

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM
BOARD OF EDUCATION MINUTES – OCTOBER 19, 2018

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Friday, October 19, 2018 at 4:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

The Board President called the meeting to order at 4:01 p.m. at which time the following statement was read: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School Districts Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and at the entrances of 404 Daretown Road, Elmer, 13 Ramah Road, Bridgeton, 45 Cheney Road, Woodstown, 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

Called to Order

Members Present: Mr. Linwood Donelson III, Mr. Earl Ransome, Ms. Patty Bomba and Mrs. Julie Smith

Roll Call

Members Absent: Ms. Margaret Nicolosi, Mr. Daryl Halter, Mr. James Davis, Mr. John Bolil, Board Secretary

Others Present: John Swain, Superintendent, Dr. Jane Whittinghill, Director of Related Services and Principal of Upper Pittsgrove Campus, Lisa McClintock, Director 21st Century, Jason Helder, Principal, SCVTS

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the minutes from the September 25, 2018 Board of Education Meetings.

Approval of Minutes

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

AUDIENCE PARTICIPATION I - None

Audience Participation

BOARD OF EDUCATION BUSINESS

Old Business-None

Old Business

New Business-None

New Business

Correspondence- Art Academy Accomplishments

Presentations

1. Student of the Month - Upper Pittsgrove - Mason Jones
2. NJ Standardized Test Data Presentation 2017-2018 SCVTS and SCSSSD - Dr. Jennifer Bates. Information and Handouts were provided.

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following items.

Board Secretary Report

Board Secretary Report - SCVTS

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2018. The Board Secretary certifies that no line item account has been over-expended in violation

of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

October 19, 2018

Business Administrator/Board Secretary

Transfers

Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for the month of September 2018.

Warrants

Warrants

It is recommended that the Board of Education approve the following:

- Board Payment List for September totaling \$335,188.40
- Board Payment List for Payroll Period Ending September 28, 2018 totaling \$144,585.47

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

Board Secretary/Business Administrator New Business:

New Business

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the following items.

- 1. Request and Recommendation by the Business Administrator to go out to re-bid for a Third Party Evaluator for the 21st Century Community Learning Center Grant.** It is recommended by the Business Administrator that the Board of Education approve the Business Administrator to re-advertise for a Third Party Evaluator for the 21st Century Community Learning Center Grant. No responses were received on our first attempt.
- 2. Request and Recommendation by the Business Administrator to Accept the Bids and Award the Contract for Waste Management Services.** It is recommended by the Business Administrator to accept the following bids received on October 12, 2018 at 10:00 a.m. for recycling and waste management services for both Salem County Special Services and Salem County Vocational Technical School.

21st Century Grant
Re-Bid

Waste
Management Svc
Bid Acceptance

C&H Disposal Service, Inc.	\$26,780
Waste Management of New Jersey, Inc.	\$24,216

and be it further resolved that the bid be awarded to Waste Management of New Jersey at an annual rate of \$24,216.

- 3. Request and Recommendation by the School Business Administrator for Board of Education Approval to Accept a Donation from Lowes of Turnersville.** It is recommended that the Board of Education accept a donation of Kobalt tool boxes, Kobalt workstations and miscellaneous hand-tools from Lowes for use in the career and technical education programs. The total market value is approximately \$5,000.

Acceptance of
donation from
Lowes

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

Superintendent's
Report SCVTS

New Business:

PERSONNEL:

Personnel

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the following Personnel items.

Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:

	Name	Location	Position	Salary	Guide
A.	Hailey Goss	Food Service	Student Worker	\$8.60/hr	NA
B.	Malaya Sayers	Food Service	Student Worker	\$8.60/hr	NA
C.	Kyle Raively	Food Service	Student Worker	\$8.60/hr	NA
D.	Taylor Smith	21st Century	Paraprofessional	\$12.50/hour	NA
E.	Eleanor Garcia	21st Century	Teacher	\$30/hour	NA
F.	Michelle Hand	21st Century	Teacher	\$30/hour	NA
G.	Karen Larsson-Flowers	21st Century	Teacher	\$30/hour	NA
H.	Jeannette Jackson	21st Century	Teacher	\$30/hour	NA
I.	Jeffrey Ledbetter	21st Century	Teacher	\$30/hour	NA
J.	Taylor Smith	21st Century	Teacher	\$30/hour	NA
K.	Nerlis Diaz	21st Century	Teacher	\$30/hour	NA
L.	Kathleen Giordano	21st Century	Teacher	\$30/hour	NA

