant Superintendent/Business Administrator for the 2020-2021 school year. By negotiated contract Dr. Bates is entitled up to \$1650 in professional membership fees.
- 2. Request and Recommendation for Board of Education Approval of the School District Safety and Health Plan for Career and Technical Education Programs as Required for Perkins Funds for the 2020-2021 School Year.**  
It is recommended by the Superintendent that the Board of Education approve the School District Safety and Health Plan for Career and Technical Education programs as required for Perkins funds. This plan outlines the safety and health program the district utilizes to protect students and staff from safety and health risks on and off-site for our hazardous occupation Career and Technical Education programs.
- 3. It is recommended by the Superintendent by the Superintendent that the Board of Education approve the 2020-2021 Professional Development Plan for the Salem County Vocational Technical School and Salem County Special Services School Districts.**  
It is recommended by the Superintendent that the Board of Education approve the 2020-2021 Professional Development Plan for the Salem County Vocational Technical School and Salem County Special Services School Districts. Mandatory professional development requirements for particular groups of educators are specified in New Jersey statute and regulation. The Plan has been developed in accordance with these statutes and regulations.
- 4. Request and Recommendation for Board of Education Approval of the 2020-2021 District Mentoring Plan for the Salem County Vocational Technical School and Salem County Special Services School Districts.**  
It is recommended by the Superintendent that the Board of Education approve the 2020-2021 District Mentoring Plan. The plan has been developed in accordance with all mentoring program regulations for novice teachers (those new to the profession and serving under a provisional certificate) and experienced teachers new to a district as specified in N.J.A.C. 6A:9:8.4. Individual 1-1 mentoring is required for novice teachers. In addition, all non-tenured first-year teachers must receive individualized support developed collaboratively with the supervisor and aligned with state standards and school/district expectations for teacher effectiveness.
- 5. Request and Recommendation for Board of Education Approval of the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Partner Agreements or the 2020-2021 school year.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

It is recommended by the Superintendent that the Board of Education approve the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Partner Agreements listed below for the 2020-2021 school year.

Rowan College of South Jersey (Formerly Cumberland County College)  
Cumberland County Correctional Facility  
Millville Public Library  
Pathstone  
Salem County Correctional Facility  
Salem Community College

**6. Request and Recommendation for Board of Education Approval to Offer Adult Post Secondary Program Online as per Certification and Program Guidelines for Virtual Education.**

It is recommended by the Superintendent for the Board of Education approval of the following courses and associated student costs. These courses will be conducted online and will not include in-person instruction. Instructors will use virtual means for student delivery and communication. Clinical options will be afforded once it is determined by State related health and safety guidelines. Current costs do not include clinical experiences or additional resources needed for clinical. Students will be connected with our current employer partners.

Pharmacy Technician (125 Hours Online)  
\$699 Tuition with payment plan, \$599 Pay in Full

Introduction to Construction Trades (75 Hours Online) \$199

Real Estate (Online 75 Hour) \$375

**7. Request and Recommendation for Board of Education Approval to Utilize the Achieve NJ Danielson Tool for Staff Evaluations for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve the Achieve NJ Danielson/MPPR Tool to be used for staff evaluations for the 2020-2021 school year in accordance with Policy 3222.

**8. Request and Recommendation for Board of Education Approval of all SCVTS and Academy Educational Curriculum for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve all SCVTS and Academy educational curriculum for the 2020-2021 school year. All curriculum is available for inspection in the Curriculum Office.

**9. Request and Recommendation for Board of Education Approval to Apply for the FFA Living to Serve Grant in the amount of \$3,000.**

It is recommended by the Superintendent that the Board of Education approve the CTHS FFA Chapter to apply for a Living to Serve, Local Engagement grant in the amount of \$3,000 to support yearlong service-learning projects that address

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

community needs in one of four focus areas: Community Safety; Hunger, Health and Nutrition; Environmental Responsibility and Community Engagement.

**10. Request and Recommendation for Board of Education Approval to Continue with the One Year Subscription for Taskstream for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve the continuation of the one year subscription for Taskstream Learning Achievement Tools by Watermark for the 2020-2021 school year in the amount of \$3,000.00. Taskstream is the online lesson plan subscription used by the Career and Technical High School teaching staff which provides staff with access to the current core curriculum content standards for the State of New Jersey.

