



John R. Swain  
Superintendent

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Assistant Superintendent/  
Business Administrator

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Frank H. Maurer, III  
Assistant Superintendent/  
Business Administrator

To: SCVTS Parents/Guardians

From: SCVTS Business Administrator's Office and The Food Service  
Director's Office

Subject: Breakfast after 1<sup>st</sup> Period Bell and Late Arriving Students

Dear Parents/Guardians,

Please be aware that any SCVTS student that arrives late to school, still has the ability to receive breakfast. If your student arrives late, here are the steps he or she is to follow:

1. Late students are to first go to the Main Office and sign in.
2. After they've signed in, they can stop at the Cafeteria and get breakfast.
3. They can then continue on to their classrooms with their breakfast.

Should you have any questions please contact feel free to contact me.

Sincerely,

Jennifer Bates, Ed.D  
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