Request and Recommendation by the Superintendent for Board of Education Approval of NJFLA of:

	Name	Location	NJFLA Begin Date	NJFLA End Date
A.	Kacey Weber	CTHS-English	Sept. 1, 2018	Nov. 5, 2018

Request and Recommendation by the Superintendent for Board of Education Approval of the Resignation of:

	Name	Location	Resignation Date
A.	Bart Smith	Food Service Driver	October 24, 2018

Request and Recommendation for Board of Education Approval of SCVTS Certificated Staff to Provide Attendance Recovery Instruction for the 2018-2019 School Year at a Rate of \$30.00 per Hour.

It is recommended by the Superintendent that the Board of Education approve the SCVTS certificated staff to provide attendance recovery for the 2018-2019 school year at a rate of \$30.00

per hour, on an as needed basis as determined and scheduled by the CTHS principal. Timesheets are required. No other reimbursement shall be paid for attendance recovery instruction other than the hourly rate approved by the Board for the actual hours of instruction.

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

PROFESSIONAL DEVELOPMENT:

Professional Development

It was moved by Mr. Ransome and seconded by Mrs. Smith that the Board of Education approve the following Professional Development items.

Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel. It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
American Association for Adult and Continuing Education Conference, Marriott Resort & Spa, Myrtle Beach, SC October 2-5, 2018 Previously board approved at the 8/28/18 meeting. Expenses incurred were higher than estimated.	Maria Alleva Patti Gilmore	\$535.00/pp registration \$452.39/pp air fare/luggage \$218.22 hotel per night \$163.98 car rental \$59 per day meals & incidentals per GSA rates	\$3,966.06 (WIOA Title II Grant/Perkins Post Secondary)
Electrical Ladder Drawings, Schematics and Diagrams, Philadelphia, PA October 22-23, 2018	Danut Chiriac	Registration - \$1,100 Mileage \$19.84 Tolls \$8.00	Total Cost: \$1,127.84 Perkins Secondary
AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ October 26, 2018	Nicole Kopp	Registration fee - \$195.00 Mileage and Tolls - \$23.19 Meals - \$20.00	Total Cost: \$238.19 ESEA Title IIA Grant \$115.00 Substitute
AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ October 26, 2018	Eric Lockwood	Registration fee - \$175.00 Mileage and Tolls - \$20.99 Meals - \$20.00	Total Cost: \$215.99 ESEA Title IIA Grant \$115.00 Substitute
AMTNJ Annual Conference The National Conference Center and Holiday Inn, 399 Monmouth Street, East Windsor, NJ October 26, 2018	Eric Walter	Registration fee - \$205.00 Mileage and Tolls - \$33.41 Meals - \$20.00	Total Cost: \$258.41 ESEA Title IIA Grant

SALEM COUNTY SPECIAL SERVICES BOARD OF EDUCATION MINUTES-OCTOBER 19, 2018

			\$115.00 Substitute
FABTECH 2018 – Welding and Fabrication Convention Atlanta, Georgia November 5 - 8, 2018 ***Already approved at September's Board Meeting – Just adding mileage***	Stephanie Hoffman	Mileage - \$100.00	\$100.00 Total cost Acct# 11-310-100-580-18-002 \$345.00 Substitute
Culinary Educator Series Johnson & Wales University Providence, RI November 12, 2018	Brian Quinn	Air Fare - \$360.00 Hotel - \$160 Meals & Incidentals - \$50	\$570 Total cost Acct# 11-310-100-580-11-002
A Look at Differentiated Instruction Camden County College Cherry Hill, NJ November 13, 2018	Lisa Hartsough	Registration fee - \$149.00 Mileage and Tolls - \$24.80	Total Cost: \$173.80 Acct# 11-310-100-580-03-002 \$115.00 Substitute
Nothing But Desmos Workshop Rowan University Glassboro, NJ December 12, 2018	Jessica Crim	Registration fee - \$149.00	Total Cost: \$149.00 ESEA Title IIA Grant \$115.00 Substitute
Chef Connect Workshop Atlantic City, NJ February 25 – 27, 2019	Bruce Connell	Registration fee - \$500.00 Mileage - \$40.42 Parking Fee – \$60.00 Hotel – \$246.90 Meals – \$198.00	Total Cost: \$1045.32 Acct# 11-310-100-580-11-002 \$230.00 Substitute
PreCalculus Conference Workshop Busch Campus of Rutgers University New Brunswick, NJ March 22, 2019	Jessica Crim	Registration fee - \$175.00 Mileage and Tolls – \$27.90 Meals - \$20.00	Total Cost: \$222.90 ESEA Title IIA Grant \$230.00 Substitute

Note: Reimbursement amounts for travel expenses are all subject to GSA guidelines.