**11. Request and Recommendation for Board of Education Approval of an Athletic Event Supervision Coverage Fee for the 2020-2021 School year.**

It is recommended by the Superintendent that the Board of Education grant approval for an athletic event supervision coverage fee of \$100.00 per event for the 2020-2021 school year in the absence of the Athletic Director. Athletic supervision must be provided for athletic competitions by a staff member in possession of a NJ Principal Certificate. The responsibilities of supervision include safety and security of athletes, coaches, officials and spectators as well as administrative oversight. In the event of injury or incident the administrator will coordinate with the athletic trainer to ensure an incident report is documented and filed. If an SCVTS administrator is not available the coverage will then be offered to an administrator in the SCSSSD.

**12. Request and Recommendation for Board of Education Approval of a Professional Membership in the Gloucester Salem Principals Association in the amount of \$100 for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve to pay for a professional membership in the Gloucester Salem Principal's Association of \$100 for Jason Helder, Principal of the Career and Technical High School for the 2020-2021 school year. The association meets monthly as a Professional Learning Community sharing best practices and working with representatives from the Department of Education. By negotiated contract Mr. Helder is entitled up to \$1,250.00 in professional membership fees.

**13. Request and Recommendation for Board of Education Approval of Structured Learning Experiences for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve Structured Learning Experiences (SLE) for qualifying high school students who elect to participate in a Structured Learning Experience. SLE's may include but are not limited to apprenticeships, internships, job shadowing, cooperative education, school-based enterprises, volunteer activities, or supervised agricultural experiences. Students may be issued course credits based on their Student Personalized Training Plan and successful completion of course goals. All SLE's must adhere to applicable state and federal child labor laws and other rules of the State Departments of Education and Labor.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

**14. Request and Recommendation for Board of Education Approval to Utilize Option ii Graduation Standards for Students in the AFJROTC Program for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve to utilize Option ii Graduation Standards for students in the AFJROTC program to partially fulfill Physical Education requirements and for full time career and technical students to fulfill Visual and Performing Arts credits and financial literacy credits through their career and technical classes.

**15. Request and Recommendation for Board of Education Approval to Utilize Option ii Graduation Standards to Offer the Transcription of Applied Technical Math or Applied Technical Science or Financial Literacy Credits for Shared Time Students Enrolled at the Career and Technical High School for the 2020-2021 School Year.**

It is recommended by the Superintendent that the Board of Education approve to utilize Option ii Graduation Standards to offer the transcription of Applied Technical Math or Applied Technical Science or Financial Literacy credits for shared time students enrolled in career and technical classes. The transcription is given for 2.5 credits per school year based on New Jersey Core Content Curriculum Standards embedded in the curriculum for the career and technical classes. These credits must be approved and accepted by the sending school principal for the student to count them towards fulfilling graduation requirements.

**POLICY**

**16. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

<b>P 1648</b>	<b>Restart and Recovery Plan</b>
<b>P 1648.02</b>	<b>Remote Learning Options for Families</b>
<b>P 1649</b>	<b>Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)</b>
<b>P 2270</b>	<b>Religion in Schools (Revised)</b>
<b>P 2431.3</b>	<b>Heat Participation Policy for Student-Athlete Safety (M) (Revised)</b>
<b>P 2622</b>	<b>Student Assessment (M) (Revised)</b>
<b>P &amp; R 5111</b>	<b>Eligibility of Resident/Nonresident Students (M) (Revised)</b>
<b>P &amp; R 5200</b>	<b>Attendance (M) (Revised)</b>
<b>P &amp; R 5320</b>	<b>Immunization (Revised)</b>
<b>P &amp; R 5330.04</b>	<b>Administering an Opioid Antidote (M) (Revised)</b>
<b>P 5610</b>	<b>Suspension (M) (Revised)</b>
<b>R 5610</b>	<b>Suspension Procedures (M) (Revised)</b>
<b>P 5620</b>	<b>Expulsion (M) (Revised)</b>







**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

- 2. Request and Recommendation by the Business Administrator for the Board of Education to Approve Record Management Services to Provide Annual Maintenance of Records Storage in the Amount of \$1,500 for both districts.**

It is requested and recommended that the Board of Education approve Record Management Services, of Vineland, NJ, to provide annual maintenance of record storage in the amount of \$1,500 for both districts. They will organize the boxes in storage, label them, do an inventory database of boxes stored, do destructions once a year, and present a final report and access database containing updated inventory.

