

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, November 22, 2022 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Mrs. Julie Smith	_____
		Ms. Margaret Nicolosi	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the November 1, 2022 Board of Education Meeting.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

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B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved_____ Disapproved _____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President.
- 2. State your full name and address before commenting.
- 3. Identify the resolution on which you will be commenting.
- 4. Wait to be recognized before making your comments.
- 5. Limit your comments to the specific resolution.
- 6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
- 7. Comments from the public will not have a response from the Board of Education.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business-

1. Board Approval to Sign a Letter of Intent with Luminace

Approval of this letter of intent would be an agreement to partner with Luminace in a county solar project on adjacent property. Final approval of the letter of intent would be based upon approval of the district Solicitor.

- 1. SCVTS letter of Intent
- 2. SCSSSD Letter of Intent

Action: Approved_____ Disapproved _____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mrs. Bomba	_____
Mr. Donelson	_____	Mr. Ransome	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

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Abstain: _____ Opposed: _____

2. Board Approval to Sign a Letter of Intent with Tattleaux Solar Group

Approval of this letter of intent would be an agreement to partner with Tattleaux Solar Group in a county solar project on adjacent property. Final approval of the letter of intent would be based upon approval of the district Solicitor

1. SCVTS letter of Intent
2. SCSSSD Letter of Intent

Action: Approved____ Disapproved _____ Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mrs. Bomba	_____
Mr. Donelson	_____	Mr. Ransome	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

B. New Business-

1. It is Recommended that the Board of Education Approve Three Board Members to Conduct Contract Negotiations with the SCVTSEA and Salem County Vocational Schools Administrators Association .

It is recommended that the Board of Education approve the appointment of Board members as the Contract Negotiations Committee.

- A. Linwood Donelson
- B. Patricia Bomba
- C. James Davis

Action: Approved____ Disapproved _____ Held for Study_____
Motion by: _____
Second by: _____

Mr. Davis	_____	Mrs. Bomba	_____
Mr. Donelson	_____	Mr. Ransome	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

C. Correspondence - NONE

D. Presentations

1. Student of the Month - Upper Pittsgrove - Sam Fleming

Action: Approved____ Disapproved _____ Held for Study_____
Motion by: _____
Second by: _____

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Mr. Davis	_____	Mrs. Bomba	_____
Mr. Donelson	_____	Mr. Ransome	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Revised Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022 and the Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2022. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_____	<u>November 22, 2022</u>
Business Administrator/Board Secretary	Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of August 2022 REVISED and September 2022. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of October 2021.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the monthly transfer report for October 2022.

F. Warrants

It is recommended that the Board of Education approve the following warrants:

- SCVTS Payroll Period Ending October 14, 2022 in the amount of \$303,266.34

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- SCVTS Payroll Period Ending October 28, 2022 in the amount of \$310,413.52.
- Payments for the month of October 2022 in the amount of \$1,386,208.91.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approval of the Use of District Vehicles.

It is recommended by the Business Administrator that the Board of Education approve the use of district vehicles as needed for school events outside of normal school hours and for potential overnight usage for snow removal, as recommended by the Business Administrator.

2. Request and Recommendation for Board of Education Approval to Allow the Use of FormSite to Process Credit Card Payments for Student Lunches.

It is recommended by the Business Administrator that the Board of Education approve the use of FormSite to process online credit card payments for the SCVTS PowerLunch Program. This will allow parents the option of putting money on their student(s) account(s). At the current time, money is placed on student accounts by cash or check. Administrative fees are charged by Formsite for the processing of payments. Fees typically range between 3%-5% of each transaction.

3. Request and Recommendation for Board of Education Approval of an Updated Memorandum of Understanding between the New Jersey Economic Development Authority and Salem County Vocational Technical School District.

It is recommended by the Business Administrator that the Board of Education approve an updated Memorandum of Understanding between the New Jersey Economic Development Authority and Salem County Vocational Technical Schools to implement education and training in submerged arc welding and painting. NJEDA will provide \$200,000 in funding to SCVTS to assist with the implementation and training. The original Memorandum of Understanding was board approved at the April 26, 2022 meeting.

4. Request and Recommendation for Board of Education Approval to Cancel Check 40159 for Unemployment Compensation.

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It is requested by the Business Administrator that the Board of Education approve to cancel check #40159 for Unemployment Compensation and reissue as a non-check posted payment only.

5. Request and Recommendation for Board of Education Approval to Cancel Check #0028 in the Student Activity Account for The National Honor Society in the Amount of \$1,010.

It is requested by the Business Administrator that the Board of Education approve to cancel Student Activity Account check #0028 in the amount of \$1,010 to The National Honor Society and reissue in the same amount.