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

PROGRAMS:

Programs

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following items.

Request and Recommendation for Board of Education Approval of Affiliation Agreements for the 2018-2019 School Year to Provide Clinical Facilities for Students in the Adult Post Secondary Programs Hosted at Salem Community College. It is recommended by the Superintendent that the Board of Education approve the following affiliation agreements between the Board of Education of the Special Services School District and the Vocational School District of the County of Salem for the 2018-2019 school year to provide clinical facilities for students to complete appropriate clinical hours and experiences preparing students to earn certification in the Allied Health Profession.

Affiliation Agreements Adult Post-Secondary Program

- Carneys Point Rehabilitation and Nursing Center
- Friends Village at Woodstown
- First Step Pediatrics, Office of Hassan Salah, MD
- Golden Rehabilitation and Nursing Center
- Laboratory Corporation of America Holdings
- Mazzuca Eye and Lazer Centers, Office of Douglas E. Mazzuca, DO
- Merion Gardens Assisted Living
- Office of Cooper Heart Institute
- Office of Physicians, Dr. Amir M. Friedman, MD
- Office of Dr. Michael Cafone, DO
- Offices of Dr. Mohamed M. Salem, MD
- Salem County Adult Day Care Center
- Salem County Correctional Facility
- Southgate Health Care Center
- Southern Jersey Family Medical Centers, Inc.

Request and Recommendation for Board of Education Approval to Apply to the Salem County Health and Wellness Foundation to Install Water Bottle Fill Stations into the Career and Technical High School During the 2018 School Year for an amount up to \$2500.

Water Bottle Fill Stations

Request and Recommendation for Board of Education Approval of CTHS Student/Parent Workshops to be Funded Through ESEA, Title IA Grant Funds for the 2018-2019 School Year. It is requested by the Superintendent that the Board of Education approve the Career and Technical High School to offer up to two student/parent workshops funded through the ESEA, Title I grant during the 2018-2019 school year. The workshops will focus on supporting students and parents with improving educational outcomes. CTHS instructors will be paid \$30.00 per hour for work performed outside of contracted hours up fifty (50) hours to prepare and present the Student/Parent workshops. Timesheets are required for payment.

Student/Parent Workshops through ESEA Grant

Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools. It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the chart below.

Curriculum In Action

Curriculum in Action Experience	Attendees	Date	District Cost
Camden County College 200 College Dr, Blackwood, NJ	Automotive Technology	11/2/18	\$187.50 Driver \$115 Substitute
SCC – SJ Stem Innovation Partners (SJSIP)Event HACKSJSIP	Ten (10) Students and two (2) chaperones	11/3/18	No Cost to District – Transportation supplied by SCC
Woodstown Memorial Lake Woodstown, NJ	Forty-eight (48) Environmental Science students and two (2) instructors	11/15/18	\$162.25 BR Williams Acct#11-000-270-512-53-002 \$230.00 Substitute