- 3. Request and Recommendation by the Business Administrator for Board of Education Approval of the attached contracts with EPIC Environmental Services, LLC.**

It is recommended that the Board of Education approve the attached EPIC Environmental Services, LLC to provide New Jersey 2020 RTK Survey Preparation and Delivery Proposal for \$2,400.

- 4. Request and Recommendation by the Business Administrator for Board of Education Approval of the attached contracts with Sweetwater Environmental Management, LLC.**

It is recommended that the Board of Education approve the attached contracts with Sweetwater Environmental Management LLC to provide Potable Water System Licensed Operators at Daretown and Cumberland Campus.

- 5. Request and Recommendation by the Business Administrator for Board of Education Approval of the attached Vending Agreement with Salem County Vocational Technical School District.**

It is recommended that the Board of Education approve the attached Vending Agreement and signature page with Salem County Vocational Technical School District to provide Food Services to Alternative Campus and Daretown Campus for the 2020-2021 school year.

- 6. Request and Recommendation by the Business Administrator for the Board of Education to Approve the attached Transportation Jointures and Contracts.**

It is recommended by the Business Administrator that the Board of Education approve the attached Jointures and Contracts for Participation in the Co-op, Jointures and Transportation Routes from Gloucester County Special Services School District.

1. Bid Summary - August 25, 2020
2. Alloway Contract
3. Request for Transportation Contracts
4. Contract Renewal Revision
5. Contract Renewal -Delaware City

Action:                    Approved\_\_\_\_ Disapproved \_\_\_\_Held for Study\_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

Motion by: \_\_\_\_\_  
Second by: \_\_\_\_\_  
Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
Mr. Donelson \_\_\_\_\_ Ms. Bomba \_\_\_\_\_  
Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
Mrs. Smith \_\_\_\_\_  
  
Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT**

**A. New Business:  
PERSONNEL:**

**1. Request and Recommendation for Board of Education Approval of the NJASBO Membership for Frank Maurer**

It is requested and recommended by the Superintendent that the Board of Education approve the NJASBO membership for Frank Maurer at the cost of \$990.

**2. Request and Recommendation by the Superintendent for Board of Education to Approve Russell Carney for Child Study Team.**

It is recommended by the Superintendent that the Board of Education approve Russell Carney as an English Teacher at the Alternative School beginning September 1, 2020 at Masters Step 2 \$58,287.

**3. Request and Recommendation by the Superintendent for Board of Education to Approve Kara Travato for Child Study Team.**

It is recommended by the Superintendent that the Board of Education approve Kara Travato as Social Worker for summer work at a rate of \$65/hour for up to 15 hours per week beginning July 27, 2020.

**4. Request and Recommendation by the Superintendent for Board of Education Rescind the Contract for Karen Gerber for Early Intervention Program**

It is recommended by the Superintendent for the Board of Education to rescind the contract for Karen Gerber as School Psychologist for summer work at a rate of \$65/hour for up to 15 hours per week.

**5. Request and Recommendation by the Superintendent for Board of Education to Approve Karen Gerber for Early Intervention Program**

It is recommended by the Superintendent that the Board of Education approve Karen Gerber as School Psychologist for summer work at a rate of \$48/hour for up to 15 hours per week.

**6. Request and Recommendation by the Superintendent for Board of Education to Approve Dr. Karen Stallings for Alternative Program Summer Hours**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

It is recommended by the Superintendent that the Board of Education approve Dr. Karen Stallings as School Psychologist for summer work at a rate of \$65/hour for up to 15 hours per week to conduct meetings at Bridgeton with the Principal.