6. Request and Recommendation for Board of Education Approval to Cancel Check #40067 to Haddon Culinary in the Amount of \$893.86.

It is requested by the Business Administrator that the Board of Education approve to cancel check #40067 in the amount of \$893.86. The check was lost in the mail and will be reissued in the same amount to Haddon Culinary.

7. Request and Recommendation for Board of Education Approval to Cancel Check #39947 to Edynamic Learning in the amount of \$2,500.

It is requested by the Business Administrator that the Board of Education approve to cancel check #39947 in the amount of \$2,500. The check will not be reissued.

8. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Disposal of the Following Item that is of No Further Use or Value.

It is requested by the Business Administrator that the Board of Education approve the technology disposal of items that are no longer operational and of no use or value to the district programs.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

New Hire:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation for Board of Education Approval of the Employment of Kellie Mitchell.

It is requested by the Superintendent that the Board of Education approve the employment of Kellie Mitchell as a Building Based Substitute Teacher for the CTHS at the rate of \$125 per day, effective December 1, 2022. Additionally, it is requested that Kellie Mitchell be approved as the Substitute PT TLC Staff at a rate of \$15/hour effective December 1, 2022.

2. Request and Recommendation for Board of Education Approval of the Employment of Michelle Pharo.

It is requested by the Superintendent that the Board of Education approve the employment of Michelle Pharo as a Main Office Secretary for the CTHS at the rate of Secretary I Step 4 at \$33,052, effective December 1, 2022.

3. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of the following stipend position for the 2022-2023 school year.

It is requested by the Superintendent that the Board of Education approve the employment of the following stipend position at the negotiated rates listed for the 2022-2023 school year.

First name	Last name	Position
Mark	Kasubinski	Bowling Assistant Coach
		Golf Assistant Coach

4. Request and Recommendation for Board of Education Approval of Grant Funded Staff Members for 2022-2023 School year.

Grant Staff	Position	Portion of Salary Paid with Grant Funds
Maria Alleva	ABE/ESL/Civics Intake Specialist/Career Counselor	Not to exceed \$86,963
Angel Brown	ABE/ESL/Civics Instructor - Full Time Salem Correctional Facility	Not to exceed \$75,999
Roger Call	ABE/ESL/Civics Instructor - Part Time	\$32.00 per hour, not to exceed 28 hours per week, no benefits
Alicia Smith	ESEA Title I-Full Time Chief Academic Instructional Coach	Not to exceed \$70,000

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Kaitlin Pedrick	21st CCLC Secretary	Not to exceed \$7,500
Brittany Blue	ABE/ESL/Civics Instructor - Part Time	\$28.00 per hour, not to exceed 28 hours per week, no benefits

5. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2022-2023 school year.

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

Staff	Funding Source	Salary
Melissa Bundy	21st CCLC Grant	\$18/hr Instructional Aide

FMLA/NJFLA/LOA:

6. FMLA of Nicole Cerqueria

It is requested by the Superintendent that the Board of Education approve the FMLA of Nicole Cerqueria- Teacher at CTHS, beginning on or about November 17, 2022 until on or about December 21, 2022. This will be unpaid leave unless personal or family sick days are utilized.

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Mrs. Smith _____
 Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

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Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
N/A			

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education to Approve the Revised 2022-2023 School Calendar.

It is recommended by the Superintendent that the Board of Education approve the revised 2022-2023 school calendar. Historically the district has been closed a ½ day prior to the holiday break. This was overlooked and requested to be changed on the calendar.

2. Request and Recommendation for Board of Education to Approve the Culinary Club expense.

It is recommended by the Superintendent that the Board of Education approve the Culinary Arts Club to pay the expenses from the previously approved spaghetti dinner fundraiser dinner for a current employee of SCVTS in the amount of \$670.20.

3. Request and Recommendation for Board of Education Approval of the 2022-2023 Uniform State Memorandum of Agreement Between the Board of Education and Law Enforcement Officials.

It is recommended by the Superintendent that the Board of Education approve the 2022-2023 Uniform State Memorandum of Agreement between the Board and law enforcement officials in accordance with N.J.A.C. 6A:16-6.2(b)13 through 15. Annually, the Board of Education is required to approve a Uniform State Memorandum of Agreement reiterating the Board’s commitment to work with law enforcement agencies and to provide the necessary resources to support a safe school learning environment.

4. Request and Recommendation for Board of Education Approval to Apply for the Out of School Youth Program Services for the Salem County Board for Social Services grant in the amount up to \$180,000.

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It is recommended by the Superintendent that the Board of Education grant approval for the district to apply for the Out of School Youth Program Services offered through the Salem County Board for Social Services in the amount up to \$180,000 beginning January 1, 2023 through June 30, 2023.