SALEM COUNTY SPECIAL SERVICES BOARD OF EDUCATION MINUTES-OCTOBER 19, 2018

Universal Technical Institute, Exton, PA	Forty (40) Automotive Technology and Auto Collision students and two (2) chaperones	11/7/18	No Cost to District – transportation supplied by UTI \$230 – Substitute
Tow Truck Convention, Baltimore Convention Center, 2 West Pratt St, Baltimore MD	Automotive Technology	11/16/2018	\$275 Driver \$115 Substitute
Fall Career Development Events, Rutgers, Cook-Douglas Campus New Brunswick, NJ	Eight (8) FFA students and one (1) instructor	11/15/18	\$225 Driver - (FFA student activity account) \$115.00 - Substitute
The Cloisters – Metropolitan Museum of Art NYC, NY	Thirty (30) English students and three (3) chaperones	11/16/2018	\$620 BR Williams Acct#11-000-270-512-55-002 \$345.00 - Substitute
Longwood Gardens Kennett Square, PA	Twenty-five (25) Garden Club members and three (3) chaperones	12/5/2018	\$150 Driver - (FFA student activity account) \$345.00 - Substitute
Amuneeal Manufacturing Corporation Philadelphia, PA	Thirty-eight (38) Welding students and one (1) instructor	12/6/2018	\$137.50 Driver – Acct#11-000-270-512-18-002 \$115.00 - Substitute
Cooper University Hospital & Rowan Medical School at Camden Camden, NJ	Ten (10) Allied Health students and one (1) instructor	12/12/2018	\$137.50 Driver – Acct#11-000-270-512-03-002 \$115.00 - Substitute
Morey's Pier Education Extravaganza Wildwood, NJ	Seventy-five (75) Class of 2021 students and four (4) chaperones	5/30/2019	\$825 - Drivers – (Student Activity account) \$460.00 Substitute

Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2018-2019 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Garden Club	Smoothie Sales on Wednesdays during 1 st and 2 nd blocks Cost: \$2.00 or \$1.00 with your own cup	October 17, 2018 – June 14, 2018
B.	Garden Club	T-Shirt Sales Cost: \$17.00 each	October 17, 2018 – November 7, 2018
C.	Class of 2019	Shriver's Salt Water Taffy Cost: \$9.00 per box	October 17, 2018 – December 31, 2018
D.	Class of 2020	Gertrude Hawk Catalog Fundraiser	November 1 – 12, 2018 and March 1 – 15, 2019
E.	Class of 2020	Save Around Coupon Books	November 15 – 30, 2018
F.	Class of 2021	Gertrude Hawk Catalog Fundraiser	November 1 – 12, 2018 and March 1 – 15, 2019
G.	Class of 2021	Save Around Coupon Books	November 15 – 30, 2018
H.	FFA	Bake Sale at Tractor Supply Woodstown, NJ	November 18, 2018

Fundraising Activities

Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2018-2019 school year.

Student Community Service Projects

Community Service Project	Date	District Cost
FFA Roadside clean-up, Bailey Street, Woodstown, NJ	11/17/2018	No Cost
Volleyball Team Members Roadside clean-up, Bailey Street, Woodstown, NJ	Various Saturdays from 11/1/18 to 6/14/19	No Cost

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

POLICY - None

Policy

OLD BUSINESS- None

Old Business

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following items.

INFORMATIONAL ITEMS

Informational Items

- CTHS Principal's Report
- CTHS Discipline Report
- SCVTS Program Enrollment Report

Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report - None

HIB Report - SCVTS

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

Board Secretary's Report - SCSSSD

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following items.

Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2018. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary October 19, 2018
Date

Transfer of Funds

Transfers

It is recommended that the Board of Education approve the transfer of funds for the month ending September 2018.

Warrants

Warrants

It is recommended that the Board of Education approve the following:

- Board Payment List for September and October totaling \$943,269.02
- Board Payment List for Payroll Period Ending September 28, 2018 totaling \$287,799.40

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

Board Secretary/Business Administrator New Business:

New Business

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the following items.

- 1. Request and Recommendation by the Business Administrator that the Board of Education Approve GCSSD Transportation Contracts.** It is recommended by the school administrator that the Board of Education approve the following GCSSD Transportation Contracts:

GCSSD Transportation Contracts

2018/2019 Joint Transportation Agreement between Special Services School District, Salem and Buena Regional, Atlantic County

2018/2019 Joint Transportation Agreement between Special Services School District, Salem, and Camden County ESC, Camden County

Special Education/Nonpublic/Vocational/Homeless/Public Students Transportation Routes

Route Y1423 - Delaware City Williams
Route Y790 - B.R. Williams Williams

Route Y521- B.R.
Route Y1184 - B.R.