**Transfer:**

**7. Request and Recommendation by the Superintendent for Board of Education to Approve the Transfer of Melanie Blew**

It is recommended by the Superintendent that the Board of Education approve the transfer of Melanie Blew Substitute Teacher of Multiple Disabilities for Cumberland at a salary of BA Step 2 \$55,067 to Paraprofessional for Cumberland at a salary of Paraprofessional Step 10 \$23,303 beginning September 1, 2020.

**8. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff**

It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Date</b>	<b>Salary</b>
Stacy Willingmyre	SC Christian Academy	Rm109	9/8/20	No Change
Mike Costello	PE/H Teacher at Cumberland	PE/H Teacher at Salem Campus	9/8/20	No Change
John Bilinski	PE/H Teacher at Salem Campus	PE/H Teacher at Cumberland	9/8/20	No Change

**FMLA/NJFLA:**

**9. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of Michelle Brown .**

It is requested by the Superintendent that the Board of Education approve the FMLA of Michelle Brown, Teacher at Salem Campus, beginning on or about October 5, 2020 until on or about November 20, 2020. Additionally, it is requested to utilize NJFLA beginning on or about November 23, 2020 until on or about March 5, 2021.

**10. Request and Recommendation of the Superintendent for Board of Education Approval of the FMLA/NJFLA of LeAnn Garrison.**

It is requested by the Superintendent that the Board of Education approve the FMLA of LeeAnn Garrison, Paraprofessional at Cumberland Campus, beginning on or about September 1, 2020 until on or about November 20, 2020. Additionally, it is requested to utilize NJFLA beginning on or about November 23, 2020 until on or about March 5, 2021.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

**EFMLEA**

**11. Request and Recommendation of the Superintendent for Board of Education Approval of the Leave Request of Laura Romano**

It is requested by the Superintendent that the Board of Education approve the Leave Request of Laura Romano, Job Coach at Salem Campus. Ms. Romano is requesting Emergency Family and Medical Leave Expansion Act (EFMLEA) beginning on September 1, 2020 until November 20, 2020.

**12. Request and Recommendation of the Superintendent for Board of Education Approval of the Leave Request of William Pennock**

It is requested by the Superintendent that the Board of Education approve the Leave Request of William Pennock, Job Coach at Salem Campus. Mr. Pennock is requesting Emergency Family and Medical Leave Expansion Act (EFMLEA) beginning on September 1, 2020 until November 20, 2020.

**13. Request and Recommendation of the Superintendent for Board of Education Approval of the Leave Request of Michelle Martins.**

It is requested by the Superintendent that the Board of Education approve the Leave Request of Michelle Martins, Job Coach at Salem Campus. Ms. Martins is requesting Emergency Family and Medical Leave Expansion Act (EFMLEA) beginning on September 1, 2020 until November 20, 2020.

**14. Request and Recommendation of the Superintendent for Board of Education Approval of the Leave Request of Gwendolyn Scott.**

It is requested by the Superintendent that the Board of Education approve the Leave Request of Gwendolyn Scott, Paraprofessional at Cumberland Campus. Ms. Scott is requesting Emergency Family and Medical Leave Expansion Act (EFMLEA) intermittent leave on Thursdays and Fridays beginning on September 1, 2020 until November 20, 2020.

**Resignation:**

**15. Request and Recommendation for Board of Education Approval of Resignation of Sandra Krishna**

It is recommended by the Superintendent that the Board of Education approve with resignation of Sandra Krishna as a Non-Public Nurse for Child Study Team, effective August 15, 2020.

**Retirement**

**16. Request and Recommendation by the Superintendent for Board of Education Approval of the Retirement Resignation of Penny Meillier**

It is requested and recommended by the Superintendent that the Board of Education approve the retirement resignation of Penny Meillier effective September 1, 2020. Ms. Meillier will be paid out her accrued sick and personal days of 155.5 days at the rate of \$75/day totaling \$7,500 (max).



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

**5. Request and Recommendation for Board of Education Approval for an Face Mask Fundraiser for Cumberland Campus.**

It is recommended by the Superintendent that Board of Education approve a Face Mask fundraiser beginning August 26, 2020 through September 2, 2020. The cost is \$6.00 each.