5. Request and Recommendation for Board of Education Approval to Approve an Additional Adult Welding Class.

It is requested by the Superintendent that the Board of Education approve an additional Adult Welding class from January 10, 2023 to March 2, 2023. The schedule is subject to change, pending future school closures and current situations that involve the safety of our students. Additionally, classes may cancel due to low enrollment.

6. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical Schools.

7. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools.

8. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2022-2023 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2026	Camo Charger Apparel \$18 to \$48	November 7 - 20, 2022
B.	NTHS	NTHS Charity T-Shirts Cost: \$25 or lower depending on the design	December 1, 2022 thru December 31, 2022
C.	Girls Soccer	Spiritwear – Online Sale Cost:\$15 - \$40	November 23, 2022 thru December 31, 2022

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D.	The Friends of Rachel Club	Collecting money donations. They would like to raise at least \$300.00 to purchase 10 Sweet cases to donate to our local foster system. Each sweet case will have a decorated duffel bag with a hygiene kit, blanket, teddy bear, Christmas card, and fun activities for the children in the foster care system.	November 23, 2022 thru December 22, 2022
E.	FFA	Breakfast with Santa Cost: \$5.00 – Kids \$10.00 – Adults	December 17, 2022 8am – 11am
F.	Chess Club	T-Shirt Fundraiser - students would be able to order the t-shirts/sweatshirts online through a website. Cost: T-Shirt - \$20.00 Sweatshirt - \$30.00	November 28, 2022 thru December 9, 2022
G.	FFA	Clothing Drive – Donations will go to A&E Clothing Company FFA will be paid per pound.	December 1, 2022 thru January 31, 2023
H.	Ally Club	Bake Sale Cost: Ranges from \$1.00 - \$3.00 (Profits will be donated to the Trevor Project)	December 22, 2022 (During 1 st Block)
I.	Class of 2023	Cookies and Cocoa – Selling cups of hot chocolate & cookies Cost: \$1.00 – \$2.00	Fridays in January 2023 (1/6, 1/13, 1/20 & 1/27)

9. Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2022-2023 school year.

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Community Service Project	Date	District Cost
FEA Thanksgiving Food Drive - Non-perishable food items and monetary donations to purchase turkeys and utensils.	November 9, 2021 - November 22, 2021	
The Friends of Rachel Food Drive – All donations will be donated to New Hope Church’s food pantry	November 23, 2022 thru December 22, 2022	
Blessing Bags from the Ally Club – Accepting donations to make bags containing toiletries and small snacks for a homeless shelter in Camden, NJ	November 23, 2022 thru November 30, 2022	

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Mrs. Smith _____
	Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Mrs. Smith _____
	Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

POLICY

1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies:

- | | |
|------------------|---|
| P 1648.13 | School Employee Vaccination Requirements (M) (New) |
| P 1648.14 | Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New) |
| P 2425 | Emergency Virtual or Remote Instruction Program (M) (New) |

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P & R 5751 Sexual Harassment of Students (M) (Revised)

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1. Information regarding CTHS students (ID# 102911 and 102919) who have requested to independently manage their diabetes in school on a daily basis. (Information available upon request).
2. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**
It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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	November 23, 2021
Business Administrator/Board Secretary	Date

B. Reconciliation of Cash for School Funds Report
 Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of October 2022.

C. Board Secretary Certification
 Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification
 It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds
 It is recommended that the Board of Education approve the transfer of funds report.

F. Warrants
 It is recommended that the Board of Education approve the following warrants:

- SCSSSD Payroll Period Ending October 14, 2022 in the amount of \$388,310.08 and \$4,014.50.
- SCSSSD Payroll Period Ending October 28, 2022 in the amount of \$423,212.34.
- Payments for the period of month of October 2022 in the amount of \$1,479,673.30.

Action:	Approved _____ Disapproved _____ Held for Study _____
	Motion by: _____
	Second by: _____
	Mr. Davis _____ Mr. Ransome _____
	Mr. Donelson _____ Mrs. Bomba _____
	Mr. Halter _____ Mrs. Smith _____
	_____ Mrs. Nicolosi _____
	Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation by the School Business Administrator that the Board of Education Approve GCSSD Transportation Contracts

It is recommended by the school business administrator that the Board of Education approve the attached GCSSD Transportation contracts Part 1, Part 2 and Part 3

2. Request and Recommendation by the School Business Administrator for Board of Education Approval of a \$50 Gift Card Donation from ACME

It is recommended by the School Business Administrator that the Board of Education approve of a donation of a \$50 giftcard from ACME Markets to the Regional Day School at Mannington.

3. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Use of District Vehicles.