Route Y1309 - Wyshinski	Route Y1313 - B.R. Williams
Route Y1321 - Wyshinski	Route Y1430 - Wyshinski
Route Y1399 - Wyshinski	Route Y1433 - Wyshinski
Route Y1439 - Delaware City	

2. **Request and Recommendation by the Business Administrator that the Board of Education Approve Proposal for Services from SJ Window Tinting.** It is recommended by the Business Administrator that the Board of Education approve the proposal from SJ Window Tinting to clean, prep and apply tinted safety film to windows at Cumberland Campus. Total cost of project is estimated at \$6,900.00

Approval of SJ Window Tinting Proposal

3. **Request and Recommendation by the Business Administrator to approve AXA Equitable as a 403-B Provider.** It is recommended by the Business Administrator that the Board of Education approve AXA Equitable as a 403-B Provider for SCSSSD. They are already an approved provider for SCVTS.

Approval of AXA Equitable as 403-B Provider

4. **Request and Recommendation by the Business Administrator to Accept the Bids and Award the Contract for Waste Management Services.** It is recommended by the Business Administrator to accept the following bids received on October 12, 2018 at 10:00 a.m. for recycling and waste management services for both Salem County Special Services and Salem County Vocational Technical School.

Acceptance of Bid and approval of contract for Waste Management

C&H Disposal Service, Inc.	\$26,780
Waste Management of New Jersey, Inc.	\$24,216

and be it further resolved that the bid be awarded to Waste Management of New Jersey at an annual rate of \$24,216.

5. **Request and Recommendation by the Business Administrator to approve Voiding and Replacement of Checks.** It is recommended by the Business Administrator that the Board of Education approve voiding check 40753 for \$619.74 and replacing with check 40968 for the same amount to Camden Bag and Paper, and voiding check 39670 for \$910.00 and replacing with check 40969 for the same amount to Hina Dadhanian. Both checks were lost.

Approval of Void and Replacement of Checks

6. **Request and Recommendation by the Business Administrator to approve the refunds to Bridgeton, Deptford, Logan Twp. and Millville School Districts.** It is recommended by the Business Administrator that the Board of Education approve the following refunds totaling \$87,746.68. These were of a combination of overpayments and late notification of student withdrawals.

Approval of refunds to Bridgeton, Deptford, Logan Twp. And Millville

Bridgeton	\$42,190.50
Deptford Twp.	\$28,578.56
Logan Twp.	\$12,327.00
Millville	\$ 4,650.62

Ayes (4) *Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba*
 Noes (0) Abstain (0) Non Vote (0)

SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Superintendent's Report - SCSSSD

New Business:

PERSONNEL

Personnel

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the following Personnel items.

Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of:

	Name	Location	Position	Salary	Guide	Start Date
A.	Rosa Burnley	Cumberland Campus	Paraprofessional	\$17,134	IA-1	10/1/2018
B.	Shane Scott	Cumberland Campus	Paraprofessional	\$18,134	IA-3	10/1/2018
C.	Abigail Friant	Cumberland Campus	Transportation Aide	\$12.88/hr	IA-2	10/1/2018
D.	Frances Acevedo	Cumberland Campus	Translator	\$2,000	Lev-1	10/1/2018
E.	Kimberly Altieri	Cumberland Campus	Clerk	\$25,552	Sec-3	10/16/2018
F.	Julie Wriggins	Cumberland Campus	Transportation Aide	\$12.88/hr	IA-2	10/1/2018
G.	Jaquan Dunn	Cumberland Campus	Paraprofessional	\$18,334	IA-5	10/16/2-18

Request and Recommendation by the Superintendent for Board of Education Approval of the Transfer of:

	Name	Step	Salary	New Step	New Salary
A.	Barbara Briar	NA	\$16/hr + \$7,500	NA	\$13,320 + \$8,000

Request and Recommendation by the Superintendent for Board of Education Approval of the Resignation of:

	Name	Location	Resignation Date
A.	Cassandra Gotthardt	Cumberland - Paraprofessional	October 9, 2018
B.	Melissa Lawlor	Cumberland Instructor	November 15, 2018

Request and Recommendation by the Superintendent for Board of Education Approval of FMLA of:

	Name	Location	NJFLA Begin Date	NJFLA End Date
A.	Jamie Ramsey	Salem-Paraprofessional	9/25/18	11/6/18
B.	Gina Abbott	District-Payroll	10/29/18	11/12/18
C.	Richard Hughes	Daretown-Instructor	9/1/18	10/1/18

Request and Recommendation of the Superintendent for Board of Education Approval of the Reinstatement of the Job Description for Assistant Principal/Social Worker/Psychologist

It is recommended by the Superintendent that the Board of Education approve the reinstatement of the job description for Assistant Principal/Social Worker/Psychologist. This position was used in the past and was only considered a one-time item recently. No revisions have been made to this job description since its' original approval.