Action:                      Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT:**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Fundations Level 1 The Fundations® Level 1 Workshop provides the practice and guidance needed to effectively begin teaching the Fundations® Level 1 curriculum. 8/27/20 from 9am-2pm Virtual Workshop	Christina Calabrese-Stone	\$295	\$295.00
Just Words Introductory Workshop This 10-hour workshop provides the practice and guidance needed to effectively begin teaching the Wilson Just Words® curriculum. 9/29/20 Virtual Workshop	Tracy Parente Jessica Sear Russell Carney	\$300 per person	\$900.00

Action:                      Approved\_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

Second by: \_\_\_\_\_  
 Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
 Mr. Donelson \_\_\_\_\_ Ms. Bomba \_\_\_\_\_  
 Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
 Mrs. Smith \_\_\_\_\_

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**Old Business:**

**POLICY**

**1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- |                          |   |
|--------------------------|---|
| <b>P 1648</b>            | <b>Restart and Recovery Plan</b>  |
| <b>P 1648.02</b>         | <b>Remote Learning Options for Families</b>   |
| <br>                     |   |
| <b>P 1649</b>            | <b>Federal Families First Coronavirus<br/>(COVID-19) Response Act (FFCRA) (M)<br/>(New)</b> |
| <b>P 2270</b>            | <b>Religion in Schools (Revised)</b>  |
| <b>P 2431.3</b>          | <b>Heat Participation Policy for Student-Athlete<br/>Safety (M) (Revised)</b>               |
| <b>P 2622</b>            | <b>Student Assessment (M) (Revised)</b>   |
| <b>P &amp; R 5111</b>    | <b>Eligibility of Resident/Nonresident Students<br/>(M) (Revised)</b>                       |
| <b>P &amp; R 5200</b>    | <b>Attendance (M) (Revised)</b>   |
| <b>P &amp; R 5320</b>    | <b>Immunization (Revised)</b>   |
| <b>P &amp; R 5330.04</b> | <b>Administering an Opioid Antidote (M)<br/>(Revised)</b>                                   |
| <b>P 5610</b>            | <b>Suspension (M) (Revised)</b>   |
| <b>R 5610</b>            | <b>Suspension Procedures (M) (Revised)</b>  |
| <b>P 5620</b>            | <b>Expulsion (M) (Revised)</b>  |
| <b>P &amp; R 8320</b>    | <b>Personnel Records (M) (Revised)</b>  |

Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_

Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_  
 Mr. Davis \_\_\_\_\_ Mr. Ransome \_\_\_\_\_  
 Mr. Donelson \_\_\_\_\_ Ms. Bomba \_\_\_\_\_  
 Mr. Halter \_\_\_\_\_ Ms. Nicolosi \_\_\_\_\_  
 Mrs. Smith \_\_\_\_\_

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

**INFORMATIONAL ITEMS**

Action:           Approved\_\_\_\_ Disapproved \_\_\_\_ Held for Study\_\_\_\_\_

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. This opportunity is provided in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

**XIII. RECESS INTO EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

- 
2. Matters in which the release of information would impair the right to receive government funds, and specifically:
- 
3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
- 
4. Matters concerning negotiations, and specifically:
- 
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:
- 
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
- 
- 
7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
- 
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
- 
9. Matters involving quasi-judicial deliberations, and specifically:
- 
- 

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action:            Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Held for Study \_\_\_\_\_  
 Motion by: \_\_\_\_\_  
 Second by: \_\_\_\_\_

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – AUGUST 25, 2020**

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Action:	Approved_____ Disapproved _____ Held for Study_____		
	Motion by: _____		
	Second by: _____		
	Mr. Davis _____	Mr. Ransome _____	
	Mr. Donelson _____	Ms. Bomba _____	
	Mr. Halter _____	Ms. Nicolosi _____	
		Mrs. Smith _____	

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_

**XV. ADJOURNMENT**

Action:	Approved_____ Disapproved _____ Held for Study_____		
	Motion by: _____		
	Second by: _____		
	Mr. Davis _____	Mr. Ransome _____	
	Mr. Donelson _____	Ms. Bomba _____	
	Mr. Halter _____	Ms. Nicolosi _____	
		Mrs. Smith _____	

Abstain: \_\_\_\_\_ Opposed: \_\_\_\_\_