It is recommended by the School Business Administrator that the Board of Education approve the use of district vehicles as needed for school events outside of normal school hours and for potential overnight usage for snow removal, as recommended by the Business Administrator.

4. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Affiliation Agreement with University of Virginia

It is recommended by the School Business Administrator that the Board of Education approve the affiliation agreement with the University of Virginia for Speech Language Specialist.

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. New Business:

PERSONNEL:

New Hire:

1. Request and Recommendation for Board of Education Approval for the Employment of Howard Fishman.

It is requested by the Superintendent that the Board of Education approve the employment of Howard Fishman as Social Studies/History Teacher for Daretown at a salary of MA +30 Step 4 \$64,479, prorated effective December 1, 2022. Additionally the technology stipend for Daretown will be part of Mr. Fishman’s responsibilities..

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2. Request and Recommendation for Board of Education Approval of the Request for following Clinical Practicum Students / CFY Staff

Name/University/School	Time Frame	Supervisor
Julie Wriggins (DPT Widener)	Spring 2022	Natalie Chick
Gianna Rodriguez (SLP NOVA)	Spring 2022	Stephanie Weiser

3. Request and Recommendation by the Superintendent for Board of Education Approve the Novice Instructors and Mentors for the 2022-2023 School Year.

It is recommended by the Superintendent that the Board of Education approve the following novice instructors and their mentors for the 2022-23 school year. Under state guidelines novice instructors are required to pay the mentioned fee to the district who is then required to release the funds to the mentor upon successful completion of the program. Once approved payment schedules will be set up with each novice instructor to collect the fee. Contracts will be sent out between the novice instructor, mentor, and board of education.

Novice Instructor	Mentor	Fee /Program
Kurt Pillis (September 2022)	Melissa Dickson	\$1,000
Wendy Scott (February 2022)	Melissa Dickson	\$1,000
Shannon Jones (February 2022)	Brian Cummings	\$1,000
Brooke Bitzer (September 2022)	Brian Cummings	\$550
MaryAnne Ecret (September 2021)	Brian Cummings	\$1000
Amanda Nichols (September 2022)	Nikki Kelly	\$1000
Justin Moore (September 2022)	Kim Miller	\$1000

Transfer:

4. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff

It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

Name	From	To	Date	Salary
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FMLA/NJFLA/LOA:

5. FMLA of Michael Pavesi

It is requested by the Superintendent that the Board of Education approve the FMLA of Michael Pavesi, Teacher at Daretown, beginning on or about November 14, 2022 until on or about December 27, 2022. This will be unpaid leave unless personal or family sick days are utilized.

Retirement:

Resignation:

6. Request and Recommendation for Board of Education Approval of Resignation of Lily Kalyon

It is recommended by the Superintendent that the Board of Education approve the resignation of Lily Kalyon as a Paraprofessional for Daretown, effective November 30, 2022.

Terminations:

Action: Approved _____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Mrs. Smith _____
	Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education to Approve the Revised 2022-2023 School Calendar.

It is recommended by the Superintendent that the Board of Education approve the revised 2022-2023 school calendar. Historically the district has been closed a ½ day prior to the holiday break. This was overlooked and requested to be changed on the calendar.

2. Request and Recommendation for Board of Education to Approve Sarah’s Spanish School

It is recommended by the Superintendent that the Board of Education approve Sarah’s Spanish School to provide online live and recorded instruction to SCSSSD students with our onsite staff supervision at the cost of \$9872.

3. Request and Recommendation for Board of Education Approval of the 2022-2023 Uniform State Memorandum of Agreement Between the Board of Education and Law Enforcement Officials.

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It is recommended by the Superintendent that the Board of Education approve the 2022-2023 Uniform State Memorandum of Agreement between the Board and law enforcement officials in accordance with N.J.A.C. 6A:16-6.2(b)13 through 15. Annually, the Board of Education is required to approve a Uniform State Memorandum of Agreement reiterating the Board’s commitment to work with law enforcement agencies and to provide the necessary resources to support a safe school learning environment.

4. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Special Services.

5. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services..

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost

Action: Approved____ Disapproved ____ Held for Study_____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____

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Mr. Halter _____ Mrs. Smith _____
Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

POLICY

1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies:

- P 1648.13 School Employee Vaccination Requirements (M) (New)**
- P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)**
- P 2425 Emergency Virtual or Remote Instruction Program (M) (New)**
- P & R 5751 Sexual Harassment of Students (M) (Revised)**

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Mrs. Smith _____
Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of October 2020.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of October 2020 This report has been modified after the last meeting to give more accurate and greater detail to the Board of Education.

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

3. Principal's/Administrator's Reports

Cumberland Campus
Salem Campus

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2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____

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Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Mrs. Nicolosi	_____

Abstain: _____ Opposed: _____