Request and Recommendation of the Superintendent for Board of Education Approval of the Revised Business Administrator/Board Secretary Contract for the Salem County Special Services School District and the Salem County Vocational Technical School District Effective July 1, 2018. It is recommended by the Superintendent that the Board of Education approve the revised contract for John Bolil as Business Administrator/Board Secretary for the Salem County Special Services School District and the Salem County Vocational Technical School District effective July 1, 2018 through June 30, 2019. The contract was originally approved on July 10, 2018 but it was discovered that there was a paragraph missing on Page 7, Section 10.

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

Programs

PROGRAMS:

It was moved by Mrs. Bomba and seconded by Mr. Ransome that the Board of Education approve the following Program items.

Request and Recommendation for Board of Education Approval of the Field Trip Requests for the 2018-2019 school year. It is recommended by the Superintendent that the Board of Education approve the following field trips for the 2018-2019 school year:

Field Trips

Program	Location	Date	Cost	Bus Cost	Total Cost
All-Special Olympics	Salem Community College	11/29/18 & 11/30/18	\$0	11/29 \$2500 11/30 \$3000	Est \$5500

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

PROFESSIONAL DEVELOPMENT

Professional Development

It was moved by Mr. Ransome and seconded by Mrs. Smith that the Board of Education approve the following Professional Development items.

Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel. It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
2018 ASHA Convention Sponsored by: American Speech Language Hearing Association	Alicia Atkinson	\$330 Reg. \$203.36 Mileage	\$558.36

Boston, MA November 14-17, 2018	Amanda Stopper	\$25 Tolls \$330 Reg. \$203.36 Mileage \$25 Tolls	\$558.36
<i>TCN-SF Fall 2018 Meeting</i> Sponsored by: Glouc. Cnty Dream Park Logan Twp. October 25, 2018	Kristen Maltman	No Reg. Fee \$21.70 Mileage	\$21.70
<i>Four Day Foundations of Community-Based Instruction Training Series</i> Sponsored by: NJ DOE Mullica Hill, NJ November 12, 2018 December 4, 2018 January 3, 2019 January 15, 2019	Jessica Monihan Lindsay Quinn Tyler Day Amy Wright Oliver Avis	No Reg. Fee \$51.58 Mileage \$59.52 Mileage \$34.97 Mileage \$40.42 Mileage \$41.91 Mileage	\$228.40 \$1,360 Subs \$1,588.40 Total
<i>NJASSW Fall Workshop</i> Sponsored by: NJASSW Monroe Twp., NJ October 23, 2018	Stacy Lockwood	\$125 Reg \$42.04 Mileage	\$167.04

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

Policy

POLICY - None

Old Business - None

Old Business

INFORMATIONAL ITEMS

Informational
Items

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following.

Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of September. It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of September.

Student Placement
and Financial
Report

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

It was moved by Mr. Ransome and seconded by Mrs. Bomba that the Board of Education approve the following.

Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD - None

HIB Report -
SCSSSD

Ayes (4) Mr. Linwood Donelson, Mr. Earl Ransome, Mrs. Julie Smith, Ms. Patty Bomba
Noes (0) Abstain (0) Non Vote (0)

Principal's/Administrator's Reports

- Alternative Middle/High School
- Daretown
- Salem Campus

ASD Satellite Program
Cumberland Campus/Calendar

AUDIENCE PARTICIPATION II - None

**Audience
Participation**

EXECUTIVE SESSION - None

Executive Session

ADJOURNMENT - 4:26 P.M.

Adjournment

It was moved by Mr. Ransome and seconded by Ms. Bomba that the Board of Education meeting be adjourned at 4:26 p.m.

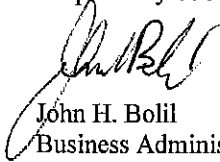
Ayes (5) Mr. Linwood Donelson, Mr. Earl Ransome, Mr. James Davis, Mrs. Julie Smith, Ms. Patty Bomba

Noes (0)

Abstain (0)

Non Vote (0)

Respectfully Submitted,



John H. Bolil
Business Administrator/Board Secretary